



Government
of South Australia

The South Australian Fire and Emergency Services Commission

Annual Report 2013-14

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South Australian Fire and Emergency Services Commission
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31 October 2014
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Letter of Transmittal

31 October 2014

Hon Tony Piccolo MP
Minister for Emergency Services
Parliament House
North Terrace
ADELAIDE SA 5000

Dear Minister

It is my pleasure on behalf of the South Australian Fire and Emergency Services Commission (SAFECOM) to submit for your information and presentation to Parliament the 2013-14 SAFECOM Annual Report.

Pursuant to section 22 of the *Fire and Emergency Services Act 2005* this report is required to be provided to you on or before 31 October 2014, and includes the audited statement of accounts.

The report summarises the activities and achievements of SAFECOM and the emergency services sector for the period 1 July 2013 to 30 June 2014.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'D Place', is positioned above the printed name and title of the signatory.

David Place
Chief Executive
SAFECOM

From the Chief Executive



Over the last 12 months, our emergency services sector has risen to the challenges posed by the elements. We are extremely vulnerable to weather-related hazards such as bushfires, floods and extreme weather events. This all serves to underline the importance of the work of the people involved in the South Australian emergency services sector.

The 2013-14 fire danger season saw unprecedented weather conditions affecting all regions similarly. 100 percent of CFS staff capability was engaged in operational activation from mid-January 2014 to the end of February 2014 to support regions and manage interstate deployments.

- What started as a small fire on 14 January, about 25 kilometres north-east of Port Pirie had the next morning expanded in an area of inaccessible and difficult terrain. It would take 31 days of continuous efforts by firefighters working in shifts around the clock to be declared as 'controlled' after burning more than 35,000 hectares.
- On 8 February 2014, MFS crews responded to an industrial waste bin and rubbish fire in Wingfield which had spread to several adjoining properties. Firefighters working under extreme conditions managed to save two premises and saved one million dollars-worth of road plant to another business.
- SES responded to two extreme weather events impacting on the Adelaide metropolitan area, the Mount Lofty Ranges and the Fleurieu Peninsula. Over four days in July, SES received 750 calls for assistance and volunteers provided around 7,500 hours of aid to the community. During extreme heat, storm and flooding events in January and February, units responded to over 2,300 incidents.
- Various staff within SAFECOM performed operational support roles during periods of prolonged operational activity.

There have been a number of significant achievements by the sector over the 2013-14 financial year which are a testament to the hard work and commitment of many staff and volunteers.

Achievements include:

- The emergency services sector responded to over 42,000 incidents.
- The Zone Emergency Risk Management System (ZERMS) project was judged State Winner in the South Australian round of the Resilient Australia Awards, and then received a High Commendation in the National round.
- During 2013-14, SAFECOM project managers worked with personnel from CFS, MFS and SES to deliver \$21.27 million in capital projects across the sector including the procurement of fire appliances and the construction/upgrade of fire stations.
- SAFECOM provided leadership to the emergency services sector for the Audit and Verification System (AVS) for safety and injury management. The AVS is a program of assessments of South Australian public sector self-insured agencies, which examines the effectiveness of agency WHS&IM practices to achieve continuous improvement.

- In October 2013, the final stage of the national Location Based Solution (LBS) enhancement to the Emergency Alert system was implemented in South Australia. The LBS provides the capability to send text messages simultaneously on Vodafone, Optus and Telstra networks, to all mobile phones identified with a last known location within a given area - not just those that have a registered service address within the area.
- The completion of the E-emergency Connect project allows CFS and SES volunteers across the State to log in with a single set of login details and use centralised email, calendars and web conferencing at any time and place that suits them.

As part of the process of responding to the Holloway Review into the *Fire and Emergency Services Act 2005*, the Minister for Emergency Services has held a series of roundtable discussions with key parties to discuss the ways to build upon the existing positive working relationships between the CFS, MFS and SES and the high level of services they deliver to the community. Representatives from all of the key parties will be asked to be involved in the consolidation of stakeholder feedback, with the process concluding in September 2014.

The sector continues to work to the *Sector Strategic Plan 2010-15* in the areas of leadership, prevention and community preparedness, operational preparedness, response, recovery and business excellence.

The success of the emergency services sector is due to the high level of skill, experience and commitment shown on a daily basis by every staff member and volunteer across SAFECOM, CFS, MFS and SES. I would like to take this opportunity to thank all of our people and also to knowledge the Minister, the Hon Tony Piccolo MP for his hard work in supporting the emergency services sector. I look forward to continuing the strong relationship between the State Government and the emergency services.

David Place
Chief Executive
SAFECOM

The Emergency Services Sector

The South Australian fire and emergency services sector comprises:

South Australian Fire and Emergency Services Commission (SAFECOM)

SAFECOM was established in 2005 to:

- develop and maintain a strategic and policy framework across the emergency services sector;
- develop and implement a framework of sound corporate governance across the emergency services sector;
- ensure that appropriate strategic, administrative and other support services are provided to the emergency services organisations;
- ensure that appropriate strategic and business plans are developed, maintained and implemented across the emergency services sector;
- provide for the effective allocation of resources within the emergency services sector; and
- support the emergency services agencies.

SAFECOM works with the agencies to:

- ensure governance and accountability of the sector through common, strategically aligned goals;
- provide consolidated and integrated support services;
- maintain a balanced focus on prevention, preparedness, response and recovery services;
- pursue opportunities for efficiencies and reforms and reinvest savings from within the sector; and
- enhance participation and support of volunteers within local communities.

SAFECOM is governed by the SAFECOM Board which comprises the Chief Executive of SAFECOM (Presiding Member), the Chief Officers of the three emergency service agencies, a representative of the United Firefighters Union, representatives from the SES and CFS volunteer associations and two independent members appointed by the Minister for Emergency Services.

SAFECOM is responsible for:

- providing key emergency management leadership, in particular in the area of mitigation;
- representing the State Government at national emergency management forums;
- management of the expenditure of the Community Emergency Services Fund; and
- key projects such as Alert SA and the State Emergency Information Call Centre Capability.

SA Country Fire Service (CFS)

CFS is a volunteer-based fire and emergency service dedicated to protecting life, property and environmental assets in regional and semi-metropolitan South Australia.

With over 13,000 members and 130 staff, CFS provides a range of fire and emergency services to more than 434 communities across South Australia.

CFS volunteers attend around 15,000 incidents annually. These incidents include bushfires, road crash rescue, hazardous material spills and structure and motor vehicle fires. The CFS also provides support to the MFS and SES and performs an important role with local government in fuel removal and bushfire prevention, and in community bushfire and fire safety education.

SA Metropolitan Fire Service (MFS)

MFS is a modern, urban fire and rescue emergency service established in 1862 to protect life, property and the environment from the effects of fire and other dangers. MFS firefighters do not just attend fires but are also called to road crash rescues, gas leaks, chemical spills, structural collapses, animal rescues and other emergencies.

With attendance at more than 20,000 emergency incidents annually, MFS also supports other emergency service agencies including CFS, SES and SA Police in emergency response and recovery activities.

MFS employs more than 1,000 personnel situated in 36 fire stations, with 20 metropolitan stations strategically located through the greater Adelaide area and 16 fire stations protecting major regional centres across the state.

SA State Emergency Service (SES)

As a community-based volunteer emergency service, SES was established to provide an emergency response service across the state. SES volunteer units are particularly active in responding to floods, storms, road accidents, searches and rescues.

SES is comprised of approximately 1,700 volunteers spread across 68 units in the state and responds to around 7,000 tasks and requests for assistance each year. These tasks primarily involve responding to floods, storms, road accidents and emergencies requiring both general rescue and technical rescue services (vertical, confined space, swift water and road crash rescue).

Providing targeted community education programs to improve community resilience to flooding, storms and extreme heat, SES also supports Volunteer Marine Rescue (VMR) associations in marine search and rescue efforts.

Our Strategic Direction

With the extensive collaboration of all sector agencies, the *South Australian Fire and Emergency Services Sector Strategic Plan 2010-2015* was developed during 2009-10. The plan identifies the strategies the sector is pursuing to achieve under its shared vision of ‘*working together to build safer and more resilient communities*’.

Sector service delivery is structured across six key focus areas: leadership, prevention and community preparedness, operational preparedness, response, recovery and business excellence. The full plan is available at www.safecom.sa.gov.au/site/publications/sector_strategic_plan.jsp.

Our Values

The following values guide our behaviour and underpin our relationships.

We value	We demonstrate this by
Our People	<ul style="list-style-type: none">• Recognising our volunteers and career staff as our greatest asset, valuing their diversity• Ensuring a safe place of work• Valuing the cultures and traditions of the emergency services• Meeting personal development and career aspirations• Treating our people as family
Community Engagement	<ul style="list-style-type: none">• Embracing community safety issues and needs• Fostering the community spirit of volunteerism• Ensuring service is community focussed• Ensuring equitable service delivery• Valuing life, property and the environment• Working with diverse communities to help them protect what they value
Leadership and Teamwork	<ul style="list-style-type: none">• Leading by example• Collaborating and developing partnerships• Being supportive during times of change
Integrity, Honesty and Ethical Behaviour	<ul style="list-style-type: none">• Respecting and trusting each other• Promoting open and honest communication• Displaying ethical behaviour
Continuous Improvement	<ul style="list-style-type: none">• Applying business excellence principles• Striving to be the best at what we do• Promoting and rewarding innovation, safety and efficiency• Promoting a team-based performance culture• Being responsive to reform and change
Governance and Accountability	<ul style="list-style-type: none">• Identifying and articulating our responsibilities and relationships• Defining who is responsible for what, to whom, and by when• Planning, evaluating, auditing and reviewing our service delivery• Managing our corporate risks• Complying with government accountability and governance requirements

SAFECOM Board

The South Australian Fire and Emergency Services Commission Board, established under the *Fire and Emergency Services Act 2005*, is the governing body of SAFECOM.

The SAFECOM Board has overall responsibility for:

- Establishing the strategic direction of SAFECOM;
- Ensuring that the functions of SAFECOM are effectively exercised in accordance with the *Fire and Emergency Services Act 2005* or any other Act;
- Developing an annual budget for SAFECOM and monitoring results against budget on a regular basis; and
- Monitoring and assessing the performance and outcomes of SAFECOM against its statutory, strategic and other responsibilities, goals and objectives.

The Board, comprising nine members, meets monthly and is subject to the control and direction of the Minister for Emergency Services.

During 2013-14 the SAFECOM Board comprised:

- David Place, Chief Executive, SAFECOM (Presiding Member);
- Grant Lupton, Chief Officer, MFS;
- Greg Nettleton, Chief Officer, CFS;
- Chris Beattie, Chief Officer, SES;
- Virginia Hickey, Ministerial Appointment;
- Helen Chalmers, Ministerial Appointment;
- Wayne Thorley, CFSVA Nomination;
- Joe Szakacs, UFU Nomination; and
- Susan Caracoussis, SESVA Nomination

Committees

SAFECOM Finance Committee

The SAFECOM Board Finance Committee reports to the SAFECOM Board and meets monthly to oversee and discuss financial-related matters including:

- Monthly financial performance of CFS, MFS, SES and SAFECOM;
- External financial reporting requirements, for example to the Department of Treasury and Finance and the Auditor-General;
- Prioritisation and delegation of emerging and ongoing issues relating to, for example, information and communications technology (ICT), capital or operating projects and procurement; and
- Emerging issues across the emergency services sector and public sector that will have financial implications.

The committee comprises business managers and other finance staff from CFS, MFS, SES and SAFECOM, and is chaired by the SAFECOM Chief Executive (SAFECOM CE).

Audit and Risk Management Committee

The Audit and Risk Management Committee assists the SAFECOM Board to discharge its obligations in overseeing the emergency service sector's risk, control and compliance framework and annual financial statements.

The committee is comprised of two non-executive members of the SAFECOM Board, an independent member who is neither a Board member nor employed by an agency that is subject to the *Fire and Emergency Services Act 2005*, the SAFECOM CE, and senior officers appointed by CFS, MFS and SES.

The committee meets at least four times per year and reports to the SAFECOM Board after each meeting.

During the 2013-14 financial year, the Audit and Risk Management Committee:

- Examined the draft and final 2012-13 financial statements of SAFECOM and the sector, and provided recommendations to the SAFECOM Board regarding certification of those statements;
- Monitored the sector's actions to address the findings of the Auditor-General's 2012-13 interim audit;
- Analysed the sector risk registers and made recommendations to the SAFECOM Board regarding the status of items therein;
- Approved the introduction of new sector quarterly reporting templates for the committee; and
- Reviewed its terms of reference and made recommendations to the SAFECOM Board for amendments.

Audit and Risk Working Group

The Audit and Risk Working Group is a cross-sector group established by the SAFECOM CE to:

- Provide a forum for discussion and advancement of action items arising from reports of the Auditor-General;
- Provide a forum for discussion and advancement of items on the financial management compliance programs of each agency;
- Discuss and make proposals regarding sector quarterly reporting to the Audit and Risk Management Committee;
- Ensure consistency between agencies in the process of assessment of risk; and
- Facilitate relevant communication between emergency service sector agencies.

The working group met eight times during the 2013-14 financial year, and reviewed and updated sector processes and documents including policies and procedures, business continuity planning, data security, the sector contracts register and financial management compliance programs.

Building Project Review Committee

Reporting to the SAFECOM Board, the Building Project Review Committee ensures that sound systems of governance prevail over all CFS and SES building projects, and undertakes the following functions:

- Provides a forum for scrutiny of project performance, including planning, financial, procurement, risk management and other issues;
- Facilitates relevant communication between project managers, project sponsors, Chief Officers and the SAFECOM CE;
- Develops reporting systems that are sufficiently detailed and with the right emphasis to enable Chief Officers, the SAFECOM CE and the SAFECOM Board to detect cost overruns and breaches of internal control;
- Suggests potential action plans to deal with emergent issues; and
- Recommends policies and procedures to the SAFECOM Board relating to project management and procurement.

Project managers and project sponsors are required to report to the committee, which is attended by senior officers of CFS, SES, SAFECOM and the Department of Transport, Planning and Infrastructure (DPTI). During 2013-14:

- A project monitoring template was approved for the committee and all current building projects, including those in defects liability period, commenced reporting to the committee using the template;
- Earned value analysis was introduced to the committee to provide an early warning system of potential cost overruns. Earned value analysis is incorporated into the project monitoring templates;
- A project management framework for building projects was created and implemented; and
- Detailed project reviews were undertaken for a number of projects.

ICT Governance and Strategy Board

The role of the ICT Governance and Strategy Board is to provide input and advice to the SAFECOM Board on information and communications technology (ICT) as used across the emergency services sector and to ensure the alignment of ICT with strategic directions of the sector. Specific responsibilities of the ICT Governance and Strategy Board include:

- Developing and maintaining an ICT strategic plan for the sector that is aligned to the strategic plans of the SAFECOM agencies and whole of Government policies and initiatives;
- Providing strategic leadership and governance of ICT services and initiatives;
- Ensuring that all sector ICT projects are articulated, prioritised, delivered and assessed so that they meet the business needs of the agencies and reflect SAFECOM ICT principles from the SAFECOM Information Management Services (IMS) Strategic Plan 2012-2015;
- Providing oversight of conformance to existing government policy, security matters and legislative requirements;
- Ensuring the development and maintenance of appropriate whole-of-sector ICT policies;
- Tabling current and emerging projects, issues and risks within the agencies; and
- Informing the SAFECOM Board of any emerging strategic technology-associated risks or issues.

The ICT Governance and Strategy Board comprises the SAFECOM CE, Manager SAFECOM IMS and senior officers of CFS, MFS and SES and reports to the SAFECOM Board.

Highlights of 2013-14

SA Fire and Emergency Services Commission

- The SAFECOM Board continued to meet during 2013-14 to provide strategic governance and direction to the emergency services sector.
- SAFECOM provides input and leadership into the implementation of the Council of Australian Governments (COAG) endorsed National Strategy for Disaster Resilience (NSDR), through managing its implementation in South Australia, and leading key committees of the Australia-New Zealand Emergency Management Committee (ANZEMC).
- The State Mitigation Advisory Group (SMAG), chaired by SAFECOM, is a key sub-committee of the State Emergency Management Committee (SEMC) which drives mitigation in emergency management in South Australia.
- As chair of SMAG, SAFECOM is required to provide a bi-monthly report of the committee's activities to SEMC. The role of SMAG is to provide assurance in relation to all aspects of emergency mitigation in South Australia. This includes oversight of state hazard plans, zone emergency management plans and associated support plans.
- SAFECOM has administrative responsibility for the South Australian Water Safety Committee (SAWSC) which comprises key stakeholders and non-government organisations. The SAWSC is committed to providing a coordinated approach to reducing the risk of drowning in South Australia.
- As senior sponsor and chair of the Community Emergency Information Warning Systems (CEIWS) Program Board, SAFECOM continues to provide effective executive oversight and coordination of the Alert SA project including the State Emergency Information Call Centre Capability (SEICCC) and the CEIWS training program. The CEIWS Program Board reports to SEMC and the SAFECOM Board.
- During the 2013-14 financial year, the following projects were approved from the 2013-15 Natural Disaster Resilience Program (NDRP) funding:
 - Department for Communities and Social Inclusion (DCSI) - Executive Officer, State Mitigation Advisory Group, Vulnerability Sub-committee
 - SAFECOM - Zone Emergency Risk Management System

As at 30 June 2014, all other NDRP funding applications were with the state selection panel for deliberation.

- During 2013-14, SAFECOM project managers worked with personnel from CFS, MFS and SES to deliver \$21.27 million in capital projects across the sector including the procurement of fire appliances and the construction/upgrade of fire stations.
- The use of social media was explored to aid in the recruitment of volunteers and the provision of information to the public during an emergency.
- Various staff within SAFECOM performed operational support roles during periods of prolonged operational activity.

- The E-emergency Connect (E-Connect) project was successfully completed during 2013-14.
- Windows 7, Microsoft Office 2010, and the Novell to Windows Server migration project were completed.
- Planning and purchase of new hardware was undertaken to support an upgrade of the Objective Electronic Document and Records Management System (EDRMS) in 2014-15.
- Testing and implementation of CRIIMSON cloud was completed, making CRIIMSON accessible to volunteers via the foundation services installed as part of the E-Connect project.
- Completion of the desktop asset replacement program for 2013-14 which is an ongoing significant resource commitment for the IMS team.
- The Alert SA website www.alert.sa.gov.au was enhanced during 2013-14 to ensure compatibility with mobile phones and tablets, so that people can easily view the site on their hand-held devices.
- The final stage of the national Emergency Alert Location Based Solution (LBS) was implemented in South Australia. The LBS provides the capability to send text messages simultaneously to mobile phones identified with a last known location within a given area, rather than just those that have a registered service address within the area. South Australian emergency services have used the system 64 times between July 2013 and March 2014, issuing over 268,444 messages during significant events.
- The State Emergency Information Call Centre Capability (SEICCC) was activated on four occasions during 2013-14 to respond to calls from the community and support CFS, SES and the State Recovery Office (SRO) in their response to bushfires and heightened flood risk.
- The Zone Emergency Risk Management System (ZERMS) project was judged State Winner in the South Australian round of the Resilient Australia Awards, and then received a High Commendation in the national round of the awards.
- A zone emergency management symposium was held in December 2013, attended by over 100 emergency management personnel from local and state government to discuss strategies to make communities more resilient to disasters.
- SAFECOM coordinated the response to the Productivity Commission Inquiry into Natural Disaster Funding.
- SAFECOM is an inaugural Board member of the Bushfire and Natural Hazards Cooperative Research Centre (BNHCRC). This is a \$75 million national initiative which will be leading research in emergency management over eight years (commenced 1 July 2013).
- Significant contribution to the *2013 Resilience Conference: Building Community and Organisational Resilience*.
- Volunteer and Employer Recognition and Support Program (VERSP) events continued this year with events held in Port Augusta and Murray Bridge. Almost 300 volunteers attended these events and certificates of recognition were provided to 59 self-employed volunteers and employers of volunteers. In addition, the Volunteer Services Branch (VSB) continues to host mini-VERSPs at individual brigades and units.

- A unique addition to the VERSP program this year was the inclusion of a corporate breakfast. Hosted by the Minister for Emergency Services, SAFECOM CE and the Chief Officers of the CFS, MFS and SES, the breakfast brings together business leaders and representatives from other large organisations who may not currently employ volunteers or retained members. The inaugural breakfast took place in May 2014 in Murray Bridge and included representatives from businesses and organisations in the city and surrounding areas.
- In February 2014 the SAFECOM Board approved the new sector-wide National Criminal History Records Check policy and procedure. The policy streamlines a number of processes to relieve the administrative burden on volunteers and creates a uniform policy for all agencies in the sector.
- A new training course 'Leading and Managing Emergency Services Teams' was launched in May 2014. This new training package seeks to equip volunteers in leadership roles with the skills to effectively manage their teams by understanding the difference in leadership styles, personalities, conflict resolution and effective management techniques.
- SAFECOM managed the transition of the Work Health Safety and Injury Management Framework across the emergency services sector.
- SAFECOM provided leadership to the emergency services sector for the Audit and Verification System (AVS) for Safety and Injury Management. The AVS is a program of assessments of South Australian public sector self-insured agencies, which examines the effectiveness of agency WHS&IM practices to achieve continuous improvement.
- SAFECOM delivered the first Health Safety Representative five day training course to volunteers under the work health and safety legislation.
- Provided support to SES and CFS with recruiting volunteers through attendance at career expos and university visits.
- SAFECOM presented at culturally and linguistically diverse (CALD) specific recruitment events.
- The exit survey process for CFS and SES volunteers was coordinated by SAFECOM.
- Support was provided to volunteers to access grant funding.
- 2,277 national criminal history checks were completed and of these 73 percent were finalised within 5 working days, and a further 15 percent were finalised in six to ten working days.
- 1,599 recruitment referrals were received from the recruitment hotline or website enquiries.

