



**Government
of South Australia**

The South Australian Fire and Emergency Services Commission

Annual Report 2012-13



The South Australian Fire and Emergency Services Commission Annual Report

South Australian Fire and Emergency Services Commission
Annual Report 2012-13

31 October 2013
ABN: 954 378 639 49

Principal Address:
Level 6, 60 Waymouth Street
Adelaide
South Australia 5000

Postal Address:
GPO Box 2706
Adelaide SA 5001

Telephone: (08) 8463 4056
Facsimile: (08) 8463 4054

Website: www.safecom.sa.gov.au

Contents

Letter of Transmittal.....	3
From the Chief Executive	4
The Emergency Services Sector	5
Our Strategic Direction	7
Our Values.....	7
Highlights of 2012-13.....	8
SAFECOM Organisational Structure	13
Executive Services	14
Volunteer Services Branch	16
Projects.....	20
Community Resilience & Emergency Management.....	22
Human Resource Management.....	29
Information Management Services	34
Finance, Assets and Procurement.....	36
Appendix 1 - Financial Statements	41
Appendix 2 - SAFECOM Workforce Statistics.....	85
Appendix 3 - Freedom of Information.....	89
Appendix 4 - Abbreviations.....	90

Letter of Transmittal

31 October 2013

Hon Michael O'Brien MP
Minister for Emergency Services
Parliament House
North Terrace
ADELAIDE SA 5000

Dear Minister

It is my pleasure on behalf of the South Australian Fire and Emergency Services Commission (SAFECOM) to submit for your information and presentation to Parliament, the 2012-13 South Australian Fire and Emergency Services Commission Annual Report.

Pursuant to section 22 of the *Fire and Emergency Services Act 2005* this report is required to be provided to you on or before 31 October 2013, and include the audited statements of accounts.

The report summarises the activities and achievements of SAFECOM and the emergency services sector for the period 1 July 2012 to 30 June 2013.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'D Place', is positioned above the printed name and title.

DAVID PLACE
Chief Executive
SAFECOM

From the Chief Executive



The past year has been one of change and opportunity for SAFECOM and the emergency services sector and this will continue as the review of the *Fire and Emergency Services Act 2005* is undertaken by the Hon Paul Holloway. SAFECOM welcomes the review and looks forward to providing contemporary services to the emergency services sector as well as across all tiers of Government.

There have been a number of significant achievements by the sector over the 2012-13 financial year which are a testament to the hard work and commitment of many staff and volunteers.

These achievements include:

- The emergency services sector responded to over 40,000 incidents.
- The South Australian Computer Aided Dispatch (SACAD) system, which commenced operation in 2012, continued to operate as expected on an almost interruption free 24x7 basis since. It is regarded as amongst, if not, the best systems of its type in the nation.
- During 2012-13 SAFECOM project managers worked with agency personnel from CFS, SES and MFS to deliver \$26.28 million in capital projects across the sector including the procurement of fire appliances and the construction/upgrade of fire stations.
- On 20 November 2012, South Australia became the first jurisdiction to send emergency warning messages to mobile phones located within a targeted warning area. In this one incident alone, the system sent out over 14,199 landline messages, 18,773 SMS messages to mobile phones based on billing address and 12,815 messages to Telstra-enabled mobile phones currently located within the area.
- The launch of the E-emergency Connect portal allows all CFS and SES volunteers to log in with a single set of login details and use centralised email, calendars and web conferencing at any time and place that suits them.
- The CFS and SES Volunteer Charters were renewed and launched in April 2013 to ensure that consultation occurs with volunteers about all matters that might reasonably be expected to affect them.

The sector continues to work to the *Sector Strategic Plan 2010-15* in the areas of leadership, prevention and community preparedness, operational preparedness, response, recovery and business excellence.

The success of the emergency services sector is due to the high level of skill, experience and commitment shown on a daily basis by every staff member and volunteer across SAFECOM, CFS, SES and MFS. I would like to take this opportunity to thank all of our people and also to acknowledge the Minister, the Hon Michael O'Brien MP for his hard work in supporting the emergency services sector. I look forward to continuing the strong relationship between the State Government and the emergency services.

DAVID PLACE
Chief Executive
SAFECOM

The Emergency Services Sector

The South Australian fire and emergency services sector comprises:

- The **SA Fire and Emergency Services Commission (SAFECOM)** which was established in 2005 to:
 - develop and maintain a strategic and policy framework across the emergency services sector;
 - develop and implement a framework of sound corporate governance across the emergency services sector;
 - ensure that appropriate strategic, administrative and other support services are provided to the emergency services organisations;
 - ensure that appropriate strategic and business plans are developed, maintained and implemented across the emergency services sector;
 - to provide for the effective allocation of resources within the emergency services sector; and
 - support the emergency services agencies.
- SAFECOM works with the agencies to:
 - ensure governance and accountability of the sector through common, strategically aligned goals;
 - provide consolidated and integrated support services;
 - maintain a balanced focus on prevention, preparedness, response and recovery services;
 - pursue opportunities for efficiencies and reforms and reinvest savings from within the sector; and
 - enhance participation and support of volunteers within local communities.
- SAFECOM is governed by the SAFECOM Board which comprises the Chief Executive of SAFECOM (presiding member), the Chief Officers of the three emergency services agencies, a representative of the United Firefighters Union, representatives of the SES and CFS volunteer associations and two independent members appointed by the Minister for Emergency Services.
- SAFECOM is responsible for providing key emergency management leadership, in particular in the area of mitigation.
- SAFECOM represents the State Government at national emergency management forums.
- SAFECOM manages the expenditure of the Community Emergency Services Levy.
- SAFECOM manages key projects such as Alert SA and E-Connect.

- **SA Country Fire Service (CFS)** is a volunteer based fire and emergency service dedicated to protecting life, property and environmental assets in regional and semi-metropolitan South Australia.
- CFS **has** over 13,000 volunteers and 130 staff, and provides a range of fire and emergency services to more than 434 communities across South Australia.
- CFS volunteers attend around 15,000 incidents annually including bushfires, road crash rescue, hazardous material spills and structure and motor vehicle fires, and provides support to the MFS and SES. In addition, CFS performs an important role with local government in fuel removal and bushfire prevention, and in community bushfire and fire safety education.
- **SA Metropolitan Fire Service (MFS)** is a modern, urban fire and rescue emergency service established in 1862 to protect life, property and the environment from the effects of fire and other dangers. MFS firefighters don't just attend fires but are also called to road crash rescues, gas leaks, chemical spills, structural collapses, animal rescues and other emergencies.
- MFS attends in excess of 20,000 emergency incidents annually. MFS supports other emergency services agencies including CFS, SES and SA Police in emergency response and recovery activities.
- MFS employs more than 1,000 personnel situated in 36 fire stations, with 20 metropolitan stations strategically located throughout the greater Adelaide area and 16 fire stations protecting major regional centres across the state.
- **SA State Emergency Service (SES)** is a community-based volunteer emergency service established to provide an emergency response service across the state. SES volunteer units are particularly active in responding to floods, storms, road accidents, searches and rescues.
- The SES is comprised of approximately 1,700 volunteers spread across 68 units in the state and responds to around 7,000 tasks and requests for assistance each year. These tasks primarily involve responding to floods, storms, road accidents and emergencies requiring both general rescue and technical rescue services (vertical, confined space, swift water and road crash rescue). SES also provides targeted community education programs to improve community resilience to flooding, storms and extreme heat and supports Volunteer Marine Rescue (VMR) associations in state marine search and rescue efforts.

Our Strategic Direction

With the extensive collaboration of all sector agencies, the *South Australian Fire and Emergency Services Sector Strategic Plan 2010-15* was developed during 2009-10. The plan identifies the strategies the sector is pursuing to achieve under its shared vision of *‘working together to build safer and more resilient communities’*.

Sector service delivery is structured across six key focus areas: leadership, prevention and community preparedness, operational preparedness, response, recovery and business excellence. The full plan is available at http://www.safecom.sa.gov.au/site/publications/sector_strategic_plan.jsp

Our Values

The following values guide our behaviour and underpin our relationships:

We value	We demonstrate this by
Our People	<ul style="list-style-type: none"> • Recognising our volunteers and career staff as our greatest asset, valuing their diversity • Ensuring a safe place of work • Valuing the cultures and traditions of the emergency services • Meeting personal development and career aspirations • Treating our people as family
Community Engagement	<ul style="list-style-type: none"> • Embracing community safety issues and needs • Fostering the community spirit of volunteerism • Ensuring service is community focussed • Ensuring equitable service delivery • Valuing life, property and the environment • Working with diverse communities to help them protect what they value
Leadership and Teamwork	<ul style="list-style-type: none"> • Leading by example • Collaborating and developing partnerships • Being supportive during times of change
Integrity, Honesty and Ethical Behaviour	<ul style="list-style-type: none"> • Respecting and trusting each other • Promoting open and honest communication • Displaying ethical behaviour
Continuous Improvement	<ul style="list-style-type: none"> • Applying business excellence principles • Striving to be the best at what we do • Promoting and rewarding innovation, safety and efficiency • Promoting a team-based performance culture • Being responsive to reform and change
Governance and Accountability	<ul style="list-style-type: none"> • Identifying and articulating our responsibilities and relationships • Defining who is responsible for what, to whom, and by when • Planning, evaluating, auditing and reviewing our service delivery • Managing our corporate risks • Complying with government accountability and governance requirements

Highlights of 2012-13

Leadership

- The SAFECOM Board continued to meet during 2012-13 to provide strategic governance and direction to the emergency services sector.
- SAFECOM provides input and leadership in the implementation of the COAG endorsed National Strategy for Disaster Resilience (NSDR), through managing the implementation in South Australia, and leading key committees of the Australia-New Zealand Emergency Management Committee (ANZEMC).
- SAFECOM chairs the State Mitigation Advisory Group (SMAG), a key sub-committee of the State Emergency Management Committee (SEMC) driving mitigation in emergency management in South Australia.
- As chair of the State Mitigation Advisory Group (SMAG), SAFECOM is required to provide a bi-monthly report of the committee's activities to the SEMC. The role of the SMAG is to provide assurance in relation to all aspects of emergency mitigation in South Australia. This includes oversight of state hazard plans, zone emergency management plans and associated support plans.
- SAFECOM has administrative responsibility for the South Australian Water Safety Committee (SAWSC) which comprises key stakeholders and non-government organisations and is committed to providing a coordinated approach to reducing the risk of drowning in South Australia.
- During 2012, the Australian Water Safety Council released the Australian Water Safety Strategy 2012–2015 (AWSS12-15), which continues to address the aspirational goal set in 2008 of achieving a 50% reduction in drowning deaths by the year 2020.
- As Senior Sponsor and Chair of the Community Emergency Information Warning Systems (CEIWS) Program Board, SAFECOM continued to provide effective executive oversight and coordination of the Alert SA project including the SEICCC, and the CEIWS training program. The CEIWS Program Board reports to the State Emergency Management Committee and SAFECOM Board.
- SAFECOM is an Inaugural Board member of the Bushfire and Natural Hazards Cooperative Research Centre (BNHCRC). This is a \$75 million national initiative which will be leading national research in emergency management over the next eight years.

Prevention and Community Preparedness

- In 2012-13 the Bushfire Taskforce finalised its review of the Perth Hills Bushfire Report, determining that South Australia has thirty-six of the recommendations in place. The Bushfire Task Force further endorsed nine of the recommendations contained in the report and supported implementing ongoing programs of work.
- MFS delivered over 668 educational tours, visits and fire safety presentations during 2012-13. The audience for these presentations ranged from young primary school students to aged care residents. These events provide the

opportunity to highlight fire dangers and promote safer behaviours that reduce the likelihood of accidental fires and road accidents.

- In 2012-13 the MFS Road Accident Program (RAP) was presented to 132 schools to sports clubs, court appointed RAP's and community groups with a total of 15,827 participants.
- During 2012-13 the MFS Juvenile Firefighters Intervention Program (J-Flip) achieved a recidivist rate of less of 5%.
- New and modern facilities were a focus for 2012-13 with the Community Engagement Unit State Operations Coordination Unit and Western Adelaide SES Unit moving to a new site at Netley. The facility was opened by the Minister for Emergency Services in April 2013.
- CFS enhanced the 2012-13 PREPARE.ACT.SURVIVE campaign with the development of a communication strategy for Bushfire Safer Places encompassing the CFS website together with a Bushfire Safer Places campaign.
- Prior to the 2012-13 fire danger season, CFS initiated operations and communication strategies throughout the APY lands. These included provision of additional response vehicles, liaison with radio stations throughout the region and the allocation of a Regional officer – Outback Areas and associated resources.
- CFS continued to develop the use of social media (Twitter and Facebook) in conjunction with its website. A revamped Smartphone application was launched which included information about fire danger ratings and fire ban districts, locations of last resort refuges, incident information and planned prescribed burns, as well as general information on bushfire preparedness.

Operational Preparedness

- The South Australian Computer Aided Dispatch (SACAD) system, which commenced operation in 2012, continued to operate as expected on an almost interruption free 24x7 basis. It is regarded as amongst, if not, the best systems of its type in the nation.
- This \$33 million investment provides integrated MFS, CFS and SES responses to incidents, provides greater system capacity during periods of peak demand, and replaced ageing systems used by each of the three emergency communication centres. SACAD has improved the sector's ability to provide the nearest, fastest and most appropriate response to all incidents.
- On 1 November 2012, the national telephony warning system (Emergency Alert) Location based Solution (LBS) went live. This enhancement to the system enables emergency services to send a text message to mobile phones active on Telstra's networks with a last known location within the warning area. The LBS system was used nationally for the first time in SA for the Port Lincoln bushfire in November 2012.
- During 2012-13, Alert SA conducted a communications campaign to raise awareness of the Alert SA website alert.sa.gov.au.
- Emergency Alert was used on 33 occasions to issue 81,596 messages to the SA community. Of these messages, 42,239 were issued using the LBS.

- Volunteer Marine Rescue (VMR) conducted five major exercises during the year – one in each VMR district. These multi-agency exercises involve both theoretical and practical training, and the deployment and coordination of marine rescue vessels operated by VMR associations and SES, under the coordination of SAPOL.
- The annual State Exercise ‘Team Spirit 12’ was held on 21 November 2012 at Keswick Barracks. The focus of the hypothetical discussion exercise was on a catastrophic event with state-wide impact. In this instance, the exercise explored the State’s capability to deal with a significant maritime emergency resulting in loss of life, injuries, large scale evacuations, people displacement and a significant impact on the environment. The exercise examined government, agency and private sector crisis management procedures at a strategic level.
- Communication and training for volunteers continued to be a focus for the emergency service organisations in 2012-13. In April 2013 new online systems for volunteers, under the E-Connect program were released.
- The rollout of broadband and computers and associated infrastructure under the E-Connect program commenced in October 2012 with an expected total deployment of services to over 420 CFS groups and brigades and SES units across South Australia by the end of August 2013.
- All the systems are accessible using a single web portal to enable volunteers to log in from almost anywhere on the internet.
- During 2012 CFS established the SA Bushfire Risk Register (SABRR) which maps the location of a state, national or local asset together with risk rating, priority of treatment and assignment of responsibility. The model assisted with the preparation of the Interim Bushfire Area Management Plans endorsed by State Bushfire Coordination Committee.
- CFS finalised a review of the standards of Fire and Emergency Cover and will commence implementation during 2013-14.
- During 2012-13 there was a continued increase in voluntary enrolment rates in the MFS Staff Development Framework. As of 30 June 2013 the MFS had issued 70 Certificate II in Public Safety (Firefighting and Emergency Operations) and 26 Certificate IV in Public Safety (Firefighting Supervision) qualifications to senior personnel with more currently being processed.
- During 2012-13 MFS staff provided assistance to the Tongan Fire Service with critical repairs to firefighting vehicles that had become unserviceable and the provision of training programs to Officers and firefighters.
- During 2012-13 firefighting crews, fire investigators and community safety staff undertook a total of 517 inspections and fire safety surveys. A further 76 investigations of hazard complaint sites were conducted by community safety personnel.

Response

- During 2012-13, MFS responded to over 20,000 incidents, CFS to more than 15,000 incidents and SES to over 5,000 incidents.

Recovery

- The following recovery based projects were conducted during the reporting period under the Natural Disaster Resilience Program:
 - The 'Virtual Recovery Centre' initiative (DCSI)
 - Emergency Assessment Reporting System (LGA of SA)
 - Disaster Victim Identification (Forensic Science SA)
 - South Australian Veterinary Emergency Management Regional Awareness Program (SAVEM Inc.)
 - Post Disaster Ministry (Uniting Church of Australia)
 - Corporate Sector Partnerships (State Recovery Office, DCSI)
 - Aboriginal Recovery Training (State Recovery Office, DCSI)
 - Peer Support Training Pilot (SAFECOM)
 - Harnessing Spontaneous Volunteers (Northern Volunteering SA Inc.)
 - Rapid Impact Assessment Solution (State Recovery Office, DCSI)

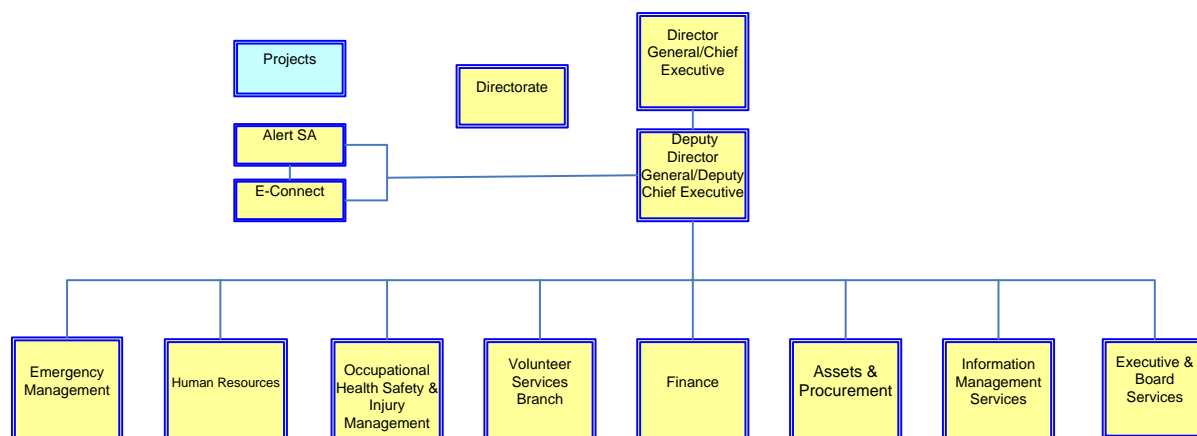
Business Excellence

- During 2012-13 SAFECOM project managers worked with agency personnel from CFS, SES and MFS to deliver \$26.28 million in capital projects across the sector including the procurement of fire appliances and the construction/upgrade of fire stations.
- The use of social media was explored to aid in the recruitment of volunteers and the provision of information to the public during an emergency.
- Volunteer and Employer Recognition and Support Program (VERSP) events have continued this year, with events being held in Port Pirie and Bordertown. Over 190 volunteers attended these events and certificates of recognition were provided to 51 employers of volunteers and self employed volunteers. In addition, VSB will continue to host mini-VERSPs which are held at individual brigades or units. The last mini-VERSP was held in Coober Pedy in August 2012.
- VERSP events were held in Roxby Downs, Echunga, and Warooka. A total of 480 volunteers attended these events and 100 certificates were presented to self-employed volunteers and employers of volunteers.
- Planning for an all of service upgrade to the Windows 7 operating system took place throughout 2012-13. This required SAFECOM ICT to arrange access for technicians during and after working hours, ensuring that sensitive information was secure and agreement on a roll out plan and timeframe.
- During 2012-13 a successful tender process was conducted to build General Purpose Pumper/Pump Rescue Vehicles for MFS for the next five years. Five of these appliances will be built and delivered into service by March 2014.
- A program targeting new volunteers from Culturally and Linguistically Diverse (CALD) backgrounds partly funded through the Natural Disaster Resilience Program (NDRP) grants was finalised in May 2013. While initially piloted in the Riverland, the program managed to recruit several new members for Edinburgh SES and attract significant media attention.

- In April 2013, CFS implemented an organisational structure that provided a stronger focus on public communication and information as an integral frontline service.
- In July 2012 CFS added four new Training Officers to complement the number of training staff at the State Training Centre in Brukunga.
- The CFS and SES Volunteer Charters were renewed and launched in April 2013 to ensure that consultation occurs with volunteers about all matters that might reasonably be expected to affect them.
- During 2012-13 a HIRMS injury, near miss and hazard reporting system was installed in all regional stations. Training was provided across MFS regional stations to support the implementation of this system.

SAFECOM Organisational Structure

The organisational structure in 2012-13 was as follows:



Executive Services

The Office of Executive and Board Services provides executive services which include high level strategic policy advice, project support, governance, legislative compliance, ministerial liaison, correspondence coordination and cross-sector collaboration.

Key stakeholders include the Minister's office, sector agencies, SAFECOM business units, Local Government, private and not-for-profit organisations, other State Government agencies and the Commonwealth Government.

The office represents the State Government at peak emergency management forums at a national level and provides a strong link between all three tiers of government and the South Australian emergency services sector. The office takes an inclusive approach with people in the sector, particularly in regard to leadership and support of the SAFECOM Board and committees and liaison with the volunteer associations and unions.

