



**Government  
of South Australia**

# **The South Australian Fire and Emergency Services Commission**

## **Annual Report 2009-10**



# **The South Australian Fire and Emergency Services Commission Annual Report**

South Australian Fire and Emergency Services Commission  
Annual Report 2009-10

30 March 2011  
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## Letter of Transmittal

30 March 2011

Hon Kevin Foley MP  
Minister for Emergency Services  
Parliament House  
North Terrace  
ADELAIDE SA 5000

Dear Minister

It is my pleasure on behalf of the South Australian Fire and Emergency Services Commission (SAFECOM) to submit for your information and presentation to Parliament, the 2009-10 South Australian Fire and Emergency Services Commission Annual Report.

Pursuant to section 22 of the *Fire and Emergency Services Act 2005* this report is required to be provided to you on or before 31 October 2010, and include the Audited Statements of Accounts. In early October 2010, I became aware of certain events and matters that affected the accuracy of some disclosures in the Audited Financial Statements and immediately advised the Auditor General.

Amendments were required to the previously published financial statements and the Auditor General included revised financial statements in his Supplementary Report tabled in Parliament on 8 February 2011. The Auditor General's Independent Report, including reference to those events has subsequently been issued and is included in this Annual Report.

The Report summarises the activities and achievements of SAFECOM and the emergency services sector for the period 1 July 2009 to 30 June 2010.

Yours sincerely



**DAVID PLACE**  
**Chief Executive**  
**SAFECOM**

## Foreword from the Minister



30 March 2011

I am pleased to present the 2009-10 SA Fire and Emergency Services Commission Annual Report. Our volunteers and staff in the emergency services sector have again made outstanding contributions to our communities here in SA and as I write this we continue to have SES volunteers supporting their Queensland counterparts following the recent catastrophic events.

The Victorian Bushfires and the subsequent Royal Commission recommendations have prompted significant changes around the nation in terms of educating, supporting and warning communities about the dangers of bushfires. After analysing Victoria's findings, the Bushfire Taskforce established by the State Government and led by the CFS has identified actions that are pertinent to South Australia and many of these have been completed or are in progress.

The past year has seen some significant changes to emergency management in Australia. Following the devastating Black Saturday bushfires in Victoria in 2009, the Council of Australian Governments agreed to take immediate steps to enhance Australia's emergency management arrangements through the development of Emergency Alert, a telephone-based emergency warning system.

Whilst the catalyst for this new warning system was bushfire, SAFECOM has lead the development which is inclusive of all hazards and emergencies including extreme weather events, hazardous substance spills and even terrorism and pandemics. This means that South Australians may now receive a telephone warning message if they are within the immediate vicinity of an emergency. This is an important development in the emergency services sector and one that will continue to be improved as time goes on.

In accordance with provisions contained in the *Fire and Emergency Services Act 2005* the Act was amended by the Parliament in September 2009. *The Fire and Emergency Services (Review) Amendment Bill 2009* passed both Houses of Parliament on 24 September 2009 and was proclaimed as an Act to amend the *Fire and Emergency Services Act 2005* on 1 November 2009. The provision to Review the Act has been maintained and the Act will be reviewed again in 2013.

Over the past year SAFECOM has finalised the SA Fire and Emergency Services Sector Strategic Plan 2010-2015. The Plan identifies the strategies the emergency service sector is pursuing in order to achieve its shared vision of working together to build safer and more resilient communities. Through this Plan our emergency services sector is continually improving its effectiveness by integrating service delivery and community safety.

I wholeheartedly thank everyone who make up South Australia's emergency services sector for their contribution to making our communities safer and more resilient. Our emergency services personnel, both volunteers and staff, perform outstanding work for all South Australians. They are highly trained, professional and ready for whatever challenges are presented to them. Their commitment to helping and protecting the community is beyond question.

I am delighted to present the 2009-10 Annual Report of the South Australian Fire and Emergency Services Commission. I am confident that the South Australian emergency services sector will continue to work in a spirit of collaboration in the coming year to achieve our common goal of protecting our communities and strengthening their resilience.

A handwritten signature in black ink, appearing to read 'K. Foley', with a long, sweeping horizontal stroke extending to the right.