SA Country Fire Service

- The 2013-14 fire danger season saw unprecedented weather conditions affecting all six CFS regions similarly. CFS regional staff worked to ensure the provision of continuous 24/7 support to CFS volunteers over an extended period of time to manage extensive fire activity in a significant number of large fires. 100 percent of CFS staff capability was engaged in operational activation from mid-January 2014 to the end of February 2014 to support regions and manage interstate deployments. CFS managed an unprecedented level of activity across all regions with numerous fires of significant complexity and affecting considerable areas and achieved:

- Nil loss of life and minimal personal injury sustained to members of the public as a result of bushfire during this period;
- Minimal property loss, despite various large bushfires threatening dozens of townships and individual properties throughout the course of major fire activity; and
- Minimal injury to volunteers throughout the campaigns (estimated 4,600 firefighters involved, yet only 58 injuries sustained, most of which were minor).
- CFS undertook a mission to Kiribati (a recently joined member of the Pacific Islands Fire Services Association) in order to explore opportunities in creating partnerships and to strengthen the capability and capacity of fire services throughout the Pacific region.
- Engaged the BNHCRC in conjunction with Central Queensland University to conduct research into three fires (Eden Valley, Bangor and Rockleigh) experienced during January and February 2014. The intent was to understand the community's decision-making in the lead up to and during the fires and learn from their experiences. This research will be valuable to substantiate whether the public information CFS delivers to the community during bushfires is understood, how this messaging is being received and the areas for improvement.
- The following CFS brigades were officially opened in 2013-14:
 - Eden Hills;
 - Palmer;
 - Tumby Bay CFS Air Operations; and
 - Mount Torrens
- Established the State Bushfire Coordination Committee Ecological Technical Reference Group to develop policy and provide guidance to the Bushfire Management Committee's biodiversity and fire management standard.
- Standards of Fire and Emergency Cover (SFEC), aligned with SFEC 2013, have been developed for every brigade and group. A comprehensive consultation process has been achieved and 98 percent of prescriptions have been signed off at brigade, group and regional level. The new prescriptions and SFEC will advise all future operational resourcing decisions.
- Commenced the procurement for replacement breathing apparatus sets, cylinders, compressors, maintenance and servicing, and the procurement of replacement equipment for tactical communications on the fire ground.
- Provided significant contribution to the code plug requirements and undertook the planning requirements for the GRN P25 firmware upgrade.
- Commenced the ICT strategic planning process supported by the Office of the Chief Information Officer.

SA Metropolitan Fire Service

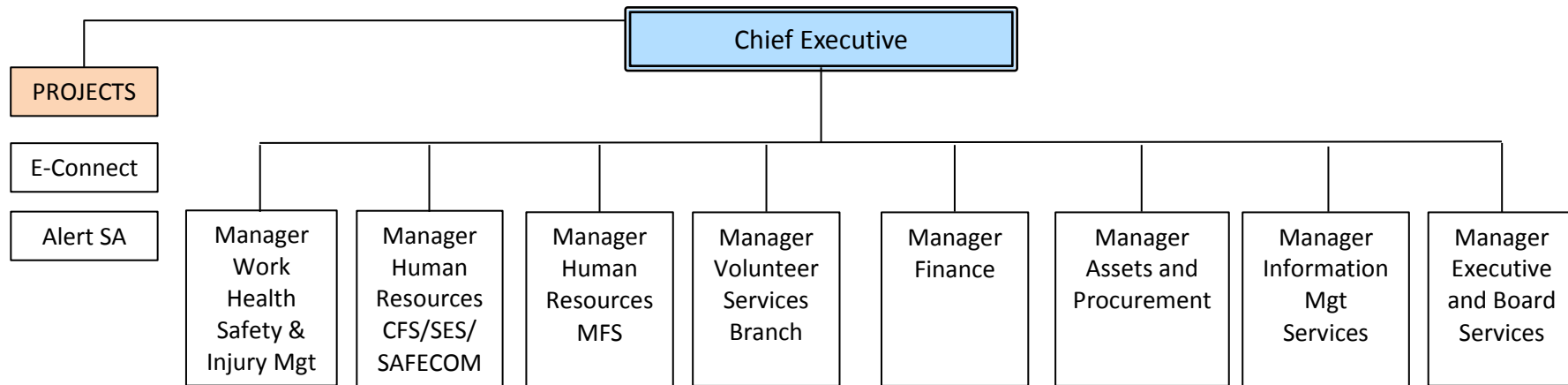
- During 2013-14, the Fire Cause Investigation (FCI) section conducted 195 post-fire investigations. Of these, 141 investigations were undertaken for fires attended by MFS, with a further 54 investigations conducted for CFS. The FCI unit has a target of establishing the cause of fire in over 90 percent of cases and during 2013-14 established the fire cause of fire in 91.3 percent of cases.
- MFS community education programs include the Road Awareness Program (RAP) and the Juvenile Firelighters Intervention Program (JFLIP). During 2013-14 the number of participants in the RAP increased from approximately 40 percent to nearly 80 percent. More than 90 percent of 2013-14 RAP participants indicated that as a result of the program they would adopt safer road use behaviours. The program expansion has coincided with a significant reduction in fatalities and casualties in the RAP's target age group of 16-19 year olds over the last four years. The JFLIP had similarly positive results during 2013-14 with less than five percent of JFLIP clients returning to fire lighting behaviours.
- During 2013-14 firefighting crews, fire investigators and community safety staff undertook a total of 230 inspections and fire safety surveys. A further 151 investigations of hazard complaint sites were conducted by community safety personnel. MFS Built Environment section personnel also provided advice concerning fire safety systems solutions for major infrastructure projects including the new Royal Adelaide Hospital, the Convention Centre and River Torrens redevelopment and the recently completed Adelaide Oval upgrade.
- During the reporting period, MFS responded to a total of 21,529 incidents. 4,084 of these incidents were fires while 4,314 were rescues; the majority involving road crashes. MFS also responded to a number of major fires during 2013-14. These fires included:
 - **Major Commercial Fire: Wingfield 8th February 2014**
On arrival, crews were confronted by an industrial waste bin and rubbish fire which had spread to several adjoining properties. At the height of firefighting efforts there were over 90 firefighters and 22 appliances committed to fire attack. Firefighters working under extreme conditions saved the Redwood Furniture Polishing and Nisswreck premises and saved over one million dollars-worth of road plant at O'Neill's Contracting.
 - **Major Commercial Fire: Richmond 20th January 2014**
MFS crews contained the fire to the workshop area of Goodyear Tyre and Auto Care and protected neighbouring residential buildings. At the height of firefighting efforts over 50 firefighters and 15 appliances were committed to fire attack. Operating under extreme conditions, MFS crews stopped the spread of fire to adjacent commercial and residential buildings.
 - **Major Fire: Hazelwood Coal Mine 9th February 2014**
The Hazelwood Coal Mine fire started from a nearby grass fire that spread into the open cut mine. Assistance was requested from the Melbourne Fire Brigade with the first MFS crews flying out on 13 February. MFS deployed a total of ten strike teams of specialist operators over a six week period. More than 90 MFS personnel were deployed to Hazelwood with the last crews returning on 17 March.

- The MFS Communications Centre (Comcen) is responsible for the call receipt and dispatch for each of the three South Australian emergency services. During 2013-14 Comcen personnel took an average of 4.48 seconds to answer 000 calls, with 100 percent of calls answered within target time. A number of initiatives were also undertaken during 2013-14 to improve the standards of service provided by MFS Comcen to the South Australian emergency services sector. These include the finalisation of a communications staff development framework, the training of 12 additional communications operators and the development of a common code plug which will allow for better agency interoperability as well as enhanced radio operations.
- The Australian Fire Service Medal (AFSM) is considered the highest fire service honour that can be bestowed on a member of the Australian fire industry. During 2013-14 two MFS employees were awarded the AFSM. Assistant Chief Fire Officer Michael Morgan was awarded the AFSM for exemplifying commitment to professional operational management, for giving his time generously in progressing firefighter wellness and the formation of the Firefighter Cancer Support Wellness Network. Station Officer Richard Gray was awarded the Australian Fire Service Medal for distinguished and outstanding service to the community of South Australia and for his true inspiration and tireless dedication to help people in need.
- Key MFS learning and development outcomes for 2013-14 included:
 - The development of a new training model that expands the use of e-simulation, case studies, on-the-job exercises and lessons learnt;
 - More than 200 MFS personnel across the ranks gained certificates from the Public Safety Training Package; and
 - A total of 116 MFS and interagency personnel were provided with enhanced vertical and confined space rescue skills maintenance training, 138 personnel attended the Urban Search and Rescue (USAR) Trench Rescue training course, and 183 personnel have now been trained to Category 2 USAR specialist level.
- MFS developed specifications for a new class of combined aerial pumping appliance. These multi-capability appliances will enhance MFS capability to respond to emergency situations arising in multi-storey/multi-function premises being built in new developments such as Mawson Lakes. Built by Rosenbauer/Metz in Austria and Germany these vehicles will be the first of their kind in Australia. The vehicle design involved considerable consultation between the manufacturers and MFS and resulted in a vehicle only slightly longer in chassis length than a Heavy Urban General Purpose appliance but with enhanced aerial rescue capability. This design has already generated significant interest from other fire authorities.
- Two of these new appliances will be configured as Pump/Rescues while the remaining three will be configured as General Purpose Pumps. During 2013-14 the first of the pump rescue appliances was deployed to Paradise station, enhancing community service to the north eastern suburbs. Gawler will also receive a pump rescue with Golden Grove, Beulah Park and Angle Park receiving appliances over the next financial year.
- The MFS has participated in a sustainable development program with the Kingdom of Tonga Fire and Emergency Service (TFES) since 2002. The value of the training and equipment provided by the MFS to TFES was demonstrated following extensive damage to several islands by Category 5 Tropical Cyclone Ian. The TFES was able to quickly deploy eight members of its newly formed Emergency Response Team (ERT) to assist injured civilians and to help restore access and essential services.

SA State Emergency Service

- SES responded to two extreme weather events impacting on the Adelaide metropolitan area, the Mount Lofty Ranges and the Fleurieu Peninsula.
 - Over four days from 18 July 2013, SES received 750 calls for assistance with SES volunteers providing around 7,500 hours of aid to the community.
 - During extreme heat, storm and flooding events between 15 January and 16 February 2014, units responded to over 2,300 incidents.
- A number of staff and volunteers were deployed to New South Wales in October 2013 to assist emergency services during devastating bushfires.
- SES facilitated a desktop flood exercise that Cabinet participated in on 31 July 2013. The exercise was preceded by a trip where Ministers toured the Keswick Brownhill Creek catchment, including dam site and probable impact areas.
- The SES State Rescue Challenge was held on the weekend of 17-18 August 2013 at the MFS state training facility at Angle Park with nine teams from across the state competing. Tea Tree Gully Unit won the challenge and earned the right to represent the state in the National Disaster Rescue Competition held at the Country Fire Authority Training College at Fiskville, Victoria on 21-22 September 2013. Tea Tree Gully Unit team finished third in the national competition.
- New or significantly upgraded facilities were provided for SES units at Mt Barker, Kangaroo Island, and Whyalla. Negotiations also commenced for the purchase of facilities currently leased in Loxton.
- SES established a capability framework to define and provide justification for resourcing SES units. The framework will allow a clear process to define the management, development, resourcing, training and equipment requirements for each capability. Three capability co-ordinators were appointed to develop curriculum and training resources and monitor current SES capacity in each skill area across the state.
- SES partnered with SAFECOM, DPTI and Zone Emergency Management Committees (ZEMCs) on the ZERMS project which received a Highly Commended award at the National Resilient Australia Awards ceremony, held in Canberra on 5 December 2013.
- A report on the SES pulse survey conducted last year was finalised. The results show an overall improvement in satisfaction compared to the 2006 survey, although overall volunteers' assessment of SES performance closely mirrored the results from 2006. Consultation on the report was undertaken and recommendations incorporated into the 2014-15 SES workforce and business plans.
- The SES incident information management system project is progressing well: testing of the SA Computer Aided Dispatch (SACAD) interface is complete (with Attorney General's Department (AGD) granting access to the live CAD data in early April) and development of the initial operational boards is nearing completion.

Organisational Structure



Executive and Board Services

The Office of Executive and Board Services provides services which include high level strategic policy advice, project support, governance, legislative compliance, ministerial liaison, correspondence coordination and cross-sector collaboration.

Key stakeholders include the Minister's office, sector agencies, SAFECOM business units, local government, private and not-for-profit organisations, other State Government agencies and the Commonwealth Government.

The office represents State Government at peak emergency management forums at a national level and provides a strong link between all three tiers of government and the South Australian emergency services sector. The office takes an inclusive approach with people in the sector, particularly in regard to leadership and support of the SAFECOM Board and committees and liaison with the volunteer associations and unions.

South Australian Water Safety Committee

The SAWSC is comprised of key stakeholders from government and non-government organisations and is committed to providing a coordinated approach to reducing the risk of drowning in South Australia.

During 2012, the Australian Water Safety Council released the Australian Water Safety Strategy 2012-2015 (AWSS12-15), which continues to address the aspirational goal set in 2008 of achieving a 50 percent reduction in drowning deaths by the year 2020.

In 2013 the SAWSC, in order to align with the AWSS12-15, produced and adopted the State Water Safety Plan 2013-2015. While the underlying pillars of the national plan of collaboration, research, education, legislation and policy are reflected in the state plan, it seeks to contextualise them based on local risk and experiences.

Following a workshop in 2013, the Committee identified three key result areas (KRAs) as priorities for South Australia:

- KRA 1: Adopt a Life-Stages Approach
Drowning profiles are identifiable for each of the life stages (0-14, 15-24, and older than 55 years of age). By understanding the risks, hazard exposures and protective factors in each stage, drowning prevention strategies are specifically targeted towards key demographics.

- KRA 2: Address High-Risk Locations
Two key locations have high rates of drowning: oceans/harbours and rivers/creeks/streams. Collectively, they account for 50 percent of drowning deaths.

KRA 3: Meet Key Drowning Challenges

High-risk activities, high-risk populations and fostering effective, consistent collaboration among organisations are the key drowning challenges for South Australia. Strategies must consider varying cultural backgrounds and life experiences and the need for effective communication between organisations.

Stakeholder agencies continue to identify and implement strategies towards these KRAs.

In November 2013, SAFECOM facilitated the Summer Water Safety Promotion in Rundle Mall with representatives from key water safety organisations involved.

Following recommendations of the State Coroner in 2013, the SAWSC supported the announcement by State Government of a review of swimming pool safety compliance and legislation. Facilitated by DPTI, the review resulted in amendments to the *Development Regulations* in relation to new swimming pool developments, effective from 1 January 2014, as well as the introduction of a pool inspection policy by local Councils, effective from 1 April 2014. Other recommendations of the review are currently being considered.

Community Emergency Services Fund

The Community Emergency Services Fund (CESF) was established pursuant to the *Emergency Services Funding Act 1998*. It is an administered item of SAFECOM and is an independently held fund.

Funds collected through the Emergency Services Levy (ESL), concessions to pensioners, remissions to property owners, levy payments on Government property and interest are paid into the CESF. The collection of the ESL falls within the portfolio responsibilities of the Treasurer.

The CESF provides funding to the core emergency services and for the provision of emergency services.

Volunteer Services Branch

The Volunteer Services Branch (VSB) supports emergency service volunteers through the provision of practical assistance and advice on the recruitment, retention and recognition of volunteers and the delivery of non-operational training. Additionally, VSB provides advice to the CFS and SES on volunteering issues, including data reporting, participation in research, employer and volunteer recognition, legislative advice and youth programs.

The branch consists of six staff located within SAFECOM and operates under a governance group structure which consists of the Manager VSB and the CFS and SES Deputy Chief Officers. The governance group was established in order to foster greater communication and input from the agencies into the work carried out by VSB and to add a greater strategic focus to VSB activities.

Non-Operational Training

As VSB continues to focus its efforts on the recruitment and retention of CFS and SES volunteers, a strong emphasis has remained on health checks and recruitment planning sessions to provide volunteers with the skills they need and to support them in recruiting new members. This is in addition to cadet leader, child safe environment, dealing with inappropriate behaviour and understanding your team training which is offered by VSB.

VSB also launched a new training course called Leading and Managing Emergency Services Teams in May 2014. The new training package seeks to equip volunteers in leadership roles with the skills to effectively manage their teams by understanding the differences in leadership styles, personalities, conflict resolution and effective management techniques.

A strong focus remains on ensuring brigades and units are “recruitment ready” by providing detailed reports at the conclusion of health checks and working through associated recommendations with volunteers. During this reporting period, 31 training sessions were held with 444 volunteers trained by VSB staff.

Anzac Eve Youth Vigil

Seventeen young people from the CFS and SES joined members of various other youth volunteer organisations to recognise the legacy of the Australian and New Zealand Army Corps at the 15th ANZAC Eve Youth Vigil, held at the State War Memorial on North Terrace.

Eleven CFS cadets from various brigades around the west coast and six SES cadets from Enfield unit joined members of various other youth volunteer organisations to participate in the vigil. This activity was coordinated by VSB who arranged travel, special uniforms, catering and accommodation for the cadets.

Youth Advisory Council

The CFS Youth Advisory Council (YAC) was formed in November 2010. YAC consists of ten people, six of those representing the CFS regions, one representing the Volunteers Association and one acting as a mentor for YAC. CFS Deputy Chief Officer and VSB Youth Development Officer (Executive Officer) attend the committee. CFS is helping to build the skills of these young people to enable them to become leaders of tomorrow.

The YAC:

- Provides a youth perspective on issues;
- Is actively involved and plays an important role in leadership and decision-making (including membership of Chief Officers Advisory Council); and
- Raises issues that have been identified as important to young people in the CFS.

During 2013-14 the YAC met five times. During this time, YAC developed and launched a new Facebook page to help better engage with young people in the CFS and attended the Paskeville field days. The YAC also had the opportunity to attend the state reception for the Duke and Duchess of Cambridge and talk to them about volunteering with the CFS.

Recruitment and Retention of Emergency Service Volunteers

In February 2014, the SAFECOM Board approved the new sector-wide National Criminal History Records Check policy and procedure. The documents were written after extensive consultation with staff, volunteers and the volunteer associations. The policy streamlines a number of processes in order to relieve the administrative burden on volunteers and creates a uniform policy for all agencies in the sector.

At the end of September 2013, VSB coordinated the participation of two teams from the CFS in the Australian Fire Cadet Championships. The two teams were made up of CFS cadets from across all six regions, who then travelled to Lake Macquarie in NSW for the four day event. The young people selected to attend were given a unique opportunity to meet their peers from interstate and learn valuable new skills.

VERSP events have continued this year, with events held in Port Augusta and Murray Bridge. Approximately 300 volunteers attended these events with certificates of recognition presented to 59 self-employed volunteers and employers of volunteers. In addition, VSB continues to host mini-VERSP events at individual brigades or units.

A unique addition to the VERSP program, which debuted this year, was the inclusion of a corporate breakfast. Hosted by the Minister for Emergency Services, SAFECOM CE, and the Chief Officers of the CFS, MFS and SES, the breakfast brings together business leaders and representatives from other large organisations that may not currently employ volunteers or retained members. The breakfast also aims to build relationships between business and the emergency services sector and highlight the importance of supporting volunteers and retained members and the benefits they can bring to their workplaces.