South Australian Water Safety Committee

The South Australian Water Safety Committee (SAWSC) comprises key stakeholders from government and non-government organisations and is committed to providing a coordinated approach to reducing the risk of drowning in South Australia.

During 2012, the Australian Water Safety Council released the Australian Water Safety Strategy 2012–2015 (AWSS12-15), which continues to address the aspirational goal set in 2008 of achieving a 50% reduction in drowning deaths by the year 2020.

To align with the AWSS12-15, in 2013 the SAWSC produced and adopted the State Water Safety Plan 2013-2015. While the underlying pillars of the National plan; Collaboration, Research, Education and Legislation and Policy are reflected in the State plan, it seeks to contextualise them based on local risk and experiences.

As a result of a workshop, the Committee subsequently identified three key result areas (KRAs) as priorities for South Australia:

KRA 1: Adopt a Life-Stages Approach – Drowning profiles are identifiable for each of the life stages (0-14, 15-24, and older than 55 years of age). By understanding the risks, hazard exposures and protective factors in each stage, drowning prevention strategies are specifically targeted towards key demographics.

KRA 2: Address High-Risk Locations – Two key locations have high rates of drowning: ocean/harbour, and river/creek/streams. Collectively, they account for 50 per cent of drowning deaths.

KRA 3: Meet Key Drowning Challenges – High-risk activities, high-risk populations and fostering effective, consistent collaboration among organisations are the key drowning challenges for South Australia. Strategies must consider varying cultural backgrounds and life experiences and the need for effective communication between organisations.

State-wide prevention strategies are needed particularly for the following target groups:

- rural, remote and Indigenous communities;
- children aged 0 – 14;
- middle-aged and older people
- CALD communities, including international students and tourists.

These KRAs are consistent with the 2012-2015 Australian National Water Safety Strategy.

In November 2012, SAFECOM facilitated the Summer Water Safety Promotion in Rundle Mall, with representatives from ten key water safety organisations involved.

As a result of an inquest into the tragic drowning of toddler Bryce Eddleston, in March 2013 State Coroner Mark Johns recommended that the State Government conduct a review of swimming pool safety compliance and legislation. Subsequently, Government has commenced that review, which is being facilitated by the Department of Planning, Transport and Infrastructure. That review is ongoing.

Community Emergency Services Fund

The Community Emergency Services Fund (CESF) was established pursuant to the *Emergency Services Funding Act 1998*. It is an administered item of SAFECOM and is an independently held fund.

Funds collected through the Emergency Services Levy, concessions to pensioners, remissions to property owners, levy payments on Government property and interest are paid into the CESF. The collection of the levy falls within the portfolio responsibilities of the Treasurer.

The CESF provides funding to the core emergency services and for the provision of emergency services.

Volunteer Services Branch

The Volunteer Services Branch (VSB) supports emergency service volunteers by providing practical assistance and advice on the recruitment, retention and recognition of volunteers and the delivery of non-operational training. In addition, the VSB provides advice to the CFS and SES on volunteering issues, including data reporting, participation in research, employer and volunteer recognition, legislative advice and youth programs.

The branch consists of six staff located within SAFECOM headquarters in Adelaide and operates under a Governance Group structure, consisting of the Manager VSB, and the Deputy Chief Officers of the CFS and SES. The Governance Group was established to foster greater communication and input from the agencies into the work carried out by VSB and to add a greater strategic focus to VSB activities.

The main achievements of the VSB for 2012-13 have been:

Non-Operational Training

The main focus of the VSB has moved towards the recruitment and retention of CFS and SES volunteers. This has resulted in a number of Health Check and Recruitment Planning sessions being undertaken in addition to Cadet Leader, Child Safe Environment, Dealing with Inappropriate Behaviour and Understanding Your Team training which is offered by VSB. There has also been a renewed focus on providing detailed reports at the conclusion of Health Checks to determine a unit or brigades capacity to recruit. This year, 47 training sessions were held with 502 volunteers provided with training.

Anzac Eve Youth Vigil

Twenty-two young people from the CFS and SES joined members of various other youth volunteer organisations to recognise the legacy of ANZAC at the thirteenth ANZAC Eve Youth Vigil, held at the South Australian State War Memorial on North Terrace.

Twelve CFS cadets from the Adelaide Hills and South East and ten SES cadets from Andamooka, Enfield and Hallett joined members of various other youth volunteer organisations to recognise the legacy of ANZAC. The activity was coordinated by VSB who organised the cadets' travel, special uniforms, catering and accommodation.

Youth Advisory Council

The CFS Youth Advisory Council (YAC) was formed in November 2010. The committee consists of ten people, six of those representing the CFS regions, one representing the CFS Volunteers Association (CFSVA) and one acting as a mentor for the committee. The CFS Deputy Chief Officer and the VSB Youth Development Officer (Executive Officer) attend the committee. The CFS is helping to build the skills of these young people to enable them to become leaders of tomorrow.

The Youth Advisory Council:

- provides a youth perspective on issues;
- is actively involved and plays an important role in leadership and decision making (including membership of the Chief Officers Advisory Council); and
- raises issues that have been identified as important to young people in the CFS.

During 2012-2013, the YAC met six times. The YAC participated in a Recruitment Focus Group, developed a Mentoring Fact Sheet and poster and assisted with CFS at the Cleve Field Day. Information nights were held at Regions Two, Three, Four and Six for young people to find out more about the YAC, the selection process for YAC representatives and to raise any topics concerning young people in their region.

Recruitment and Retention of Emergency Service Volunteers

In December 2012, the CFS Chief Officer's Administrative Instructions (COAI) were formally approved and printing of the new manuals commenced. The COAI were reviewed thoroughly and included changes to reflect current legislation, policies, practices and procedures. The manual is designed to provide a comprehensive guide for volunteers on a broad range of administrative practices. The distribution of the manuals began in early 2013, with soft copy versions available on the CFS Volunteer Portal.

Towards the end of 2012 VSB began a pilot program to engage with people from CALD backgrounds. The pilot was initially launched in the Riverland region but later expanded to include an SES unit in the northern suburbs of Adelaide. The pilot resulted in several new members and increased the profile of the CFS and SES within targeted CALD communities in the Riverland and Adelaide as well as significant media attention.

To reinforce the Government's commitment to consulting with volunteers, the CFS and SES Volunteer Charters were reviewed and formally launched by the Minister for Emergency Services in April 2013. The Charters were complimented by the review of the sector Volunteer Referral and Consultation Policy, which was officially approved by the SAFECOM Board in February 2013.

VERSP events have continued this year, with events being held in Port Pirie and Bordertown. Over 190 volunteers attended these events and certificates of recognition were provided to 51 employers of volunteers and self-employed volunteers. In addition, VSB will continue to host mini-VERSPs which are held at individual brigades or units. The last mini-VERSP was held in Coober Pedy in August 2012.

Other Achievements

- Provided support to the SES and CFS in recruiting volunteers through attendance at Career Expos and University visits.
- Coordinating the exit survey process for the CFS and SES.
- Providing support to volunteers to access grant funding.
- Exploration of the use of social media to aid in the recruitment of volunteers.

- Updated the Child Protection Policy to ensure compliance with child protection requirements.
- Undertaking an audit of the recruitment and retention processes to promote best practice methodology.
- Coordination of CFS Annual Returns process.
- Providing advice and Executive Officer functions to a range of committees including the E-Connect, SES Strategic Recruitment Project, State Cadet Committees and YAC.
- Launch of the CFS and SES recruitment documentaries.
- Provision of advice through data reporting.
- Review of the Service Level Agreements between the CFS, SES and VSB.

2012-13 Statistics

- 1,893 National Criminal History checks were completed and of these 76% were finalised within five working days, and a further 13% were finalised between five and ten working days.
- 980 recruitment referrals (recruitment hotline or website enquiries).

CFS VOLUNTEER NUMBERS

Region	Fire Fighters				Operational Support				Cadets				Total			
	Jun-12	Jun-13	Net Change	% Change	Jun-12	Jun-13	Net Change	% Change	Jun-12	Jun-13	Net Change	% Change	Jun-12	Jun-13	Net Change	% Change
DEWNR	324	342	18	5.26%	174	147	-27	-18.37%	0	0	0	0.00%	498	489	-9	-2%
S/OPS	24	20	-4	-20.00%	2	0	-2	-100.00%	0	0	0	0.00%	26	20	-6	-30%
1	2346	2330	-16	-0.69%	722	730	8	1.10%	281	233	-48	-20.60%	3349	3293	-56	-2%
2	2047	2080	33	1.59%	409	409	0	0.00%	278	274	-4	-1.46%	2734	2763	29	1%
3	1148	1164	16	1.37%	205	203	-2	-0.99%	85	68	-17	-25.00%	1438	1435	-3	0%
4	1367	1372	5	0.36%	299	267	-32	-11.99%	189	183	-6	-3.28%	1855	1822	-33	-2%
5	1778	1817	39	2.15%	324	308	-16	-5.19%	64	49	-15	-30.61%	2166	2174	8	0%
6	1344	1343	-1	-0.07%	313	293	-20	-6.83%	55	46	-9	-19.57%	1712	1682	-30	-2%
Total	10378	10468	90	0.86%	2448	2357	-91	-3.86%	952	853	-99	-11.61%	13778	13678	-100	-1%

SES VOLUNTEER NUMBERS

Region	General Ops				Support Ops				Cadets				Total			
	Jun-12	Jun-13	Net Change	% Change	Jun-12	Jun-13	Net Change	% Change	Jun-12	Jun-13	Net Change	% Change	Jun-12	Jun-13	Net Change	% Change
North	443	425	-18	-4.24%	183	214	31	14.49%	31	22	-9	-40.91%	657	661	4	0.61%
South	679	643	-36	-5.60%	316	341	25	7.33%	22	35	13	37.14%	1017	1019	2	0.20%
Total	1122	1068	-54	-5.06%	499	555	56	10.09%	53	57	4	7.02%	1674	1680	6	0.36%

Projects

E-mergency Connect

The rollout of broadband services and associated hardware to all brigade and unit sites continued in 2012-13 with a scheduled completion date of 4 September 2013.

SAFECOM IMS has received excellent feedback from the volunteers relating to the rollout of services and has also been praised for the ongoing support provided by the SAFECOM IMS team.

The launch of the E-mergency Connect portal allows all CFS and SES volunteers to log in with a single set of login details and use centralised email, calendars and web conferencing at any time and place that suits them.

New online training is also being developed, which contains several new courses, including safety and well-being for existing volunteers and induction for new volunteers. This will reduce the time to complete induction and reaccreditation. Training can be done by volunteers at their own convenience at home, work, the station, brigade or unit.

The state government has provided \$5.6 million in funding for E-mergency Connect and the federal government has provided \$2.5 million.

Alert SA

SAFECOM is responsible for the Alert SA project which includes implementation and maintenance of:

- Alert SA website;
- Emergency Alert national telephony warning system in SA;
- State Emergency Information Call Centre Capability (SEICCC).

Alert SA Website

During 2012-13, Alert SA conducted a communications campaign to raise awareness of the Alert SA website alert.sa.gov.au.

With an increase in the community utilising social media to keep updated, the Alert SA website provides another avenue for sourcing emergency warning information. The site is populated with social media feeds from South Australia's emergency services.

The Alert SA campaign was supported by advertisements placed in country and metropolitan newspapers, outdoor bus shelter adverts and paid online media placements. Community Service Announcements (free) were placed in Messenger Newspapers and The Adelaide Review. In addition, the campaign received wide exposure via unpaid mediums such as the 2013 South Australian Government diary, various websites and newsletters and promotion at nominated field days attended by SES and CFS.

Emergency Alert

On 1 November 2012, the national telephony warning system (Emergency Alert) Location based Solution (LBS) went live.

This enhancement to the system enables emergency services to send a text message to mobile phones active on Telstra's networks with a last known location within the warning area.

The LBS system was used nationally for the first time in SA for the Port Lincoln bushfire. Work to implement this enhancement occurred throughout the early months of the 2012 financial year.

Emergency Alert was used on 33 occasions to issue 81,596 messages to the SA community. Of these messages, 42,239 were issued using the LBS.

State Emergency Information Call Centre Capability

During 2012-13, the State Emergency Information Call Centre Capability (SEICCC) capability was maintained including updated training and the integration of the WebCC call centre solution to the CFS Bushfire Hotline. This integration seeks to support a seamless transition in the event the State Emergency Information Call Centre Capability is activated.

Community Emergency Information Warning Systems online learning program

Alert SA has developed a range of online learning training modules to support users in systems such as Google Earth, Emergency Alert, SEICCC, WebCC (call centre software) and Interactive Voice Response (IVR).

Community Resilience & Emergency Management

Pursuant to Section 8 of the *Fire and Emergency Services Act 2005*, SAFECOM is required to:

“...undertake a leadership role from a strategic perspective with respect to emergency management within the State and to maintain an appropriate level of liaison with other bodies responsible for the management of emergencies in the State.”

The focus of the Emergency Management Office within SAFECOM is to promote and facilitate connections across the emergency management sector and to contribute to intergovernmental forums and national policies and strategies.

National Strategy for Disaster Resilience Governance

In February 2011, COAG endorsed the National Strategy for Disaster Resilience (NSDR). The purpose of the strategy is to drive national reform in emergency management by building on the strengths and arrangements of government and extending the scope of responsibility beyond the traditional emergency management sector to broad engagement across government, business, community leaders, the not-for-profit sector and academia.

A key priority of the NSDR is to better understand the nature and extent of risks to inform the way we prepare for and recover from them. The following governance arrangements are in place to ensure consistent implementation of the NSDR is integrated across jurisdictions.

Standing Council on Police and Emergency Management

The Minister for Emergency Services is a member of the Standing Council on Police and Emergency Management (SCPEM). The Standing Council provides national leadership on emergency management of all hazards and disaster resilience, including overseeing implementation of the NSDR.

The Emergency Management Office maintains strategic oversight of SCPEM issues, providing regular briefings and updates to support the Minister's participation on the Standing Council.

Australia New Zealand Emergency Management Committee

The Australia New Zealand Emergency Management Committee (ANZEMC) is a committee of senior officials who collectively support the SCPEM on issues relating to emergency management. The Chief Executive SAFECOM is a member of the ANZEMC. The Committee provides strategic leadership of nationwide emergency management policy, including implementation of the NSDR.

The ANZEMC has established four sub-committees to implement the national NSDR work program across mitigation, community engagement, capability development and recovery. The Chief Executive SAFECOM chairs the ANZEMC Risk Assessment, Measurement and Mitigation Sub-committee, and SAFECOM provides the South Australian delegate on the ANZEMC Community Engagement Sub-committee.

State Emergency Management Committee

The Chief Executive SAFECOM is a member of the State Emergency Management Committee (SEMC) that provides leadership and maintains oversight of emergency management arrangements and activities in the state.

The SEMC has established an NSDR Steering Group, co-chaired by the Department of the Premier and Cabinet and SAFECOM, to coordinate and implement the strategy in South Australia. The Steering Group oversees the development of the South Australia NSDR Implementation Plan that monitors progress and maps the connection between the national and the South Australia work programs and reports to the SEMC.

The SEMC has established three advisory groups to provide advice to, and to carry out functions on behalf of, SEMC. These are:

- State Mitigation Advisory Group (SMAG);
- State Response Advisory Group (SRAG);
- State Recovery Committee (SRC).

SAFECOM is represented on the SRC and SRAG. SAFECOM also chairs and provides executive support to the SMAG.

State Mitigation Advisory Group

As chair of the State Mitigation Advisory Group (SMAG), SAFECOM is required to provide a bi-monthly report of the committee's activities to the SEMC. The role of the SMAG is to provide assurance in relation to all aspects of emergency mitigation in South Australia. This includes oversight of state hazard plans, zone emergency management plans and associated support plans.

During the reporting period, SMAG conducted six meetings. The format for regular progress reporting has changed to allow for more presentations on topics of interest to the group and use the opportunity to discuss cross agency implications. Presentations included:

- Community safety risks associated with major event management in SA;
- Implications of the current cyber threat landscape;
- Waste management Industry arrangements and capabilities;
- The application of risk assessment prioritisation to hazards including earthquake and the Brown Hill and Keswick Creeks Stormwater Management Plan;
- Overview of various research projects and implication for member agencies.

Members and stakeholders now have access to two Govdex community forums ensuring access to the latest versions of all reference documents and facilitating consultation and collaboration across agencies.

Advisory Group Members contributed to a range of activities including:

- review of the terms of reference and member agency list;
- Development of a general disposal schedule for emergency management and associated amendment to the State Emergency Management Plan – Annex K;

- Review of Annex G – Administrative Guidelines for Zone Emergency Management Committees;
- Consideration of mitigation-related issues in the context of the review of the Emergency Management Act.

SAFECOM is leading the following programs that support the SMAG terms of reference:

National Partnership Agreement on Natural Disaster Resilience

The National Partnership Agreement (NPA) on Natural Disaster Resilience contributes to delivering the strategic priorities under the National Strategy for Disaster Resilience. The Agreement is between the Commonwealth Government and South Australia Government and funds the Natural Disaster Resilience (grant fund) Program.

During 2012, SAFECOM and other stakeholders participated in the Commonwealth review of the NPA prior to its expiry on 30 June 2013, to determine the overall effectiveness and utilise the findings to inform the development of the proposed two year agreement to commence on 1 July 2013.

At 30 June 2013, the Commonwealth had drafted a new NPA in consultation with states and territories to continue delivering the strategic priorities under the National Strategy for Disaster Resilience. The finalised 2013-15 NPA is expected to be signed by the Commonwealth Government and South Australia Government in the first half of the 2013-14 financial year.

Natural Disaster Resilience Program

Commonwealth NPA and state match funding is allocated under the Natural Disaster Resilience Program (NDRP) to state and local government, non-government organisations, volunteer agencies and small to medium business enterprises for initiatives that enhance disaster resilience, and/or enhance recruitment, training and retention of emergency management volunteers.

The Emergency Management Office administers the program to ensure that funding criteria aligns with the strategic objectives of the NSDR and the *National Emergency Management Volunteer Action Plan*.

In 2012-13, a total of 46 projects were approved for NDRP funding. These comprised six state strategic projects, five projects supporting emergency management volunteers and 35 projects developing resilience across the various emergency hazards.

The total cash contributed to NDRP projects was \$5.157 million, comprising \$2.199 million Commonwealth funds, \$0.747 million state funding, and \$2.210 million contribution by funded organisations. In addition to the cash cost of projects, funded organisations will contribute the equivalent of a further \$1.522 million as in-kind contribution, bringing the total value of projects to be undertaken to more than \$6.680 million.

In addition to facilitating the assessment of funding submissions, the Emergency Management Office provides advice and support to agencies undertaking

approved projects. SAFECOM reports on South Australia's performance against the *National Partnership Agreement* on a bi-annual basis.

National Strategy for Disaster Resilience Programs

SAFECOM has continued to play a key role in driving implementation of the National Strategy for Disaster Resilience (NSDR) programs, at both the national and state level, through its legislative mandate to undertake a leadership role from a strategic perspective with respect to emergency management. This includes providing strategic policy advice and practical support to agencies that are delivering NSDR related programs.

SAFECOM outputs during the 2012-13 include:

- Leading implementation of the State Emergency Risk Assessment and Zone Emergency Risk Management programs;
- Co-chairing the SA NSDR Implementation Steering Group;
- Maintaining (on behalf of the SEMC) the SA NSDR Implementation Plan;
- Developing a SA NSDR Communication Plan, endorsed by the SEMC;
- Establishing a South Australian secure web-portal for the emergency management sector;
- Leading the review of the National Emergency Risk Assessment Guidelines (NERAG) on behalf of the ANZEMC and developing a NERAG Practice Guide;
- Ensuring South Australian participation in the Bushfire and Natural Hazards Co-operative Research Centre;
- Providing jurisdictional representation on the Community Engagement sub-committee and facilitating the development of a national Community Engagement Framework, on behalf of the ANZEMC;
- Chairing and providing project support and jurisdictional representation on the ANZEMC Risk Assessment, Measurement and Mitigation sub-committee.

SAFECOM has also engaged other agencies to lead strategic projects in their areas of expertise to address gaps identified in the NSDR SA Implementation Plan, and assisted them to obtain funding approvals from the SEMC.

State and Zone Emergency Risk Assessment Programs

To meet the requirements of the 2009-13 National Partnership Agreement on Natural Disaster Resilience, the SEMC sponsor the State Emergency Risk Assessment System (SERAS) and the Zone Emergency Risk Management System (ZERMS) Projects. These projects are assessing risk for priority hazards across South Australia using the nationally agreed emergency risk assessment methodology adopted by all States and Territories in November 2011.

SAFECOM leads these projects whilst the State Mitigation Advisory Group provides assurance of the program on behalf of the SEMC. Five hazard assessments comply with the national risk assessment methodology, and the remaining five hazards are expected to conform to the national agreed methodology during 2013-14.

At the zone level, over 30 risk assessments were conducted for priority hazards during 2012-13. The process to assess all priority hazards at the zone level is expected to be completed by the end of 2013.