**HON KEVIN FOLEY MP**  
**MINISTER FOR EMERGENCY SERVICES**



## From the Chief Executive



There have been significant new developments across the emergency services sector over the past year. Through extensive collaboration with all our agencies, the *SA Fire and Emergency Services Sector Strategic Plan 2010-2015* was established. Highlighting our strategies from now until 2015, the Plan reflects both State and National direction, and will help emergency services organisations to work together to provide the most balanced and effective services to our communities.

Our service delivery is structured across six key areas: leadership; prevention and community preparedness; operational preparedness; response; recovery; and business excellence. These areas form the foundation for planning our approach, implementing our strategies, monitoring our performance and reporting our outcomes. The Plan will guide us towards achieving our vision of working together to build safer and more resilient communities by providing a cohesive strategic direction to the sector.

This year saw a major innovation in the sector with the introduction of the Emergency Alert system. This system is used nationally and has provided our emergency service organisations with another important communications channel and one that could help save lives and property during an emergency. Emergency Alert is designed as an all-hazards emergency warning system that will be used for any emergency that warrants its use. During the 2009-10 bushfire season the South Australian Country Fire Service used the system successfully on nine occasions.

Following on from the implementation of the remaining recommendations from the South Australian Government's response to the Wangary Coronial Inquest, Ministerial Review of Bushfire Management and Review of the *Fire and Emergency Services Act*, SAFECOM in partnership with the sector has had to deal with the outcomes of the Victorian Bushfires Royal Commission and what it means for South Australia. The establishment of the Bushfire Taskforce has resulted in a formalised and detailed approach to the adoption of the Royal Commission's recommendations relevant to our state.

The emergency services sector is one that faces many challenges from the external environment. The ability to successfully meet these challenges could not be achieved without the remarkable effort, skills and knowledge of our dedicated volunteers and staff. I sincerely thank everyone who is part of the emergency services sector for your commitment. It is through your efforts that we will continue to ensure the safety and resilience of our communities. I would also like to thank the former Minister, the Hon Michael Wright MP for his work in supporting the emergency services sector and welcome the new Minister for Emergency Services, the Hon. Kevin Foley MP. I look forward to continuing the strong relationship between the State Government and the emergency services sector.

A handwritten signature in dark ink, appearing to read 'D Place'.

**DAVID PLACE**  
**Chief Executive**  
**SAFECOM**

## The Emergency Services Sector

The South Australian Fire and Emergency Services sector comprises:

- **SA Fire and Emergency Services Commission (SAFECOM)**, established in 2005 to work with the emergency services agencies to provide effective support by ensuring governance and accountability of the sector through common, strategically aligned goals, consolidated and integrated support services, balanced focus on prevention, preparedness, response and recovery services by the emergency services organisations, pursuing opportunities for efficiencies and reforms and reinvesting savings from within the sector; and enhancing participation and support of volunteers from within local communities.

SAFECOM is managed by the SAFECOM Board which comprises the Chief Executive of SAFECOM, (presiding member), the Chief Officers of the three emergency services agencies, a representative of the United Firefighters Union, representatives of the SES and CFS volunteer associations and two independent members appointed by the Minister.

- **SA Country Fire Service (CFS)**, a community-based fire and emergency service organisation, dedicated to protecting life, property and environmental assets in rural and semi-urban SA. CFS volunteers attend around 7000 incidents annually including bushfires, road crash rescue, hazardous materials spills, structure and motor vehicle fires, and provide support to the MFS and SES. In addition, the CFS performs an important role with local government, in fuel removal and bushfire prevention, and in community bushfire and fire safety education. The CFS currently has 15,064 volunteers situated at 430 brigades across the state.
- **SA Metropolitan Fire Service (MFS)**, committed to protecting life, property and the environment from the effects of fire and other dangers including road crash rescues, gas leaks, chemical spills, structural collapses, animal rescues and more. The MFS currently has 1140 personnel situated at 40 locations across the state.
- **SA State Emergency Service (SES)**, a national volunteer emergency service that provides assistance during emergencies and disasters, and helps the community be prepared for emergency incidents. SES volunteers respond to incidents such as vehicle accidents, searches, cliff rescues, flood and storm damage and any other incidents that might require rescue or search services. The SES currently has 1519 volunteers situated at 67 units across the state.