CFS Volunteer Numbers

Region	Firefighters				Operational Support				Cadets				Total			
	June-13	June-14	Net Change	% Change	June-13	June-14	Net Change	% Change	June-13	June-14	Net Change	% Change	June-13	June-14	Net Change	% Change
DEWNR	342	344	2	0.6%	147	122	-25	-20.5%	0	0	0	0.0%	489	466	-23	-4.9%
S/OPS	20	13	-7	-53.9%	0	3	3	100.0%	0	0	0	0.0%	20	16	-4	-25.0%
1	2330	2394	64	2.7%	730	698	-32	-4.6%	233	209	-24	-11.5%	3293	3301	8	0.2%
2	2080	2133	53	2.5%	409	403	-6	-1.5%	274	248	-26	-10.5%	2763	2784	21	0.8%
3	1164	1167	3	0.3%	203	184	-19	-10.3%	68	77	9	11.7%	1435	1428	-7	-0.5%
4	1372	1481	110	7.4%	267	251	-16	-6.4%	183	158	-25	-15.8%	1822	1891	69	3.7%
5	1817	1809	-8	-0.4%	308	308	0	0.0%	49	48	-1	-2.1%	2174	2165	-9	-0.4%
6	1343	1361	18	1.3%	293	291	-2	-0.7%	46	34	-12	-35.3%	1682	1686	4	0.2%
Total	10468	10703	235	2.2%	2357	2260	-97	-4.3%	853	774	-79	-10.2%	13678	13737	59	0.4%

SES Volunteer Numbers

Region	General Operations				Support Operations				Cadets				Total			
	June-13	June-14	Net Change	% Change	June-13	June-14	Net Change	% Change	June-13	June-14	Net Change	% Change	June-13	June-14	Net Change	% Change
North	425	424	1	-0.2%	214	188	-26	-13.8%	22	21	-1	-4.8%	661	633	-28	-4.4%
South	643	649	6	0.9%	341	389	48	12.3%	35	39	4	10.3%	1019	1077	58	5.4%
Total	1068	1073	5	0.5%	555	577	22	3.8%	57	60	3	5.0%	1680	1710	30	1.8%

Projects

E-emergency Connect

The E-emergency Connect project was established to deliver a number of improvements and innovations to enhance IT connectivity, streamline administration and improve the delivery of training for approximately 17,000 volunteers who provide emergency services across the state.

The program consisted of three projects which included:

Network and infrastructure

This project was responsible for the development of:

- Broadband services and associated hardware;
- Network cabling;
- Desktops and laptops; and
- Printers

Portal and collaboration

The portal and collaboration project was divided into three areas:

- Email, collaboration tools and identity management;
- Portal and document repository; and
- Electronic forms

Training management and e-learning

This project was responsible for the implementation of the learning management system which included:

- CFS induction course;
- SES induction course;
- Safety induction; and
- Manual handling

The rollout of broadband services and associated hardware to all CFS brigade and SES unit sites was completed on 30th August 2013, slightly ahead of the project plan which had a completion date of 4 September 2013.

In total, SAFECOM Information Management Services (IMS) completed deployment of broadband services and associated hardware to approximately 430 groups, brigades and units across South Australia.

SAFECOM IMS received excellent feedback from the volunteers in relation to the rollout of services and has also been praised for the ongoing support provided by the team.

Only three sites were identified as not being able to receive ADSL or Next G. These sites have been provided with an IPSTAR satellite solution and SAFECOM IMS is currently in the process of deploying and installing the associated hardware.

Alert SA

Alert SA supports control and recovery agencies through the provision of processes, procedures, training and technical systems which support the distribution of emergency and recovery information to our communities using a diverse range of communications methods.

SAFECOM is responsible for the Alert SA business unit which includes development, implementation and maintenance of:

- The Alert SA all hazard alerting website;
- The Emergency Alert national telephony warning system in South Australia;
- The State Emergency Information Call Centre Capability (SEICCC);
- Community Emergency Information Warning System Training program;
- Interactive Voice Response systems; and
- In Call Control Direct system.

Alert SA staff provide jurisdictional representation on national groups who oversee the administration and practice of public information and warning systems.

Alert SA Website

With an increase in the number of South Australians utilising social media to keep updated, the Alert SA all hazards website provides another avenue for sourcing emergency warning information. The site is populated with social media feeds from the state's emergency services as well as from the Bureau of Meteorology and SA Power Networks.

Enhancements to the Alert SA website were implemented during 2013-14 to ensure compatibility with mobile phones and tablets and for ease of viewing the site on hand held devices. Further enhancements were made to provide an additional tab on the website for current alerts; this allows the viewer to see all current warnings issued under the Advice, Watch and Act or Emergency Warning framework.

Following the enhancements, a communications campaign was conducted to raise awareness of the Alert SA website - www.alert.sa.gov.au.

Procurement activities commenced during 2013-14 to develop the Alert SA web channel to provide a highly reliable capability that can transform and amplify information sourced from emergency management stakeholders to a range of output mediums including the Alert SA website.

The Alert SA Web Channel project aims to address problems experienced by the SA public in sourcing event information and related public warnings (alerts), by enhancing the Alert SA website as a single 'source of truth'. The website will also have underlying technical services which will enable the distribution of structured agency alerts to various output channels, such as to social media and email subscribers. Initially the redeveloped Alert SA website aims to display the data of up to fourteen Government and non-Government agencies. The project will engage with a supplier to deliver these upgrades during the 2014-15 financial year.

Emergency Alert

The Emergency Alert telephony warning system is a national system which provides for the delivery of warnings and advice to communities prior to, during and after emergency events.

In October 2013, the final stage of the national LBS enhancement to the Emergency Alert system was implemented in South Australia. The LBS provides the capability to send text messages simultaneously on Vodafone, Optus and Telstra networks, to all mobile phones identified with a last known location within a given area - not just those that have a registered service address within the area.

South Australian emergency services used the Emergency Alert system 64 times between July 2013 and March 2014, issuing over 268,444 messages to South Australians during significant events.

During 2013-14, a communications campaign was conducted to raise awareness of the Emergency Alert system and in particular how the LBS works. A further communications campaign is scheduled to be conducted in November 2014 and February 2015.

State Emergency Information Call Centre Capability (SEICCC)

The SEICCC provides vital emergency information to the community both during an incident and assists in recovery after a major incident where existing CFS, MFS, SES, SA Police (SAPOL) or SRO information call centre arrangements have, or are predicted to be overwhelmed.

During 2013-14, updated training facilities were opened for the SEICCC at the dedicated hub call centre and the information technology equipment was upgraded in August 2014.

The SEICCC was activated on the following four occasions during 2013-14:

- 17 and 18 January 2014 - supporting CFS in relation to bushfires across the state;
- 20 to 28 January 2014 - supporting the Department of Communities and Social Inclusion (DCSI) in relation to recovery efforts as a result of bushfire;
- 8 February 2014 - supporting CFS in relation to a bushfire in Crafers West; and
- 14 February 2014 - supporting SES in relation to heightened flood risk in the mid north.

Community Emergency Information Warning System online learning program

The Community Emergency Information Warning System (CEIWS) training program provides warning systems training functionality (with an online focus) for government emergency management agencies within South Australia. The training program is overseen and managed by the Manager Alert SA who acts for and on behalf of the CEIWS Program Board who validate and approve critical components of the training program.

Each agency using CEIWS training program products has individual trainers who, with support of the Alert SA Senior Project Officer, oversee the day to day progression and development of individuals through the various courses.

Enhancements to systems will be implemented during 2014-15 and amendments to online learning modules have also been updated. Additional courses were identified and have been developed or updated including:

- SEICCC Operations Refresher courses for Bushfire, and Flood and Storm;
- SEICCC Information Officer;
- Alert SA Livestream and Audio Visual File Kit course;
- Emergency Alert User;
- Emergency Alert for Community Educators;
- SEICCC Manager Resources (Managers manual online); and
- SEICCC Supervisor

Interactive Voice Response systems

Alert SA deployed, funds and manages four Interactive Voice Response systems which are used by SAPOL, CFS, MFS, SES and SRO to facilitate callers to emergency information lines hearing recorded messages supporting the distribution of warning and incident information.

In Call Control Direct system

Alert SA also deployed, funds and manages the In Call Control Direct system which allows operational agencies to redirect calls to particular answer points.

Community Resilience and Emergency Management

Pursuant to Section 8 of the *Fire and Emergency Services Act 2005*, SAFECOM is responsible for undertaking a strategic leadership role with respect to emergency management in the State. The Emergency Management (EM) office has been established to promote and facilitate connections across the emergency management sector, and to contribute to national and state intergovernmental forums, policies and strategies.

National Strategy for Disaster Resilience

The National Strategy for Disaster Resilience (NSDR), endorsed by the COAG in February 2011, is the key strategic policy for emergency management in Australia. The NSDR identifies priority areas for building disaster resilience, whilst recognising that disaster resilience is a shared responsibility across all sectors of society.

SAFECOM EM office is focussed on promoting NSDR strategic priorities with key stakeholders; continuing to develop an NSDR implementation framework across state government; and leading specific projects on behalf of the State Emergency Management Committee (SEMC).

Some key program achievements for the reporting period include:

- Maintenance and continued promotion of the state NSDR implementation plan;
- Bi-monthly progress reports provided to SEMC;
- Administration of NDRP grant funds;
- Co-chair (with Department of the Premier and Cabinet (DPC)) and provision of Executive Officer support to the SA NSDR Steering Group (a sub-committee of SEMC);
- Further development and promotion of the state EM 'Govdex' secure portal (established in 2012) which has 225 members;
- Partnered with DPC and DPTI to progress the SA Land Use Planning and Building Codes Capability and Investment Plan;
- Partnered with the Local Government Association (LGA) to establish support for emergency services from local government; and
- Progressed towards developing a state strategy for communicating risk to the public through publication of state-wide emergency risk assessments.

The SAFECOM EM office was represented on the following project groups that are working on NSDR strategic priorities:

- Flood Reform Taskforce;
- SA Climate Change Adaptation Steering Group;
- National Emergency Risk Assessment Guidelines Review Working Group;
- Vulnerable Sections of Society Working Group (a sub-group of ANZEMC's Community Engagement Sub Committee); and
- Remote Indigenous Communities Working Group (a sub-group of ANZEMC's Community Engagement Sub Committee)

Grant Administration

National Partnership Agreement on Natural Disaster Resilience

The National Partnership Agreement (NPA) on Natural Disaster Resilience contributes to delivering the strategic priorities under the NSDR. The NPA and associated South Australian Implementation Plan is administered by the SAFECOM EM office on behalf of the Minister for Emergency Services.

The Commonwealth and State provide a financial contribution in respect of the NPA known as the Natural Disaster Resilience Program (NDRP). The NDRP supports the following NPA outputs:

- Amend by 30 June 2015, state-level risk assessments to ensure that they are consistent with the National Emergency Risk Assessment Guidelines (NERAG);
- Communicate risk to the public through the publication of state-wide risk assessments;
- Implement a program of natural disaster resilience activities to address priorities identified in state-wide and other relevant risk assessments and consistent with the NSDR; and
- Provide support to emergency management volunteers through a range of activities including addressing key issues of attraction, support and retention, consistent with the National Emergency Management Volunteer Action Plan.

Natural Disaster Resilience Program

The NDRP is a match-funded grant program targeting projects that strengthen community resilience to natural disasters, and contribute to the attraction, retention, training and resourcing of emergency management volunteers.

On 7 April 2014, SAFECOM finalised a formal NDRP policy document, which outlines the internal governance arrangements for ensuring financial accountability and transparency and ensures grants are targeted at programs that deliver cost-effective and sustainable benefits to the community.

In June 2014, the NDRP policy document was provided to the Commonwealth Attorney General's Department with the National Partnership Agreement Implementation Plan 2013-2015 as appendices to the SA Implementation Plan approved by the Minister for Justice and the Minister for Emergency Services.

Due to the delay in signing the NPA and associated SA Implementation Plan, competitive grant applications were invited and assessed but approvals will not be finalised until early in 2014-15.

In the reporting period, two strategic projects conducted on behalf of SEMC were approved, being the continuation of the Zone Emergency Risk Assessment System project and the establishment of a Principal Project Officer, Disaster Resilience to support the work of the SMAG, Vulnerability Sub-Committee.

National Emergency Management Projects

The National Emergency Management Projects (NEMP) is a competitive grant program that targets national capability gaps for reducing emergency risk and increasing community resilience.

SAFECOM led and/or sponsored the following NEMP programs over the reporting period:

- Review of the National Emergency Risk Assessment Guidelines (NERAG) (lead agency);
- National Work Program for Flood Mapping (lead agency);
- Develop NERAG web-based training program and practice guide (sponsor); and
- National Emergency Risk Measurement and Mitigation Program (sponsor)

Bushfire and Natural Hazards Cooperative Research Centre

In March 2013, the Prime Minister committed \$47 million of Commonwealth funding over eight years to establish the BNHCRC. The SAFECOM CE is a member of the BNHCRC Board and will continue to represent the state as a full partner over the eight year life of the BNHCRC.

The new BNHCRC is largely end-user driven because the eventual utilisation of the research is critical to the whole process. The project has engaged eight state government agencies, including SAFECOM, to become end-users across each cluster of the BNHCRC.


State and Zone Emergency Risk Management Projects

The NPA on Natural Disaster Resilience requires that each state and territory undertake emergency risk assessments for priority hazards consistent with NERAG. The SAFECOM EM office is leading state and zone-level emergency risk management projects on behalf of SEMC.

The projects are complex and resource intensive, involving a broad range of stakeholders across state government, local government and non-government organisations. It is the first time in South Australia that emergency risks have been assessed using a nationally agreed methodology.

SAFECOM has received NDRP funding since 2012, initially employing a project manager and six zone project officers, and then two state project officers through until January 2014.

During the reporting period at the zone level, 45 risk assessment and treatment options workshops were conducted for priority hazards across 11 Zones. Each Zone Emergency Management Committee (ZEMC) is close to finalising the first round of risk assessments for the priority hazards within their zone.



During the reporting period there were six state-level risk assessments and six risk treatment workshops conducted.

From February 2014, state hazard leaders began presenting an overview of their completed state-level risk assessments to SEMC and SMAG.

In June 2013, the Premier and Prime Minister signed a new NPA. An agreed output is that state-level risk assessments must comply with NERAG by June 2015. By June 2017 states will publish a new, revised and updated risk assessment compliant with NERAG Version 2.

A state emergency risk assessment document was drafted for a projected final sign-off in early 2014-15.

Resilient Australia Awards Program

The Resilient Australia Awards (RAA) program is sponsored by the Commonwealth Attorney General's Department. The South Australian awards are coordinated by the SAFECOM EM office and a multi-agency state selection panel adjudicates over nominations for the awards. The awards recognise best practice and innovation by organisations and individuals to help build more resilient communities across Australia.

The Minister for Emergency Services presented the awards at a ceremony held on 2 October 2013. Twelve projects were commended at the awards, with three of these projects going on to win national awards and commendations at a ceremony held in Canberra on 24 November 2013. All award winners are recognised through media and listed on the Commonwealth Attorney General's Department and SAFECOM websites.

National Committees

Law, Crime and Community Safety Council

The Minister for Emergency Services is a member of the Law, Crime and Community Safety Council (LCCSC) (previously the Standing Council on Police and Emergency Management). The LCCSC is responsible for ensuring continued implementation of the NSDR. SAFECOM maintains strategic oversight of LCCSC issues and provides regular briefings to the Minister to support South Australia's participation on the LCCSC.

Australia-New Zealand Emergency Management Committee

The ANZEMC reports to the LCCSC and is chaired by the Commonwealth Attorney General's office. The SAFECOM CE is a member of ANZEMC. ANZEMC provides strategic leadership on emergency management policy and coordinates implementation of the NSDR implementation program at the national level.

ANZEMC has established four sub-committees. The SAFECOM CE chairs the ANZEMC Risk Assessment, Measurement and Mitigation Sub-committee (RAMMS) and sponsors the RAMMS project officer, located in SAFECOM, who is funded by the Commonwealth Attorney General's Department. SAFECOM also represents South Australia on the ANZEMC Community Engagement Sub-committee.

State Committees

State Emergency Management Committee

The SAFECOM CE is a member of SEMC. SEMC is established in the *Emergency Management Act 2004* to provide leadership and maintain oversight of emergency management planning in the state.

SEMC has established three advisory groups across mitigation, response and recovery. SAFECOM EM office has membership on both SMAG and State Recovery Committee (SRC).

During the reporting period, the SAFECOM EM office worked with SEMC and advisory group secretariats to establish each committee on the new secure Govdex emergency management portal. The intent of the portal is to facilitate the sharing of information across the broad sector.

State Mitigation Advisory Group

Pursuant to Section 11 of the *Emergency Management Act 2004*, SEMC has nominated the SAFECOM CE as presiding member of SMAG. SAFECOM also provides executive officer support to the committee.

The role of SMAG is to provide leadership in the mitigation sphere and to promote the collective action of all sectors of society, including all levels of government, business, the non-government sector and individuals to drive improvements in disaster resilience in South Australia.

During the reporting period, SAFECOM provided bi-monthly reports on SMAG activities to SEMC.

Logistics Functional Service

Pursuant to the State Emergency Management Plan, SAFECOM is the nominated lead agency for the Logistics Functional Service (LFS). The role of LFS is to facilitate the effective provision of supply and catering services to support emergency services and the South Australian community during response and recovery operations.

Authorised officers for functional services are appointed under section 89 of the *Emergency Management Act 2004*. Volunteer LFS authorised officers are employed within the SAFECOM EM office. The EM office also hosts the LFS coordinator. Functional Service Liaison Officers report to the State Emergency Centre during an emergency and are recruited from across SAFECOM. Logistics State Control Centre personnel are volunteers recruited internally within SAFECOM and from other state government agencies.

During the reporting period, the LFS was activated in response to bushfires in February 2014. The LFS was also involved in the State Emergency Centre Team Spirit Exercise in November 2013. On numerous occasions, the LFS was required to attend emergency briefings at the State Emergency Centre as a precautionary measure.

Human Resource Management

Human Resources (HR)

The Human Resources (HR) team continues to support the emergency services sector, providing advice regarding organisational structure, recruitment, classification assessment, performance management, grievance and conflict resolution processes and employment conditions and entitlements.

Recruitment

There were a high number of recruitment and selection processes undertaken during 2013-14. HR has continued to refine and review processes and practices with regard to recruitment and selection across the sector, including introducing the 'National Police Check' process into the employment process for all new public sector employees. This has continued to reduce the necessity for HR to be actively involved on all selection panels, however the branch continued to provide advice, guidance and assistance as required, ensuring meritorious and equitable processes are undertaken at all times.

All recruitment processes are undertaken in line with current public sector guidelines, which focus on ensuring that our workforce reflects the diversity of the community.

Employment conditions

The *South Australian Public Sector Wages Parity Enterprise Agreement: Salaried 2012* nominally expired on 30 June 2014. Negotiations for a new agreement have been underway since January 2014. HR is representing SAFECOM on the Portfolio Reference Group for the new agreement.

Running parallel with the above process are negotiations for employees under the *South Australian Public Sector Wages Parity Enterprise Agreement: Weekly paid 2013* which has also expired.

Employee assistance program / stress prevention and management contract

The Employee Assistance Program (EAP) for staff and their immediate families has continued to be delivered and staff members have chosen the program as a support mechanism to assist them to deal with work and personal issues and to learn to build resilience.

The current contract commenced on 1 July 2013 for a period of two years, with an option of a further one year. Staff members are very much aware of the services offered by this program as new posters and brochures have been developed and distributed to all work sites.

The Stress Prevention and Management Team (SPAM), which consists of a volunteer peer support program and a group of highly qualified mental health professionals, is recognised as a valuable support service for CFS and SES volunteers and their immediate families.

The SAFECOM Welfare Coordinator who manages these programs has been involved in the development of new posters, brochures and web-based resources such as fact sheets, short video clips and links to helpful websites such as Beyond Blue, Relationships Australia and Men's Health. Training workshops on psychological first aid strategies for leaders in CFS and SES have been delivered by the Welfare Coordinator.

The development of the sector wellbeing program is being planned for the 2014-15 financial year.

The following figures reflect the EAP services provided to SAFECOM staff during 2013-14:

Number of consultations with staff	17
Number of consultation hours	20

The EAP continues to be a worthwhile work, health and safety strategy providing professional services in the prevention of long term illnesses and psychological injuries.

Independent Commissioner Against Corruption Act 2012

The inaugural Independent Commissioner Against Corruption (ICAC) was appointed on 1 September 2013. The role of ICAC is to identify and investigate corruption in public administration and prevent or minimise corruption, misconduct and maladministration in public administration.

The Office for Public Integrity (OPI) is responsible to the Commissioner and is the central point of contact to receive and assess complaints and reports about corruption, misconduct and maladministration in public administration.

All HR staff have attended information sessions on the Act and the Commissioner's role.

The Code of Ethics for the South Australian Public Sector has been updated to include appropriate references to the new Act.

Work Health Safety and Injury Management (WHS&IM)

Safety Culture

The SAFECOM CE is committed to leadership in safety and wellbeing and sets an example for others. SAFECOM continued to support the emergency services sector with their ongoing governance and implementation of work, health safety and injury management initiatives, working in consultation with all staff and stakeholders to resolve WHS&IM issues.

The SAFECOM CE monitors the progress and success of WHS&IM activities through regular meetings with the Manager Work Health and Safety and the SAFECOM management team. SAFECOM remains committed to a zero harm vision for its staff. In the event that an injury does occur, SAFECOM provides equitable, effective and efficient claims management, rehabilitation and welfare services.

Table 1: WHS legislative requirements

Number of notifiable incidents pursuant to WHS Act section 35	0
Number of notifiable injuries pursuant to the WHS Act section 36	0
Number of notices served pursuant to the WHS Act section 191 (default, improvement and prohibition notices)	0

Workers compensation

The 2013-14 financial year is trending slightly upwards for new claim expenditure which is due to one new medical expense-only claim being lodged and accepted. Cabinet targets remain low risk for SAFECOM due to the low number of new claims being lodged and accepted each year.