The Western Australian SEMC sought the assistance of SAFECOM with interpretation and application of the NERAG process. This resulted in SA sharing templates, tools and processes, training WA practitioners in workshop facilitation and facilitating the initial round of workshops to commence implementation of the SA developed risk management framework in Western Australia.

SAFECOM convened the third annual Zone Emergency Management Symposium; this was held on 5 December 2012. It was attended by approximately 100 representatives, including members of zone emergency management committees, local government and state emergency management agencies.

SERAS and ZERMS are complex and resource intensive projects that involve a broad range of stakeholders across Local Government, non-government organisations, Zone Emergency Management Committees, State Hazard Leaders and other Government agencies to achieve the required outputs.

In June 2013, the SEMC tasked SAFECOM to identify with stakeholders a way forward for reporting emergency risk information that is identified through risk assessments to the general public.

Zone Emergency Management Implementation Group

Established by SMAG and chaired by SAFECOM Emergency Management Office, the Zone Emergency Management Implementation Group (ZEMIG) progresses strategic emergency management priorities at Zone level.

ZEMIG continues to support ZEMCs in meeting their obligations under the *State Emergency Management Plan* through the provision of advice and support.

Remote Indigenous Safety

SAFECOM are working collaboratively with a range of State and Commonwealth agencies to advance national priorities of the *Keeping our Mob Safe – National Emergency Management Strategy for Remote Indigenous Communities* (Commonwealth Attorney-General's Department, 2007).

SAFECOM proposed the Remote Aboriginal Community Emergency Management Project as a State Strategic Project under the State Emergency Management Committee. This project is being undertaken by the State Recovery Office (Department for Communities and Social Inclusion) and is achieving the following outcomes for Anangu Pitjantjatjara Yankinjatjarra (APY) communities:

- Provision of up-to-date emergency contact lists;
- Updated community emergency risk assessments, based on National Emergency Risk Assessment Guidelines methodology;
- Identification and linkage with established community safety programs and strategies;
- Development of an Aboriginal emergency management training framework to support the establishment of Community Safety Plans.

SAFECOM, in conjunction with SAPOL and the SES, was successful in attracting Commonwealth National Emergency Management Program funding for the following additional project activities:

- Development of storyboards and community safety messages in remote communities(SAPOL);
- Establishment of National Guidelines and training package for Community Emergency Response Teams in remote Indigenous communities (SASES).

SAFECOM are also participating in Department of Families, Housing, Community Services and Indigenous Affairs (FaHCSIA) led forums to enhance community safety in remote Aboriginal communities.

Additional Emergency Management Representation

In addition to the above, the Emergency Management Office provided representation on the following external committees and project groups during the reporting period:

- Flood Reform Taskforce;
- Australian Emergency Management Institute Advisory Group;
- Earthquake Taskforce;
- SA Climate Change Adaptation Steering Group;
- National Emergency Risk Assessment Guidelines Review Working Group;
- Coordination of the annual Commonwealth Pre-Disaster Season Briefing;
- Local Government Emergency Management Project Group.

Recognition of Innovation

The Resilient Australia Awards Program is sponsored by the Commonwealth Attorney-General's Department. In South Australia, the SAFECOM Emergency Management Office coordinates and manages the program and a state selection panel adjudicates over nominations for the awards. The awards recognise best practice and innovation by organisations and individuals to help to build more resilient communities across Australia.

The State award ceremony was held on 8 November 2012 at the Adelaide Oval Function Centre. Nine projects received recognition, including three State Winners being; the Department for Water, the Volunteer Marine Rescue and SA Veterinary Emergency Management (SAVEM) Inc.

State Winners from each jurisdiction are subsequently nominated for National Resilient Australia Awards and the SA Veterinary Emergency Management Plan went on to receive a National Highly Commended Award in the Volunteer/Community Group category.

An additional nomination from the SA Department for Communities and Social Inclusion for the National Guidelines for Managing Donated Goods received a National Winner Award in the Nationally Significant category.

Logistics Functional Service

The Logistics Functional Service (LFS) provides supply and catering services for the emergency services and the community during major incidents, major emergencies and disasters. In 2012-13, the LFS participated in two exercises.

Human Resource Management

Human Resources (HR)

The Human Resources (HR) team continues to support the emergency services sector, providing advice about organisational structures, recruitment, classification assessment, performance management, grievance processes and employment conditions and entitlements.

Recruitment

There has been a high number of recruitment and selection processes undertaken during the reporting period. HR has continued to update processes and practices with regard to recruitment and selection across the sector, including introducing new templates and proformas which simplify processes. This has reduced the necessity for HR to be actively involved on selection panels, however the Branch continued to provide advice and guidance as required ensuring meritorious and equitable processes are undertaken at all times.

All recruitment processes are undertaken in line with current public sector guidelines, which focus on ensuring that our workforce reflects the diversity of the community. Women, people from culturally diverse backgrounds, Aboriginal and Torres Strait Islanders are encouraged to apply.

Employment Conditions

The *SA Government Wages Parity (Salaried) Agreement* was voted on and agreed to in September 2012. The first wage rise was operative from 1 October 2012.

Negotiations for employees under the *SA Government Wages Parity (Weekly Paid) Enterprise Agreement 2010* which nominally expired on 1 October 2012 commenced in November 2012 and the ballot was conducted in June 2013. The provisional result was in favour of the proposed agreement and it is with Public Sector Workforce Relations to finalise and then lodge an application with the Industrial Relations Commission of SA for approval.

During the reporting period there were legislative changes to some leave provisions for all public sector employees. These were:

- the accrual of sick leave entitlements under the Public Sector Act 2009 came into effect from 1 July 2012. Sick leave now accrues at the rate of 1 days sick leave for each completed month of service;
- *Public Sector Skills and Retention Leave* was gazetted in December 2012. This is to recognise the need to retain and reward long standing employees in the public sector. It applied to employees with greater than 15 years of completed service. It is being phased in until 2014/15.

Employee Assistance Program/Stress Prevention and Management Contract

The Employee Assistance Program (EAP) for staff and their immediate families has continued to be delivered and has proven to be a valuable support service to those seeking assistance for their challenging issues. The program is very much a preventative strategy to provide staff with a professional service to assist them in stressful situations within their workplace and their personal lives and

consequently contributes to the health and well-being of our employees and assists them to employ personal strategies to build resilience.

This program is coordinated by the Welfare Coordinator and is provided to SAFECOM, SACFS and SASES paid staff and volunteers.

The figures presented here reflect the EAP services provided to SAFECOM staff during the 2012/2013 financial year:

- Number of counselling hours provided to staff was 22.75 hours;
- Number of staff seen in this period was 12.

These figures are substantially lower than the previous 12 months and it is pleasing to note that the Worker's Compensation figures presented in this report do reflect that there have been no new psychological injury claims received during this period.

A Stress Prevention and Management program (SPAM) is also provided to SACFS, SASES volunteers and staff, and provides:

- Pre-incident training on managing self and others, managing the scene of an incident and managing stress in relation to an incident;
- Individual support and counselling to manage the above;
- Critical Incident Stress Debriefing and Defusing (CISD) after a critical incident, which is determined by the extent of the reactions from the crew/s involved in the incident;
- A strong promotion process is undertaken including the distribution of pamphlets and posters which are sent to brigades and units and displayed in prominent places to ensure all involved are aware of the services available.

In late 2012 and early 2013, meetings were held to finalise the specifications of the sector wide contract (for the total period of 3 years – 2 years plus 1) for the delivery of the *Wellbeing Intervention Program for EAP and SPAM*. This went to full tender process and was finalised by the end of May 2013. The new contract commenced on 1 July 2013.

Whistle Blowers Act

There were no occasions where the public interest has been disclosed to a responsible officer of the agency under the *Whistleblowers Protection Act 1993*.

In July 2012, five MFS and one SAFECOM employee participated in a Whistleblower Contact Officer training program. The course covered the scope of the Act, Appropriate Disclosure, Public Interest Information and Practical Matters.

Work Health Safety and Injury Management (WHS&IM)

Safety Culture

SAFECOM is committed to a zero harm vision for its staff and volunteers. Where an injury does occur, SAFECOM is committed to 100% return to work. The Chief Executive is committed to leadership in safety and wellbeing to influence and set an example for others. The Chief Executive monitors the progress and success of the WHS&IM activities through meetings with the Manager for Work Health & Safety, as well as regular Board reports.

From 1 January 2013 the new *Work Health and Safety (WHS) Act SA 2012* and the *Work Health and Safety Regulations SA 2012* came into effect. They replaced the OHS&W Act 1986 and OHS&W Regulations 1995.

SAFECOM continued to support emergency services organisations with their ongoing governance and implementation of work health and safety programs, and worked in consultation with staff to resolve any OHSW&WHS issues.

Safety Performance

One notifiable occurrence, pursuant to Occupational Health, Safety and Welfare Regulations Division 6.6, was reported to SafeWork SA and no further action was required in relation to the occurrences. There were no notifiable injuries pursuant to Occupational Health, Safety and Welfare Regulations Division 6.6 and no notices served pursuant to the Occupational Health, Safety and Welfare Act, Sections 35, 39 and 40 [default, improvement and prohibition notices] for 2012-13.

Welfare and Support

HR has continued to provide an employee assistance program for staff and their immediate families. In addition, the HR welfare consultant assists managers with conflict management issues and other people-related issues in the workplace.

SAFECOM statistical information:

Number of counselling hours provided to staff:	74.5
Number of consultations in 12 month period:	38

SAFECOM's volunteer Peer Support Team continued to provide frontline support to fellow volunteers during 2012-13.

Workers Compensation

SAFECOM claim cost expenditure increased by 70% compared to the 2011-12 results due to an increase in new claims received for the year. The new claims received were time lost injuries resulting in an increase in income maintenance costs.

For the emergency services sector new claims reported increased by 49 compared with the 2010-2011 results, and an overall increase in workers compensation expenditure of 11%. The most significant increase in costs were due to settlement of worker's entitlements under Section 42 of the Workers Rehabilitation and Compensation Act (14%) and payments for permanent disability non-economic loss under Section 43 of the Act (79%).

Work Health & Safety Performance

Agency Gross Workers Compensation Expenditure

Agency gross workers compensation expenditure for 2012-13 compared with 2011-12				
SAFECOM Expenditure	2012-13 (\$)	2011-12 (\$)	Variation (\$)+ (-)	% Change + (-)
Income Maintenance	\$342.42	\$0.00	\$342.42	Undefined
Lump Sum Settlements Redemptions - Sect 42	\$0.00	\$0.00	\$0.00	0%
Lump Sum Payments Permanent Disability - Sect 43	\$0.00	\$0.00	\$0.00	0%

Medical/Hospital Costs combined	\$3,714.66	\$691.80	\$3,022.86	437%
Other	\$6,938.37	\$5,765.32	\$1,173.05	20%
Total Claims Expenditure	\$10,995.45	\$6,457.12	\$4,538.33	70%

Emergency Services Sector Expenditure	2012-13 (\$)	2011-12 (\$)	Variation (\$)+ (-)	% Change + (-)
Income Maintenance	\$1,143,943.71	\$1,107,273.21	\$36,670.50	3%
Lump Sum Settlements Redemptions - Sect 42	\$377,000.00	\$330,058.90	\$46,941.10	14%
Lump Sum Payments Permanent Disability - Sect 43	\$582,699.00	\$326,339.00	\$256,360.00	79%
Medical/Hospital Costs combined	\$761,681.62	\$848,150.34	-\$86,468.72	10%
Other	\$256,333.94	\$194,414.74	\$61,919.20	32%
Total Claims Expenditure	\$3,121,658.27	\$2,806,236.19	\$315,422.08	11%

Safety Targets in South Australian Fire and Emergency Services Commission

SAFECOM		Base: 2009-10	Performance: 12 months to end of June 2013			Final Target
		Numbers or %	Actual	Notional Quarterly Target	Variation	Numbers or %
1	Workplace Fatalities	0	0	0	0	0
2	New Workplace Injury Claims	0	2	0	2	0
3	New Workplace Injury Claims Frequency Rate	N/A	N/A	N/A	N/A	N/A
4	Lost Time Injury Frequency Rate ***	N/A	N/A	N/A	N/A	N/A
5	New Psychological Injury Claims Frequency Rate	0	0	0	0	0
6	Rehabilitation and Return to Work					
6a.	Early Assessment within 2 days	N/A	50%	80%	N/A	N/A
6b.	Early Intervention within 5 days	N/A	N/A	90%	N/A	N/A
6c.	Days Lost <= 10 days	N/A	100%	60%	N/A	N/A
7	Claim Determination					
7a.	Claims determined for provisional in 7 calendar days	N/A	0%	100%	N/A	N/A
7b.	Claims determined in 10 business days	N/A	100%	75%	N/A	N/A
7c.	Claims still to be determined after 3 months	N/A	0%	3%	N/A	N/A
8	Income Maintenance Payments for Recent Injuries: 2011/12 Injuries (at 12 months development)	N/A	\$0.00	\$0.00	\$0.00	N/A

	2012/13 Injuries (at 12 months development)	N/A	\$342.42	\$0.00	\$342.42	N/A
--	--	-----	----------	--------	----------	-----

Emergency Services Sector		Base: 2009-10	Performance: 12 months to end of June 2013			Final Target
		Numbers or %	Actual	Notional Quarterly Target	Variation	Numbers or %
1	Workplace Fatalities	0	0	0	0	0
2	New Workplace Injury Claims	197	216	167	49	148
3	New Workplace Injury Claims Frequency Rate	N/A	N/A	N/A	N/A	N/A
4	Lost Time Injury Frequency Rate ***	N/A	N/A	N/A	N/A	N/A
5	New Psychological Injury Claims Frequency Rate	N/A	N/A	N/A	N/A	N/A
6	Rehabilitation and Return to Work					
6a.	Early Assessment within 2 days	10.15%	23.15%	80%	-56.85%	80%
6b.	Early Intervention within 5 days	35.56%	95.00%	90%	5.00%	90%
6c.	Days Lost <= 10 days	58.76%	60.29%	60%	0.29%	60%
7	Claim Determination					
7a.	Claims determined for provisional in 7 calendar days	6.25%	26.15%	100%	-73.85%	100%
7b.	Claims determined in 10 business days	88.78%	73.84%	75%	-1.16%	75%
7c.	Claims still to be determined after 3 months	1.53%	6.40%	3%	3.40%	3%
8	Income Maintenance Payments for Recent Injuries:					
	2011/12 Injuries (at 12 months development)		\$637,223.69	\$711,013.42	-\$73,789.73	
	2012/13 Injuries (at 12 months development)		\$423,680.83	\$438,135.57	-\$14,454.74	

* Except for Target 8, which is YTD.
For Targets 5, 6c, 7a and 7b, performance is measured up to the previous quarter to allow reporting lag.

*** Lost Time Injury Frequency Rate for new lost-time injury/disease for each one million hours worked.
This frequency rate is calculated for benchmarking and is used by the WorkCover Corporation. Not
measurable with Volunteers

Information Management Services

The SAFECOM Information Management Services (IMS) team provides support and maintenance of information technology and the records management system to the emergency services sector.

The 2012–13 financial year was a very busy period for the team. A number of new systems were installed, new projects were planned and developed and ongoing projects were continued and completed.

The IMS team responded to nearly 6200 calls for assistance during the year, an increase of over 10% on the previous year, and the team also provided support at five major bushfires, enabling critical information technology on-site during the incident and assisting with IMS support for the incident management teams.

During the year the team continued to assist with the Emergency Connect program. As the project was delivered to units and brigades, IMS implemented an afternoon shift to better assist, and be available at more suitable times for the volunteers embracing the new technologies delivered to state wide locations. The project has also seen an increase of nearly 3000 new clients for the Helpdesk to support and this will increase as more volunteers adopt the new technologies being made available.

The records management team continued to provide training and assistance across the sector for the Objective records management system and provided records management advice and assistance for physical records. Approximately 150 boxes of stored records at an off-site facility were recalled and processed, either for destruction or forwarded onto State Records saving the sector the cost of storage.

One of the largest projects undertaken by IMS has been the Windows 7 desktop, Microsoft Office 2010 and Novell migration to Windows server. This project was planned and commenced during the financial year. This has involved a rollout of new servers with new operating systems prior to upgrading and replacing computers. Approximately 150 computers were replaced during the project and another 100 had hardware upgraded as they were unable to run the new software in their current configurations. It has also involved the configuration of new application deployment software as well as the planning and implementation of user and group management utilities.

The SAFECOM ICT Governance and Strategy Board continued to meet on a regular basis. The board provides a forum for each agency to discuss their future directions and strategies in line with the IMS Strategic Plan.

A new telephone logging system (Q Master) was installed which is providing more accurate and timely reporting and tracking of client phone calls to the Helpdesk.

Highlights and Achievements for 2012-13

- Commencement of Windows 7, Microsoft Office 2010, Novell to Windows Server migration project;
- Installation of Q Master telephone logging system;
- Continued assistance to Emergency Connect project;
- Planning and purchasing of new hardware to provide faster network access at MFS stations;
- Further expansion of the virtual network which allows greater redundancy for application servers;
- Testing and implementation of CFS web site solution with Akamai providing a robust and scalable environment to improve web site accessibility during high risk periods;
- Assist with planning and implementation of WEBEOC, a new incident management application, for SES.

Finance, Assets and Procurement

The Finance, Assets and Procurement Section provide quality advice and services to support and contribute to effective management within the emergency services sector. This is achieved through:

- providing financial management, financial accounting and budget planning and monitoring services;
- managing the financial compliance program. This includes the co-ordination of the Budget sector statements, budget submissions and quarterly budget reviews;
- providing financial advice, reviews and business management support;
- providing project management and property expertise to support and deliver the capital works building program;
- providing direction, advice and preparation of procurement documents for major programs;
- ensuring agencies understand and comply with Government finance, assets and procurement policies and procedures;
- managing and delivering major projects, particularly in relation to fire appliance purchases and builds, station buildings and procurement of services and equipment;
- providing asset management services;
- managing the Community Emergency Services Fund (CESF).

The section has also provided support and assistance to emergency services organisations such as Surf Life Saving SA, by providing financial support through the CESF.

Capital

During 2012-13 SAFECOM project managers worked with agency personnel from CFS, SES and MFS to deliver \$26.28 million in capital projects across the sector. This included the procurement of fire appliances and the construction and upgrade of fire stations.

Land and Buildings

SAFECOM successfully undertook project management and completion of new stations at Eden Hills CFS, Mount Torrens CFS, Palmer CFS, Nangwarry CFS, Lochaber CFS, Lower Inman Valley CFS, Western Adelaide SES and Campbelltown SES during 2012-13. In addition land was obtained for future new stations for Coonalpyn CFS, Stirling CFS and Parilla CFS.

Vehicles and Appliances

A total of \$9.93 million was spent on specialised vehicles and fire appliances during 2012-13. Vehicles included bulk water carriers together with various types of urban and rural fire appliances.

Plant, Equipment, Communications, and Information Technology

Approximately \$2.2 million was spent on plant, equipment, communications and information technology during 2012-13. Some of the highlights included the procurement of Government Radio Network (GRN) radios across the sector at an approximate cost of \$1.0 million and SES road crash rescue equipment valued at \$0.4 million.

Procurement

SAFECOM has continued to maintain its fire appliance panel contract for the build of new fire appliances. Over the last year, a review has been undertaken of quality accredited suppliers and the number of accredited suppliers has increased to 40.

Consultants

The sector considers all alternatives, including the use of cross-government expertise, prior to appointing a consultant.

Consultancy costs incurred by the sector in 2012-13 were grouped into the following ranges:

Range	Number of Consultants	Total Expenditure \$
Below \$10,000	11	42,400
\$10,000 - \$50,000	2	41,364
Above \$50,000	-	-
Total	13	83,764

The following tables provide a detailed breakdown of consultancies engaged by each agency in 2012-13:

SAFECOM

Consultants	Summary of Services	Total Expenditure \$
UXC Consulting Pty Ltd	Investigation and analysis work on updating the Emergency Services Automatic Vehicle Location (AVL) Business Case	5,920
MCA Studio	Architectural consultancy service for tenancy works completed to SAFECOM Waymouth St building	4,885
V Lee HRM Consulting	Review of Delivery of HR Services in SAFECOM	10,000
Gibson Quai & Associates	Provision of technical advice on Interactive Voice Response (IVR) telephony system for Alert SA	3,000
GHD Pty Ltd	Review of Plexus Report to determine funding for Surf Life Saving Club	6,985
Paul Holloway	Statutory review of Fire and Emergency Services Act	31,364
Total		62,154

MFS

Consultants	Summary of Services	Total Expenditure \$
UXC Consulting Pty Ltd	Investigation and analysis work on updating the Emergency Services Automatic Vehicle Location (AVL) Business Case	3,420
Bound Consulting Group	Psychometric assessment (MBTI Profiling Tool) provided to assist in HR issues	1,130
Bound Consulting Group	Professional development for staff	900
Total		5,450

SES

Consultants	Summary of Services	Total Expenditure \$
UXC Consulting Pty Ltd	Investigation and analysis work on updating the Emergency Services Automatic Vehicle Location (AVL) Business Case	3,420
Consilius	Development of the Flood Management Capabilities Business Case	6,270
Aquarius Learning Pty Ltd	Conflict resolution for SES officers	1,000
Total		10,690

CFS

Consultants	Summary of Services	Total Expenditure \$
UXC Consulting Pty Ltd	Investigation and analysis work on updating the Emergency Services Automatic Vehicle Location (AVL) Business Case	3,420
Nijan Consulting	Review of job specification and preparation of classification report and advice	2,050
Total		5,470

One consultant (UXC Consulting Pty Ltd) was performed on a joint basis with other emergency services sector agencies.