## Our Strategic Direction

With the extensive collaboration of all sector agencies, the South Australian Fire and Emergency Services Sector Strategic Plan 2010-2015 was developed during 2009-2010. The plan identifies the strategies we are pursuing as a sector to achieve our shared vision of **working together to build safer and more resilient communities**.

A sector service delivery is structured across six key focus areas of Leadership, Prevention and Community Preparedness, Operational Preparedness, Response, Recovery and Business Excellence. These areas are the cornerstone for planning our approach, implementing our strategies, monitoring our performance and reporting our outcomes. The table shows our goals and major strategies.

Major strategies we will pursue over the next five years to achieve our vision and improve the way we provide services to the community across our six key focus areas are:		
Key Focus Area	Goal	Major Strategies
Leadership	Develop and implement a common direction and shared goals based on community need	<ul style="list-style-type: none"> <li>• Develop new performance measures so that we know we are providing quality services to the community</li> <li>• Improve the integration of our services to ensure the most effective and efficient use of resources</li> </ul>
Prevention and Community Preparedness	Minimise the likelihood and consequences of emergencies through regulation, community support and education	<ul style="list-style-type: none"> <li>• Identify the risks associated with fires and other emergencies</li> <li>• Develop a Charter with the community defining community safety targets and report our results</li> <li>• Foster and increase community preparedness and reduce the number of preventable incidents</li> </ul>
Operational Preparedness	Be prepared to the highest standards so we can provide excellent emergency services to our communities	<ul style="list-style-type: none"> <li>• Increase collaborative training across the sector</li> <li>• Develop and implement a sector asset management plan</li> <li>• Standardise (where possible) policies, procedures, equipment and appliances</li> </ul>
Response	Provide response services that minimise the effects of emergencies on our communities	<ul style="list-style-type: none"> <li>• Develop common response standards and performance measures</li> <li>• Work collaboratively as a sector to provide the most appropriate response</li> <li>• Extend joint planning for specific risks, including those in remote areas</li> </ul>
Recovery	Provide recovery services that help restore social, economic and environmental value	<ul style="list-style-type: none"> <li>• Determine our future role in recovery and then build partnerships with other providers of recovery services to ensure we work together</li> <li>• Provide services that help communities recover from emergencies</li> </ul>
Business Excellence	Excel in service delivery, innovation, effectiveness and efficiency	<ul style="list-style-type: none"> <li>• Ensure we manage risk and safety in all aspects of our business</li> <li>• Develop a volunteer workforce plan</li> <li>• Implement a health, safety and welfare improvement plan</li> </ul>

These strategies reflect state and national directions, helping agencies work together to provide the most balanced and effective emergency services to the diverse communities of South Australia with our available resources and maintaining the safety of our staff and volunteers at all times.

Our ultimate success is measured against the following Key Performance Indicators.

<b>Target</b>	<b>Means of Verification</b>	<b>Time</b>
SA's fire-related injuries per 100,000 people are below the national three-year average of 13.6	Australian Institute of Health and Welfare (AIHW) fire-related injury records	By 2015
SA's fire-related deaths per million people are below the national three-year average of 6.4	ABS fire-related mortality records	By 2015

## Our Values

In striving for our goals, the following values guide our behaviour and underpin our relationships.

<b>We value</b>	<b>We demonstrate this by</b>
<b>Community Service</b>	<ul style="list-style-type: none"> <li>• Embracing community safety issues and needs</li> <li>• Fostering the community spirit of volunteerism</li> <li>• Ensuring service is community focussed</li> <li>• Ensuring equitable service delivery</li> <li>• Valuing life, property and the environment, and</li> <li>• Working with diverse communities to help them protect what they value</li> </ul>
<b>Continuous Improvement</b>	<ul style="list-style-type: none"> <li>• Applying business excellence principles</li> <li>• Striving to be the best at what we do</li> <li>• Promoting and rewarding innovation, safety and efficiency</li> <li>• Promoting a team-based performance culture, and</li> <li>• Being responsive to reform and change.</li> </ul>
<b>Integrity, Honesty and Ethical Behaviour</b>	<ul style="list-style-type: none"> <li>• Respecting and trusting each other</li> <li>• Promoting open and honest communication, and</li> <li>• Displaying ethical behaviour</li> </ul>
<b>Our People</b>	<ul style="list-style-type: none"> <li>• Recognising our volunteers and career staff as our greatest asset and valuing their diversity</li> <li>• Ensuring a safe place of work</li> <li>• Valuing the cultures and traditions of the emergency services</li> <li>• Meeting personal development and career aspirations, and</li> <li>• Treating our people as family</li> </ul>
<b>Governance and Accountability</b>	<ul style="list-style-type: none"> <li>• Identifying and articulating our responsibilities and relationships</li> <li>• Defining who is responsible for what, to whom, and by when</li> <li>• Planning, evaluating, auditing and reviewing our service delivery</li> <li>• Managing our corporate risks, and</li> <li>• Complying with government accountability and governance requirements</li> </ul>