Work Health and Safety Performance

Table 2: Agency gross¹ workers compensation expenditure for 2013-14 compared with 2012-13²

SAFECOM Claims Expenditure	2013-14 (\$)	2012-13 (\$)	Variation (\$) + (-)	% Change + (-)
Income maintenance	\$0.00	\$342.42	-\$342.42	-100%
Lump sum settlements redemptions-Sect 42	\$0.00	\$0.00	\$0.00	Nil
Lump sum settlements Permanent disability-Sect 43	\$0.00	\$0.00	\$0.00	Nil
Medical/hospital costs Combined	\$14,132.57	\$4,566.56	\$9,566.01	209%
Other	\$819.06	\$6,086.47	-\$5,267.41	-87%
Total claims expenditure	\$14,951.63	\$10,995.45	\$3,956.18	36%

Emergency Services Sector Claims Expenditure	2013-14 (\$)	2012-13 (\$)	Variation (\$) + (-)	% Change + (-)
Income maintenance	\$1,255,803.09	\$1,143,943.71	\$111,859.38	9.78%
Lump sum settlements redemptions-Sect 42	\$276,464.00	\$375,496.10	-\$99,032.10	-26.37%
Lump sum settlements Permanent disability-Sect 43	\$421,186.27	\$582,699.00	-\$161,512.76	-27.72%
Medical/hospital costs Combined	\$1,373,960.01	\$814,997.86	\$558,962.15	68.58%
Other	\$107,371.92	\$203,017.70	-\$95,645.78	-47.11%
Total claims expenditure	\$3,434,785.26	\$3,120,154.37	\$314,630.89	10.08%

¹ Before third party recovery

² Information available from SIMS (for detailed advice on data extraction contact Public Sector Workforce Relations)

Table 3: Safety Targets

	Base: 2009-10	Performance: 12 months to end of June 2014			Final Target
SAFECOM Safety Targets	Numbers or %	Actual	Notional Quarterly Target	Variation	Numbers or %
1 Workplace Fatalities	0	0	0	0	0
2 New Workplace Injury Claims	0	1	0	1	0
3 New Workplace Injury Claims Frequency Rate	n/a	n/a	n/a	n/a	n/a
4 Lost Time Injury Frequency Rate	n/a	n/a	n/a	n/a	n/a
5 New Psychological Injury Claims Frequency Rate	0	0		0	0
6 Rehabilitation and Return to Work					
6a Early Assessment within 2 days	n/a	0%	8%	0%	n/a
6b Early Intervention within 5 days	n/a	n/a	n/a	n/a	n/a
6c Days Lost <= 10 days	n/a	n/a	n/a	n/a	n/a
7 Claim Determination					
7a Claims determined for provisional in 7 calendar days	n/a	100%	100%	n/a	n/a
7b. Claims determined in 10 business days	n/a	50%	75%	n/a	n/a
7c. Claims still to be determined after 3 months	n/a	0%	3%	n/a	n/a
8 Income Maintenance Payments for Recent Injuries:					
2011/12 Injuries (at 24 months development)	n/a	\$342.42	0.00	\$342.42	n/a
20012-13 Injuries (at 12 months development)	n/a	\$0	\$0	\$0	n/a

Based on cumulative reduction from base at a constant quarterly figure.

Lost Time Injury Frequency Rate Injury frequency rate for new lost-time injury/disease for each one million hours worked. This frequency rate is calculated for benchmarking and is used by the WorkCover Corporation.

Lost Time Injury frequency rate (new claims): Numbers of new cases of lost-time injury/disease for year x 1,000,000 Number of hours worked in the year

Information available from Self-Insurers Management System (SIPS Target Report) for detailed advice on extraction contact Public Sector Workforce Relations (PSWR)

	Base: 2009-10	Performance: 12 months to end of June 2014			Final Target
Emergency Services Sector Safety Targets	Numbers or %	Actual	Notional Quarterly Target	Variation	Numbers or %
1 Workplace Fatalities	0	0	0	0	0
2 New Workplace Injury Claims	197	212	158	54	148
3 New Workplace Injury Claims Frequency Rate	n/a	n/a	n/a	n/a	n/a
4 Lost Time Injury Frequency Rate	n/a	n/a	n/a	n/a	n/a
5 New Psychological Injury Claims Frequency Rate	0	0		0	0
6 Rehabilitation and Return to Work					
6a Early Assessment within 2 days	10.15%	2.37%	80%	-77.63%	80%
6b Early Intervention within 5 days	37.78%	73.68%	90%	-16.32%	90%
6c Days Lost <= 10 days	58.76%	45.90%	60%	-14.1%	60%
7 Claim Determination					
7a Claims determined for provisional in 7 calendar days	6.25%	41.51%	100%	-58.49%	100%
7b. Claims determined in 10 business days	88.78%	81.93%	75%	6.93%	75%
7c. Claims still to be determined after 3 months	1.53%	9.66%	3%	6.66%	3%
8 Income Maintenance Payments for Recent Injuries:					
2011/12 Injuries (at 24 months development)	n/a	\$733,843.77	\$703,325.09	\$30,518.69	n/a
20012-13 Injuries (at 12 months development)	n/a	\$263.286.02	\$415,404.58	-\$152,118.56	

Based on cumulative reduction from base at a constant quarterly figure.

Information available from Self-Insurers Management System (SIPS Target Report) for detailed advice on extraction contact Public Sector Workforce Relations (PSWR)

Information Management Services

The 2013-14 year was marked by major achievements in IT Services, accompanied by significant changes and exploration of new computing platforms.

The first major achievement was the completion of the Emergency Connect (E-Connect) project. The project was completed on 30 August 2013, slightly ahead of the scheduled completion date of 4 September 2013. In total, the IMS team completed deploying broadband services and associated hardware to approximately 430 groups, brigades and units across South Australia.

Even before the site deployment was completed, other infrastructure changes were being made so that it was robust enough to support operational activities. The CFS key application CRIIMSON, used for incident management internally, was extended into the “cloud” so that it was accessible to volunteers and integrated into the existing authentication infrastructure used for other components of E-Connect. CRIIMSON is the sector’s first production deployment of an operational system into the cloud computing environment and required a significant work effort between CFS and the IMS team to have the system in place and operational prior to the 2013-14 fire danger season.

The second major achievement was the completion of the Windows 7/Office 2010/Windows server project. The project was originally planned to be undertaken during the 2012-13 financial year using external resources, however due to funding changes it was decided to run the project over two financial years mostly utilising internal resources at a reduced cost. Though the project lifetime was extended, this approach has been invaluable for the IMS team in terms of skill development and the adoption of a completely new set of support tools.

The SAFECOM ICT Governance and Strategy Board continued to meet on a regular basis. The Board provides a forum for each agency to discuss their future directions and strategies in line with the IMS Strategic Plan.

Finance, Assets and Procurement

The Finance, Assets and Procurement section provide quality advice and services to support and contribute to effective management within the emergency services sector. This is achieved through:

- providing financial management, financial accounting and budget planning and monitoring services;
- managing the financial compliance program. This includes the coordination of the Budget sector statements, budget submissions and quarterly budget reviews;
- providing financial advice, reviews and business management support;
- providing project management and property expertise to support and deliver the capital works building program;
- providing direction, advice and preparation of procurement documents for major programs;
- ensuring agencies understand and comply with Government finance, assets and procurement policies and procedures;
- managing and delivering major projects, particularly in relation to fire appliance purchases and builds, station buildings and procurement of services and equipment;
- providing asset management services; and
- managing the Community Emergency Services Fund (CESF).

The section has also provided support and assistance to Surf Life Saving SA (SLSSA), by including project support for its major capital work program replacing or upgrading surf life saving clubs.

Capital

During 2013-14 SAFECOM project managers worked with agency personnel from CFS, MFS and SES to deliver \$21.27 million in capital projects across the sector. This included the acquisition of cab chassis, the building of fire appliances and the construction and upgrade of fire stations.

Land and Buildings

SAFECOM successfully project managed the completion of new stations at Eden Hills CFS, Whyalla SES, Mount Barker SES, Lonsdale SES, Laura SES and Glen Osmond MFS during 2013-14. In addition, a shed was purchased at Penneshaw for the storage of spare appliances on Kangaroo Island and land was agreed to be dedicated to the Minister for Emergency Services for a new station to be constructed for the Western Districts CFS brigade on Kangaroo Island.

Vehicles and Appliances

A total of \$14.512 million was spent on specialised vehicles and fire appliances during 2013-14. Vehicles included bulk water carriers together with various types of urban and rural fire appliances. SES has commenced the acquisition of an offshore rescue vessel for Kingston SE.

Plant, Equipment, Communications and Information Technology

A total of \$2.14 million was spent on plant, equipment, communications and information technology during 2013-14. Some of the highlights included the procurement of Government Radio Network (GRN) radios across the sector at a cost of \$0.894 million and SES road crash rescue equipment valued at \$0.213 million.

Procurement

SAFECOM has continued to maintain its fire appliance panel contract for the build of new fire appliances. Over the last year, a review has been undertaken of quality accredited suppliers and the number of accredited suppliers has increased to 40.

Annual Reporting Requirements for Industry Participation Policy

In September 2013, the State Government made changes to the Industry Participation Policy (IPP). These changes included reducing the threshold at which tenderers are required to submit Industry Participation Plans. The commitments made in these plans subsequently become conditions of contract for successful tenderers.

It is a requirement for these tenderers to report to the awarding agency at least annually (or more often depending on the value of the contract) (see table below) to demonstrate how they have performed against the commitments made in their IPP Plan in the areas of jobs, investment and supply chain.

Contract Value	South Australian IPP Plan Requirement
\$4 million (\$1 million in regional areas) and above and less than \$50 million	Reporting annually and on completion of the contract. Reporting is a contractual obligation.
Strategic Projects and projects over \$50 million	Reporting requirements to be negotiated between the agency and successful tenderer during contract award but to occur at least bi-annually and at end of contract. Reporting is a contractual obligation.

SAFECOM has had no contracts which have triggered the IPP during the reporting period.

Consultants

The sector considers all alternatives, including the use of cross-government expertise, prior to appointing a consultant.

Consultancy Costs incurred by the sector in 2013-14 were grouped into the following ranges:

Range	Number of Consultants	Total Expenditure \$
Below \$10,000	5	14,356
\$10,000 - \$50,000	2	25,077
Above \$50,000	0	0
Total	7	\$39,433

The following tables provide a detailed breakdown of consultancies engaged by each agency in 2013-14:

SAFECOM

Consultants	Summary of Services	Total Expenditure \$
Hon Paul Holloway	Statutory review of <i>Fire and Emergency Services Act 2004</i> .	13,636
Total		\$13,636

CFS

Consultants	Summary of Services	Total Expenditure \$
Liquid Pacific Holdings P/L	Rental valuation performed for the Salisbury North site.	1,250
Total		\$1,250

MFS

Consultants	Summary of Services	Total Expenditure \$
Bound Consulting Group	Mount Gambier professional organisational development.	1,995
Bound Consulting Group	Professional mediation services.	540
Bound Consulting Group	Professional development sessions for Building a Dignified Workplace-Resilience.	3,275
D Smedley	HR investigations.	4,482
Ernst & Young	FBT advice on regional living away from home allowance.	11,441
SA Police	Provision of security services on protective security strategy, policy and framework.	2,550
Cognition	Psychology workshop.	264
Total		\$24,547

SES

SES did not engage consultants to perform services during the 2013-14 financial year.

Account Payment Performance

All agencies are required to report monthly on account payment performance by volume and value of creditors' accounts paid and the extent to which the accounts have been paid in accordance with Treasurer's Instruction (TI) 11.

The following tables detail SAFECOM and the sector's payment performance in 2013-14:

Particulars	Number of accounts paid	% of accounts paid (by number)	Value of accounts paid in \$A	% of accounts paid (by value)
Paid by due date *	1,571	95.27%	24,748,600	97.64%
Paid late but paid within 30 days of the due date	53	3.21%	429,312	1.69%
Paid more than 30 days from the due date	25	1.52%	169,532	0.67%
Total	1,649	100.00%	25,347,444	100.00%

Sector consolidated

Particulars	Number of accounts paid	% of accounts paid (by number)	Value of accounts paid in \$A	% of accounts paid (by value)
Paid by due date *	36,905	92.96%	126,993,070	98.09%
Paid late but paid within 30 days of the due date	1,750	4.41%	1,710,393	1.32%
Paid more than 30 days from the due date	1,045	2.63%	763,097	0.59%
Total	39,700	100.00%	129,466,450	100.00%

* The due date is defined as per 11.7 of TI 11. Generally, unless there is a discount or a written agreement between the public authority and the creditor, payment should be within thirty days of the date the invoice is first received by the public authority or service provider.

Following recent important revisions to TI 11, SAFECOM measures its account payment performance based on the date the invoice is first received by the agency or Shared Services SA (SSSA) rather than the invoice date. Performance is closely monitored to ensure that the accepted best practice benchmark of accounts being paid by their due date is met.

Public Sector Fraud

SAFECOM has a fraud and dishonesty policy and is committed to maintaining a working environment free of fraud and corrupt behaviour. No incidents of fraud were reported within SAFECOM during the reporting period.

Overseas Travel

In 2013-14, the total overseas travel expenses incurred by the emergency services sector were \$26,079.

SAFECOM

No representatives from SAFECOM travelled overseas during the 2013-14 financial year.

CFS

No representatives from CFS travelled overseas during the 2013-14 financial year.

MFS

Employee	Destination	Purpose of Travel	Total Cost \$
1	United Kingdom	Attendance at the 2013 Institution of Fire Engineers (IFE) Annual Conference as the keynote speaker.	7,031
1	United States of America	Attendance at the International Conference for Fire and Rescue Executives in Boston, USA and visit to USA Fire Authorities and facilities in New York and California.	10,274
1	Tonga	Attendance at the Pacific Islands Fire Service Association Executive Planning Meeting in the Kingdom of Tonga.	2,162
1	United Kingdom	Attendance at the IFE International Conference held at Stratford-upon-Avon as the guest speaker and presenter.	3,061
Total			\$22,528

SES

Employee	Destination	Purpose of Travel	Total Cost \$
1	United States of America	Scholarship to the National Fire Academy USA.	3,551
Total			\$3,551

Environmental Impact

As part of a continuous improvement process for construction, emergency services agencies are encouraged by SAFECOM project managers to consider new and emerging products with the potential to achieve better energy efficiency, lower environmental impacts and deliver savings.

The main elements considered for a building project are layout, building materials, window location, natural and artificial lighting requirements, natural and mechanical ventilation, water reticulation and energy efficiencies in compliance with Section J of the Building Code of Australia. Each project is specifically engineered for the site to ensure all aspects of environmental and energy designs are investigated during the planning phase of the project.

Appendix 1

Financial Statements

For Official Use Only



Government of South Australia
Auditor-General's Department

Our ref: A14/367

29 September 2014

Mr D Place
Presiding Officer
South Australian Fire and Emergency Service Commission
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Dear Mr Place

**The audit of the South Australian Fire and Emergency Services
Commission for the year ended 30 June 2014**

The South Australian Fire and Emergency Services Commission (SAFECOM) audit for the year ended 30 June 2014 is complete. The audit includes the following emergency service organisations (ESOs):

- South Australian Country Fire Service (SACFS)
- South Australian Metropolitan Fire Service (SAMFS)
- South Australian State Emergency Service (SASES)

The scope of the audit covered the principal areas of the financial operations of the agency name and included the test review of systems and processes and internal controls and financial transactions.

The notable areas of audit coverage included:

- expenditure
- payroll and employee entitlements
- revenue, including grants and contributions
- cash and receivables
- non-current assets including works in progress
- liabilities, including workers compensation
- financial accounting
- governance and risk management
- business continuity planning
- legislative compliance
- financial management compliance programs
- banking arrangements and reporting
- creditor account payment performance.

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The audit included a follow-up of previous audit findings and the operations of the Fund.

The audit coverage and its conduct is directed to meeting statutory audit responsibilities under the *Public Finance and Audit Act 1987* and also the requirements of Australian Auditing Standards.

In essence, two important outcomes result from the annual audit process, notably:

- the issue of the Independent Auditor's Report (IAR) on the integrity of SAFECOM and its controlled entities' financial statements
- the issue during the year or at the time of financial statement preparation and audit or close thereto, of audit management letters advising of deficiencies/weaknesses in areas of governance, financial system and process and control and financial reporting, together with recommendations for improvement in controls.

In this regard, returned herewith are the financial statements for SAFECOM and its controlled entities together with the IAR, which is unmodified.

My Annual Report to Parliament indicates that an unmodified IAR has been issued on SAFECOM's financial statements.

In addition, during the year audit management letters were forwarded to SAFECOM and ESOs, detailing findings and recommendations from the audits of the areas reviewed. The findings and recommendations relate to deficiencies/weaknesses noted by Audit and improvements needed in the areas reviewed. The audit recommendations provided in the letters are directed to achieving a sufficient standard of governance, financial management, financial reporting and control. Responses to the matters raised were received and will be followed up in the 2014-15 annual audit.

My Annual Report to Parliament includes a controls opinion and summary commentary for the SAFECOM with reference to the matters raised and responses received. The Report indicates those matters that were assessed as not meeting a sufficient standard of governance and financial control.

Finally, I would like to express my appreciation to the management and staff of SACFS, including Mr Peter Lambropoulos and Ms Michelle Muller, in providing assistance during the year to my officers in the conduct of the annual audit.

Yours sincerely



S O'Neill
AUDITOR-GENERAL

enc.

INDEPENDENT AUDITOR'S REPORT



Government of South Australia
Auditor-General's Department

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To the Presiding Officer South Australian Fire and Emergency Services Commission Board

As required by section 31(1)(b) of the *Public Finance and Audit Act 1987* and subsection 21(2) of the *Fire and Emergency Services Act 2005*, I have audited the accompanying financial report of the South Australian Fire and Emergency Services Commission and its controlled entities for the financial year ended 30 June 2014. The financial report comprises:

- a Statement of Comprehensive Income for the year ended 30 June 2014
- a Statement of Financial Position as at 30 June 2014
- a Statement of Changes in Equity for the year ended 30 June 2014
- a Statement of Cash Flows for the year ended 30 June 2014
- notes, comprising a summary of significant accounting policies and other explanatory information
- a Statement of Administered Comprehensive Income for the year ended 30 June 2014
- a Statement of Administered Financial Position as at 30 June 2014
- a Statement of Administered Changes in Equity for the year ended 30 June 2014
- a Statement of Administered Cash Flows for the year ended 30 June 2014
- notes, comprising a summary of significant accounting policies and other explanatory information for administered items
- a Certificate from the Presiding Officer, the Chief Executive and the Manager Financial Services.

The financial report comprises the South Australian Fire and Emergency Services Commission and the entities it controlled at the year's end or from time to time during the financial year.

The members of the South Australian Fire and Emergency Services Commission Board's Responsibility for the Financial Report

The members of the South Australian Fire and Emergency Services Commission Board are responsible for the preparation of the financial report that gives a true and fair view in accordance with the Treasurer's Instructions promulgated under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards, and for such internal control as the members of the South Australian Fire and Emergency Services Commission Board determines is necessary to enable the preparation of financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based on the audit. The audit was conducted in accordance with the requirements of the *Public Finance and Audit Act 1987* and Australian Auditing Standards. The auditing standards require that the auditor comply with relevant ethical requirements and that the auditor plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by the members of the South Australian Fire and Emergency Services Commission Board, as well as the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial report gives a true and fair view of the financial position of the South Australian Fire and Emergency Services Commission and its subsidiaries as at 30 June 2014, their financial performance and their cash flows for the year then ended in accordance with the Treasurer's Instructions promulgated under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards.



S O'Neill
AUDITOR-GENERAL
29 September 2014

**South Australian Fire and Emergency Services Commission
(SAFECOM)**

**Annual Financial Statements
(SAFECOM Consolidated and SAFECOM Entity)**

For the Year Ended 30 June 2014

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This second page number to also be used for the Audit Certification Page

South Australian Fire and Emergency Services Commission

Certification of the Financial Statements

We certify that the attached general purpose financial statements for the South Australian Fire and Emergency Services Commission (SAFECOM):

- complies with relevant Treasurer's instructions issued under section 41 of the *Public Finance and Audit Act 1987*, and relevant Australian Accounting Standards;
- are in accordance with the accounts and records of the South Australian Fire and Emergency Services Commission; and
- presents a true and fair view of the financial position of the South Australian Fire and Emergency Services Commission as at 30 June 2014 and the results of its operation and cash flows for the financial year.

We certify that the internal controls employed by the South Australian Fire and Emergency Services Commission for the financial year over its financial statements and its preparation of the general purpose financial statements have been effective throughout the reporting period.