Account Payment Performance

All agencies are required to report monthly on the account payment performance by volume and value of creditors' accounts paid and the extent to which the accounts have been paid in accordance with Treasurer's Instruction 11 (TI 11).

The following table details SAFECOM's payment performance in 2012-13:

Particulars	Number of accounts paid	% of accounts paid (by number)	Value of accounts paid in \$A	% of accounts paid (by value)
Paid by due date*	1,617	95.12%	43,126,763	94.52%
Paid late but paid within 30 days of the due date	52	3.06%	2,221,830	4.87%
Paid more than 30 days from the due date	31	1.82%	276,778	0.61%
Total	1,700	100.00%	45,625,371	100.00%

* The due date is defined as per 11.7 of TI 11. Generally, unless there is a discount or a written agreement between the public authority and the creditor, payment should be within thirty days of the date the invoice is first received by the public authority or service provider.

Following recent important revisions to TI 11, SAFECOM measures its account payment performance based on the date the invoice is first received by the agency or Shared Services SA rather than the invoice date. Performance is closely monitored to ensure that the accepted best practice benchmark of accounts being paid by their due date is met.

Public Sector Fraud

SAFECOM has a fraud and dishonesty policy and is committed to maintaining a working environment free of fraud and corrupt behaviour. No incidents of fraud were reported within SAFECOM during the reporting period.

Overseas Travel

In 2012-13, the total overseas travel expenses incurred by the emergency services sector were \$22,395.

SAFECOM

Employee	Destination	Purpose of Travel	Total Cost \$
1	Netherlands	Travel to Netherlands as part of the international collaboration with the Dutch Government, through Flood Control 2015 to complete the initiative, exchange learning and explore further collaborative water and emergency management opportunities through the proposed Digital Delta program and Resilience Action Initiative. Contribution from DEWNR to cover the airfares.	923
Total			923

CFS

Employee	Destination	Purpose of Travel	Total Cost \$
1	France	Participant in the French – Australian/New Zealand Collaborative Research Exchange. Study tour by the Bushfire Collaborative Research Centre of the SDIS13 Fire Agency of the Bouches du Rhône Department. Airfares were paid in previous financial year.	300
Total			300

MFS

Employee	Destination	Purpose of Travel	Total Cost \$
1	UK	Attendance at the Institution of Fire Engineers conference and Study of Cross Laminated Timber Buildings and their use, and meetings with fire services. Airfares and travel allowance paid in previous financial year and reported in 2011-12 SAFECOM Annual Report.	62
1	Samoa	Attendance at the Pacific Islands Liaison Officers Network meeting.	2,655
1	New Caledonia & Tonga	Attendance at the Pacific Islands Fire Services Association (PIFSA) Annual General Meeting, Pacific Platform for Disaster Risk Management and Tonga Fire Service Leadership Training and Development.	4,215
1	Tonga	Participation and provision of support to the Tonga Fire Service Sustainable Development Program.	2,815
1	UK	Attendance at the Command Support System “Concept of Operations” workshop.	4,787
1	USA	Attendance at the 2013 Wildland-Urban Interface Conference to discuss problems and solutions related to the suppression, mitigation and education in wildland fire.	6,319
1	Fiji	Attendance at the Strategic Alliance: Building Strategic Alliances in Disaster and Emergency Preparedness and Response in Pacific Island Countries 2013-2017 meeting.	320
Total			21,172

SES

No representatives from SES travelled overseas during the 2012-13 financial year.



Our ref: A13/367

30 September 2013

9th Floor
State Administration Centre
200 Victoria Square
Adelaide SA 5000
DX 56208
Victoria Square
Tel +618 8226 9640
Fax +618 8226 9688
ABN 53 327 061 410
audgensa@audit.sa.gov.au
www.audit.sa.gov.au

Mr D Place
Acting Presiding Officer
South Australian Fire and Emergency Service Commission
GPO Box 2706
ADELAIDE SA 5001

Dear Mr Place

**The audit of the South Australian Fire and Emergency Services Commission
for the year ended 30 June 2013**

The South Australian Fire and Emergency Services Commission (SAFECOM) audit for the year ended 30 June 2013 is complete. The audit includes the following emergency service organisations (ESOs):

- South Australian Country Fire Service (SACFS)
- South Australian Metropolitan Fire Service (SAMFS)
- South Australian State Emergency Service (SASES).

The scope of the audit covered the principal areas of the financial operations of SAFECOM and ESOs and included the test review of systems and processes and internal controls and financial transactions.

The notable areas of audit coverage included:

- expenditure
- payroll and employee entitlements
- revenue, including Commonwealth Grants
- cash and receivables
- non-current assets including works in progress
- financial accounting
- governance and risk management
- business continuity planning
- legislative compliance
- financial management compliance programs
- creditor account payment performance.

The audit included a follow up of previous audit findings. This included a specific assessment of internal controls related to capital works in progress and capitalisation of completed assets covering procurement, asset valuation and record keeping practices to support asset transactions and management reporting.

The audit also covered the operations of the Community Emergency Services Fund.

The audit coverage and its conduct are directed to meeting statutory audit responsibilities under the *Public Finance and Audit Act 1987* and also the requirements of Australian Auditing Standards.

In essence, two important outcomes result from the annual audit process, notably:

- the issue of the Independent Auditor's Report (IAR) on the integrity of SAFECOM's financial statements
- the issue during the year or at the time of financial statement preparation and audit or close thereto, of audit management letter(s) advising of system, process and control matters and recommendations for improvement.

In this regard, returned herewith are the financial statements of SAFECOM together with the IAR, which is unmodified.

My Annual Report to Parliament indicates that an unmodified IAR has been issued on SAFECOM's financial statements.

In addition, during the year audit management letters were forwarded to SAFECOM, detailing findings and recommendations from the audits of the areas reviewed. The findings and recommendations relate to weaknesses noted in financial systems and processes and associated internal controls, and/or improvements needed in these areas. Responses to the letters and matters raised were received and will be followed up in the 2013-14 annual audit.

My Annual Report to Parliament includes summary commentary for SAFECOM and ESOs on the matters raised and responses received, and specifically indicates those matters that were assessed as not meeting a sufficient standard of financial management, accounting and control.

Finally, I would like to express my appreciation to the management and staff in providing assistance during the year to my officers in the conduct of the annual audit.

Yours sincerely



S O'Neill
AUDITOR-GENERAL

enc

**South Australian Fire and Emergency Services Commission
(SAFECOM)**

**Annual Financial Statements
(SAFECOM Consolidated and SAFECOM Entity)**

For the Year Ended 30 June 2013

This page number to be used for the Audit Certification Page

This second page number to also be used for the Audit Certification Page

South Australian Fire and Emergency Services Commission

Certification of the Financial Statements

We certify that the attached general purpose financial statements for the South Australian Fire and Emergency Services Commission (SAFECOM):

- complies with relevant Treasurer's instructions issued under section 41 of the *Public Finance and Audit Act 1987*, and relevant Australian accounting standards;
- are in accordance with the accounts and records of the South Australian Fire and Emergency Services Commission; and
- presents a true and fair view of the financial position of the South Australian Fire and Emergency Services Commission as at 30 June 2013 and the results of its operation and cash flows for the financial year.

We certify that the internal controls employed by the South Australian Fire and Emergency Services Commission for the financial year over its financial statements and its preparation of the general purpose financial statements have been effective throughout the reporting period.



David Place
Acting Presiding Officer
South Australian Fire and
Emergency Services Commission
Board



David Place
Acting Chief Executive
South Australian Fire and
Emergency Services Commission



Peter Lambropoulos
Acting Manager Financial Services

South Australian Fire and
Emergency Services Commission

20th September 2013

20th September 2013



South Australian Fire and Emergency Services Commission

Statement of Comprehensive Income

For the Year Ended 30 June 2013

	Note	Consolidated		SAFECOM Entity	
		2013	2012	2013	2012
		\$'000	\$'000	\$'000	\$'000
Expenses					
Employee benefits expenses	5	126,842	122,242	8,353	9,447
Supplies and services	6	68,945	66,478	5,383	5,177
Depreciation and amortisation expense	7	20,544	19,530	604	303
Grants and subsidies	8	5,411	2,714	4,681	2,002
Net loss from disposal of non-current assets	9	26	10	13	-
Other Expenses	10	-	1,534	-	340
Total expenses		221,768	212,508	19,034	17,269
Income					
Revenues from fees and charges	11	5,609	5,549	505	490
Commonwealth revenues	12	6,319	6,946	3,385	3,615
Interest revenues	13	985	1,693	418	544
Resources received free of charge	14	21	529	-	-
Other income	15	1,410	1,539	80	211
Total income		14,344	16,256	4,388	4,860
Net cost of providing services		207,424	196,252	14,646	12,409
Revenues from / payments to SA Government					
Revenues from SA Government	16	200,323	196,486	11,744	14,812
Net result		(7,101)	234	(2,902)	2,403
Other comprehensive income					
<i>Items that will not be reclassified to net result</i>					
Net income or expenses relating to non-current assets held for sale		-	(65)	-	-
Changes in asset revaluation surplus	21	-	(5,093)	-	(24)
Total comprehensive result		(7,101)	(4,924)	(2,902)	2,379

The net result and total comprehensive result are attributable to the SA Government as owner

The above statement should be read in conjunction with the accompanying notes

22

South Australian Fire and Emergency Services Commission
Statement of Financial Position
As at 30 June 2013

		Consolidated		SAFECOM Entity	
	Note	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000
Current assets					
Cash and cash equivalents	17	32,512	43,377	12,657	13,662
Receivables	18	3,084	3,703	953	949
Other financial assets	19	2,028	2,371	-	-
Non-current assets held for sale	20	1,246	1,246	-	-
Total current assets		38,870	50,697	13,610	14,611
Non-current assets					
Property, plant and equipment	21	330,441	325,644	388	1,567
Intangible assets	22	2,653	2,107	2,638	2,006
Total non-current assets		333,094	327,751	3,026	3,573
Total assets		371,964	378,448	16,636	18,184
Current liabilities					
Payables	23	13,305	12,699	2,279	1,191
Employee benefits	24	17,879	14,461	1,117	834
Provisions	25	1,744	2,298	25	41
Total current liabilities		32,928	29,458	3,421	2,066
Non-current liabilities					
Payables	23	1,793	2,135	149	147
Employee benefits	24	19,187	22,738	1,602	1,585
Provisions	25	9,217	8,177	152	172
Total non-current liabilities		30,197	33,050	1,903	1,904
Total liabilities		63,125	62,508	5,324	3,970
Net assets		308,839	315,940	11,312	14,214
Equity					
Asset revaluation surplus	26	68,924	68,924	-	-
Retained earnings	26	239,915	247,016	11,312	14,214
Total equity		308,839	315,940	11,312	14,214
The total equity is attributable to the SA Government as owner					
Unrecognised contractual commitments	28				
Contingent assets and liabilities	29				

The above statement should be read in conjunction with the accompanying notes

South Australian Fire and Emergency Services Commission

Statement of Changes in Equity

For the Year Ended 30 June 2013

	Note	Consolidated			SAFECOM Entity		
		Asset Revaluation Surplus	Retained Earnings	Total	Asset Revaluation Surplus	Retained Earnings	Total
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Balance at 30 June 2011		74,082	246,782	320,864	24	11,811	11,835
Net result for 2011-12		-	(5,111)	(5,111)	-	1,455	1,455
Net income or expenses relating to non-current assets held for sale		(65)	-	(65)	-	-	-
Loss on revaluation of property, plant and equipment during 2011-12	21	(5,093)	-	(5,093)	(24)	-	(24)
Total comprehensive result for 2011-12		(5,158)	(5,111)	(10,269)	(24)	1,455	1,431
Balance at 30 June 2012	26	68,924	241,671	310,595	-	13,266	13,266
Prior year error	3	-	5,345	5,345	-	948	948
Restated balance at 30 June 2012		68,924	247,016	315,940	-	14,214	14,214
Net result for 2012-13		-	(7,101)	(7,101)	-	(2,902)	(2,902)
Total comprehensive result for 2012-13		-	(7,101)	(7,101)	-	(2,902)	(2,902)
Balance at 30 June 2013	26	68,924	239,915	308,839	-	11,312	11,312

All changes in equity are attributable to the SA Government as owner

The above statement should be read in conjunction with the accompanying notes

South Australian Fire and Emergency Services Commission

Statement of Cash Flows

For the Year Ended 30 June 2013

	Note	Consolidated		SAFECOM Entity	
		2013	2012	2013	2012
		\$'000	\$'000	\$'000	\$'000
Cash flows from operating activities					
Cash outflows					
Employee benefit payments		(126,338)	(123,145)	(8,093)	(10,566)
Supplies and services payments		(80,257)	(77,026)	(6,710)	(7,748)
Grants and subsidies payments		(5,411)	(2,714)	(4,681)	(2,002)
GST paid to the Australian Taxation Office		(105)	(273)	-	(183)
Payments for paid Parental Leave Scheme		(72)	(13)	(31)	-
Cash used in operations		(212,183)	(203,171)	(19,517)	(20,499)
Cash inflows					
Fees and charges		7,045	6,940	602	603
Receipts from Commonwealth		6,319	6,946	3,385	3,615
Interest received		1,035	1,748	429	553
GST recovered from the Australian Taxation Office		10,068	9,220	2,331	2,178
Receipts for paid Parental Leave Scheme		61	26	22	11
Other receipts		1,453	1,390	69	590
Cash generated from operations		25,981	26,270	6,838	7,550
Cash flows from SA Government					
Contributions from Community Emergency Services Fund	16	198,983	193,972	11,003	13,369
Other receipts from SA Government	16	1,340	2,733	741	1,662
Cash generated from SA Government		200,323	196,705	11,744	15,031
Net cash provided by/(used in) operating activities	27	14,121	19,804	(935)	2,082
Cash flows from investing activities					
Cash outflows					
Purchase of property, plant and equipment		(25,690)	(22,600)	(70)	(960)
Purchase of investments		343	(214)	-	-
Cash used in investing activities		(25,347)	(22,814)	(70)	(960)
Cash inflows					
Proceeds from sale of property, plant and equipment		361	387	-	-
Cash generated from investing activities		361	387	-	-
Net cash used in investing activities		(24,986)	(22,427)	(70)	(960)
Net increase/(decrease) in cash and cash equivalents		(10,865)	(2,623)	(1,005)	1,122
Cash and cash equivalents at the beginning of the period		43,377	46,000	13,662	12,540
Cash and cash equivalents at the end of the period	17	32,512	43,377	12,657	13,662

The above statement should be read in conjunction with the accompanying notes

South Australian Fire and Emergency Services Commission

Note Index

For the Year Ended 30 June 2013

Note Contents

Objectives and policies notes

- 1 Establishment, objectives and funding arrangements
- 2 Summary of significant accounting policies
- 3 New and revised accounting standards and policies
- 4 Activities of SAFECOM

Expense notes

- 5 Employee benefits expenses
- 6 Supplies and services
- 7 Depreciation and amortisation expense
- 8 Grants and subsidies
- 9 Net loss from disposal of non-current assets
- 10 Other Expenses

Income notes

- 11 Revenues from fees and charges
- 12 Commonwealth revenues
- 13 Interest revenues
- 14 Resources received free of charge
- 15 Other income
- 16 Revenues from / payments to SA Government

Asset notes

- 17 Cash and cash equivalents
- 18 Receivables
- 19 Other financial
- 20 Non-current assets held for sale
- 21 Property, plant and equipment
- 22 Intangible assets

Liability notes

- 23 Payables
- 24 Employee benefits
- 25 Provisions

Equity notes

- 26 Equity

Other notes

- 27 Cash flow reconciliation
- 28 Unrecognised contractual commitments
- 29 Contingent assets and liabilities
- 30 Remuneration of board and committee members
- 31 Events after the reporting period
- 32 Financial instruments / financial risk management
- 33 Trust funds

Administered items

- Statement of Administered Comprehensive Income
- Statement of Administered Financial Position
- Statement of Administered Changes in Equity
- Statement of Administered Cash Flows
- Notes to and forming part of the Administered Financial Statements
- Schedule of Expenses and Income Attributable to Administered Activities

South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2013

1 Establishment, objectives and funding arrangements

Establishment

The *Fire and Emergency Services Act 2005* (the Act) was assented to on 14 July 2005. The Act establishes the South Australian Fire and Emergency Services Commission (SAFECOM) which came into operation on 1 October 2005 replacing the Emergency Services Administrative Unit (ESAU), which was dissolved from 31 December 2005. Note, the Act was reviewed in accordance with the review provisions contained in the Act and an amended version of the Act was proclaimed on 1 November, 2009.

The Act provides for the continuation of the South Australian Metropolitan Fire Services (SAMFS), the South Australian Country Fire Service (SACFS) and the South Australian State Emergency Services (SASES). The SAMFS and the SACFS were previously in existence as separate entities, whereas the SASES was a division of ESAU. The SASES is now a separate body corporate. The *Country Fires Act 1989*, the *South Australian Metropolitan Fire Service Act 1936* and the *State Emergency Services Act 1987* were repealed upon the proclamation of the new Act.

The Act also defines the Emergency Services sector as consisting of the:

- South Australian Fire and Emergency Services Commission
- South Australian State Emergency Services
- South Australian Country Fire Service
- South Australian Metropolitan Fire Service

The Act requires that consolidated statements of accounts be prepared for the emergency services sector.

Objectives

SAFECOM has the following objectives:

- to develop and maintain a strategic and policy framework as well as sound corporate governance across the emergency services sector;
- to provide adequate support services to the emergency services organisations and to ensure the effective allocation of resources within the emergency services sector;
- to ensure relevant statutory compliance by the emergency services organisations;
- to build a safer community through integrated emergency service delivery;
- to undertake a leadership role in the emergency management; and
- to report regularly to the Minister about relevant issues.

Funding arrangements

The funding of SAFECOM is primarily derived from the Community Emergency Services Fund (the Fund) in accordance with the *Emergency Services Funding Act 1998*.

2 Summary of significant accounting policies

(a) Statement of compliance

SAFECOM has prepared these financial statements in compliance with section 23 of the *Public Finance and Audit Act 1987* (PFAA).

The financial statements are general purpose financial statements. The accounts have been prepared in accordance with relevant Australian Accounting Standards and comply with Treasurer's Instructions and Accounting Policy Statements promulgated under the provision of the PFAA.

SAFECOM has applied Australian Accounting Standards that are applicable to not-for-profit entities as SAFECOM is a not-for-profit entity.

Australian Accounting Standards and interpretations that have recently been issued or amended but are not yet effective have not been adopted by SAFECOM for the reporting period ending 30 June 2013. Refer to Note 3.

(b) Basis of preparation

The preparation of the financial statements requires:

- the use of certain accounting estimates and requires management to exercise its judgment in the process of applying SAFECOM's accounting policies. The areas involving a higher degree of judgment or where assumptions and estimates are significant to the financial statements, these are outlined in the applicable notes;
- accounting policies are selected and applied in a manner which ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events are reported; and
- compliance with Accounting Policy Statements issued pursuant to section 41 of the PFAA. In the interest of public accountability and transparency the Accounting Policy Statements require the following note disclosures, which have been included in this financial report:

- (a) revenues, expenses, financial assets and liabilities where the counterparty/transaction is with an entity within the SA Government as at reporting date, classified according to their nature. A threshold of \$100 000 for separate identification of these items may be utilised. SAFECOM has elected not to utilise this threshold ie all revenue, expense, financial assets and liabilities relating to SA Government have been separately disclosed;

South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2013

- (b) expenses incurred as a result of engaging consultants;
- (c) employee targeted voluntary separation package information;
- (d) employees whose normal remuneration is equal to or greater than the base executive remuneration level (within \$10 000 bandwidths) and the aggregate of the remuneration paid or payable or otherwise made available, directly or indirectly by the entity to those employees; and
- (e) board/committee member and remuneration information, where a board/committee member is entitled to receive income from membership other than a direct out-of-pocket reimbursement.

SAFECOM's Statement of Comprehensive Income, Statement of Financial Position and Statement of Changes in Equity have been prepared on an accrual basis and are in accordance with historical cost convention, except for certain assets that were valued in accordance with the valuation policy applicable.

The Statement of Cash Flows has been prepared on a cash basis.

The financial statements have been prepared based on a twelve month period and presented in Australian currency.

The accounting policies set out below have been applied in preparing the financial statements for the year ended 30 June 2013 and the comparative information presented.

(c) Principles of consolidation

The financial statements incorporate the assets and liabilities of all entities controlled by SAFECOM and forming the emergency services sector as at 30 June 2013 and the results of all controlled entities for the year then ended. The effects of all transactions between entities in the consolidated entity are eliminated in full.

(d) Reporting entity

SAFECOM is an administrative unit of the Crown, established under the *Fire and Emergency Services Act, 2005*.

The financial statements and accompanying notes include all the controlled activities of SAFECOM. Transactions and balances relating to administered resources are not recognised as departmental income, expense, assets and liabilities. As administered, the Community Emergency Services Fund items is significant in relation to SAFECOM's overall financial performance and position and therefore are disclosed in the administered financial statements at the back of the controlled General Purpose Financial Statements. Except as otherwise disclosed, administered items are accounted for on the same basis and using the same accounting policies as for SAFECOM items.

The State Emergency Services administers, but does not control, certain activities on behalf of the Australian Council of State and Territory Emergency Services. It is accountable for transactions relating to those trust activities but does not have the discretion, for example, to deploy the resources for the achievement of the agency's own objectives.

Transaction and balances relating to the trust assets are not recognised as the agency's income, expense, assets and liabilities, but are disclosed in the accompanying schedules as 'Trust Funds'.

(e) Comparative information

The presentation and classification of items in the financial statements are consistent with prior periods except where specific accounting standards and/or accounting policy statements has required a change.

Where presentation or classification of items in the financial statements have been amended, comparative figures have been adjusted to conform to changes in presentation or classification in these financial statements unless impracticable.

The restated comparative amounts do not replace the original financial statements for the preceding period.

(f) Rounding

All amounts in the financial statements and accompanying notes have been rounded to the nearest thousand dollars (\$'000).

(g) Taxation

SAFECOM is not subject to income tax. SAFECOM is liable for payroll tax, fringe benefits tax (FBT) and goods and services tax (GST).

Income, expenses and assets are recognised net of the amount of GST except:

- when the GST incurred on a purchase of goods or services is not recoverable from the Australian Taxation Office, in which case GST is recognised as part of the cost of acquisition of the asset or as part of the expense item applicable; and
- receivables and payables, which are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to, the Australian Taxation Office is included as part of receivables or payables in the Statement of Financial Position.

Cash flows are included in the Statement of Cash Flows on a gross basis and the GST component of cash flows arising from investing and financing activities, which is recoverable from, or payable to, the Australian Taxation Office is classified as part of operating cash flows.

Unrecognised contractual commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to the Australian Taxation Office. If GST is not payable to, or recoverable from the Australian Taxation Office, the commitments and contingencies are disclosed on a gross basis.

GST receivables/payables associated with administered items transactions are included in SAFECOM statements.

South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2013

(h) Events after the reporting period

Adjustments are made to amounts recognised in the financial statements, where an event occurs after 30 June and before the date the financial statements are authorised for issue, where those events provides information about conditions that existed at 30 June.

Note disclosure is made about events between 30 June and the date the financial statements are authorised for issue where the events relate to a condition which arose after 30 June and which may have a material impact on the results of subsequent years.

(i) Income

Income is recognised to the extent that it is probable that the flow of economic benefits to the SAFECOM will occur and can be reliably measured.

Income has been aggregated according to its nature and has not been offset unless required or permitted by a specific accounting standard, or where offsetting reflects the substance of the transaction or other event.

The following are specific recognition criteria:

Revenues from SA Government

Contributions from the Fund and other receipts from SA Government are recognised as income when SAFECOM obtains control over the funding. Control over funding is normally obtained upon receipt.

Commonwealth revenues

Commonwealth revenues are recognised as an asset and income when SAFECOM obtains control of revenues or obtains the right to receive the revenues and the income recognition criteria are met (i.e. the amount can be reliably measured and the flow of resources is probable).

Generally, SAFECOM has obtained control or the right to receive for:

- Contributions with unconditional stipulations - this will be when the agreement becomes enforceable i.e. the earlier of when the receiving entity has formally been advised that the contribution (e.g. grant application) has been approved; agreement/contract is executed; and/or the contribution is received.
- Contributions with conditional stipulations - this will be when the enforceable stipulations specified in the agreement occur or are satisfied; that is income would be recognised for contributions received or receivable under the agreement.

All contributions received by SAFECOM have been contributions with unconditional stipulations attached and have been recognised as an asset and income upon receipt

Resources received free of charge

Resources received free of charge are recorded as revenue in the Statement of Comprehensive Income at their fair value. Contributions of services are recognised only when a fair value can be determined reliably and the services would be purchased if they had not been donated.

Fees and charges

Revenues from fees and charges are derived from the provision of goods and services to other SA Government agencies and to the public. This revenue is recognised upon delivery of the service to the clients or by reference to the stage of completion.

Other income

Other income consists of donations received, fundraising revenue and other minor revenues.

(j) Expenses

Expenses are recognised to the extent that it is probable that the flow of economic benefits from SAFECOM will occur and can be reliably measured.

Expenses have been aggregated according to their nature and have not been offset unless required or permitted by a specific accounting standard, or where offsetting reflects the substance of the transaction or other event.

The following are specific recognition criteria:

Employee benefits expenses

Employee benefits expenses include all costs related to employment including wages and salaries, non-monetary benefits and leave entitlements. These are recognised when incurred.

Superannuation

The amount charged to the Statement of Comprehensive Income represents the contributions made by SAFECOM to the superannuation plan in respect of current services of current SAFECOM staff. The Department of Treasury and Finance centrally recognises the superannuation liability in the whole-of-government financial statements.

Payments to SA Government

Payments to the SA Government include the return of surplus cash from the proceeds for the sale of surplus Land and Buildings and are paid directly to the Consolidated Account.

Net loss on non-current assets

Expenses from the disposal of non-current assets are recognised when the control of the asset has passed to the buyer and determined by comparing proceeds with carrying amount. When revalued assets are sold, the revaluation surplus is transferred to retained earnings.

Any loss on disposal is recognised at the date control of the asset is passed to the buyer and is determined after deducting the cost of the asset from the proceeds at that time.

South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2013

Depreciation and amortisation

All non-current assets, having a limited useful life, are systematically depreciated/amortised over their useful lives in a manner that reflects the consumption of their service potential. Amortisation is used in relation to intangible assets such as software, while depreciation is applied to tangible assets such as property, plant and equipment.

Assets' residual values, useful lives and amortisation methods are reviewed and adjusted if appropriate, on an annual basis.

Changes in the expected useful life or the expected pattern of consumption of future economic benefits embodied in the asset are accounted for prospectively by changing the time period or method, as appropriate, which is a change in accounting estimate.

Land and non-current assets held for sale are not depreciated.

Depreciation/amortisation is calculated on a straight-line basis over the estimated useful life of the following classes of assets as follows:

Class of asset	Consolidated Useful life (years)	SAFECOM Entity Useful life (years)
Communications equipment	10	10
Vehicles	15-20	15
Plant and equipment	10	10
Computer equipment	5	5
Buildings	40-50	40
Intangibles	5	5

Grants and Subsidies

For contributions payable, the contribution will be recognised as a liability and expense when the entity has a present obligation to pay the contribution and the expense recognition criteria are met.

All contributions paid by SAFECOM have been contributions with unconditional stipulations attached.

(k) Current and non-current classification

Assets and liabilities are characterised as either current or non-current in nature. Assets and liabilities that are sold, consumed or realised as part of the normal operating cycle even when they are not expected to be realised within twelve months after the reporting date have been classified as current assets or current liabilities. All other assets and liabilities are classified as non-current.

Where asset and liability line items combine amounts expected to be realised within twelve months and more than twelve months, SAFECOM has separately disclosed the amounts expected to be recovered or settled after more than twelve months.

(l) Assets

Assets have been classified according to their nature and have not been offset unless required or permitted by a specific accounting standard, or where offsetting reflects the substance of the transaction or other event.

Cash and cash equivalents

Cash and cash equivalents in the Statement of Financial Position includes cash at bank and on hand and short-term highly liquid investments with maturities of three months or less that are readily converted to cash and which are subject to insignificant risk of changes in value.

For the purposes of the Statement of Cash Flows, cash and cash equivalents consist of cash and cash equivalents as defined above.

Cash is measured at nominal value.

Receivables

Receivables include amounts receivable from goods and services, GST input tax credits recoverable, prepayments and other accruals.

Receivables arise in the normal course of selling goods and services to other government agencies and to the public. Receivables are generally settled within 30 days after the issue of an invoice or the goods/services have been provided under a contractual arrangement.

Collectability of receivables is reviewed on an ongoing basis. An allowance for doubtful debts is raised when there is objective evidence that SAFECOM will not be able to collect the debt. Bad debts are written off when identified.

Other financial assets

SAFECOM measures other financial assets at cost. All assets in this category are either short or medium term cash deposits.

Non-current assets held for sale

Non-current assets are classified as held for sale and stated at the lower of their carrying amount and fair value less costs to sell if their carrying amount will be recovered principally through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale is expected to be completed one year from the date of classification.

Non-current assets classified as held for sale are presented separately from the other assets in the Statement of Financial Position.

South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2013

Non-current assets

Acquisition and recognition

Non-current assets are initially recorded at cost or at the value of any liabilities assumed, plus any incidental cost involved with the acquisition. Non-current assets are subsequently measured at fair value less accumulated depreciation. Where assets are acquired at no value, or minimal value, they are recorded at their fair value in the Statement of Financial Position.

In accordance with Accounting Policy Framework III APS 2.15 all non-current tangible assets with a value of \$10 000 or greater are capitalised.

Revaluation of non-current assets

All non-current tangible assets are valued at written down current cost (a proxy for fair value). On an ongoing basis, revaluations are made in accordance with related policies whereby independent valuations are obtained every five years and carrying amounts are adjusted accordingly.

If at any time management considers that the carrying amount of an asset materially differs from its fair value, the asset is revalued regardless of when the last valuation took place. Non-current tangible assets that are acquired between revaluations are held at cost until the next valuation, where they are revalued to fair value.

Any revaluation increment is credited to the asset revaluation surplus, except to the extent that it reverses a revaluation decrease of the same asset class previously recognised as an expense, in which case the increase is recognised as income. Any revaluation decrease is recognised as an expense, except to the extent that it offsets a previous revaluation increase for the same asset class, in which case the decrease is debited directly to the asset revaluation surplus to the extent of the credit balance existing in revaluations surplus for that asset class.

Any accumulated depreciation as at the revaluation date is eliminated against the gross carrying amounts of the assets and the net amounts are restated to the revalued amounts of the asset.

Upon disposal or derecognition, any revaluation surplus relating to that asset is transferred to retained earnings.

Impairment

All non-current tangible and intangible assets are tested for indication of impairment at each reporting date. Where there is an indication of impairment, the recoverable amount is estimated. An amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

For revalued assets an impairment loss is offset against the respective asset revaluation surplus.

Intangible assets

An intangible asset is an identifiable non-monetary asset without physical substance. Intangible assets are measured at cost. Following initial recognition, intangible assets are carried at cost less any accumulated amortisation and any accumulated impairment losses.

The useful lives of intangible assets are assessed to be either finite or indefinite. SAFECOM only has intangible assets with finite lives. The amortisation period and the amortisation method for intangible assets is reviewed on an annual basis.

The acquisition of or internal development of software is capitalised only when the expenditure meets the definition criteria (identifiability, control and the existence of future economic benefits) and recognition criteria (probability of future economic benefits and cost can be reliably measured) and when the amount of expenditure is greater than or equal to \$10 000.

All research and development costs that do not meet the capitalisation criteria outlined in AASB 138 are expensed.

Subsequent expenditure on intangible assets has not been capitalised. This is because SAFECOM has been unable to attribute this expenditure to the intangible asset rather than to SAFECOM as a whole.

(m) Liabilities

Liabilities have been classified according to their nature and have not been offset unless required or permitted by a specific accounting standard, or where offsetting reflects the substance of the transaction or other event.

Payables

Payables include creditors, accrued expenses, employment on-costs and paid parental leave scheme payable.

Creditors represent the amounts owing for goods and services received prior to the end of the reporting period that are unpaid at the end of the reporting period. Creditors include all unpaid invoices received relating to the normal operations of SAFECOM.

Accrued expenses represent goods and services provided by other parties during the period that are unpaid at the end of the reporting period and where an invoice has not been received.

The paid parental leave scheme payable represents amounts which SAFECOM has received from the Commonwealth Government to forward onto eligible employees via SAFECOM's standard payroll processes. That is, SAFECOM is acting as a conduit through which the payment to eligible employees is made on behalf of the Family Assistance Office.

All payables are measured at their nominal amount, are unsecured and are normally settled within 30 days from the date of the invoice or date the invoice is first received.

Employee benefits on-costs include superannuation contributions, WorkCover levies and payroll tax in respect to outstanding liabilities for salaries and wages, long service leave, annual leave and skills and experience retention leave.

SAFECOM makes contributions to several State Government and externally managed superannuation schemes. These contributions are treated as an expense when they occur. There is no liability for payments to beneficiaries as they have been assumed by the respective superannuation schemes. The only liability outstanding at reporting date relates to any contributions due but not yet paid to the South Australian Superannuation Board.

South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2013

Employee benefits

These benefits accrue for employees as a result of services provided up to the reporting date that remain unpaid. Long-term employee benefits are measured at present value and short-term employee benefits are measured at nominal amounts.

Wages, salaries, annual leave, skills and experience retention leave and sick leave

The liability for salary and wages are measured as the amount unpaid at the reporting date at remuneration rates current at reporting date.

The annual leave liability and the skills and experience retention leave liability is expected to be payable within twelve months and is measured at the undiscounted amount expected to be paid. In the unusual event where salary and wages, annual leave and skills and experience retention liability are payable later than twelve months, the liability will be measured at present value.

No provision has been made for sick leave as all sick leave is non-vesting and the average sick leave taken in future years by employees is estimated to be less than the annual entitlement of sick leave.

Long service leave

The liability for long service leave is measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method.

The estimated liability for long service leave is based on actuarial assumptions over expected future salary and wage levels, experience of employee departures and periods of service. These assumptions are based on employee data over the police and emergency services sector across government. Expected future payments are discounted using market yields at the end of the reporting period on government bonds with durations that match, as closely as possible, the estimated future cash outflows.

Provisions

Provisions are recognised when SAFECOM has a present obligation as a result of a past event, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

When SAFECOM expects some or all of a provision to be reimbursed, the reimbursement is recognised as a separate asset but only when the reimbursement is virtually certain. The expense relating to any provision is presented in the Statement of Comprehensive Income net of any reimbursement.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date. If the effect of the time value of money is material, provisions are discounted for the time value of money and the risks specific to the liability.

The workers compensation provision is an actuarial estimate of the outstanding liability as at 30 June 2011 provided by a consulting actuary engaged through the Public Sector Workforce Relations Division of the Department of the Premier and Cabinet. The provision is for the estimated cost of ongoing payments to employees as required under current legislation.

SAFECOM is responsible for the payment of workers compensation claims.

Operating leases

Operating lease payments are recognised as an expense in the Statement of Comprehensive Income on a straight-line basis over the lease term. The straight-line basis is representative of the pattern of benefits derived from the leased assets.

(n) Unrecognised contractual commitments and contingent assets and liabilities

Commitments include operating, capital and outsourcing arrangements arising from contractual or statutory sources and are disclosed at their nominal value.

Contingent assets and contingent liabilities are not recognised in the Statement of Financial Position, but are disclosed by way of a note and, if quantifiable, are measured at nominal value.

Unrecognised contractual commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to the Australian Taxation Office. If GST is not payable to, or recoverable from the Australian Taxation Office, the commitments and contingencies are disclosed on a gross basis.

3 New and revised accounting standards and policies

SAFECOM did not voluntarily change any of its accounting policies during 2012-13.

Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet effective, have not been adopted by SAFECOM for the period ending 30 June 2013. SAFECOM has assessed the impact of the new and amended standards and Interpretations and considers there will be no impact on the accounting policies or the financial statements of SAFECOM.

There was one prior period adjustment for 2011-12

This related to the overstatement of the Provision for Long Service Leave liability and associated expenses in 2012, by an amount of \$0.948m for SAFECOM and \$5.345m for the consolidated. The error was due to the 2011-12 Long Service Leave calendar day's entitlements being calculated on the working day rates.

South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2013

An Adjustment was processed in 2013 and comparative balances have been restated resulting in the following specific impacts for 2012:

SAFECOM

- employee benefit expenses reduced by \$948,000
- the total comprehensive results increased by \$948,000
- current payables decreased by \$9,000
- current employee benefits decreased by \$102,000
- non-current payables decreased by \$72,000
- non-current employee benefits decreased by \$765,000

Consolidated

- employee benefit expenses reduced by \$5,345,000
- the total comprehensive results increased by \$5,345,000
- current payables decreased by \$53,000
- current employee benefits decreased by \$576,000
- non-current payables decreased by \$405,000
- non-current employee benefits decreased by \$4,311,000

Restated 2012 comparative balances are detailed in the Statement of Comprehensive Income and notes 5, 23 and 24.

4 Activities of SAFECOM

In achieving its objectives, SAFECOM provides strategic and corporate support services to the SACFS, SAMFS and SASES. These services are classified under one program titled "Fire and emergency services strategic and business support". Consequently no disaggregated disclosure have been prepare.

South Australian Fire and Emergency Services Commission

Notes to and forming part of the Financial Statements

For the Year Ended 30 June 2013

5 Employee benefits expenses

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000
Salaries and wages	91,842	87,991	6,270	6,046
Annual leave	11,435	10,663	593	538
Skills and experience retention leave	805	-	40	-
Long service leave	364	5,490	351	277
Employment on-costs - superannuation	12,508	10,682	707	634
Payroll tax	5,695	5,522	370	350
Targeted voluntary separation packages (refer below)	-	1,720	-	1,720
Workers compensation costs	3,616	(786)	(20)	(192)
Other employment related expenses	777	960	42	74
Total: Employee benefits expenses	126,842	122,242	8,353	9,447

Targeted voluntary separation packages (TVSPs) and early terminations

	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000
Amounts paid to these employees:				
TVSPs	-	1,720	-	1,720
Early terminations	-	312	-	312
Annual leave and long service leave paid during the reporting period	-	1,136	-	1,136
	-	3,168	-	3,168
Recovery from the Department of Treasury and Finance	(601)	(1,443)	(601)	(1,443)
Net cost to agency	(601)	1,725	(601)	1,725

Number of employees who received a TVSP or early termination during the reporting period

- 13 - 13

Employee remuneration

The number of employees whose remuneration received or receivable falls within the following bands:

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	No. of employees	No. of employees	No. of employees	No. of employees
\$134 000 – \$137 999*	n/a	12	n/a	-
\$138 000 – \$147 999	24	15	1	1
\$148 000 – \$157 999	16	6	1	-
\$158 000 – \$167 999	6	7	-	-
\$168 000 – \$177 999	3	1	-	-
\$178 000 – \$187 999	1	-	1	-
\$188 000 – \$197 999	-	2	-	-
\$198 000 – \$207 999	1	-	1	-
\$208 000 – \$217 999	-	2	-	-
\$218 000 – \$227 999	1	-	-	-
\$228 000 – \$237 999	-	2	-	-
\$238 000 – \$247 999	1	-	-	-
\$248 000 – \$257 999	2	1	-	-
\$268 000 – \$277 999 # ^	-	2	-	1
\$278 000 – \$287 999	2	1	1	1
\$298 000 – \$307 999	1	1	-	-
\$338 000 – \$347 999 # ^	-	1	-	1
\$368 000 – \$377 999 # ^	-	2	-	2
\$408 000 – \$417 999 # ^	-	1	-	1
\$418 000 – \$427 999 # ^	-	1	-	1
Total number of employees	58	57	5	8

* This band has been included for the purposes of reporting comparative figures based on the executive base level rate for 2011-12.

The table includes all employees who received remuneration equal to or greater than the base executive remuneration level during the year. Remuneration of employees reflects all costs of employment including salaries and wages, superannuation contributions, fringe benefits tax and any other salary sacrifice benefits. The total remuneration received by these employees for the year was SAFECOM entity \$0.961m (\$2.637m) and SAFECOM Consolidated \$9.580m (\$10.573m).

^ This remuneration bandwidth includes 2012-13 nil SAFECOM employee (2011-12 6 SAFECOM employees) who received a TVSP or payment for the early termination.

This remuneration bandwidth includes 2012-13 nil Consolidated employee (2011-12 6 Consolidated employees) who received a TVSP or payment for the early termination.

South Australian Fire and Emergency Services Commission

Notes to and forming part of the Financial Statements

For the Year Ended 30 June 2013

6 Supplies and services

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	<small>\$'000</small>	<small>\$'000</small>	<small>\$'000</small>	<small>\$'000</small>
Accommodation	398	318	-	-
Aerial support costs	8,465	8,122	-	-
Auditor's remuneration	176	194	97	111
Communications	2,383	2,482	538	538
Computing costs	4,137	2,757	544	583
Consultancy, contractor and legal fees	5,495	4,815	1,405	1,294
Consumables	3,571	3,560	102	90
Energy	1,645	1,390	18	12
Government radio network	13,741	13,671	-	-
Insurance premiums	559	655	7	9
Minor plant and equipment	2,460	2,935	10	16
Operating lease costs	4,357	5,143	541	578
Operational costs	2,233	1,614	18	28
Repairs and maintenance	8,202	7,236	78	86
Shared Services SA payments	1,422	1,248	1,420	1,240
Travel and training	3,492	3,548	239	292
Uniforms and protective clothing	2,634	2,579	-	2
Other expenses	3,575	4,213	386	302
Total: Supplies and services	68,945	66,478	5,383	5,177

Consultants

The number and dollar amount of consultancies paid/payable (included in Consultants expense shown above) fell within the following bands:

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	<small>No. of consultants</small>	<small>No. of consultants</small>	<small>No. of consultants</small>	<small>No. of consultants</small>
Below \$10 000	11	4	4	1
Between \$10 000 and \$50 000	2	3	2	1
Total paid/payable	13	7	6	2

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	<small>\$'000</small>	<small>\$'000</small>	<small>\$'000</small>	<small>\$'000</small>
Below \$10 000	42	16	21	10
Between \$10 000 and \$50 000	41	81	41	40
Total paid/payable	83	97	62	50

Auditor's remuneration

Audit fees paid/payable to the Auditor-General's
Department relating to the audit of financial statements
Total: Audit fees

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	<small>\$'000</small>	<small>\$'000</small>	<small>\$'000</small>	<small>\$'000</small>
	176	194	97	111
Total: Audit fees	176	194	97	111

Other Services

No other services were provided by the Auditor-General's Department.