David Place

Presiding Officer

South Australian Fire and
Emergency Services Commission
Board



David Place

Chief Executive

South Australian Fire and
Emergency Services Commission

19th September 2014



Peter Lambropoulos

Manager Financial Services

South Australian Fire and
Emergency Services Commission

19th September 2014



For the Year Ended 30 June 2014

	Note	Consolidated		SAFECOM Entity	
		2014	2013	2014	2013
		\$'000	\$'000	\$'000	\$'000
Expenses					
Employee benefits expenses	5	137,862	126,842	7,607	8,353
Supplies and services	6	73,992	68,945	5,522	5,383
Depreciation and amortisation expense	7	20,401	20,544	775	60
Grants and subsidies	8	2,578	5,411	2,111	4,681
Net loss from disposal of non-current assets	9	165	26	1	13
Other Expenses	10	2,652	-	80	-
Total expenses		237,650	221,768	16,096	19,034
Income					
Revenues from fees and charges	11	6,592	5,589	666	505
Grants and contributions	12	6,245	6,339	3,085	3,385
Interest revenues	13	623	985	251	418
Resources received free of charge	14	1	21	-	-
Other income	15	2,705	1,410	62	80
Total income		16,166	14,344	4,064	4,388
Net cost of providing services		221,484	207,424	12,032	14,646
Revenues from / payments to SA Government					
Revenues from SA Government	16	220,735	200,323	9,964	11,744
Total revenues from / payments to SA Government		220,735	200,323	9,964	11,744
Net result		(749)	(7,101)	(2,068)	(2,902)
Other comprehensive income					
<i>Items that will not be reclassified to net result</i>					
Changes in asset revaluation surplus	21	(3,945)	-	-	-
Total other comprehensive income		(3,945)	-	-	-
Total comprehensive result		(4,694)	(7,101)	(2,068)	(2,902)

The net result and total comprehensive result are attributable to the SA Government as owner

The above statement should be read in conjunction with the accompanying notes

South Australian Fire and Emergency Services Commission

Statement of Financial Position

As at 30 June 2014

		Consolidated		SAFECOM Entity	
	Note	2014	2013	2014	2013
		\$'000	\$'000	\$'000	\$'000
Current assets					
Cash and cash equivalents	17	32,185	32,512	9,656	12,657
Receivables	18	5,820	3,084	1,198	953
Other financial assets	19	2,180	2,028	-	-
Non-current assets held for sale	20	1,031	1,246	-	-
Total current assets		41,216	38,870	10,854	13,610
Non-current assets					
Property, plant and equipment	21	326,494	330,441	375	388
Intangible assets	22	2,010	2,653	2,001	2,638
Total non-current assets		328,504	333,094	2,376	3,026
Total assets		369,720	371,964	13,230	16,636
Current liabilities					
Payables	24	10,394	13,305	1,229	2,279
Employee benefits	25	18,769	17,879	1,073	1,117
Provisions	26	2,959	1,744	31	25
Total current liabilities		32,122	32,928	2,333	3,421
Non-current liabilities					
Payables	24	1,925	1,793	129	149
Employee benefits	25	20,558	19,187	1,389	1,602
Provisions	26	10,970	9,217	135	152
Total non-current liabilities		33,453	30,197	1,653	1,903
Total liabilities		65,575	63,125	3,986	5,324
Net assets		304,145	308,839	9,244	11,312
Equity					
Revaluation surplus	27	64,979	68,924	-	-
Retained earnings	28	239,166	239,915	9,244	11,312
Total equity		304,145	308,839	9,244	11,312
The total equity is attributable to the SA Government as owner					
Unrecognised contractual commitments	29				
Contingent assets and liabilities	30				

The above statement should be read in conjunction with the accompanying notes

South Australian Fire and Emergency Services Commission
Statement of Changes in Equity
For the Year Ended 30 June 2014

	Note	Consolidated			SAFECOM Entity		
		Asset Revaluation Surplus	Retained Earnings	Total	Asset Revaluation Surplus	Retained Earnings	Total
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Balance at 30 June 2012		68,924	247,016	315,940	-	14,214	14,214
Net result for 2012-13		-	(7,101)	(7,101)	-	(2,902)	(2,902)
Total comprehensive result for 2012-13		-	(7,101)	(7,101)	-	(2,902)	(2,902)
Balance at 30 June 2013	27	68,924	239,915	308,839	-	11,312	11,312
Net result for 2013-14		-	(749)	(749)	-	(2,068)	(2,068)
Loss on revaluation of property, plant and equipment during 2013-14	21	(3,945)	-	(3,945)	-	-	-
Total comprehensive result for 2013-14		(3,945)	(749)	(4,694)	-	(2,068)	(2,068)
Balance at 30 June 2014	27	64,979	239,166	304,145	-	9,244	9,244

All changes in equity are attributable to the SA Government as owner

The above statement should be read in conjunction with the accompanying notes



South Australian Fire and Emergency Services Commission

Statement of Cash Flows For the Year Ended 30 June 2014

	Note	Consolidated 2014 \$'000	2013 \$'000	SAFECOM Entity 2014 \$'000	2013 \$'000
Cash flows from operating activities					
Cash outflows					
Employee benefit payments		(132,726)	(126,338)	(7,926)	(8,093)
Supplies and services payments		(87,148)	(80,257)	(8,607)	(6,710)
Grants and subsidies payments		(2,578)	(5,411)	(2,111)	(4,681)
GST paid to the Australian Taxation Office		(130)	(105)	-	-
Payments for paid Parental Leave Scheme		(24)	(72)	(2)	(31)
Other payments		-	-	-	(1)
Cash used in operations		(222,606)	(212,183)	(18,646)	(19,517)
Cash inflows					
Fees and charges		7,689	7,025	609	602
Receipts from grants and contributions		4,178	6,339	3,085	3,385
Interest received		627	1,035	261	429
GST recovered from the Australian Taxation Office		9,269	10,068	1,869	2,331
Receipts for paid Parental Leave Scheme		22	61	-	22
Other receipts		2,221	1,453	63	69
Cash generated from operations		24,006	25,981	5,887	6,838
Cash flows from SA Government					
Contributions from Community Emergency Services Fund	16	212,968	198,983	9,952	11,003
Other receipts from SA Government	16	7,767	1,340	12	741
Cash generated from SA Government		220,735	200,323	9,964	11,744
Net cash provided by/(used in) operating activities	28	22,135	14,121	(2,795)	(935)
Cash flows from investing activities					
Cash outflows					
Purchase of property, plant and equipment		(22,816)	(25,690)	(206)	(70)
(Purchase)/Sale of investments		(152)	343	-	-
Cash used in investing activities		(22,968)	(25,347)	(206)	(70)
Cash inflows					
Proceeds from sale of property, plant and equipment		506	361	-	-
Cash generated from investing activities		506	361	-	-
Net cash used in investing activities		(22,462)	(24,986)	(206)	(70)
Net decrease in cash and cash equivalents		(327)	(10,865)	(3,001)	(1,005)
Cash and cash equivalents at the beginning of the period		32,512	43,377	12,657	13,662
Cash and cash equivalents at the end of the period	17	32,185	32,512	9,656	12,657

The above statement should be read in conjunction with the accompanying notes



South Australian Fire and Emergency Services Commission

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For the Year Ended 30 June 2014

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South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2014

1 Establishment, objectives and funding arrangements

Establishment

The South Australian Fire and Emergency Services Commission (SAFECOM) is established under the *Fire and Emergency Services Act 2005* (the Act).

The Act also defines the Emergency Services sector as consisting of the:

- South Australian Fire and Emergency Services Commission
- South Australian State Emergency Services (SASES)
- South Australian Country Fire Service (SACFS)
- South Australian Metropolitan Fire Service (SAMFS)

The Act requires that consolidated statements of accounts be prepared for the emergency services sector.

Objectives

The SAFECOM has the following objectives:

- to develop and maintain a strategic and policy framework as well as sound corporate governance across the emergency services sector;
- to provide adequate support services to the emergency services organisations and to ensure the effective allocation of resources within the emergency services sector;
- to ensure relevant statutory compliance by the emergency services organisations;
- to build a safer community through integrated emergency service delivery;
- to undertake a leadership role in the emergency management; and
- to report regularly to the Minister about relevant issues.

Funding arrangements

The funding of the SAFECOM is primarily derived from the Community Emergency Services Fund (the Fund) in accordance with the *Emergency Services Funding Act 1998*.

2 Summary of significant accounting policies

(a) Statement of compliance

The SAFECOM has prepared these financial statements in compliance with section 23 of the *Public Finance and Audit Act 1987* (PFAA).

The financial statements are general purpose financial statements. The accounts have been prepared in accordance with relevant Australian Accounting Standards and comply with Treasurer's Instructions and Accounting Policy Statements promulgated under the provision of the PFAA.

The SAFECOM has applied Australian Accounting Standards that are applicable to not-for-profit entities as the SAFECOM is a not-for-profit entity.

Australian Accounting Standards and interpretations that have recently been issued or amended but are not yet effective have not been adopted by the SAFECOM for the reporting period ending 30 June 2014. Refer to Note 3.

(b) Basis of preparation

The preparation of the financial statements requires:

- the use of certain accounting estimates and requires management to exercise its judgment in the process of applying the SAFECOM's accounting policies. The areas involving a higher degree of judgment or where assumptions and estimates are significant to the financial statements are outlined in the applicable notes;
- accounting policies are selected and applied in a manner which ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events are reported; and
- compliance with Accounting Policy Statements issued pursuant to section 41 of the PFAA. In the interest of public accountability and transparency the Accounting Policy Statements require the following note disclosures, which have been included in this financial report:
 - (a) revenues, expenses, financial assets and liabilities where the counterparty/transaction is with an entity within the SA Government as at reporting date, classified according to their nature. A threshold of \$100 000 for separate identification of these items may be utilised. The SAFECOM has elected not to utilise this threshold i.e. all revenue, expense, financial assets and liabilities relating to SA Government have been separately disclosed;
 - (b) expenses incurred as a result of engaging consultants;
 - (c) employee targeted voluntary separation package information;
 - (d) employees whose normal remuneration is equal to or greater than the base executive remuneration level (within \$10 000 bandwidths) and the aggregate of the remuneration paid or payable or otherwise made available, directly or indirectly by the entity to those employees; and
 - (e) board/committee member and remuneration information, where a board/committee member is entitled to receive income from membership other than a direct out-of-pocket reimbursement.

South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2014

- Contributions with unconditional stipulations - this will be when the agreement becomes enforceable i.e. the earlier of when the receiving entity has formally been advised that the contribution (e.g. grant application) has been approved; agreement/contract is executed; and/or the contribution is received.
- Contributions with conditional stipulations - this will be when the enforceable stipulations specified in the agreement occur or are satisfied; that is income would be recognised for contributions received or receivable under the agreement.

All contributions received by the SAFECOM have been contributions with unconditional stipulations attached and have been recognised as an asset and income upon receipt.

Resources received free of charge

Resources received free of charge are recorded as revenue in the Statement of Comprehensive Income at their fair value. Contributions of services are recognised only when a fair value can be determined reliably and the services would be purchased if they had not been donated.

Fees and charges

Revenues from fees and charges are derived from the provision of goods and services to other SA Government agencies and to the public. This revenue is recognised upon delivery of the service to the clients or by reference to the stage of completion.

Other income

Other income consists of donations received, fundraising revenue and other minor revenues.

(j) Expenses

Expenses are recognised to the extent that it is probable that the flow of economic benefits from the SAFECOM will occur and can be reliably measured.

Expenses have been aggregated according to their nature and have not been offset unless required or permitted by a specific accounting standard, or where offsetting reflects the substance of the transaction or other event.

The following are specific recognition criteria:

Employee benefits expenses

Employee benefits expenses include all costs related to employment including wages and salaries, non-monetary benefits and leave entitlements. These are recognised when incurred.

Superannuation

The amount charged to the Statement of Comprehensive Income represents the contributions made by the SAFECOM to the superannuation plan in respect of current services of current SAFECOM staff. The Department of Treasury and Finance centrally recognises the superannuation liability in the whole-of-government financial statements for all Government managed funds.

Operating leases

Operating lease payments are recognised as an expense in the Statement of Comprehensive Income on a straight-line basis over the lease term. The straight-line basis is representative of the pattern of benefits derived from the leased assets.

Net loss on non-current assets

Expenses from the disposal of non-current assets are recognised when the control of the asset has passed to the buyer and determined by comparing proceeds with carrying amount. When revalued assets are sold, the revaluation surplus is transferred to retained earnings.

Any loss on disposal is recognised at the date control of the asset is passed to the buyer and is determined after deducting the cost of the asset from the proceeds at that time.

Depreciation and amortisation

All non-current assets, having a limited useful life, are systematically depreciated/amortised over their useful lives in a manner that reflects the consumption of their service potential. Amortisation is used in relation to intangible assets such as software, while depreciation is applied to tangible assets such as property, plant and equipment.

Assets' residual values, useful lives and amortisation methods are reviewed and adjusted if appropriate, on an annual basis.

Changes in the expected useful life or the expected pattern of consumption of future economic benefits embodied in the asset are accounted for prospectively by changing the time period or method, as appropriate, which is a change in accounting estimate.

Land and non-current assets held for sale are not depreciated.

Depreciation/amortisation is calculated on a straight-line basis over the estimated useful life of the following classes of assets as follows:

Class of asset	Consolidated Useful life (years)	SAFECOM Entity Useful life (years)
Buildings	40-50	40
Vehicles	15-20	15
Communications equipment	10	10
Computer equipment	5	5
Plant and equipment	10	10
Intangibles	5	5

Grants and Subsidies

For contributions payable, the contribution will be recognised as a liability and expense when the entity has a present obligation to pay the contribution and the expense recognition criteria are met.

All contributions paid by the SAFECOM have been contributions with unconditional stipulations attached.

(k) Current and non-current classification

Assets and liabilities are characterised as either current or non-current in nature. Assets and liabilities that are sold, consumed or realised as part of the normal operating cycle even when they are not expected to be realised within twelve months after the reporting date have been classified as current assets or current liabilities. All other assets and liabilities are classified as non-current.

Where asset and liability line items combine amounts expected to be realised within twelve months and more than twelve months, the SAFECOM has separately disclosed the amounts expected to be recovered or settled after more than twelve months.

South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2014

(i) Assets

Assets have been classified according to their nature and have not been offset unless required or permitted by a specific accounting standard, or where offsetting reflects the substance of the transaction or other event.

Cash and cash equivalents

Cash and cash equivalents in the Statement of Financial Position includes cash at bank and on hand and short-term highly liquid investments with maturities of three months or less that are readily converted to cash and which are subject to insignificant risk of changes in value.

For the purposes of the Statement of Cash Flows, cash and cash equivalents consist of cash and cash equivalents as defined above.

Cash is measured at nominal value.

Receivables

Receivables include amounts receivable from goods and services, GST input tax credits recoverable, prepayments and other accruals.

Receivables arise in the normal course of selling goods and services to other government agencies and to the public. Receivables are generally settled within 30 days after the issue of an invoice or the goods/services have been provided under a contractual arrangement.

Collectability of receivables is reviewed on an ongoing basis. An allowance for doubtful debts is raised when there is objective evidence that the SAFECOM will not be able to collect the debt. Bad debts are written off when identified.

Other financial assets

The SAFECOM measures other financial assets at cost. All assets in this category are either short or medium term cash deposits.

Non-current assets held for sale

Non-current assets are classified as held for sale and stated at the lower of their carrying amount and fair value less costs to sell if their carrying amount will be recovered principally through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale is expected to be completed one year from the date of classification.

Non-current assets classified as held for sale are presented separately from the other assets in the Statement of Financial Position.

Non-current assets

Acquisition and recognition

Non-current assets are initially recorded at cost or at the value of any liabilities assumed, plus any incidental cost involved with the acquisition. Non-current assets are subsequently measured at fair value less accumulated depreciation. Where assets are acquired at no value, or minimal value, they are recorded at their fair value in the Statement of Financial Position.

In accordance with Accounting Policy Framework III APS 2.15 all non-current tangible assets with a value of \$10 000 or greater are capitalised.

Revaluation of non-current assets

All non-current tangible assets are valued at fair value. On an ongoing basis, revaluations are made in accordance with related policies whereby independent valuations are obtained every six years and carrying amounts are adjusted accordingly.

If at any time management considers that the carrying amount of an asset materially differs from its fair value, the asset is revalued regardless of when the last valuation took place. Non-current tangible assets that are acquired between revaluations are held at cost until the next valuation, where they are revalued to fair value.

Any revaluation increment is credited to the asset revaluation surplus, except to the extent that it reverses a revaluation decrease of the same asset class previously recognised as an expense, in which case the increase is recognised as income. Any revaluation decrease is recognised as an expense, except to the extent that it offsets a previous revaluation increase for the same asset class, in which case the decrease is debited directly to the asset revaluation surplus to the extent of the credit balance existing in revaluations surplus for that asset class.

Any accumulated depreciation as at the revaluation date is eliminated against the gross carrying amounts of the assets and the net amounts are restated to the revalued amounts of the asset.

Upon disposal or derecognition, any revaluation surplus relating to that asset is transferred to retained earnings.

Impairment

All non-current tangible and intangible assets are tested for indication of impairment at each reporting date. Where there is an indication of impairment, the recoverable amount is estimated. An amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

For revalued assets an impairment loss is offset against the respective asset revaluation surplus.

Intangible assets

An intangible asset is an identifiable non-monetary asset without physical substance. Intangible assets are measured at cost. Following initial recognition, intangible assets are carried at cost less any accumulated amortisation and any accumulated impairment losses.

The useful lives of intangible assets are assessed to be either finite or indefinite. The SAFECOM only has intangible assets with finite lives. The amortisation period and the amortisation method for intangible assets is reviewed on an annual basis.

The acquisition of or internal development of software is capitalised only when the expenditure meets the definition criteria (identifiability, control and the existence of future economic benefits) and recognition criteria (probability of future economic benefits and cost can be reliably measured) and when the amount of expenditure is greater than or equal to \$10 000.

All research and development costs that do not meet the capitalisation criteria outlined in AASB 138 are expensed.

Subsequent expenditure on intangible assets has not been capitalised. This is because the SAFECOM has been unable to attribute this expenditure to the intangible asset rather than to the SAFECOM as a whole.

Fair Value measurement

The SAFECOM classifies fair value measurement using the following fair value hierarchy that reflects the significance of the inputs used in making the measurements, based on the data and assumptions used in the most recent revaluation.

- * Level 1 - traded in active markets and is based on unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at measurement date.

Non-financial assets

In determining fair value, SAFECOM has taken into account the characteristic of the asset (eg condition and location of the asset and any restrictions on the sale or use of the asset); and the asset's highest and best use (that is physically possible, legally permissible, financially feasible).

SAFECOM current use is the highest and best use of the asset unless other factors suggest an alternative use is feasible. As SAFECOM did not identify any factors to suggest an alternative use, fair value measurement was based on current use.

Refer to Notes 21 and 23 for disclosure regarding fair value measurement techniques and inputs used to develop fair value measurements for non-financial assets.

Financial assets

SAFECOM does not recognise any financial assets at fair value.

(m) Liabilities

Liabilities have been classified according to their nature and have not been offset unless required or permitted by a specific accounting standard, or where offsetting reflects the substance of the transaction or other event.

Payables

Payables include creditors, accrued expenses, employment on-costs and Paid Parental Leave Scheme payable.

Creditors represent the amounts owing for goods and services received prior to the end of the reporting period that are unpaid at the end of the reporting period. Creditors include all unpaid invoices received relating to the normal operations of the SAFECOM.

Accrued expenses represent goods and services provided by other parties during the period that are unpaid at the end of the reporting period and where an invoice has not been received.

The paid parental leave scheme payable represents amounts which the SAFECOM has received from the Commonwealth Government to forward onto eligible employees via the SAFECOM's standard payroll processes. That is, the SAFECOM is acting as a conduit through which the payment to eligible employees is made on behalf of the Family Assistance Office.

All payables are measured at their nominal amount, are unsecured and are normally settled within 30 days from the date of the invoice or date the invoice is first received.

Employee benefits on-costs include superannuation contributions, WorkCover levies and payroll tax in respect to outstanding liabilities for salaries and wages, long service leave, annual leave and skills and experience retention leave.

The SAFECOM makes contributions to several State Government and externally managed superannuation schemes. These contributions are treated as an expense when they occur. There is no liability for payments to beneficiaries as they have been assumed by the respective superannuation schemes. The only liability outstanding at reporting date relates to any contributions due but not yet paid to the South Australian Superannuation Board and externally managed superannuation schemes.

Employee benefits

These benefits accrue for employees as a result of services provided up to the reporting date that remain unpaid. Long-term employee benefits are measured at present value and short-term employee benefits are measured at nominal amounts.

Salaries and wages, annual leave, skills and experience retention leave and sick leave

The liability for salary and wages is measured as the amount unpaid at the reporting date at remuneration rates current at reporting date.

The annual leave liability and the skills and experience retention leave liability is expected to be payable within twelve months and is measured at the undiscounted amount expected to be paid. In the unusual event where salary and wages, annual leave and skills and experience retention liability are payable later than twelve months, the liability will be measured at present value.

No provision has been made for sick leave as all sick leave is non-vesting and the average sick leave taken in future years by employees is estimated to be less than the annual entitlement of sick leave.

Long service leave

The liability for long service leave is measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method.

The estimated liability for long service leave is based on actuarial assumptions over expected future salary and wage levels, experience of employee departures and periods of service. These assumptions are based on employee data over the police and emergency services sector across government. Expected future payments are discounted using market yields at the end of the reporting period on government bonds with durations that match, as closely as possible, the estimated future cash outflows.