Supplies and services provided by entities within the SA Government

The following supplies and services (included in the supplies and services expense amounts shown above) were provided by entities within the SA Government:

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	<small>\$'000</small>	<small>\$'000</small>	<small>\$'000</small>	<small>\$'000</small>
Accommodation	339	277	-	-
Aerial support costs	17	95	-	-
Auditor's remuneration	176	194	97	111
Communications	96	146	40	58
Computing costs	426	437	78	80
Consultancy, contractor & legal fees	879	254	76	141
Consumables	218	431	16	18
Energy	60	52	18	12
Government radio network	13,741	13,671	-	-
Insurance premiums	499	555	7	9
Minor plant & equipment	56	16	-	1
Operating lease costs	2,205	4,073	481	576
Operational costs	62	8	-	-
Repairs and maintenance	739	315	63	58
Shared Services SA payments	1,421	1,240	1,420	1,240
Travel and training	199	255	5	21
Uniforms and protective clothing	13	5	-	-
Other expenses	858	696	210	11
Total: Supplies and services provided by entities within the SA Government	22,004	22,720	2,511	2,336

South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2013

7 Depreciation and amortisation expense

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000
Depreciation				
Buildings	5,553	5,624	-	5
Vehicles	11,439	10,682	-	-
Computers	104	124	69	118
Plant	974	832	33	27
Communications	1,887	1,982	-	-
Total: Depreciation	19,957	19,244	102	150
Amortisation				
Software	587	286	502	153
Total: Amortisation	587	286	502	153
Total Depreciation and amortisation	20,544	19,530	604	303

8 Grants and subsidies

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000
Grants and subsidies	5,411	2,714	4,681	2,002
Total: Grants and subsidies	5,411	2,714	4,681	2,002
Grants and subsidies paid/payable to entities within the SA Government				
Grants and subsidies	1,087	398	1,087	398
Total: Grants and subsidies - SA Government entities	1,087	398	1,087	398

9 Net loss from disposal of non-current assets

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000
Land and buildings				
Proceeds from disposal	-	-	-	-
Less: Net book value of assets disposed	-	(61)	-	-
Less: Costs of disposal	(2)	(3)	-	-
Net gain/(loss) from disposal of land and buildings	(2)	(64)	-	-
Vehicles				
Proceeds from disposal	361	353	-	-
Less: Net book value of assets disposed	(372)	(302)	-	-
Net gain/(loss) from disposal of vehicles	(11)	51	-	-
Computer equipment				
Proceeds from disposal	-	-	-	-
Less: Net book value of assets disposed	(13)	-	(13)	-
Net gain/(loss) from disposal of computer equipment	(13)	-	(13)	-
Plant and equipment				
Proceeds from disposal	-	34	-	-
Less: Net book value of assets disposed	-	(31)	-	-
Net gain/(loss) from disposal of plant and equipment	-	3	-	-
Total				
Total proceeds from disposal	361	397	-	-
Less: Total value of assets disposed	(385)	(394)	(13)	-
Less: Total costs of disposal	(2)	(3)	-	-
Total: Net loss from disposal of non-current assets	(26)	(10)	(13)	-

10 Other Expenses

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000
Assets revaluation decrement	-	1,534	-	340
Total: Other Expenses	-	1,534	-	340

South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2013

11 Revenues from fees and charges

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000
Fire alarm attendance fees	2,223	2,243	-	-
Fire safety fees	434	405	-	-
Fire alarm monitoring fees	2,013	1,866	-	-
Incident cost recoveries	-	158	-	-
Training and other recoveries	379	343	-	-
Salary recoveries	537	534	505	490
Other recoveries	23	-	-	-
Total: Revenues from fees and charges	5,609	5,549	505	490

Fees and charges received/receivable from entities within the SA Government

The following fees and charges (included in the revenues from fees and charges shown above) were received/receivable from entities within the SA Government:

	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000
Fire alarm attendance fees	456	499	-	-
Fire safety fees	12	22	-	-
Fire alarm monitoring fees	233	231	-	-
Training and other recoveries	43	193	-	-
Salary recoveries	508	481	505	489
Total: Fees and charges received/receivable from entities within the SA Government	1,252	1,436	505	489

12 Commonwealth revenues

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000
Grants and contributions	6,319	6,946	3,385	3,615
Total: Commonwealth revenues	6,319	6,946	3,385	3,615

Commonwealth grant funding for SAFECOM relates mainly to the Natural Disaster Resilience Program, and other emergency management grants and include contributions towards aerial fire fighting costs, provision of fire and emergency services to Commonwealth properties and other emergency programs and projects.

Contributions which have conditions of expenditure still to be met as at reporting date were \$6.925m (2012: \$9.028m). These contributions relate to Natural Disaster Resilience Program, Natural Disaster Mitigation Program, National Emergency Management Projects and State Strategic Projects.

Restrictions attached to these contributions include completion of quarterly funding reports and final program acquittal.

13 Interest revenues

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000
Interest on deposit accounts - from entities within the SA Government	985	1,693	418	544
Total: Interest revenues	985	1,693	418	544

South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2013

14 Resources received free of charge

Asset contributions from local government councils and other organisations
Total: Resources received free of charge

Consolidated		SAFECOM Entity	
2013	2012	2013	2012
\$'000	\$'000	\$'000	\$'000
21	529	-	-
21	529	-	-

Since 1999 negotiations have been undertaken to identify and transition land, buildings, minor plant and equipment and motor vehicles from local government, community organisations and other sources into the ownership or the care and control of the Minister for Emergency Services (the Minister). During 2012-13, two properties have been transitioned into the control of the Minister (valued at fair value of \$0.021m).

15 Other income

Donations
Groups/brigades fundraising revenue
Rent received
Insurance recoveries
Other
Total: Other income

Consolidated		SAFECOM Entity	
2013	2012	2013	2012
\$'000	\$'000	\$'000	\$'000
1	1	-	-
524	202	-	-
113	173	-	-
34	20	-	-
738	1,143	80	211
1,410	1,539	80	211

Other income received/receivable from entities within the SA Government

The following other income (included in the other income revenues shown above) was received/receivable from entities within the SA Government:

Consolidated		SAFECOM Entity	
2013	2012	2013	2012
\$'000	\$'000	\$'000	\$'000
27	33	-	-
93	451	65	206
120	484	65	206

Total: Other income received/receivable from entities within the SA Government

16 Revenues from / payments to SA Government

Revenues from SA Government
Contributions from Community Emergency Services Fund
Other revenues from SA Government
Total: Revenues from SA Government

Consolidated		SAFECOM Entity	
2013	2012	2013	2012
\$'000	\$'000	\$'000	\$'000
198,983	183,972	11,003	13,369
1,340	2,514	741	1,443
200,323	196,486	11,744	14,812

Total revenues from SA Government for SAFECOM entity consists of \$11.003m (2012: \$12.832m) for operational funding and \$0.m (2012: \$0.537m) for capital projects.

Total revenues from SA Government for SAFECOM consolidated consists of \$171.367m (2012: \$169.106m) for operational funding and \$27.616m (2012: \$24.866m) for capital projects.

For details on the expenditure associated with the operational funding and capital funding refer to Note 5,6,8,21 and 22. There was no material variation between the amount appropriated and the expenditure associated with this appropriation.



South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2013

17 Cash and cash equivalents

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000
Cash on hand	19	20	2	2
Deposits with the Treasurer	27,774	39,219	12,605	13,660
Cash at bank (Non SA Government)	551	553	-	-
Cash at bank (Non SA Government) - Groups/Brigades	3,313	3,298	-	-
Short-term deposits (Non SA Government) - Groups/Brigades	838	270	-	-
Short term deposits	17	17	-	-
Total: Cash and cash equivalents	32,512	43,377	12,607	13,662

Short Term Deposits

Short-term deposits are made for varying periods of between one day and three months. The deposits are lodged with various financial institutions at their respective short-term deposit rates.

Interest Rate Risk

Cash on hand is non-interest bearing. Deposit at call and with the Treasurer earn a floating interest rate, based on daily deposit rates. The carrying amount of cash and cash equivalents represents fair value.

18 Receivables

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000
Current				
Receivables	849	1,383	-	123
Less: Allowance for doubtful debts	(168)	(349)	-	(122)
	681	1,034	-	1
Accrued revenues	671	712	579	542
GST input tax recoverable	1,732	1,957	374	406
Total: Receivables	3,084	3,703	953	949

Receivables from entities within the SA Government

The following receivables (included in the receivables shown above) were receivable from entities within the SA Government:

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000
Current				
Receivables	93	261	-	122
Less: Allowance for doubtful debts	-	-	-	-
	93	261	-	122
Accrued revenues	634	659	579	542
Total: Receivables from entities within the SA Government	727	920	579	664

Movement in the allowance for doubtful debts

The allowance for doubtful debts (allowance for impairment loss) is recognised when there is objective evidence (ie calculated on past experience and current and expected changes in client credit rating) that a receivable is impaired.

An allowance for impairment loss has been recognised in 'other expenses' in the Statement of Comprehensive Income for specific debtors and debtors assessed on a collective basis for which such evidence exists.

Movements in the allowance for doubtful debts (impairment loss)

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000
Carrying amount at the beginning of the period	(349)	(64)	(122)	-
Amounts written off	23	-	-	-
(Increase)/decrease in allowance recognised in profit or loss	158	(285)	122	(122)
Carrying amount at the end of the period	(168)	(349)	-	(122)

Interest rate and credit risk

Receivables are raised for all goods and services provided for which payment has not been received. Receivables are normally settled within 30 days. Receivables, prepayments and accrued revenues are non-interest bearing. Other than as recognised in the allowance for doubtful debts, it is not anticipated that counterparties will fail to discharge their obligations. The carrying amount of receivables approximates net fair value due to being receivable on demand. There is no concentration of credit risk.

Maturity analysis of receivables and categorisation of financial instruments and risk exposure information

Refer to Note 32

South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2013

19 Other financial assets

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000
Current				
Medium Term Deposits - Groups/Brigades	2,028	2,371	-	-
Total: Other financial assets current	2,028	2,371	-	-

Maturity analysis of receivables and categorisation of financial instruments and risk exposure information
Refer to Note 32

20 Non-current assets held for sale

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000
Building	4	4	-	-
Land	1,242	1,242	-	-
Total non-current assets held for sale	1,246	1,246	-	-

During 2010/11 MFS closed operation at Burra and this resulted in the facility becoming surplus. Due to construction of a new MFS site at Port Lincoln the old site has also become surplus.

A tender to sell surplus CFS land at Port Lincoln during 2010/11 failed to be realised, and as at 30 June 2013 the property continues to remain on the market for sale. The property value was reassessed by Liquid Pacific Mr Burns MRICS, AAPI (CPV) during 2011/12. The Movement has been reflected in equity.

21 Property, plant and equipment

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000
Land				
At valuation	54,957	54,957	-	-
At cost (deemed fair value)	746	60	-	-
Total: Land	55,703	55,017	-	-
Buildings				
At valuation	119,738	119,738	-	-
At cost (deemed fair value)	7,478	561	32	-
Less: Accumulated depreciation	(8,343)	(2,790)	-	-
Total: Buildings	118,873	117,509	32	-
Vehicles				
At valuation	117,963	118,355	-	-
At cost (deemed fair value)	26,343	8,022	-	-
Less: Accumulated depreciation	(16,824)	(5,406)	-	-
Total: Vehicles	127,482	120,971	-	-
Communication equipment				
At valuation	8,758	8,758	-	-
At cost (deemed fair value)	3,550	3,010	-	-
Less: Accumulated depreciation	(2,742)	(655)	-	-
Total: Communication equipment	9,566	10,913	-	-
Computer equipment				
At valuation	44	161	26	143
At cost (deemed fair value)	197	113	58	-
Less: Accumulated depreciation	(57)	(57)	(16)	(53)
Total: Computer equipment	184	217	66	90
Plant and equipment				
At valuation	4,291	4,291	179	179
At cost (deemed fair value)	1,914	1,361	140	135
Less: Accumulated depreciation	(1,413)	(438)	(50)	(17)
Total: Plant and equipment	4,792	5,214	269	297
Capital work in progress				
At cost (deemed fair value)	13,841	15,803	21	1,180
Total: Capital work in progress	13,841	15,803	21	1,180
Total: Property, plant and equipment	330,441	325,644	388	1,567

South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2013

Valuation of Assets

At 1 January 2012 independent valuations for land, buildings, vehicles, communication, computer, plant and equipment assets were undertaken by Liquid Pacific Mr M Burns MRICS, AAPI (CPV). All assets were valued using fair value on the basis of open market values for existing use or at written down current cost which is considered to be fair value.

As at 30 June 2013 in accordance with SAFECOM policy, a review of the valuations were undertaken by a suitably qualified officer of SAFECOM which indicated that there was no material difference between the fair value and carrying amount of the assets. Consequently it was determined no revaluation adjustment were required at this time.

Impairment

There were no indications of impairment for property, plant and equipment as at 30 June 2013.

Resources received free of charge

Refer to Note 14.

Movement reconciliation of property, plant and equipment

	Land	Buildings	Vehicles	Comms. Equipment	Computer Equipment	Plant & equipment	Capital work in progress	2013 Sub-total	2012 Sub-total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
2013: Consolidated									
Carrying amount at the beginning of the period	55,017	117,509	120,971	10,913	217	5,214	15,803	325,844	
Acquisitions	-	-	-	-	-	-	26,251	26,251	
Transfers to/(from) capital work in progress	665	6,917	18,322	540	84	552	(27,079)	-	
Transfers to/(from) intangibles	-	-	-	-	-	-	(1,134)	(1,134)	
Depreciation	-	(5,553)	(11,439)	(1,887)	(104)	(974)	-	(19,957)	
Assets received for nil consideration	21	-	-	-	-	-	-	21	
Disposals	-	-	(372)	-	(13)	-	-	(385)	
Carrying amount at the end of period	55,703	118,873	127,482	9,568	184	4,792	13,841	330,441	
2012: Consolidated									
Carrying amount at the beginning of the period	53,841	131,693	115,276	11,294	303	4,172	14,098		330,475
Acquisitions	80	13	-	-	-	23	22,500		22,596
Transfers to/(from) capital work in progress	845	2,786	11,124	3,010	112	1,341	(19,218)		-
Transfers to/(from) intangibles	-	-	-	-	-	-	(1,575)		(1,575)
Depreciation	-	(5,624)	(10,882)	(1,982)	(124)	(832)	-		(19,244)
Net revaluation increment/(decrement)	230	(11,209)	5,555	(215)	(1)	547	-		(5,093)
Assets received for nil consideration	412	117	-	-	-	-	-		529
Disposals	(59)	(2)	(302)	-	-	(31)	-		(394)
Transfer to non current assets held for sale	(112)	(4)	-	-	-	-	-		(116)
Net revaluation decrement expensed	-	(261)	-	(1,194)	(73)	(6)	-		(1,534)
Carrying amount at the end of period	55,017	117,509	120,971	10,913	217	5,214	15,803		325,844
2013: SAFECOM Entity									
Carrying amount at the beginning of the period	-	-	-	-	90	297	1,180	1,567	
Acquisitions	-	-	-	-	-	-	70	70	
Transfers to/(from) capital work in progress	-	32	-	-	58	5	(95)	-	
Transfers to/(from) intangibles	-	-	-	-	-	-	(1,134)	(1,134)	
Depreciation	-	-	-	-	(69)	(33)	-	(102)	
Disposals	-	-	-	-	(13)	-	-	(13)	
Carrying amount at the end of period	-	32	-	-	66	269	21	368	
2012: SAFECOM Entity									
Carrying amount at the beginning of the period	-	287	-	-	283	195	1,931		2,696
Acquisitions	-	-	-	-	-	1	959		960
Transfers to/(from) capital work in progress	-	-	-	-	-	135	(135)		-
Transfers to/(from) intangibles	-	-	-	-	-	-	(1,575)		(1,575)
Depreciation	-	(5)	-	-	(118)	(27)	-		(150)
Net revaluation increment/(decrement)	-	(22)	-	-	(2)	-	-		(24)
Net revaluation decrement expensed	-	(260)	-	-	(73)	(7)	-		(340)
Carrying amount at the end of period	-	-	-	-	90	297	1,180		1,567

South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2013

22 Intangible assets

	Consolidated		SAFECOM Entity	
	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000
Computer software	4,604	4,099	3,612	2,478
Less: Accumulated amortisation	(1,951)	(1,992)	(974)	(472)
Total: Intangible assets	2,653	2,107	2,638	2,006

Movement reconciliation of intangible assets

Carrying amount at the beginning of the period	2,107	818	2,006	584
Amortisation expense	(587)	(286)	(502)	(153)
Transfers from capital work in progress	1,134	1,575	1,134	1,575
Carrying amount at the end of the period	2,654	2,107	2,638	2,006

Asset details and amortisation

Intangible assets detailed above relate to computer software externally acquired. All computer software is amortised over a straight line basis with a total useful life of five years.

Impairment

There were no indications of impairment of intangible assets at 30 June 2013.

23 Payables

	Consolidated		SAFECOM Entity	
	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000
Current				
Accrued expenses	1,800	1,461	566	272
Creditors	8,280	8,470	1,524	715
Fringe benefits tax payable	201	226	12	19
Paid Parental Leave Scheme Payable	2	13	2	11
Employment on-costs	3,022	2,529	175	174
Total: Payables current	13,305	12,699	2,279	1,191

Current payables to entities within the SA Government

The following payables (included in the payables shown above) were payable to entities within the SA Government:

	Consolidated		SAFECOM Entity	
	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000
Accrued expenses	678	437	399	201
Creditors	3,473	1,047	542	256
Fringe benefits tax payable	201	226	12	19
Employment on-costs	1,436	1,212	91	102
Total: Current payables to entities within the SA Government	5,788	2,922	1,044	578

Non-current

	Consolidated		SAFECOM Entity	
	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000
Employment on-costs	1,793	2,135	149	147
Total: Payables non-current	1,793	2,135	149	147

Non-current payables to entities within the SA Government

The following payables (included in the payables shown above) were payable to entities within the SA Government:

	Consolidated		SAFECOM Entity	
	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000
Employment on-costs	1,010	1,199	84	82
Total: Non-current payables to entities within the SA Government	1,010	1,199	84	82

South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2013

Employment on-costs

As a result of an actuarial assessment performed by the Department of Treasury and Finance, the percentage of the proportion of long service leave taken as leave has remained at the 2012 rate of 40%, and the average factor for the calculation of employer superannuation cost on-cost has changed to 10.2% (2012: 10.3%). These rates are used in the employment on-cost calculation. The net financial effect of the changes in the current financial year is a decrease in the employment on-cost of SAFECOM \$0.012m, Consolidated \$0.348m and employee benefit expense of SAFECOM \$0.012m, Consolidated \$0.348m. The estimated impact on future periods is not expected to be materially different to the effect on the current period as shown above.

Interest rate and credit risk

Creditors and accruals are raised for all amounts billed but unpaid. Sundry creditors are normally settled within 30 days. Employment on-costs are settled when the respective employee benefit that they relate to is discharged. All payables are non-interest bearing. The carrying amount of payables represents fair value due to the amounts being payable on demand.

Maturity analysis of payables and categorisation of financial instruments and risk exposure information

Refer to Note 32.

24 Employee benefits

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000
Current				
Accrued salaries and wages	2,574	2,205	30	6
Annual leave	10,064	9,213	675	616
Skills and experience retention leave	805	-	40	-
Long service leave	4,436	3,043	372	212
Total: Employee benefits current	17,879	14,461	1,117	834

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000
Non-current				
Long service leave	19,187	22,738	1,602	1,585
Total: Employee benefits non-current	19,187	22,738	1,602	1,585

AASB 119 contains the calculation methodology for long service leave liability. This year, an actuarial assessment performed by the Department of Treasury and Finance was used to calculate the liability rather than using a short hand measurement technique for the calculation of the liability.

AASB 119 requires the use of the yield on long term Commonwealth Government bonds as the discount rate in the measurement of the long service leave liability. The yield on long term Commonwealth Government bonds has increase from 2012 (2.75%) to 2013 (3.5%).

This increase in the bond yield, which is used as the rate to discount future long service leave cash flows, would results in a decrease in the reported long service leave liability, however this has been offset by increase associated with the actuarial assessment.