The unconditional portion of the long service leave provision is classified as current as SAFECOM does not have an unconditional right to defer settlement of the liability for at least 12 months after reporting date. The unconditional portion of long service leave relates to an unconditional legal entitlement to payment arising after ten years of service.

South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2014

Provisions

Provisions are recognised when the SAFECOM has a present obligation as a result of a past event, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

When the SAFECOM expects some or all of a provision to be reimbursed, the reimbursement is recognised as a separate asset but only when the reimbursement is virtually certain. The expense relating to any provision is presented in the Statement of Comprehensive Income net of any reimbursement.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date. If the effect of the time value of money is material, provisions are discounted for the time value of money and the risks specific to the liability.

The workers compensation provision is an actuarial estimate of the outstanding liability as at 30 June 2014 provided by a consulting actuary engaged through the Department of the Premier and Cabinet. The provision is for the estimated cost of ongoing payments to employees as required under current legislation. As of 28 November 2013 amendments of Workers Rehabilitation and Compensation Act 1986 introduced presumptive recognition of certain cancers for eligible South Australian firefighters. This has resulted in minor impact to employee expenses in the Consolidated Statement of Comprehensive Income and Provisions in the Statement of Financial Position.

The SAFECOM is responsible for the payment of workers compensation claims.

(n) Unrecognised contractual commitments and contingent assets and liabilities

Commitments include operating, capital and outsourcing arrangements arising from contractual or statutory sources and are disclosed at their nominal value.

Contingent assets and contingent liabilities are not recognised in the Statement of Financial Position, but are disclosed by way of a note and, if quantifiable, are measured at nominal value.

Unrecognised contractual commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to the Australian Taxation Office. If GST is not payable to, or recoverable from the Australian Taxation Office, the commitments and contingencies are disclosed on a gross basis.

3 New and revised accounting standards and policies

The SAFECOM did not voluntarily change any of its accounting policies during 2013-14.

In accordance with the new AASB 13 Fair Value Measurement which became effective for the first time in 2013-14 the SAFECOM has:

- * Reviewed its fair value valuation techniques (both internal estimates and independent appraisal) for non-financial assets to ensure they are consistent with the standard. Previously, the SAFECOM has used the cost approach or the market approach to determine fair value. The SAFECOM will continue to measure its non-financial assets using either the cost or market approach. The application of AASB 13 has not had a material impact on the fair value measurements; and

- * included additional disclosures where required to assist users in assessing the valuation techniques and inputs used to ascertain fair value measurements used for asset and liability measurements.

Fair value hierarchy and other information is provided in Notes 21 and 23.

Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet effective, have not been adopted by the SAFECOM for the period ending 30 June 2014. The SAFECOM has assessed the impact of the new and amended standards and interpretations and considers there will be minimal impact on the accounting policies or the financial statements of the SAFECOM.

4 Activities of the S A Fire and Emergency Services Commission

In achieving its objectives, the SAFECOM provides strategic and corporate support services to the SACFS, SAMFS and SASES. These services are classified under one program titled "Fire and emergency services strategic and business support".



South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2014

5 Employee benefits expenses

	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
Salaries and wages	95,614	91,642	5,941	6,270
Annual leave	11,444	11,435	500	593
Skills and experience retention leave	657	805	24	40
Long service leave	9,500	904	106	351
Employment on-costs - superannuation	13,135	12,508	659	707
Payroll tax	6,101	5,695	331	370
Targeted voluntary separation packages (refer below)	63	-	-	-
Workers compensation costs	6,483	3,616	3	(20)
Other employment related expenses	827	777	43	42
Total: Employee benefits expenses	137,862	126,842	7,607	8,353

Targeted voluntary separation packages (TVSPs) and early terminations

Amounts paid during the reporting period to separated employees:

	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
TVSPs	63	-	-	-
Leave paid to those employees	32	-	-	-
Recovery from the Department of Treasury and Finance	(63)	(601)	-	(601)
Net cost to agency	32	(601)	-	(601)

Number of employees who received a TVSP or early termination during the reporting period

2014	2013	2014	2013
1	-	-	-

Employee remuneration

The number of employees whose remuneration received or receivable falls within the following bands:

	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
	No. of employees	No. of employees	No. of employees	No. of employees
\$138 000 – \$141 499*	-	12	-	1
\$141 500 – \$151 499##	23	21	1	1
\$151 500 – \$161 499#	17	9	-	-
\$161 500 – \$171 499	5	5	-	-
\$171 500 – \$181 499	7	2	-	-
\$181 500 – \$191 499	2	1	-	1
\$191 500 – \$201 499	-	1	-	1
\$201 500 – \$211 499	-	1	-	-
\$211 500 – \$241 499	2	1	-	-
\$241 500 – \$261 499	1	2	-	-
\$261 500 – \$271 499	1	-	1	-
\$281 500 – \$291 499	-	2	-	1
\$291 500 – \$301 499	2	1	1	-
\$311 500 – \$321 499	1	-	-	-
Total number of employees	61	58	3	5

* This band has been included for the purposes of reporting comparative figures based on the executive base level remuneration rate for 2012-13.

This band includes 1 SAMFS Superannuation Scheme employee under consolidated year 2014.

This band includes 1 SAMFS Superannuation Scheme employee under consolidated year 2013.

The table includes all employees who received remuneration equal to or greater than the base executive remuneration level during the year. Remuneration of employees reflects all costs of employment including salaries and wages, payments in lieu of leave, superannuation contributions, salary sacrifice benefits and fringe benefits and any fringe benefits tax paid or payable in respect of those benefits. The total remuneration received by these employees for the year was SAFECOM entity \$0.708 million (\$0.961 million) and SAFECOM Consolidated \$10.339 million (\$9.580 million).



6 Supplies and services

Supplies and services	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
Accommodation	377	398	-	-
Aerial support costs	9,921	8,465	-	-
Auditor's remuneration	194	176	114	97
Communications	2,601	2,383	836	538
Computing costs	3,348	4,137	668	544
Consultancy, contractor and legal fees	5,241	5,495	682	1,405
Consumables	4,103	3,571	58	102
Energy	1,682	1,645	9	18
Government radio network	13,944	13,741	-	-
Insurance premiums	716	559	8	7
Minor plant and equipment	2,605	2,460	9	10
Operating lease costs	4,101	4,357	447	541
Operational costs	3,509	2,233	22	18
Repairs and maintenance	8,635	8,202	84	78
Shared Services SA payments	1,560	1,422	1,541	1,420
Travel and training	4,513	3,492	185	239
Uniforms and protective clothing	3,139	2,634	1	-
Other expenses	3,803	3,575	858	366
Total: Supplies and services	73,992	68,945	5,522	5,383

Consultants

The number and dollar amount of consultancies paid/payable (included in Consultants expense shown above) fell within the following bands:

	Consolidated		SAFECOM Entity		Consolidated		SAFECOM Entity	
	2014	2013	2014	2013	2014	2013	2014	2013
	No. of consultants	No. of consultants	No. of consultants	No. of consultants	\$'000	\$'000	\$'000	\$'000
Below \$10 000	5	11	-	4	14	42	-	21
Between \$10 000 and \$50 000	2	2	1	2	25	41	14	41
Total paid/payable	7	13	1	6	39	83	14	62

Auditor's remuneration

Auditor's remuneration	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
Audit fees paid/payable to the Auditor-General's Department relating to the audit of financial statements	194	176	114	97
Total: Audit fees	194	176	114	97

Other Services

No other services were provided by the Auditor-General's Department.

Supplies and services provided by entities within the SA Government

The following supplies and services (included in the supplies and services expense amounts shown above) were provided by entities within the SA Government:

	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
Accommodation	315	339	-	-
Aerial support costs	139	17	-	-
Auditor's remuneration	194	176	114	97
Communications	123	96	47	40
Computing costs	919	428	149	78
Consultancy, contractor & legal Fees	759	879	180	76
Consumables	1	218	-	16
Energy	73	60	9	18
Government radio network	13,944	13,741	-	-
Insurance premiums	640	499	8	7
Minor plant & equipment	9	56	-	-
Operating lease costs	1,279	2,205	370	481
Operational costs	210	62	-	-
Repairs and maintenance	1,359	739	71	63
Shared Services SA payments	1,548	1,421	1,541	1,420
Travel and training	269	199	4	5
Uniforms and protective clothing	-	13	-	-
Other expenses	536	858	13	210
Total: Supplies and services provided by entities within the SA Government	22,317	22,004	2,508	2,511

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7 Depreciation and amortisation expense

	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
Depreciation				
Buildings	5,451	5,553	2	-
Vehicles	11,884	11,439	-	-
Computers	43	104	18	69
Plant	788	974	40	33
Communications	1,504	1,887	-	-
Total: Depreciation	19,670	19,957	60	102
Amortisation				
Software	731	587	715	502
Total: Amortisation	731	587	715	502
Total Depreciation and amortisation	20,401	20,544	775	604

8 Grants and subsidies

	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
Grants and subsidies	2,578	5,411	2,111	4,681
Total: Grants and subsidies	2,578	5,411	2,111	4,681
Grants and subsidies paid/payable to entities within the SA Government:				
Grants and subsidies	696	1,087	696	1,087
Total: Grants and subsidies - SA Government entities	696	1,087	696	1,087

9 Net loss from disposal of non-current assets

	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
Land and buildings				
Proceeds from disposal	231	-	-	-
Less: Net book value of assets disposed	(318)	-	-	-
Less: Costs of disposal	(17)	(2)	-	-
Net gain/(loss) from disposal of land and buildings	(104)	(2)	-	-
Vehicles				
Proceeds from disposal	275	361	-	-
Less: Net book value of assets disposed	(334)	(372)	-	-
Net gain/(loss) from disposal of vehicles	(59)	(11)	-	-
Computer equipment				
Proceeds from disposal	-	-	-	-
Less: Net book value of assets disposed	-	(13)	-	(13)
Net gain/(loss) from disposal of computer equipment	-	(13)	-	(13)
Plant and equipment				
Proceeds from disposal	-	-	-	-
Less: Net book value of assets disposed	(1)	-	-	-
Net gain/(loss) from disposal of plant and equipment	(1)	-	-	-
Intangible Assets				
Proceeds from disposal	-	-	-	-
Less: Net book value of assets disposed	(1)	-	(1)	-
Net gain/(loss) from disposal of intangible assets	(1)	-	(1)	-
Total				
Total proceeds from disposal	506	361	-	-
Less: Total value of assets disposed	(654)	(385)	(1)	(13)
Less: Total costs of disposal	(17)	(2)	-	-
Total: Net loss from disposal of non-current assets	(165)	(26)	(1)	(13)

10 Other Expenses

	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
Assets revaluation decrement	2,652	-	80	-
Total: Other Expenses	2,652	-	80	-

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11 Revenues from fees and charges

	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
Fire alarm attendance fees	2,583	2,223	-	-
Fire safety fees	439	434	-	-
Fire alarm monitoring fees	2,095	2,013	-	-
Incident cost recoveries	600	-	-	-
Training and other recoveries	319	379	-	-
Salary recoveries	544	517	666	505
Other recoveries	12	23	-	-
Total: Revenues from fees and charges	6,592	5,589	666	505

Fees and charges received/receivable from entities within the SA Government

The following fees and charges (included in the revenues from fees and charges shown above) were received/receivable from entities within the SA Government:

	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
Fire alarm attendance fees	551	456	-	-
Fire safety fees	14	12	-	-
Fire alarm monitoring fees	245	233	-	-
Training and other recoveries	118	43	-	-
Salary recoveries	540	508	666	505
Other recoveries	4	-	-	-
Total: Fees and charges received/receivable from entities within the SA Government	1,472	1,252	666	505

12 Grants and contributions

	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
Commonwealth Government	4,994	6,319	1,979	3,385
Private industry and local government	100	-	-	-
State Government	1,151	20	1,106	-
Total: Grants and contributions	6,245	6,339	3,085	3,385

Grants and contributions received/receivable from entities within the SA Government

The following grants and contributions (included in the Commonwealth revenues shown above) were received/receivable from entities within the SA Government:

	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
Other entities within the SA Government	1,151	20	1,106	-
Total: Grants and contributions received/receivable from entities within the SA Government	1,151	20	1,106	-

Commonwealth grant funding for SAFECOM relates mainly to the Natural Disaster Resilience Program, and other emergency management grants and include contributions towards aerial fire fighting costs, provision of fire and emergency services to Commonwealth properties and other emergency programs and projects.

Contributions which have conditions of expenditure still to be met as at reporting date were \$3.091m (2013: \$6.925m). These contributions relate to Natural Disaster Resilience Program, Natural Disaster Mitigation Program, National Emergency Management Projects.

Restrictions attached to these contributions include completion of progress reports and final project acquittal.

13 Interest revenues

	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
Interest on deposit accounts - from entities within the SA Government	623	985	251	418
Total: Interest revenues	623	985	251	418

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14 Resources received free of charge

	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
Asset contributions from local government councils and other organisations	1	21	-	-
Total: Resources received free of charge	1	21	-	-

During 2012-13, two properties have been transitioned into the control of the Minister (valued at fair value of \$0.021m).

15 Other income

	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
Donations	30	1	-	-
Groups/brigades fundraising revenue	817	524	-	-
Rent received	1,057	113	-	-
Insurance recoveries	-	34	-	-
Other	801	738	62	80
Total: Other income	2,705	1,410	62	80

Other income received/receivable from entities within the SA Government

The following other income (included in the other income revenues shown above) was received/receivable from entities within the SA Government:

	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
Rent received	-	27	-	-
Other	134	93	49	65
Total: Other income received/receivable from entities within the SA Government	134	120	49	65

16 Revenues from / payments to SA Government

	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
Revenues from SA Government				
Contributions from Community Emergency Services Fund	212,968	198,983	9,952	11,003
Other revenues from SA Government	7,767	1,340	12	741
Total: Revenues from SA Government	220,735	200,323	9,964	11,744

Total revenues from SA Government for SAFECOM entity consists of \$9.964m (2013: \$11.744m) for operational funding and \$0m (2013: \$0) for capital projects.

Total revenues from SA Government for SAFECOM consolidated consists of \$194.047m (2013: \$172.707m) for operational funding and \$26.688m (2013: \$27.616m) for capital projects.

For details on the expenditure associated with the operational funding and capital funding refer to Note 5,6,8,21 and 22.

17 Cash and cash equivalents

	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
Cash on hand	18	19	2	2
Deposits with the Treasurer	26,857	27,774	9,654	12,655
Cash at bank (Non SA Government)	552	551	-	-
Cash at bank (Non SA Government) - Groups/Brigades	3,773	3,313	-	-
Short-term deposits (Non SA Government) - Groups/Brigades	939	838	-	-
Short term deposits	65	17	-	-
Total: Cash and cash equivalents	32,185	32,512	9,656	12,657

Short Term Deposits

Short-term deposits are made for varying periods of between one day and three months. The deposits are lodged with various financial institutions at their respective short-term deposit rates.

Interest Rate Risk

Cash on hand is non-interest bearing. Deposit at call and with the Treasurer earn a floating interest rate, based on daily deposit rates. The carrying amount of cash and cash equivalents represents fair value.

-18 Receivables

Receivables	Consolidated		SAFECOM Entity	
	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000
Current				
Receivables	3,395	849	30	-
Less: Allowance for doubtful debts	(61)	(168)	-	-
	<u>3,334</u>	<u>681</u>	<u>30</u>	<u>-</u>
Accrued revenues	758	671	598	579
GGT input tax recoverable	<u>1,728</u>	<u>1,732</u>	<u>570</u>	<u>374</u>
Total Receivables	<u>5,820</u>	<u>3,084</u>	<u>1,198</u>	<u>953</u>

The following receivables (included in the receivables shown above) were receivable from entities within the SA Government:

	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
	(\$mm)	(\$mm)	(\$mm)	(\$mm)
Current				
Receivables	126	93	29	-
Accrued revenues	126	93	29	-
Total: Receivables from entities within the SA Government	666	634	584	579
	774	727	623	579

An allowance for impairment loss has been recognised in 'other expenses' in the Statement of Comprehensive Income for specific debtors and debtors assessed on a collective basis for which such evidence exists.

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	2014	2013	2014	2013
	千	千	千	千
Carrying amount at the beginning of the period	(188)	(348)	-	(122)
Amounts written off	47	23	-	-
(Increase)/decrease in allowance recognised in profit or loss	60	158	-	122
Carrying amount at the end of the period	(61)	(168)	-	-

Receivables are raised for all goods and services provided for which payment has not been received. Receivables are normally settled within 30 days. Receivables, prepayments and accrued revenues are non-interest bearing. Other than as recognised in the allowance for doubtful debts, it is not anticipated that counterparties will fail to discharge their obligations. The carrying amount of receivables approximates net fair value due to being receivable on demand. There is no concentration of credit risk.

-19 Other financial assets

Other financial assets	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
	\$mm	\$mm	\$mm	\$mm
Current				
Medium Term Deposits - Groups/Brigades				
Total: Other financial assets current	2,180	2,028	-	-
	2,180	2,028	-	-

Maturity analysis of receivables and categorisation of financial instruments and risk exposure information
Refer to Note 33

South Australian Fire and Emergency Services Commission
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20 Non-current assets held for sale

	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
Building	4	4	-	-
Land	1,027	1,242	-	-
Total non-current assets held for sale	1,031	1,246	-	-

During 2010/11 SAMFS closed operation at Burra and this resulted in the facility becoming surplus.

A tender to sell surplus SACFS land at Port Lincoln during 2010/11 failed to be realised, and as at 30 June 2014 the property continues to remain on the market for sale.

21 Property, plant and equipment

	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
Land				
At valuation				
At cost (deemed fair value)	63,077	54,957	-	-
Total Land	63,077	54,957	-	-
Buildings				
At valuation				
At cost (deemed fair value)	113,421	119,738	-	-
Less: Accumulated depreciation	(53)	(748)	29	32
Total Buildings	113,368	118,990	29	32
Vehicles				
At valuation				
At cost (deemed fair value)	122,590	117,963	-	-
Less: Accumulated depreciation	(9,740)	(8,343)	-	-
Total Vehicles	112,850	109,620	-	-
Communication equipment				
At valuation				
At cost (deemed fair value)	6,847	8,758	-	-
Less: Accumulated depreciation	(601)	(3,550)	-	-
Total Communication equipment	6,246	5,208	-	-
Computer equipment				
At valuation				
At cost (deemed fair value)	49	44	17	26
Less: Accumulated depreciation	(232)	(197)	(149)	(58)
Total Computer equipment	(183)	(153)	(132)	(32)
Plant and equipment				
At valuation				
At cost (deemed fair value)	2,950	4,291	209	179
Less: Accumulated depreciation	(203)	(1,914)	-	(140)
Total Plant and equipment	2,747	2,377	209	39
Capital work in progress				
At cost (deemed fair value)	15,710	13,841	-	21
Total Capital work in progress	15,710	13,841	-	21
Total: Property, plant and equipment	326,494	339,441	375	388

Valuation of Assets

At 1 January 2014 independent valuations for land, buildings, vehicles, communication, computer, plant and equipment assets were undertaken by Liquid Pacific, Mr M Burns, MRICS, AAPV (CPV). The fair value of all vehicles, communications, computer and plant and equipment items was determined by identifying a market buying price, estimated as written down modern equivalent replacement cost. The fair value of land and buildings was based on recent market transactions for similar land and buildings in the area taking into account zoning and restricted use.

As at 30 June 2014 in accordance with SAFECOM policy, a review of the valuations were undertaken by a suitably qualified officer of SAFECOM which indicated that there was no material difference between the fair value and carrying amount of the assets. Consequently it was determined no revaluation adjustment were required at this time.

Impairment

There were no indications of impairment for property, plant and equipment as at 30 June 2014.

Resources received free of charge

Refer to Note 14.



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Movement reconciliation of property, plant and equipment

	Land	Buildings	Vehicles	Comms. Equipment	Computer Equipment	Plant & equipment	Capital work in progress	2014 Sub-total	2013 Sub-total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
2014: Consolidated									
Carrying amount at the beginning of the period	55,703	118,873	127,482	9,566	184	4,792	13,841	330,441	
Acquisitions	-	49	63	-	-	13	22,710	22,835	
Transfers to/(from) Capital WIP	4,045	6,013	9,685	601	229	189	(20,763)	(1)	
Depreciation	-	(5,452)	(11,884)	(1,504)	(45)	(787)	-	(19,672)	
Net revaluation increment/(decrement)	3,345	(8,075)	1,384	1	-	(588)	-	(3,943)	
Assets received for nil consideration	1	-	-	-	-	-	-	1	
Disposals	(17)	(85)	(333)	-	-	(1)	-	(436)	
Net revaluation decrement expensed	-	(3)	-	(1,807)	(100)	(742)	-	(2,652)	
Carrying amount at the end of period	63,077	111,319	126,387	6,867	268	2,866	15,710	326,495	
2013: Consolidated									
Carrying amount at the beginning of the period	55,017	117,509	120,971	10,913	217	5,214	15,803		325,644
Acquisitions	-	-	-	-	-	-	26,251	26,251	
Transfers to/(from) Capital WIP	666	6,917	18,322	540	84	552	(27,079)	-	
Transfers to/(from) intangibles	-	-	-	-	-	-	(1,134)	(1,134)	
Depreciation	-	(5,553)	(11,439)	(1,887)	(104)	(974)	-	(19,957)	
Assets received for nil consideration	21	-	-	-	-	-	-	21	
Disposals	-	-	(372)	-	(13)	-	-	(385)	
Carrying amount at the end of period	55,703	118,873	127,482	9,566	184	4,792	13,841		330,441
2014: SAFECOM Entity									
Carrying amount at the beginning of the period	-	32	-	-	66	269	21	388	
Acquisitions	-	-	-	-	-	-	205	205	
Transfers to/(from) Capital WIP	-	-	-	-	148	-	(145)	-	
Transfers to/(from) intangibles	-	-	-	-	-	-	(78)	(78)	
Depreciation	-	(2)	-	-	(18)	(40)	-	(60)	
Net revaluation decrement expensed	-	(3)	-	-	(36)	(42)	-	(80)	
Carrying amount at the end of period	-	27	-	-	161	187	-	375	
2013: SAFECOM Entity									
Carrying amount at the beginning of the period	-	-	-	-	90	297	1,180		1,567
Acquisitions	-	-	-	-	-	-	70	70	
Transfers to/(from) Capital WIP	-	32	-	-	58	5	(95)	-	
Transfers to/(from) intangibles	-	-	-	-	-	-	(1,134)	(1,134)	
Depreciation	-	-	-	-	(69)	(33)	-	(102)	
Disposals	-	-	-	-	(13)	-	-	(13)	
Carrying amount at the end of period	-	32	-	-	66	269	21		388

22 Intangible assets

	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
Computer software	4,134	4,604	3,461	3,612
Less: Accumulated amortisation	(2,124)	(1,951)	(1,460)	(974)
Total: Intangible assets	2,010	2,653	2,001	2,638

Movement reconciliation of intangible assets

Carrying amount at the beginning of the period	2,653	2,107	2,638	2,006
Amortisation expense	(731)	(587)	(715)	(502)
Transfers from Capital WIP	88	1,134	79	1,134
Carrying amount at the end of the period	2,010	2,654	2,001	2,638

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Asset details and amortisation

Intangible assets detailed above relate to computer software externally acquired. All computer software is amortised over a straight line basis with a total useful life of five years.

Impairment

There were no indications of impairment of intangible assets at 30 June 2014.

23 Fair value measurement

Fair Value Hierarchy

The fair value of non-financial assets must be estimated for recognition and measurement or for disclosure purpose. The SAFECOM categorises non-financial assets measured at fair value into hierarchy bases on the level of inputs used in measurement.

Fair value measurements recognised in the balance sheet are categorised into the following levels at 30 June 2014

The SAFECOM had no valuations categorised into level 1

Fair value measurements at 30 June 2014

	Consolidated			SAFECOM Entity		
	2014 \$'000	Level 2 \$'000	Level 3 \$'000	2014 \$'000	Level 2 \$'000	Level 3 \$'000
Recurring fair value measurements						
Land (note 21)	63,077	12,951	50,126	-	-	-
Buildings (note 21)	111,319	11,214	100,105	27	-	27
Vehicles (note 21)	126,397	9,626	116,771	-	-	-
Communication equipment (note 21)	6,857	597	6,260	-	-	-
Computer equipment (note 21)	268	222	46	161	145	16
Plant and equipment (note 21)	2,868	192	2,674	187	-	187
Total recurring fair value measurements	310,784	34,802	275,982	375	145	230
Non-recurring fair value measurements						
Land held for sale (note 20)	1,027	1,027	-	-	-	-
Buildings held for sale (note 20)	4	4	-	-	-	-
Total non-recurring fair value measurements	1,031	1,031	-	-	-	-
Total	311,815	35,833	275,982	375	145	230

Comparative information for non-financial assets has not been provided as permitted by the transitional provisions of the new standard.

There were no transfers of assets between level 1 and 2 fair value hierarchy levels in 2014. The SAFECOM's policy is to recognise transfers into and out of fair value hierarchy levels as at the end of the reporting period.

Valuation techniques and inputs

Valuation techniques used to derive level 2 and 3 fair values are at note 21. There were no changes in the valuation techniques during 2014.

Land which restricted use is considered within input Level 3

Buildings specialised are classified as input Level 3

As with all assets in this valuation, the Market Price has been estimated by the written-down Replacement Cost of a modern equivalent or reproduced comparable asset, not the replacement cost of existing asset on a like with like material basis.

Quantitative information about fair value measurement using significant unobservable inputs (level 3)

2014: Consolidated

Description	Fair value \$'000	Valuation Technique	Unobservable inputs	Range		
				\$	\$/m ²	Years
Land	50,126	Sales Comparison ¹	Sale equivalent per unit of measure		1-750	-
Buildings	100,105	Depreciated Replacement Cost ²	Cost per unit of measure		450-10,500	40-50
Other plant and equipment	125,751	Depreciated Replacement Cost ³	Current market replacement cost	1,500-2,452,407		5-20

¹ Fair value of land with restricted use was determined using an adjusted market price of surrounding un-restricted land.

² Due to the highly specialised nature of the assets, fair value was determined using depreciated replacement cost approach. Key assumption were the use of the properties and specialised nature of the improvements either by virtue of the type of improvement, location or scale.

³ Due to no quoted market price available for this asset class in an active and liquid market, fair value has been estimated by written-down replacement cost.

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The following table is a reconciliation of fair value measurements using significant unobservable inputs (level 3)

	Land	Buildings	Vehicles	Comm	Computer equipment	Plant & equipment	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Opening balance at the beginning of the period	45,471	106,625	127,481	9,555	185	4,793	294,120
Capitalised subsequent expenditure	1,363	4,982	-	-	-	-	6,345
Revaluation increment/(decrement)	3,308	(6,493)	1,384	(1,806)	(100)	(1,340)	(5,047)
Depreciation	-	(4,923)	(11,760)	(1,499)	(39)	(778)	(18,999)
Disposals	(16)	(86)	(334)	-	-	(1)	(437)
Closing balance at the end of the period	50,126	100,105	116,771	6,250	46	2,674	275,982

Description	Fair value \$'000	Valuation Technique	Unobservable inputs	Range	
				\$/m ²	Years
Other plant and equipment	230	Depreciated Replacement Cost ³	Current market replacement cost	5,290-178,732	5-10

Reconciliation of fair value measurement - Level 3

	Land	Buildings	Vehicles	Comm	Computer equipment	Plant & equipment	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Opening balance at the beginning of the period	-	32	-	-	66	269	367
Revaluation increment/(decrement)	-	(3)	-	-	(35)	(42)	(80)
Depreciation	-	(2)	-	-	(15)	(40)	(57)
Closing balance at the end of the period	-	27	-	-	16	187	230

Accrued expenses
Creditors
Fringe benefits tax payable
Employment on-costs
Total: Current payables to entities within the SA Government

Consolidated		SAFECOM Entity	
2014	2013	2014	2013
\$'000	\$'000	\$'000	\$'000
1,012	1,800	379	566
6,373	8,280	694	1,524
206	201	11	12
-	2	-	2
2,803	3,022	145	175
<u>10,394</u>	<u>13,305</u>	<u>1,229</u>	<u>2,279</u>

	Consolidated		SAFECOM Entity	
	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000
418		678	277	399
2,080		3,473	384	542
206		201	11	12
1,076		1,436	58	81
3,780		5,788	740	1,044

Consolidated		SAFECOM Entity	
2014	2013	2014	2013
\$'000	\$'000	\$'000	\$'000
1,319	1,793	129	149
<u>1,925</u>	<u>1,793</u>	<u>129</u>	<u>149</u>

South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2014

Amendments to the *Workers Rehabilitation and Compensation Act 1986* came into effect during 2013-14 that provided presumptive coverage to firefighters for a range of cancers. These changes will provide additional workers compensation coverage for eligible firefighters subject to certain criteria.

The workers compensation provision as at 30 June 2014 is based on a valuation prepared by an actuary that assesses all known claims relating to the revised workers compensation legislation. While further firefighters may be eligible to make a claim, a reliable estimate of further liabilities cannot be presently made to satisfy the conditions for recognition of liabilities under accounting standards. A contingent liability disclosure has been made at note 30 to the financial statements.

Consequently, there may be a significant increase in workers compensation provision in future years as further claims are received and assessed.

27 Equity

	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
Retained earnings	239,166	239,915	9,244	11,312
Asset revaluation surplus	64,979	68,924	-	-
Total equity	304,145	308,839	9,244	11,312

The asset revaluation surplus is used to record increments and decrements in the fair value of land, buildings and plant and equipment to the extent that they offset one another. Relevant amounts are transferred to retained earnings when an asset is derecognised.

28 Cash flow reconciliation

	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
Reconciliation of cash and cash equivalents at the end of the reporting period:				
Cash and cash equivalents disclosed in the Statement of Financial Position	32,185	32,512	9,656	12,657
Balance as per the Statement of Cash Flows	32,185	32,512	9,656	12,657
Reconciliation of net cash provided by operating activities to net cost of providing services:				
Net cash provided by operating activities	22,135	14,121	(2,795)	(935)
Less revenues from SA Government	(220,735)	(200,323)	(9,964)	(11,744)
Add/(less) non cash items				
Depreciation and amortisation	(20,401)	(20,544)	(775)	(604)
Assets received free of charge	1	21	-	-
Assets revaluation decrement recognised in Statement of Comprehensive Income	(2,652)	1	(80)	1
Net loss from disposal of non-current assets	(165)	(26)	(1)	(13)
Net (loss)/gain from disposal of non-current assets held for sale	-	-	-	-
Movement in assets and liabilities				
(Decrease)/increase in receivables	2,736	(619)	245	4
(Increase)/decrease in payables	2,826	299	1,070	(1,091)
(Increase)/decrease in employee benefits	(2,261)	132	257	(300)
(Increase)/decrease in provisions	(2,968)	(486)	11	36
Net cost of providing services	(221,484)	(207,424)	(12,032)	(14,646)

29 Unrecognised contractual commitments

	Consolidated		SAFECOM Entity	
	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
Operating lease commitments				
The total value of future non-cancellable operating lease commitments not provided for and payable as at the end of the reporting period are detailed below. These amounts have not been brought to account in the financial statements.				
Within one year	2,088	3,343	144	550
Later than one year but not later than five years	2,881	2,195	48	164
Later than five years	1,113	89	-	-
Total Operating lease commitments	6,082	5,627	192	814

These non-cancellable leases relate to vehicle and property leases, with rental payable monthly. Contingent rental provisions within the lease agreements require the minimum lease payments to be increased annually based on consumer price index movement.

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South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2014

Capital commitments

Capital expenditure contracted for at the reporting date but are not recognised as liabilities in the financial report, are payable as follows:

Within one year	4,265	10,677	-	-
Later than one year but not later than five years	-	-	-	-
Later than five years	-	-	-	-
Total: Capital commitments	4,265	10,677	-	-

These capital commitments are for property and vehicles.

Expenditure commitments - remuneration

Commitments for the payment of salaries and other remuneration under fixed-term employment contracts in existence at the reporting date but not recognised as liabilities are payable as follows:

Within one year	2,059	1,748	310	76
Later than one year but not later than five years	1,324	3,016	63	-
Later than five years	-	-	-	-
Total: Remuneration commitments	3,383	4,764	373	76

Amounts disclosed include commitments arising from executive contracts. SAFECOM does not offer fixed-term remuneration contracts greater than five years.

Expenditure commitments - other

The total value of other commitments not provided for and payable as at the end of the reporting period are detailed below. These amounts have not been brought to account in the financial statements.

Within one year	7,307	1,826	1,325	68
Later than one year but not later than five years	18,818	2,930	821	278
Later than five years	-	975	-	-
Total: Other commitments	26,125	5,531	2,146	346

Other commitments relate to a range of general goods and services used in operational areas. These goods and services are contracted for at reporting date but not included as liabilities in the financial report.

30 Contingent assets and liabilities

Contingent assets

SAFECOM entity is not aware of any contingent assets.

In 2009-10 SACFS and SASES made prepayments for capital works projects of \$1,026 520 for works that did not materialise. Recovery of the prepayments has been sought.

Contingent liabilities

SAFECOM entity is not aware of any contingent liabilities.

SAFECOM consolidated

Amendments to the Workers Rehabilitation and Compensation Act 1988 came into effect during 2013-14 that provided presumptive coverage to firefighters for a range of cancers. These changes will provide additional workers compensation coverage for eligible firefighters subject to certain criteria.

The workers compensation provision as at 30 June 2014 recognises a liability for all known claims relating to the revised workers compensation legislation based on a valuation prepared by an actuary. Further firefighters may be eligible to make a claim, however, a reliable estimate of the liability relating to those potential claims cannot be presently made.

SAFECOM consolidated has several other contingent liabilities for SACFS, SAMFS and SASES in the form of unresolved litigation. However, the outcome cannot be reliably determined at this stage. In each case the financial exposure is limited to a \$10 000 excess under insurance arrangements.

31 Remuneration of board and committee members

South Australian Fire and Emergency Services Commission Board

Andrew Lawson *

Aaron Chia *
Andrew Lawson *
Ann De Piaz *
David Carman *
David Place *
Dermot Barry *
Don Cranwell *
Helen Chalmers *
Joseph Szakacs
Michael Smith *
Virginia Hickey

Brendan West *
Charles Boiles (appointed 1 February 2014)
Chris Smith *
Graham Dart (retired 18 August 2013)
Michael Vander-Jeugd *

Andrew Watson (retired 18 October 2013)
Ann De Piaz *
Bruce Hull
Bryan Fahy * (appointed 21 February 2014)
Dennis Mutton (retired 21 February 2014)
Donald Gilbertson
Donna Ferrell *
Fiona Dunstan *
Franco Crisci *
Glenn Benham *
Graham Gates
Grant Pelton *
Gregory Nettleton *
Gregory Saunder *
James Crocker *
James Rishworth *
Jayne Bales
John Nairn (appointed 18 October 2013)
Joseph Keynes
Justin Cook *
Katherine Stanley-Murray
Katie Taylor *
Kyle Egan
Maurice Roche (appointed 21 February 2014)
Mark Sutton *
Meredith Jenner * (retired 16/08/2013)
Michael Cornish * (retired 18/10/2013)
Peter White
Scott Thompson *
Stephen Pascalle *
Susan Filby
Suzanne Mikan *
Timothy Kelly (retired 20 December 2013)
Timothy Milne
Tina Brew *
Wayne Thorley
William McIntosh

\$nil	
\$1 - \$9 999	
\$20 000 - \$29 999	
\$30 000 - \$38 999	
Total	

Consolidated		SAFECOM Entity	
2014	2013	2014	2013
No. of members	No. of members	No. of members	No. of members
51	49	16	16
5	8	1	1
2	2	2	2
2	2	2	2
<u>60</u>	<u>61</u>	<u>21</u>	<u>21</u>

For the purposes of this table, travel allowances and other expenses paid to members have not been included as remuneration as it is considered to be reimbursement of direct out-of-pocket expenses incurred by relevant members.

South Australian Fire and Emergency Services Commission
Notes to and forming part of the Financial Statements
For the Year Ended 30 June 2014

32 Events after the reporting period

There were no events after the reporting period affecting the financial statements

33 Financial instruments / financial risk management

Table 33.1 Categorisation of financial instruments

Details of the significant accounting policies and methods adopted including the criteria for recognition, the basis of measurement, and the basis on which income and expenses are recognised with respect to each class of financial asset, financial liability and equity instrument are disclosed in Note 2 Summary of significant accounting policies.

Category of financial asset and financial liability / Statement of Financial Position line item	Note	Consolidated				SAFECOM Entity			
		2014		2013		2014		2013	
		Carrying amount \$'000	Fair value \$'000	Carrying amount \$'000	Fair value \$'000	Carrying amount \$'000	Fair value \$'000	Carrying amount \$'000	Fair value \$'000
Financial assets									
Cash and cash equivalents	17	32,185	32,185	32,512	32,512	9,656	9,656	12,657	12,657
Receivables	18	4,116	4,116	1,520	1,520	628	628	579	579
Other financial assets	19	2,180	2,180	2,028	2,028	-	-	-	-
Financial liabilities									
Payables	24	7,204	7,204	9,904	9,904	957	957	1,993	1,993

(1) Receivable and payable amounts disclosed here exclude amounts relating to statutory receivables and payables. In government, certain rights to receive or pay cash may not be contractual and therefore in these situations, the requirements will not apply. Where rights or obligations have their source in legislation such as levy receivables/payables, tax equivalents, commonwealth tax, audit receivables/payables etc. they would be excluded from the disclosure. The standard defines contract as enforceable by law. All amounts recorded are carried at cost.

(2) Receivables amount disclosed here excludes prepayments. Prepayments are presented in Note 18 as trade and other receivables in accordance with paragraph 78(b) of AASB 101. However, prepayments are not financial assets as defined in AASB 132 as the future economic benefit of these assets is the receipt of goods and services rather than the right to receive cash or another financial asset.

Fair value

SAFECOM does not recognise any financial assets or financial liabilities at fair value, but does disclose fair value in the notes. All of the resulting fair value estimates are included in level 2 as all significant inputs required are observable.

* The carrying value less impairment provisions of receivables and payables is a reasonable approximation of their fair values due to the short-term nature of these. Refer to Notes 2, 18 and 24

Credit risk

Credit risk arises when there is the possibility of SAFECOM's debtors defaulting on their contractual obligations resulting in financial loss to SAFECOM. SAFECOM measures credit risk on a fair value basis and monitors risk on a regular basis.

The carrying amount of financial assets as detailed in table 33.1 represents SAFECOM's maximum exposure to credit risk.

No collateral is held as security and no credit enhancements relate to financial assets held by SAFECOM.

SAFECOM has minimal concentration of credit risk. SAFECOM has policies and procedures in place to ensure that transactions occur with customers with appropriate credit history. SAFECOM does not engage in high risk hedging for its financial assets.

Allowances for impairment of financial assets are calculated on past experience and current and expected changes in credit rating. Other than receivables, there is no evidence to indicate that financial assets are impaired. Refer to Note 18 for information on the allowance for impairment in relation to receivables.

Table 33.2 Ageing analysis of financial assets

The following table discloses the ageing of financial assets, past due, including impaired assets past due:

Financial assets item	Consolidated					SAFECOM Entity				
	Current Not overdue \$'000	Overdue for < 30 days \$'000	Overdue for 30-60 days \$'000	Overdue for > 60 days \$'000	Total \$'000	Current Not overdue \$'000	Overdue for < 30 days \$'000	Overdue for 30-60 days \$'000	Overdue for > 60 days \$'000	Total \$'000
2014										
Not impaired										
Receivables	3,642	112	107	194	4,055	608	22	-	-	628
Other financial assets	2,180	-	-	-	2,180	-	-	-	-	-
Impaired										
Receivables	(107)	-	-	168	61	-	-	-	-	-
2013										
Not impaired										
Receivables	959	136	43	214	1,352	579	-	-	-	579
Other financial assets	2,028	-	-	-	2,028	-	-	-	-	-
Impaired										
Receivables	-	-	-	168	168	-	-	-	-	-

For the Year Ended 30 June 2014

The following table discloses the maturity analysis of financial assets and financial liabilities.

Financial statements item	Contractual maturities				Contractual maturities		
	Consolidated				SAFECOM Entity		
	Carrying amount	< 1 year	1-5 years		Carrying amount	< 1 year	1-5 years
	€'000	€'000	€'000		€'000	€'000	€'000
2014							
Financial assets							
Cash and cash equivalents	32,165	32,165	-		9,656	9,656	-
Receivables	4,116	4,116	-		628	628	-
Other financial assets	2,180	2,180	-		-	-	-
Total financial assets	38,461	38,461	-		10,284	10,284	-
Financial liabilities							
Payables	7,204	7,198	6		967	967	-
Total financial liabilities	7,204	7,198	6		967	967	-
2013							
Financial assets							
Cash and cash equivalents	32,512	32,512	-		12,657	12,657	-
Receivables	1,520	1,520	-		579	579	-
Other financial assets	2,028	2,028	-		-	-	-
Total financial assets	36,060	36,060	-		13,236	13,236	-
Financial liabilities							
Payables	9,904	9,904	-		1,993	1,993	-
Total financial liabilities	9,904	9,904	-		1,993	1,993	-

Liquidity risk arises where SAFECOM is unable to meet its financial obligations as they are due to be settled. SAFECOM is funded principally from contributions from the Community Emergency Services Fund. The SAFECOM Group and SAFECOM Entity works with the manager of the Community Emergency Services Fund to determine cash flows associated with its Government approved program of work and with the Department of Treasury and Finance to ensure funding is provided through SA Government budgetary processes to meet the expected cash flows. SAFECOM's settles undisputed accounts within 30 days from the date of the invoice or date the invoice is first received. In the event of a dispute, payment is made 30 days from resolution.

SAFECOM's exposure to liquidity risk is insignificant based on past experience and current assessment of risk.

The carrying amount of financial liabilities recorded in the table above represent SAFECOM's maximum exposure to financial liabilities.