The net financial effect of the changes in methodology and actuarial assumptions in the current financial year is a decrease in the long service leave liability of SAFECOM \$0.122m, Consolidated \$3.854m and employee benefit expense of SAFECOM \$0.122m, Consolidated \$3.854m. The impact on future periods is impracticable to estimate as the long service liability is calculated using a number of assumptions – a key assumption is the long term discount rate.

The actuarial assessment performed by the Department of Treasury and Finance left the salary inflation rate at 4%. As a result, there is no net financial effect resulting from changes in the salary inflation rate.

25 Provisions

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000
Current				
Provision for workers compensation	1,744	2,298	25	41
Total: Provisions current	1,744	2,298	25	41

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000
Non-current				
Provision for workers compensation	9,217	8,177	152	172
Total: Provisions non-current	9,217	8,177	152	172
Total: Provisions	10,961	10,475	177	213

Provision movement

Carrying amount at the beginning of the period
Additional provisions recognised / (released)
Reductions arising from payments
Carrying amount at the end of the period

	10,475	14,060	213	411
	3,690	(807)	(23)	(190)
	(3,204)	(2,778)	(13)	(8)
	10,961	10,475	177	213

SAFECOM has reported a liability to reflect unsettled workers compensation claims. The workers compensation provision is based on an actuarial assessment performed by the Public Sector Workforce Relations Division of the Department of the Premier and Cabinet.

South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2013

26 Equity

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000
Retained earnings	239,915	247,016	11,312	14,214
Asset revaluation surplus	68,924	68,924	-	-
Total equity	308,839	315,940	11,312	14,214

The asset revaluation surplus is used to record increments and decrements in the fair value of land, buildings and plant and equipment to the extent that they offset one another. Relevant amounts are transferred to retained earnings when an asset is derecognised.

The consolidated cumulative income or expense recognised in other comprehensive income (via the asset revaluation surplus) relating to non-current assets classified as held for sale for the year ending 30 June 2013 was nil (\$0.065m in 2012).

27 Cash flow reconciliation

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000
Reconciliation of cash and cash equivalents at the end of the reporting period:				
Cash and cash equivalents disclosed in the Statement of Financial Position	32,512	43,377	12,657	13,662
Balance as per the Statement of Cash Flows	32,512	43,377	12,657	13,662
 Reconciliation of net cash provided by operating activities to net cost of providing services:				
Net cash provided by operating activities	14,121	19,804	(935)	2,082
Less revenues from SA Government	(200,323)	(196,486)	(11,744)	(14,812)
Add/(less) non cash items				
Depreciation and amortisation	(20,544)	(19,530)	(604)	(303)
Assets received free of charge	21	529	-	-
Assets revaluation decrement recognised in Statement of Comprehensive Income	1	(1,534)	1	(340)
Net loss from disposal of non-current assets	(26)	(10)	(13)	-
Movement in assets and liabilities				
(Decrease)/Increase in receivables	(619)	(837)	4	(526)
(Increase)/decrease in payables	299	599	(1,091)	432
(Increase)/decrease in employee benefits	132	(2,372)	(300)	859
(Increase)/decrease in provisions	(486)	3,585	36	198
Net cost of providing services	(207,424)	(196,252)	(14,646)	(12,409)

South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2013

28 Unrecognised contractual commitments

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000
Operating lease commitments				
The total value of future non-cancellable operating lease commitments not provided for and payable as at the end of the reporting period are detailed below. These amounts have not been brought to account in the financial statements.				
Within one year	3,343	3,022	650	594
Later than one year but not later than five years	2,195	2,617	164	632
Later than five years	89	-	-	-
Total: Operating lease commitments	5,627	5,639	814	1,226
These non-cancellable leases relate to vehicle and property leases, with rental payable monthly in arrears. Contingent rental provisions within the lease agreements require the minimum lease payments to be increased annually based on consumer price index movement.				

Capital commitments

Capital expenditure contracted for at the reporting date but are not recognised as liabilities in the financial report, are payable as follows:

Within one year	10,677	5,732	-	-
Total: Capital commitments	10,677	5,732	-	-

These capital commitments are for property and vehicles.

Expenditure commitments - remuneration

Commitments for the payment of salaries and other remuneration under fixed-term employment contracts in existence at the reporting date but not recognised as liabilities are payable as follows:

Within one year	1,748	1,724	76	300
Later than one year but not later than five years	3,016	4,297	-	79
Total: Remuneration commitments	4,764	6,021	76	379

Amounts disclosed include commitments arising from executive contracts. SAFECOM does not offer fixed-term remuneration contracts greater than five years.

Expenditure commitments - other

The total value of other commitments not provided for and payable as at the end of the reporting period are detailed below. These amounts have not been brought to account in the financial statements.

Within one year	1,626	3,425	66	473
Later than one year but not later than five years	2,930	1,424	278	121
Later than five years	975	-	-	-
Total: Other commitments	5,531	4,849	346	594

Other commitments relate to a range of general goods and services used in operational areas. These goods and services are contracted for at reporting date but not included as liabilities in the financial report.

29 Contingent assets and liabilities

Contingent assets

SAFECOM entity is not aware of any contingent assets.

In 2009-10 CFS and SES made prepayments for capital works projects of \$1,026 520 for works that did not materialise. Recovery of the prepayments has been sought.

Contingent liabilities

SAFECOM entity is not aware of any contingent liabilities.

SAFECOM consolidated has several contingent liabilities for CFS, MFS and SES in the form of unresolved litigation. However, the outcome cannot be reliably determined at this stage. In each case the financial exposure is limited to a \$10 000 excess under insurance arrangements.

South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2013

30 Remuneration of board and committee members

Members of the board and committees, during the 2013 financial year were:

South Australian Fire and Emergency Services Commission Board

Andrew Lawson *
 Barry Luke *
 Christopher Beattie *
 David Place *
 Dermot Barry *
 Grant Lupton *
 Gregory Nettleton *
 Helen Chalmers *
 Joseph Szakacs
 Kenneth Schutz
 Lynette Berghofer
 Michael Smith *
 Moira Deslandes
 Susan Caracoussis
 Virginia Hickey
 Wayne Thorley

State Bushfire Coordination Committee

Andrew Watson
 Ann De Plaz *
 Bronwyn Killmier *
 Bruce Hull (appointed 23 August 2012)
 Christopher Reed (retired 22 August 2012)
 Dennis Mutton
 Donald Gilberston (appointed 23 August 2012)
 Donna Ferretti *(appointed 23 August 2012)
 Fiona Dunstan *
 Franco Crisci *
 Glenn Bonham *
 Graham Gates (appointed 23 August 2012)
 Grant Pelton *(appointed 23 August 2012)
 Gregory Nettleton *
 Gregory Saunder *(appointed 23 August 2012)
 James Rishworth *(appointed 23 August 2012)
 Jayne Bates (appointed 23 August 2012)
 John Badgery *(appointed 23 August 2012)
 Joseph Keynes (appointed 23 August 2012)
 Justin Cook *(appointed 23 August 2012)
 Katherine Stanley-Murray (appointed 23 August 2012)
 Katie Taylor *
 Kylie Egan
 Mark Sutton * (appointed 23 August 2012)
 Meredith Jenner *
 Michael Cornish *(appointed 23 August 2012)
 Peter White
 Scott Thompson *
 Stephen Pascale *
 Suellen LeFebvre *
 Susan Filby
 Suzanne Mickan
 Timothy Kelly (appointed 23 August 2012)
 Timothy Milne
 Tina Brew *(appointed 23 August 2012)
 Wayne Thorley (appointed 23 August 2012)
 William McIntosh

**South Australian Fire and Emergency Services Commission
 Audit and Risk Management Committee**

Aaron Chia *
 Andrew Lawson *
 Ann De Plaz * (appointed 21 September 2012)
 David Carman * (appointed 6 August 2012)
 David Place * (appointed 24 April 2013)
 Dermot Barry *
 Don Cranwell *
 Helen Chalmers * (appointed 30 May 2013)
 Joseph Szakacs
 Lena Grant * (retired 24 July 2012)
 Michael Smith *
 Virginia Hickey

South Australian Metropolitan Fire Service Disciplinary Committee

Brendan West *
 Chris Smith (appointed 20 August 2012) *
 Graham Dart
 Michael Vander-Jeugd *
 Roy Thompson (retired 19 August 2012)*

The number of members whose remuneration received or receivable falls within the following bands:

	Consolidated		SAFECOM Entity	
	2013	2012	2013	2012
	No. of members	No. of members	No. of members	No. of members
\$nil	49	54	16	22
\$1 - \$9 999	8	7	1	-
\$10 000 - \$19 999	-	-	-	-
\$20 000 - \$29 999	2	2	2	2
\$30 000 - \$39 999	2	2	2	2
Total	61	65	21	26

Remuneration of members reflects all costs of performing board/committee member duties including sitting fees, superannuation contributions, salary sacrifice benefits and fringe benefits and any fringe benefits tax paid or payable in respect of those benefits. The total remuneration received or receivable by members was SAFECOM Consolidated \$125 510 (\$131 600) and SAFECOM \$119 100 (\$122 200).

*in accordance with the Premier and Cabinet's Circular Number 016, government employees did not receive any remuneration for board/committee duties during the financial year.

Unless otherwise disclosed, transactions between members and SAFECOM are on conditions no more favourable than those that it is reasonable to expect SAFECOM would have adopted if dealing with the related party at arm's length in the same circumstances.

For the purposes of this table, travel allowances and other expenses paid to members have not been included as remuneration as it is considered to be reimbursement of direct out-of-pocket expenses incurred by relevant members.

South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2013

31 Events after the reporting period

There were no events after the reporting period affecting the financial statements

32 Financial instruments / financial risk management

Table 32.1 Categorisation of financial instruments

Details of the significant accounting policies and methods adopted including the criteria for recognition, the basis of measurement, and the basis on which income and expenses are recognised with respect to each class of financial asset, financial liability and equity instrument are disclosed in Note 2 Summary of significant accounting policies.

Category of financial asset and financial liabilities / Statement of Financial Position line item	Note	Consolidated				SAFECOM Entity			
		2013		2012		2013		2012	
		Carrying amount \$'000	Fair value \$'000	Carrying amount \$'000	Fair value \$'000	Carrying amount \$'000	Fair value \$'000	Carrying amount \$'000	Fair value \$'000
Financial assets									
Cash and cash equivalents	17	32,512	32,512	43,377	43,377	12,657	12,657	13,662	13,662
Receivables	18	1,520	1,520	2,095	2,095	579	579	543	543
Other financial assets	19	2,028	2,028	2,371	2,371	-	-	-	-
Financial liabilities									
Payables	23	9,904	9,904	9,774	9,774	1,993	1,993	897	897

(1) Receivable and payable amounts disclosed here exclude amounts relating to statutory receivables and payables. In government, certain rights to receive or pay cash may not be contractual and therefore in these situations, the requirements will not apply. Where rights or obligations have their source in legislation such as levy receivables/payables, tax equivalents, commonwealth tax, audit receivables/payables etc they would be excluded from the disclosure. The standard defines contract as enforceable by law. All amounts recorded are carried at cost.

(2) Receivables amount disclosed here excludes prepayments. Prepayments are presented in Note 18 as trade and other receivables in accordance with paragraph 78(b) of AASB 101. However, prepayments are not financial assets as defined in AASB 132 as the future economic benefit of these assets is the receipt of goods and services rather than the right to receive cash or another financial asset.

Credit risk

Credit risk arises when there is the possibility of SAFECOM's debtors defaulting on their contractual obligations resulting in financial loss to SAFECOM. SAFECOM measures credit risk on a fair value basis and monitors risk on a regular basis.

The carrying amount of financial assets as detailed in table 32.1 represents SAFECOM's maximum exposure to credit risk.

No collateral is held as security and no credit enhancements relate to financial assets held by SAFECOM.

SAFECOM has minimal concentration of credit risk. SAFECOM has policies and procedures in place to ensure that transactions occur with customers with appropriate credit history. SAFECOM does not engage in high risk hedging for its financial assets.

Allowances for impairment of financial assets are calculated on past experience and current and expected changes in credit rating. Other than receivables, there is no evidence to indicate that financial assets are impaired. Refer to Note 18 for information on the allowance for impairment in relation to receivables.

Table 32.2 Ageing analysis of financial assets

The following table discloses the ageing of financial assets, past due, including impaired assets past due:

Financial assets item	Consolidated					SAFECOM Entity				
	Current Not overdue \$'000	Overdue for < 30 days \$'000	Overdue for 30-60 days \$'000	Overdue for > 60 days \$'000	Total \$'000	Current Not overdue \$'000	Overdue for < 30 days \$'000	Overdue for 30-60 days \$'000	Overdue for > 60 days \$'000	Total \$'000
2013										
Not impaired										
Receivables	959	136	43	214	1,352	579	-	-	-	579
Other financial assets	2,028	-	-	-	2,028	-	-	-	-	-
Impaired										
Receivables	-	-	-	168	168	-	-	-	-	-
Allowance for impairment	-	-	-	-	-	-	-	-	-	-
2012										
Not impaired										
Receivables	1,084	75	68	170	1,397	664	-	-	1	665
Other financial assets	2,371	-	-	-	2,371	-	-	-	-	-
Impaired										
Receivables	64	-	-	285	349	122	-	-	-	122
Allowance for impairment	-	-	-	-	-	-	-	-	-	-

South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2013

Table 32.3 Maturity analysis of financial assets and liabilities

The following table discloses the maturity analysis of financial assets and financial liabilities.

Financial statements item	Contractual maturities Consolidated				Contractual maturities SAFECOM Entity		
	Carrying amount \$'000	< 1 year \$'000	1-5 years \$'000		Carrying amount \$'000	< 1 year \$'000	1-5 years \$'000
2013							
Financial assets							
Cash and cash equivalents	32,512	32,512	-		12,657	12,657	-
Receivables	1,520	1,520	-		579	579	-
Other financial assets	2,028	2,028	-		-	-	-
Total financial assets	36,060	36,060	-		13,236	13,236	-
Financial liabilities							
Payables	9,904	9,904	-		1,993	1,993	-
Total financial liabilities	9,904	9,904	-		1,993	1,993	-
2012							
Financial assets							
Cash and cash equivalents	43,377	43,377	-		13,662	13,662	-
Receivables	2,095	2,095	-		543	543	-
Other financial assets	2,371	2,371	-		-	-	-
Total financial assets	47,843	47,843	-		14,205	14,205	-
Financial liabilities							
Payables	9,774	9,774	-		897	897	-
Total financial liabilities	9,774	9,774	-		897	897	-

Liquidity risk

Liquidity risk arises where SAFECOM is unable to meet its financial obligations as they are due to be settled. SAFECOM is funded principally from contributions from the Community Emergency Services Fund. The SAFECOM Group and SAFECOM Entity works with the manager of the Community Emergency Services Fund to determine cash flows associated with its Government approved program of work and with the Department of Treasury and Finance to ensure funding is provided through SA Government budgetary processes to meet the expected cash flows. SAFECOM's settles undisputed accounts within 30 days from the date of the invoice or date the invoice is first received. In the event of a dispute, payment is made 30 days from resolution.

SAFECOM's exposure to liquidity risk is insignificant based on past experience and current assessment of risk.

The carrying amount of financial liabilities recorded in the table above represent SAFECOM's maximum exposure to financial liabilities.

Market risk

SAFECOM has non-interest bearing assets (cash on hand and receivables) and liabilities (payables), and interest bearing assets (cash at bank and financial assets). SAFECOM's exposure to market risk and cash flow interest risk is minimal. There is no exposure to foreign currency or other price risks.

Sensitivity disclosure analysis

A sensitivity analysis has not been undertaken for the interest rate risk of SAFECOM as it has been determined that the possible impact on profit and loss or total equity from fluctuations in interest rates is immaterial.

33 Trust funds

	Consolidated		SAFECOM Entity	
	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000
Cash at bank	154	-	-	-
Total: Trust funds	154	-	-	-

The trust funds represent funds held by the Australian Council of State Emergency Services. The funds will be utilised to meet expenses incurred by each of the State Emergency Services Headquarters in Australia. The SES will administer these funds until they are fully expended.

Community Emergency Services Fund
Administered Annual Financial Statements
For the Year Ended 30 June 2013



Community Emergency Services Fund
Statement of Administered Comprehensive Income
For the Year Ended 30 June 2013

	Note	2013 \$'000	2012 \$'000
Administered expenses			
Payments to SA Government administrative units	A 3	223,175	217,595
Grants and subsidies	A 4	3,263	3,408
Other expenses	A 5	8,102	3,888
Total administered expenses		234,540	224,891
Administered income			
Revenues from levy sources	A 6	232,460	223,170
Revenues from fees and charges	A 7	403	645
Interest revenues	A 8	1,649	2,195
Total administered income		234,512	226,010
Net result		(28)	1,119
Total comprehensive result		(28)	1,119

The above statement should be read in conjunction with the accompanying notes

Community Emergency Services Fund
Statement of Administered Financial Position
As at 30 June 2013

	Note	2013 \$'000	2012 \$'000
Administered current assets			
Cash and cash equivalents	A 9	2,551	553
Receivables	A 10	3,173	3,524
Total current assets		5,724	4,077
 Administered current liabilities			
Payables	A 11	3,887	2,212
Total current liabilities		3,887	2,212
 Net assets		1,837	1,865
 Administered equity			
Retained earnings	A 12	1,837	1,865
Total administered equity		1,837	1,865
 Unrecognised contractual commitments	A 14		
Contingent assets and liabilities	A 15		

The above statement should be read in conjunction with the accompanying notes

Community Emergency Services Fund
Statement of Administered Changes in Equity
For the Year Ended 30 June 2013

		Retained Earnings	Total
	Note	\$'000	\$'000
Balance at 30 June 2011		746	746
Net result for 2011-12		1,119	1,119
Total comprehensive result for 2011-12		1,119	1,119
Balance at 30 June 2012	A 12	1,865	1,865
Net result for 2012-13		(28)	(28)
Total comprehensive result for 2012-13		(28)	(28)
Balance at 30 June 2013	A 12	1,837	1,837

The above statement should be read in conjunction with the accompanying notes

Community Emergency Services Fund

Statement of Administered Cash Flows

For the Year Ended 30 June 2013

	Note	2013 \$'000	2012 \$'000
Cash flows from operating activities			
Cash outflows			
Payments to SA Government administrative units		(221,066)	(219,967)
Grant payments		(3,706)	(3,408)
Other payments		(8,093)	(7,988)
Cash used in operations		(232,865)	(231,363)
Cash inflows			
Receipts from levy sources		232,806	222,746
Fees and charges		403	645
Interest received		1,654	2,221
Refunds		-	4,100
Cash generated from operations		234,863	229,712
 Net cash provided by/(used in) operating activities	 A 13	 1,998	 (1,651)
 Net increase/(decrease) in cash and cash equivalents		 1,998	 (1,651)
 Cash and cash equivalents at the beginning of the period		 553	 2,204
 Cash and cash equivalents at the end of the period	 A 9	 2,551	 553

The above statement should be read in conjunction with the accompanying notes

Community Emergency Services Fund

Note Index

For the Year Ended 30 June 2013

Note	Contents
Objectives and policies notes	
A 1	Establishment, objectives and funding arrangements
A 2	Summary of significant accounting policies
Expense notes	
A 3	Payments to SA Government administrative units
A 4	Grants and subsidies
A 5	Other expenses
Income notes	
A 6	Revenues from levy sources
A 7	Revenues from fees and charges
A 8	Interest revenues
Asset notes	
A 9	Cash and cash equivalents
A 10	Receivables
Liability notes	
A 11	Payables
Equity notes	
A 12	Administered equity
Other notes	
A 13	Cash flow reconciliation
A 14	Unrecognised contractual commitments
A 15	Contingent assets and liabilities
A 16	Events after the reporting period
A 17	Financial instruments / financial risk management
A 18	Remuneration of board and committee members

Community Emergency Services Fund
Notes to and forming part of the Administered Statements
For the Year Ended 30 June 2013

A 1 Establishment, objectives and funding arrangements

Establishment

The Community Emergency Services Fund (CESF) is established pursuant to the *Emergency Services Funding Act 1988*.

Objectives

The CESF provides funding to the core emergency services and for the provision of emergency services.

Funding arrangements

Under the *Emergency Services Funding Act 1988*, funds collected through the Emergency Services Levy (fixed and mobile property), concessions to pensioners, remissions to property owners, levy payments on Government property (fixed and mobile) and interest, are paid into the CESF. The collection of the Emergency Service Levy falls within the portfolio responsibilities of the Treasurer.

A 2 Summary of significant accounting policies

In general, the CESF adopts the accounting policies of SAFECOM, as detailed in Note 2 of SAFECOM's Financial Statements. Deviations from these policies are as follows:

Payment to SA Government administrative units:

All payments to SA Government administrative units are only recognised upon actual certainty of payment. Recognition of accrual payments, based upon budgeted claims or requested payments are not recognised until approved and payment is certain.