SAFECOM has non-interest bearing assets (cash on hand and receivables) and liabilities (payables), and interest bearing assets (cash at bank and financial assets). SAFECOM's exposure to market risk and cash flow interest risk is minimal. There is no exposure to foreign currency or other price risks.

A sensitivity analysis has not been undertaken for the interest rate risk of SAFECOM as it has been determined that the possible impact on profit and loss or total equity from fluctuations in interest rates is immaterial.

Consolidated	SAFECOM Entity
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	Consolidated		SAFECON Entity	
	2014	2013	2014	2013
	\$'000	\$'000	\$'000	\$'000
Cash at bank	289	154	-	-
Total: Trust funds	<u>289</u>	<u>154</u>	<u>-</u>	<u>-</u>

The trust funds represent funds held by the Australian Council of State Emergency Services. The funds will be utilised to meet expenses incurred by each of the State Emergency Services Headquarters in Australia. The SASES will administer these funds until they are fully expended. In 2013-14, total income earned by the Council was \$0.126 million and expenses incurred totalled \$0.015 million.

Community Emergency Services Fund
Administered Annual Financial Statements
For the Year Ended 30 June 2014

Community Emergency Services Fund
Statement of Administered Financial Position
As at 30 June 2014

	Note	2014 \$'000	2013 \$'000
Administered current assets			
Cash and cash equivalents	A 9	25,423	2,551
Receivables	A 10	3,877	3,173
Total current assets		29,300	5,724
Administered current liabilities			
Payables	A 11	25,712	3,887
Total current liabilities		25,712	3,887
Net assets		3,588	1,837
Administered equity			
Retained earnings	A 12	3,588	1,837
Total administered equity		3,588	1,837
Unrecognised contractual commitments	A 14		
Contingent assets and liabilities	A 15		

The above statement should be read in conjunction with the accompanying notes

Community Emergency Services Fund
Statement of Administered Cash Flows
For the Year Ended 30 June 2014

	Note	2014 \$'000	2013 \$'000
Cash flows from operating activities			
Cash outflows			
Payments to SA Government administrative units		(214,149)	(221,066)
Grant payments		(2,757)	(3,706)
Other payments		(10,013)	(8,093)
Cash used in operations		<u>(226,919)</u>	<u>(232,865)</u>
Cash inflows			
Receipts from levy sources		247,878	232,806
Fees and charges		409	403
Interest received		1,504	1,654
Cash generated from operations		<u>249,791</u>	<u>234,863</u>
Net cash provided by operating activities	A 13	<u>22,872</u>	<u>1,998</u>
Net increase in cash and cash equivalents		<u>22,872</u>	<u>1,998</u>
Cash and cash equivalents at the beginning of the period		2,551	553
Cash and cash equivalents at the end of the period	A 9	<u>25,423</u>	<u>2,551</u>

The above statement should be read in conjunction with the accompanying notes

Re

Community Emergency Services Fund
Notes to and forming part of the Administered Statements
For the Year Ended 30 June 2014

A 1 Establishment, objectives and funding arrangements

Establishment

The Community Emergency Services Fund (CESF) is established pursuant to the Emergency Services Funding Act 1988.

Objectives

The CESF provides funding to the core emergency services and for the provision of emergency services.

Funding arrangements

Under the Emergency Services Funding Act 1988, funds collected through the Emergency Services Levy (fixed and mobile property), concessions to pensioners, remissions to property owners, levy payments on Government property (fixed and mobile) and interest, are paid into the CESF. The collection of the Emergency Service Levy falls within the portfolio responsibilities of the Treasurer.

A 2 Summary of significant accounting policies

In general, the CESF adopts the accounting policies of SAFECOM, as detailed in Note 2 of SAFECOM's Financial Statements. Deviations from these policies are as follows:

Payment to SA Government administrative units:

All payments to SA Government administrative units are only recognised upon certainty of payment. Recognition of accrual payments, based upon budgeted claims or requested payments are not recognised until approved and payment is certain.

A 3 Contributions to SA Government administrative units

	2014	2013
	\$'000	\$'000
South Australian Fire and Emergency Services Commission	9,952	11,003
South Australian State Emergency Service	14,606	14,865
South Australian Country Fire Service	67,617	66,351
South Australian Metropolitan Fire Service	120,793	106,964
South Australia Police	19,572	19,094
South Australia Police - Government radio network	687	687
Attorney-General's Department - State Rescue Helicopter Service	622	607
South Australian Ambulance Service	1,051	1,025
South Australian Ambulance Service - Government radio network	209	209
Department of Environment, Water and Natural Resources	2,634	2,570
Total: Contributions to SA Government administrative units	237,743	223,175

A 4 Grants and subsidies

	2014	2013
	\$'000	\$'000
Surf Life Saving South Australia Inc	1,375	2,077
Volunteer Marine Rescue	164	543
Shark Beach Patrol	349	343
Total: Grants and subsidies	2,588	3,263

A 5 Other expenses

	2014	2013
	\$'000	\$'000
Revenue SA - collection costs *	5,636	5,880
Department of Planning, Transport and Infrastructure - collection costs	793	761
Fixed property refunds	1,409	891
Administration costs	575	561
Total: Other expenses	8,413	8,102

A 6 Revenues from levy sources

	2014	2013
	\$'000	\$'000
Fixed property collections	100,759	99,506
Fixed property remissions	95,835	82,801
Mobile collections	33,031	31,693
Mobile remissions	11,653	11,148
Government concessions	7,285	7,312
Total: Revenues from levy sources	248,563	232,460

A 7 Revenues from fees and charges

	2014	2013
	\$'000	\$'000
Certificate sales and other from entities within the SA government	409	403
Total: Revenues from fees and charges	409	403



Community Emergency Services Fund
Notes to and forming part of the Administered Statements
For the Year Ended 30 June 2014

A 13 Cash flow reconciliation

	2014 £000	2013 £000
Reconciliation of cash and cash equivalents at the end of the reporting period:		
Cash and cash equivalents disclosed in the Statement of Administered Financial Position	25,423	2,551
Balance as per the Statement of Administered Cash Flows	25,423	2,551
Reconciliation of net cash provided by operating activities to net result		
Net cash provided by operating activities	22,872	1,998
Movement in assets and liabilities		
(Increase)/decrease in receivables	704	(351)
Decrease/(increase) in payables	(21,825)	(1,675)
Net result	1,751	(28)

A 14 Unrecognised contractual commitments

CESF has no unrecognised contractual commitments at reporting date.

A 15 Contingent assets and liabilities

CESF is not aware of any contingent assets or contingent liabilities.

A 16 Events after the reporting period

There were no events after the reporting period affecting the financial statements

A 17 Financial instruments / financial risk management

Table A 17.1 Categorisation of financial instruments

Details of the significant accounting policies and methods adopted including the criteria for recognition, the basis of measurement, and the basis on which income and expenses are recognised with respect to each class of financial asset, financial liability and equity instrument are disclosed in Note A 2 Summary of significant accounting policies.

Category of financial assets and financial liabilities / Statement of Financial Position line item	Note	2014		2013	
		Carrying amount £000	Fair value £000	Carrying amount £000	Fair value £000
Financial assets					
Cash and cash equivalents	A 9	25,423	25,423	2,551	2,551
Receivables	A 10	3,877	3,877	3,173	3,173
Financial liabilities					
Payables	A 11	25,712	25,712	3,887	3,887

Receivable and payable amounts disclosed here exclude amounts relating to statutory receivables and payables. In government, certain rights to receive or pay cash may not be contractual and therefore in these situations, the requirements will not apply. Where rights or obligations have their source in legislation such as levy receivables/payables, tax equivalents, commonwealth tax, audit receivables/payables etc they would be excluded from the disclosure. The standard defines contract as enforceable by law. All amounts recorded are carried at cost (not materially different from amortised cost).

Credit risk

Credit risk arises when there is the possibility of CESF's debtors defaulting on their contractual obligations resulting in financial loss to CESF. The CESF measures credit risk on a fair value basis and monitors risk on a regular basis.

The carrying amount of financial assets as detailed in table A 17.1 represents CESF's maximum exposure to credit risk.

No collateral is held as security and no credit enhancements relate to financial assets held by CESF.

CESF has minimal concentration of credit risk. CESF has policies and procedures in place to ensure that transactions occur with customers with appropriate credit history. CESF does not engage in high risk hedging for its financial assets.

Allowances for impairment of financial assets are calculated on past experience and current and expected changes in credit rating. Currently CESF does not hold any collateral as security for any of its financial assets. There is no evidence to indicate that financial assets are impaired.

Appendix 2

SAFECOM Workforce Statistics

Employee Numbers, Gender and Status

Employee Numbers

Total Number of Employees	Consolidated	SAFECOM Entity
Persons	1383	70
FTEs	1168.8	66.76

Employee Gender

	Consolidated		SAFECOM Entity	
	% Persons	% FTEs	% Persons	% FTEs
Male	88%	88%	49%	50%
Female	12%	12%	51%	50%

Employee Turnover

Number of Persons During the 2013-14 Financial Year	Consolidated	SAFECOM Entity
Separated from the agency	74	17
Recruited to the agency	62	8

Employee Leave without Pay

Number of Persons at 30 June 2014	Consolidated	SAFECOM Entity
On leave without pay	17	2

Number of Employees by Salary Bracket

Salary Bracket	Consolidated			SAFECOM Entity		
	Male	Female	Total	Male	Female	Total
\$0 - \$54,799	220	40	260	0	3	3
\$54,800 - \$69,699	38	48	86	6	12	18
\$69,700 - \$89,199	608	59	667	11	11	22
\$89,200 - \$112,599	309	17	326	16	10	26
\$112,600 +	43	1	44	1	0	1
Total	1218	165	1383	34	36	70

Status of Employees in Current Position

Consolidated					
FTEs	Ongoing	Short-Term Contract	Long-Term Contract	Other (Casual)	Total
Male	1007.3	5.0	13.4	0.0	1025.7
Female	128.5	2.8	11.8	0.0	143.1
TOTAL	1135.8	7.8	25.2	0.0	1168.8

Consolidated					
PERSONS	Ongoing	Short-Term Contract	Long-Term Contract	Other (Casual)	Total
Male	1199	5	14	0	1218
Female	149	3	13	0	165
TOTAL	1348	8	27	0	1383

SAFECOM Entity					
FTEs	Ongoing	Short-Term Contract	Long-Term Contract	Other (Casual)	Total
Male	24.6	3	6	0	33.60
Female	23.67	2.8	6.69	0	33.16
TOTAL	48.27	5.8	12.69	0	66.76

SAFECOM Entity					
PERSONS	Ongoing	Short-Term Contract	Long-Term Contract	Other (Casual)	Total
Male	25	3	6	0	34
Female	26	3	7	0	36
TOTAL	51	6	13	0	70

Executives

Executives by Gender, Classification and Status

Consolidated												
Classification	Ongoing		Term Tenured		Term Untenured		Other (Casual)		Total			
	Male	Female	Male	Female	Male	Female	Male	Female	Male	%	Female	%
EXEEOA	0	0	0	0	1	1	0	0	1	50	1	50
EXEEOB	0	0	0	0	3	0	0	0	3	100	0	0
EXEEOC	0	0	0	0	2	0	0	0	2	100	0	0
EXEEO D	0	0	0	0	1	0	0	0	1	100	0	0
TOTAL	0	0	0	0	7	1	0	0	7	88	1	13

SAFECOM Entity												
Classification	Ongoing		Term Tenured		Term Untenured		Other (Casual)		Total			
	Male	Female	Male	Female	Male	Female	Male	Female	Male	%	Female	%
EXECCOD	0	0	0	0	1	0	0	0	1	100	0	0
TOTAL	0	0	0	0	1	0	0	0	1	100	0	0

Leave Management

Average Days Leave Per Full-Time Equivalent Employee

Leave Type	Consolidated				SAFECOM Entity			
	2010-11	2011-12	2012-13	2013-14	2010-11	2011-12	2012-13	2013-14
Sick Leave	12.2	11.7	11.4	11.6	6.9	9.9	8.1	9.5
Family Carer's Leave	0.7	0.7	0.6	0.8	1.0	1.1	1.3	1.6
Miscellaneous Special Leave	0.1	0.7	0.6	0.7	0.5	0.6	0.5	0.2
TOTAL	13.0	13.2	12.6	13.1	8.4	11.6	9.9	11.3

Workforce Diversity

Aboriginal and/or Torres Strait Islander Employees

Salary Bracket	Consolidated			SAFECOM Entity			Target *
	Aboriginal Employees	Total Employees	% Aboriginal Employees	Aboriginal Employees	Total Employees	% Aboriginal Employees	
\$0 - \$53,199	0	260	0.0%	0	3	0%	2%
\$53,200 - \$67,699	0	86	0.0%	0	18	0%	2%
\$67,700 - \$86,599	1	667	0.1%	0	22	0%	2%
\$86,600 - \$109,299	1	326	0.3%	0	26	0%	2%
\$109,300+	0	44	0.0%	0	1	0%	2%
TOTAL	2	1383	0.1%	0	70	0%	2%

* Target from SA Strategic Plan

Number of Employees by Age Bracket by Gender

Age Bracket	Consolidated				SAFECOM Entity				2013 Workforce Benchmark *
	Male	Female	Total	% of Total	Male	Female	Total	% of Total	
15-19	1	0	1	0.1%	0	0	0	0%	6.4%
20-24	26	1	27	2.0%	0	0	0	0%	10.4%
25-29	56	8	64	4.6%	1	1	2	2.86%	11.0%
30-34	110	25	135	9.8%	3	7	10	14.29%	10.1%
35-39	162	22	184	13.4%	7	5	12	17.14%	10.3%
40-44	185	29	214	15.5%	3	8	11	15.71%	11.0%
45-49	163	24	187	13.5%	3	6	9	12.86%	11.5%
50-54	235	20	255	18.4%	4	3	7	10.00%	11.4%
55-59	191	26	217	15.7%	6	5	11	15.71%	9.4%
60-64	68	6	74	5.4%	6	0	6	8.57%	5.5%
65+	21	4	25	1.8%	1	1	2	2.86%	3.0%
TOTAL	1218	165	1383	100.2%	34	36	70	100%	100.0%

* Source: Australian Bureau of Statistics Demographic Statistics, 6291.0.55.001 Labour Force Statistics (ST LM8) by sex, age, state, marital status - employed - total from Feb 78 Supertable, South Australia at May 2011.

Cultural and Linguistic Diversity

Age Bracket	Consolidated				SAFECOM Entity				SA Community *
	Male	Female	Total	% of Agency	Male	Female	Total	% of Agency	
Number of employees born overseas	54	22	76	5.5%	6	8	14	20.00%	20.3%
Number of employees who speak language(s) other than English at home	4	5	9	0.7%	0	2	2	2.9%	16.6%

* Benchmarks from ABS Publication Basic Community Profile (SA) Cat No. 2001.0, 2006 census

Total Number of Employees with Disabilities

Consolidated				SAFECOM Entity			
Male	Female	Total	% of Agency	Male	Female	Total	% of Agency
7	11	18	1%	0	4	4	6%

Types of Disability (Where Specified)

Disability	Consolidated				SAFECOM Entity			
	Male	Female	Total	% of Agency	Male	Female	Total	% of Agency
Disability requiring workplace adaptation	7	10	17	1.2%	0	3	3	4.3%
Physical	3	7	10	0.7%	0	4	4	5.7%
Intellectual	0	0	0	0.0%	0	0	0	0.0%
Sensory	4	5	9	0.7%	0	1	1	1.4%
Psychological/Psychiatric	0	0	0	0.0%	0	0	0	0.0%

Voluntary Flexible Working Arrangements

Voluntary Flexible Working Arrangements by Gender

	Consolidated			SAFECOM Entity		
	Male	Female	Total	Male	Female	Total
Purchased leave	0	0	0	0	0	0
Flexitime	128	113	241	33	36	69
Compressed weeks	0	2	2	0	1	1
Part-time	215	47	262	1	10	11
Job share	0	18	18	0	4	4
Working from home	4	5	9	0	1	1

Note: Employees may be undertaking more than one type of Flexible Working Arrangement

Appendix 3

Board Attendance

Board Attendance

Board Meeting	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14
David Place				NO BOARD MEETING		NO BOARD MEETING	NO BOARD MEETING					
Grant Lupton	Apology											
Greg Nettleton			Apology									
Chris Beattie			Apology									
Virginia Hickey		Apology	Apology									
Helen Chalmers			Apology							Apology		
Wayne Thorley												
Joe Szakacs			Apology					Apology				
Susan Caracoussis												

Appendix 4

Freedom of Information Statement

The *Freedom of Information Act 1991* gives members of the public a legally enforceable right to access information held by the South Australian Government, subject to certain restrictions. It also enables each member of the public to apply for the amendment of records concerning their personal affairs if the records are incomplete, incorrect, out of date or misleading.

The following information is provided pursuant to the provisions of Section 9 of the *Freedom of Information Act 1991*.

Requests for access to documents in the possession of SAFECOM are dealt with by the Freedom of Information (FOI) Officer, SAFECOM.

The *Freedom of Information Act 1991* allows you to:

1. Request access to documents of the agency, which must contain sufficient information to identify the documents sought;
2. Request amendment of your personal records, which must identify the record involved sufficiently and specify the amendment sought; and
3. Requests for access to documents in the possession of SAFECOM are dealt with by the FOI Officer, SAFECOM. Seek a review of a decision made by a State Government Agency, Local Council or University.

The SAFECOM Accredited FOI Officer administers the provisions of the *Freedom of Information Act 1991*, and in addition to applications made directly to SAFECOM, the SAFECOM Accredited FOI Officer processes applications on behalf of MFS and SES.

During this reporting year, the SAFECOM Accredited FOI Officer processed 22 applications.

To lodge an application, please complete the appropriate form available on the State Records website at: www.archives.sa.gov.au/foi/index.html and forward it to the address shown below, along with the application fee if payable.

Address for Applications:

Freedom of Information Officer
SA Fire and Emergency Services Commission
GPO Box 2706
ADELAIDE SA 5001

Telephone: (08) 8463 4338
Facsimile: (08) 8463 5054

Appendix 5

Abbreviations

AGD	Attorney General's Department
AFSM	Australian Fire Services Medal
ANZAC	Australian and New Zealand Army Corps
ANZEMC	Australia-New Zealand Emergency Management Committee
AVS	Audit and Verification System
AWSS12-15	Australian Water Safety Strategy 2012-2015
BNHCRC	Bushfire and Natural Hazards Cooperative Research Centre
CALD	Culturally and Linguistically Diverse
CEIWS	Community Emergency Information Warning Systems
CESF	Community Emergency Services Fund
CFS	Country Fire Service
COAC	Chief Officers Advisory Council
COAG	Council of Australian Governments
COMCEN	MFS Communications Centre
DCSI	Department for Communities and Social Inclusion
DEWNR	Department of Environment, Water and Natural Resources
DPC	Department of the Premier and Cabinet
DPTI	Department of Planning, Transport and Infrastructure
EAP	Employee Assistance Program
E-CONNECT	E-emergency Connect
EDRMS	Electronic Document and Records Management System
EM	Emergency Management
ERT	Emergency Response Team
ESL	Emergency Services Levy
FCI	Fire Cause Investigation
FOI	Freedom of Information
GRN	Government Radio Network
HR	SAFECOM Human Resources
ICAC	Independent Commissioner Against Corruption
ICT	Information and Communications Technology
IMS	Information Management Services
IPP	Industry Participation Policy
JFLIP	Juvenile Firefighters Intervention Program
KRAs	Key Result Areas
LBS	Location Based Solution
LCCSC	Law, Crime and Community Safety Council
LFS	Logistics Functional Service
MFS	Metropolitan Fire Service
NDRP	Natural Disaster Resilience Program
NEMP	National Emergency Management Projects
NERAG	National Emergency Risk Assessment Guidelines

NPA	National Partnership Agreement
NSDR	National Strategy for Disaster Resilience
PSWR	Public Sector Workforce Relations
RAA	Resilient Australia Awards
RAMMS	ANZEMC Risk Assessment, Measurement and Mitigation Sub-committee
RAP	Road Awareness Program
SACAD	SA Computer Aided Dispatch
SAFECOM	South Australian Fire and Emergency Services Commission
SAFECOM CE	SAFECOM Chief Executive
SAPOL	SA Police
SAWSC	South Australian Water Safety Committee
SEICCC	State Emergency Information Call Centre Capability
SEMC	State Emergency Management Committee
SES	State Emergency Service
SFEC	Standards of Fire and Emergency Cover
SLSSA	Surf Life Saving South Australia
SMAG	State Mitigation Advisory Group
SPAM	Stress Prevention and Management
SRC	State Recovery Committee
SRO	State Recovery Office
SSSA	Shared Services SA
TFES	Kingdom of Tonga Fire and Emergency Service
TI	Treasurer's Instructions
USAR	Urban Search and Rescue
VERSP	Volunteer and Employer Recognition and Support Program
VMR	Volunteer Marine Rescue
VSF	Volunteer Services Branch
WHS&IM	Work Health Safety and Injury Management
YAC	Youth Advisory Council
ZEMC	Zone Emergency Management Committee
ZERMS	Zone Emergency Risk Management System