A 3 Payments to SA Government administrative units

	2013	2012
	\$'000	\$'000
South Australian Fire and Emergency Services Commission	11,003	13,369
South Australian State Emergency Service	14,665	13,423
South Australian Country Fire Service	66,351	66,857
South Australian Metropolitan Fire Service	106,964	100,323
South Australia Police	19,094	18,628
South Australia Police - Government radio network	687	687
Attorney-General's Department - State Rescue Helicopter Service	607	592
South Australian Ambulance Service	1,025	1,000
South Australian Ambulance Service - Government radio network	209	209
Department of Environment, Water and Natural Resources	2,570	2,507
Total: Payments to SA Government administrative units	223,175	217,595

A 4 Grants and subsidies

	2013	2012
	\$'000	\$'000
Surf Life Saving South Australia Inc	2,077	2,395
Volunteer Marine Rescue	843	647
Shark Beach Patrol	343	366
Total: Grants and subsidies	3,263	3,408

A 5 Other expenses

	2013	2012
	\$'000	\$'000
RevenueSA - collection costs *	5,889	1,612
Department of Planning, Transport and Infrastructure - collection costs	761	760
Fixed property refunds	891	969
Administration costs	561	547
Total: Other expenses	8,102	3,888

* In 2012 includes a one off refund \$4.1m from Department of Treasury and Finance.

A 6 Revenues from levy sources

	2013	2012
	\$'000	\$'000
Fixed property collections	99,506	97,974
Fixed property remissions	82,801	75,639
Mobile collections	31,693	31,530
Mobile remissions	11,148	11,095
Pensioner remissions	7,312	6,932
Total: Revenues from levy sources	232,460	223,170

A 7 Revenues from fees and charges

	2013	2012
	\$'000	\$'000
Certificate sales and other from entities within the SA government	403	645
Total: Revenues from fees and charges	403	645

Community Emergency Services Fund
Notes to and forming part of the Administered Statements
For the Year Ended 30 June 2013

A 8 Interest revenues	2013	2012
	\$'000	\$'000
Interest on deposit accounts - from entities within the SA Government	1,649	2,195
Total: Interest revenues	1,649	2,195

A 9 Cash and cash equivalents	2013	2012
	\$'000	\$'000
Deposits with the Treasurer	2,551	553
Total: Cash and cash equivalents	2,551	553

Interest Rate Risk

Deposits with the Treasurer earns a floating interest rate based on daily bank deposit rates. The carrying amount of cash and cash equivalents approximates fair value.

A 10 Receivables	2013	2012
	\$'000	\$'000
Current		
Receivables from entities within the SA government	3,173	3,524
Total: Receivables current	3,173	3,524

Interest rate and credit risk

Receivables are raised for all goods and services provided for which payment has not been received. Receivables are normally settled within 30 days. Receivables, prepayments and accrued revenues are non-interest bearing. Other than as recognised in the allowance for doubtful debts, it is not anticipated that counterparties will fail to discharge their obligations. The carrying amount of receivables approximates net fair value due to being receivable on demand. There is no concentration of credit risk.

Maturity analysis of receivables and categorisation of financial instruments and risk exposure information
Refer to Note A 17

A 11 Payables	2013	2012
	\$'000	\$'000
Current		
Accrued expenses	767	825
Creditors	3,120	1,387
Total: Payables current	3,887	2,212

Current payables to entities within the SA Government

The following payables (included in the payables shown above) were payable to entities within the SA Government:

	2013	2012
	\$'000	\$'000
Accrued expenses	561	673
Creditors	3,120	1,068
Total: Payables current to entities within the SA Government	3,681	1,741

Interest Rate and credit Risk

Creditors and accruals are raised for all amounts billed but unpaid. Sundry creditors are normally settled within 30 days. All payables are non-interest bearing. The carrying amount of payables represents fair value due to the amounts being payable on demand.

Maturity analysis of receivables and categorisation of financial instruments and risk exposure information
Refer to Note A 17

A 12 Administered equity	2013	2012
	\$'000	\$'000
Accumulated surplus	1,837	1,865
Total equity	1,837	1,865

Community Emergency Services Fund
Notes to and forming part of the Administered Statements
For the Year Ended 30 June 2013

A 13 Cash flow reconciliation

	2013 \$'000	2012 \$'000
Reconciliation of cash and cash equivalents at the end of the reporting period:		
Cash and cash equivalents disclosed in the Statement of Administered Financial Position	2,551	553
Balance as per the Statement of Administered Cash Flows	2,551	553
 Reconciliation of net cash provided by operating activities to net result		
Net cash provided by operating activities	1,998	(1,651)
Movement in assets and liabilities		
(Increase)/decrease in receivables	(351)	398
Decrease/(Increase) in payables	(1,675)	2,372
Net result	(28)	1,119

A 14 Unrecognised contractual commitments

CESF has no unrecognised contractual commitments at reporting date.

A 15 Contingent assets and liabilities

CESF is not aware of any contingent assets or contingent liabilities.

A 16 Events after the reporting period

There were no events after the reporting period affecting the financial statements

A 17 Financial instruments / financial risk management

Table A 17.1 Categorisation of financial instruments

Details of the significant accounting policies and methods adopted including the criteria for recognition, the basis of measurement, and the basis on which income and expenses are recognised with respect to each class of financial asset, financial liability and equity instrument are disclosed in Note A 2 Summary of significant accounting policies.

Category of financial assets and financial liabilities / Statement of Financial Position line item	Note	2013		2012	
		Carrying amount \$'000	Fair value \$'000	Carrying amount \$'000	Fair value \$'000
Financial assets					
Cash and cash equivalents	A 9	2,551	2,551	553	553
Receivables	A 10	3,173	3,173	3,524	3,524
Financial liabilities					
Payables	A 11	3,887	3,887	2,212	2,212

Receivable and payable amounts disclosed here exclude amounts relating to statutory receivables and payables. In government, certain rights to receive or pay cash may not be contractual and therefore in these situations, the requirements will not apply. Where rights or obligations have their source in legislation such as levy receivables/payables, tax equivalents, commonwealth tax, audit receivables/payables etc they would be excluded from the disclosure. The standard defines contract as enforceable by law. All amounts recorded are carried at cost (not materially different from amortised cost).

Credit risk

Credit risk arises when there is the possibility of CESF's debtors defaulting on their contractual obligations resulting in financial loss to CESF. The CESF measures credit risk on a fair value basis and monitors risk on a regular basis.

The carrying amount of financial assets as detailed in table A 17.1 represents CESF's maximum exposure to credit risk.

No collateral is held as security and no credit enhancements relate to financial assets held by CESF.

CESF has minimal concentration of credit risk. CESF has policies and procedures in place to ensure that transactions occur with customers with appropriate credit history. CESF does not engage in high risk hedging for its financial assets.

Allowances for impairment of financial assets are calculated on past experience and current and expected changes in credit rating. Currently CESF does not hold any collateral as security for any of its financial assets. There is no evidence to indicate that financial assets are impaired.

Community Emergency Services Fund
Notes to and forming part of the Administered Statements
For the Year Ended 30 June 2013

Table A 17.2 Ageing analysis of financial assets

The following table discloses the ageing of financial assets and the ageing of impaired assets:

Financial assets item	Current (Not overdue)	Overdue for < 30 days	Overdue for 30–60 days	Overdue for > 60 days	Total
	£'000	£'000	£'000	£'000	£'000
2013					
Not impaired					
Receivables	3,173	-	-	-	3,173
Impaired					
Receivables	-	-	-	-	-
Financial assets	-	-	-	-	-
2012					
Not impaired					
Receivables	3,524	-	-	-	3,524
Impaired					
Receivables	-	-	-	-	-
Financial assets	-	-	-	-	-

Table A 17.3 Maturity analysis of financial assets and liabilities

The following table discloses the maturity analysis of financial assets and financial liabilities.

Financial statements item	Contractual maturities		
	Carrying amount	< 1 year	1-5 years
	£'000	£'000	£'000
2013			
Financial assets			
Cash and cash equivalents	2,551	2,551	-
Receivables	3,173	3,173	-
Total financial assets	5,724	5,724	-
Financial liabilities			
Payables	3,887	3,887	-
Total financial liabilities	3,887	3,887	-
2012			
Financial assets			
Cash and cash equivalents	553	553	-
Receivables	3,524	3,524	-
Total financial assets	4,077	4,077	-
Financial liabilities			
Payables	2,212	2,212	-
Total financial liabilities	2,212	2,212	-

The financial assets and liabilities of CESF are all current with maturity within the next 12 months.

Liquidity risk

The CESF is funded principally from contributions from the Emergency Services Levy, Government concessions, remissions and interest. The payments from the CESF are approved by the Economic and Finance Committee, pursuant to the *Emergency Services Funding Act 1996*, and endorsed by the Minister for Emergency Services. The CESF is an Administered Item and cash flows associated with its Government approved program of work and with the Department of Treasury and Finance to ensure funding is provided through SA Government budgetary processes to meet the expected cash flows.

CESF's exposure to liquidity risk is insignificant based on past experience and current assessment of risk.

The carrying amount of financial liabilities recorded in Table A 17.1 'Categorisation of Financial Instruments' represent CESF's maximum exposure to financial liabilities.

Market risk

The CESF has non-interest bearing assets (cash on hand and receivables) and liabilities (payables) and interest bearing assets (cash at bank and investments). The CESF's exposure to market risk and cash flow interest risk is minimal. There is minimal exposure to foreign currency or other price risks.

A sensitivity analysis has not been undertaken for the interest rate risk of CESF as it has been determined that the possible impact on profit and loss or total equity from fluctuations in interest rates is immaterial.

A 18 Remuneration of board and committee members

The CESF does not have any Board or Committee members.

Appendix 2 - SAFECOM Workforce Statistics

Employee Numbers, Gender and Status

Employee Numbers

Total Number of Employees	Consolidated	SAFECOM Entity
Persons	1402	78
FTEs	1189.35	75.3

Employee Gender

	Consolidated		SAFECOM Entity	
	% Persons	% FTEs	% Persons	% FTEs
Male	87%	87%	51%	52%
Female	13%	13%	48%	47%

Employee Turnover

Number of Persons During the 2012-13 Financial Year	Consolidated	SAFECOM Entity
Separated from the agency	78	17
Recruited to the agency	90	21

Employee Leave without Pay

Number of Persons at 30 June 2013	Consolidated	SAFECOM Entity
On Leave without Pay	11	2

Number of Employees by Salary Bracket

Salary Bracket	Consolidated			SAFECOM Entity		
	Male	Female	Total	Male	Female	Total
\$0 - \$53,199	217	47	264	0	4	4
\$53,200 - \$67,699	82	54	136	10	11	21
\$67,700 - \$86,599	584	64	648	11	17	28
\$86,600 - \$109,299	303	10	313	18	6	24
\$109,300+	40	1	41	1	0	1
TOTAL	1226	176	1402	40	38	78

Status of Employees in Current Position

Consolidated					
FTEs	Ongoing	Short-Term Contract	Long-Term Contract	Other (Casual)	Total
Male	1015.9	11.0	12.0	0.0	1038.9
Female	135.1	10.7	5.8	0.0	151.6
TOTAL	1151.0	21.7	17.8	0.0	1190.5

Consolidated					
PERSONS	Ongoing	Short-Term Contract	Long-Term Contract	Other (Casual)	Total
Male	1204	11	12	0	1227
Female	158	11	6	0	175
TOTAL	1362	22	18	0	1402

SAFECOM Entity					
FTEs	Ongoing	Short-Term Contract	Long-Term Contract	Other (Casual)	Total
Male	24.6	10.0	5.0	0.0	39.6
Female	23.17	7.69	4.8	0.0	35.7
TOTAL	47.77	17.69	9.8	0.0	75.3

SAFECOM Entity					
PERSONS	Ongoing	Short-Term Contract	Long-Term Contract	Other (Casual)	Total
Male	25	10	5	0	40
Female	25	8	5	0	38
TOTAL	50	18	10	0	78

Executives

Executives by Gender, Classification and Status

Consolidated													
Classification	Ongoing		Term Tenured		Term Untenured		Other (Casual)		Total				
	Male	Female	Male	Female	Male	Female	Male	Female	Male	%	Female	%	
EXEC0A	0	0	0	0	1	1	0	0	1	50%	1	50%	
EXEC0B	0	0	0	0	3	0	0	0	3	100%	0	0%	
EXEC0C	0	0	0	0	2	0	0	0	2	100%	0	0%	
EXEC0D	0	0	0	0	1	0	0	0	1	100%	0	0%	
TOTAL	0	0	0	0	7	1	0	0	7	88%	1	13%	

SAFECOM Entity													
Classification	Ongoing		Term Tenured		Term Untenured		Other (Casual)		Total				
	Male	Female	Male	Female	Male	Female	Male	Female	Male	%	Female	%	
EXEC0D	0	0	0	0	1	0	0	0	1	100%	0	0%	
TOTAL	0	0	0	0	1	0	0	0	1	100%	0	0%	

Leave Management

Average Days Leave Per Full-Time Equivalent Employee

Leave Type	Consolidated				SAFECOM Entity			
	2009-10	2010-11	2011-12	2012-13	2009-10	2010-11	2011-12	2012-13
Sick Leave	10.6	12.2	11.7	11.4	5.6	6.9	9.9	8.1
Family Carer's Leave	0.6	0.7	0.7	0.6	0.6	1.0	1.1	1.3
Miscellaneous Special Leave	0.1	0.1	0.7	0.6	0.2	0.5	0.6	0.5
Total	11.3	13.0	13.2	12.6	6.4	8.4	11.6	9.9

Workforce Diversity

Aboriginal and/or Torres Strait Islander Employees

Salary Bracket	Consolidated			SAFECOM Entity			Target*
	Aboriginal Employees	Total Employees	% Aboriginal Employees	Aboriginal Employees	Total Employees	% Aboriginal Employees	
\$0 - \$53,199	0	264	0.0%	0	4	0.0%	2%
\$53,200 - \$67,699	0	136	0.0%	0	21	0.0%	2%
\$67,700 - \$86,599	1	648	0.2%	0	28	0.0%	2%
\$86,600 - \$109,299	1	313	0.3%	0	24	0.0%	2%
\$109,300+	0	41	0.0%	0	1	0.0%	2%
TOTAL	2	1402	0.1%	0	78	0.0%	2%

*Target from SA Strategic Plan

Number of Employees by Age Bracket by Gender

Age Bracket	Consolidated				SAFECOM Entity				2012 Workforce Benchmark*
	Male	Female	Total	% of Total	Male	Female	Total	% of Total	
15-19	3	0	3	0.2%	0	0	0	0.0%	6.4%
20-24	23	2	25	1.8%	0	0	0	0.0%	10.4%
25-29	72	23	95	6.8%	2	6	8	10.3%	11.0%
30-34	120	19	139	9.9%	4	3	7	9.0%	10.1%
35-39	160	25	185	13.3%	7	6	13	16.7%	10.3%
40-44	185	26	211	15.0%	5	5	10	12.8%	11.0%
45-49	176	23	199	14.2%	4	8	12	15.4%	11.5%
50-54	240	20	260	18.5%	2	2	4	5.2%	11.4%
55-59	160	26	186	13.3%	10	6	16	20.5%	9.4%
60-64	69	8	77	5.5%	5	0	5	6.4%	5.5%
65+	18	4	22	1.6%	1	2	3	3.8%	3.0%
TOTAL	1226	176	1402	100.1%	40	38	78	100.1%	100.0%

*Source: Australian Bureau of Statistics Demographic Statistics, 6291.0.55.001 Labour Force Statistics (ST LM8) by sex, age, state, marital status - employed - total from Feb78 Supertable, South Australia at May 2011.

Cultural and Linguistic Diversity

Age Bracket	Consolidated				SAFECOM Entity				SA Community*
	Male	Female	Total	% of Agency	Male	Female	Total	% of Agency	
Number of employees born overseas	52	24	76	5.5%	7	7	14	17.95%	20.3%
Number of employees who speak language(s) other than English at home	4	6	10	0.7%	0	3	3	3.85%	16.6%

*Benchmarks from ABS Publication Basic Community Profile (SA) Cat No. 2001.0, 2006 census.

Total Number of Employees with Disabilities

Consolidated				SAFECOM Entity			
Male	Female	Total	% of Agency	Male	Female	Total	% of Agency
8	12	20	1%	1	5	6	6.4%

*According to Commonwealth DDA Definition

Types of Disability (Where Specified)

Disability	Consolidated				SAFECOM Entity			
	Male	Female	Total	% of Agency	Male	Female	Total	% of Agency
Disability Requiring Workplace Adaptation	8	10	18	1.3%	1	3	4	5.3%
Physical	4	8	12	0.9%	1	4	5	6.7%
Intellectual	0	0	0	0.0%	0	0	0	0.0%
Sensory	4	4	8	0.6%	0	1	1	0.0%
Psychological/Psychiatric	0	0	0	0.0%	0	0	0	0.0%

Voluntary Flexible Working Arrangements

Voluntary Flexible Working Arrangements by Gender

	Consolidated			SAFECOM Entity		
	Male	Female	Total	Male	Female	Total
Purchased Leave	0	0	0	0	0	0
Flexitime	115	114	229	38	38	76
Compressed Weeks	0	2	2	0	1	1
Part-time	206	43	249	1	7	8
Job Share	0	21	21	0	4	4
Working from Home	4	6	10	0	1	1

Note: Employees may be undertaking more than one type of Flexible Working Arrangement.

Appendix 3 - Freedom of Information

Information Statement

The *Freedom of Information Act 1991* gives members of the public a legally enforceable right to access information held by the South Australian Government, subject to certain restrictions. It also enables each member of the public to apply for the amendment of records concerning their personal affairs if the records are incomplete, incorrect, out of date or misleading.

The following information is provided pursuant to the provisions of Section 9 of the *Freedom of Information Act 1991*.

Requests for access to documents in the possession of SAFECOM are dealt with by the Freedom of Information Officer, SAFECOM.

The *Freedom of Information Act 1991* allows you to:

1. request access to documents of the agency, which must contain sufficient information to identify the documents sought;
2. request amendment of your personal records, which must identify the record involved sufficiently and specify the amendment sought; and
3. seek a review of a decision made by a State Government Agency, Local Council or University.

As one of the administrative and support services provided to the emergency services agencies, the SAFECOM Accredited FOI Officer administers the provisions of the *Freedom of Information Act 1991*, and in addition to applications made directly to SAFECOM, processes applications on behalf of the MFS and SES. During this reporting year, the SAFECOM Accredited FOI Officer has processed 30 applications.

To lodge an application, please complete the appropriate form available on the State Records website at: <http://www.archives.sa.gov.au/foi/index.html> and forward it to the address shown below, along with the application fee, if payable.

Address for Applications

Freedom of Information Officer
South Australian Fire and Emergency Services Commission
GPO Box 2706
ADELAIDE SA 5001

Telephone (08) 8463 4338
Facsimile (08) 8463 4054

Appendix 4 – Abbreviations

AFAC	Australasian Fire and Emergency Service Authorities Council
ANZAC	Australian and New Zealand Army Corps
ANZEMC	Australia-New Zealand Emergency Management Committee
APY	Anangu Pitjantjatjara Yankunytjatjara
AWSS	Australian Water Safety Strategy
BNHCRC	Bushfire and Natural Hazards Cooperative Research Centre
CALD	Culturally and Linguistically Diverse
CEIWS	Community Emergency Information Warning Systems
CESF	Community Emergency Services Fund
CFS	Country Fire Service
COAG	Council of Australian Governments
CESF	Community Emergency Services Fund
CFSVA	Country Fire Service Volunteers Association
COAI	Chief Officer's Administrative Instructions
DEWNR	Department of Water and Natural Resources
EAP	Employee Assistance Program
FAHCSIA	Department of Families, Housing, Community Services and Indigenous Affairs
FOI	Freedom of Information
GRN	Government Radio Network
HIRMS	Hazard Incident Reporting Management System
HR	Human Resources
IMS	Information Management Services
ICT	Information and Communications Technology
IVR	Interactive Voice Response
J-FLIP	Juvenile Firefighters Intervention Program
KRAs	Key Result Areas
LBS	Location Based Solution
LFS	Logistics Functional Service
MFS	Metropolitan Fire Service
NDRP	Natural Disaster Resilience Program
NEMC	National Emergency Management Committee
NERAG	National Emergency Risk Assessment Guidelines
NPA	National Partnership Agreement
NSDR	National Strategy for Disaster Resilience
OHSW&IM	Occupational Health, Safety, Welfare and Injury Management
RAP	Road Accident Program
SAAS	South Australian Ambulance Service
SABRR	SA Bushfire Risk Register

SACAD	South Australian Computer Aided Dispatch
SAFECOM	South Australian Fire and Emergency Services Commission
SAPOL	South Australia Police
SAVEM	SA Veterinary Emergency Management Inc
SAWSC	South Australian Water Safety Committee
SCPEM	Standing Council on Police and Emergency Services Management
SEICCC	State Emergency Information Call Centre
SEMC	State Emergency Management Committee
SERAS	State Emergency Risk Assessment System
SES	State Emergency Service
SMAG	State Mitigation Advisory Group
SPAM	Stress Prevention and Management
SRC	State Recovery Committee
SRAG	State Response Advisory Group
VERSP	Volunteer Employer Recognition Support Program
VMR	Volunteer Marine Rescue
VSB	Volunteer Services Branch
YAC	Youth Advisory Council
ZEMC	Zone Emergency Management Committees
ZEMIG	Zone Emergency Management Implementation Group
ZERMS	Zone Emergency Risk Management System