# Highlights of 2009-10

## Leadership

- The SA Fire and Emergency Services Sector Strategic Plan 2010 - 2015 was developed in collaboration with all agencies.
- Changes to the *Fire and Emergency Services Act 2005* were implemented, including voting rights for all SAFECOM Board members and the inclusion on the Board of a representative from the United Firefighters Union.
- A sector wide project to develop standards of prevention, preparedness, response and recovery for the major hazards to which the sector responds commenced.
- Consolidated corporate governance documents were developed across the sector including workforce plan templates, strategic planning framework and Board Governance Policy including a Board member's manual and a decision matrix.
- Increased consultation and communication between CFS committees, volunteers and staff on direction and key strategic decisions occurred. These committees also engaged with external stakeholders including other government agencies, national bodies and community groups.
- MFS further increased the number of senior managers / executives holding post-graduate management qualifications.
- MFS exceeded its target of 50 kW by 2014 by increasing its power generation capability to more than 100kW of electricity through solar photovoltaic systems.
- The CFS coordinated and extended the number of media MOUs beyond the CFS traditional partners ABC and FIVEaa, to involve 18 new participants from commercial radio and television stations including SKY News. The MOUs require the interruption of program schedules to broadcast bushfire messages as live-to-air announcements.

## Prevention and Community Preparedness

- SAFECOM coordinated a major marketing campaign that captured key elements of the new national bushfire theme – PREPARE. ACT. SURVIVE. The aim of this campaign was to increase awareness of the new bushfire messages introduced as a result of the Black Saturday fires in Victoria.

- As part of the PREPARE. ACT. SURVIVE campaign, CFS distributed 200 000 Bushfire Ready DVDs and Bushfire Action Plans to households in high bushfire-risk areas. CFS also continued to run the successful Community Fire Safe program where CFS staff visited communities to advise on bushfire preparedness specific to the area.
- The Natural Disaster Resilience Program was introduced in South Australia which included signing a National Partnership Agreement and developing an implementation plan for the program. The purpose of the program is to fund projects that improve disaster resilience.
- \$1.25 million in Commonwealth grants were administered by SAFECOM to ensure that mitigation strategies were undertaken in local communities across the state.
- State hazard leaders drafted their hazard plans and SAFECOM has taken the lead with hazard leaders to develop a state risk assessment process for natural disasters.
- SAFECOM developed a strategy to facilitate the implementation, training and sustainability of Zone Emergency Management Committees (ZEMCs) to undertake planning at regional level for all hazards across the state. All 11 ZEMCs are now operating.
- Enhancements were made to the CFS website to increase its value to South Australians in bushfire risk areas including incident location maps, up-to- date incident information and the ability for subscribers to receive incident information via their mobile phones.
- The SA Water Safety Committee progressed strategies identified in the State Water Safety Plan 2008–10 by forming three sub-committees to review the *South Australian Swimming Pools (Safety) Act 1972*, current signage within coastal environments and assess risks to determine the compulsory wearing of personal flotation devices.
- The Community Floodsafe Program was implemented by SES, coordinating the efforts of local councils and volunteers to develop and deliver an education program to ensure that residents of flood-prone areas are able to better prepare for flood events. The project was a National Award Winner in the 2009 Australian Safer Communities Awards, recognising innovative practices and achievements across the nation that make our communities safer, stronger, more resilient and better prepared to manage any emergency situation.
- The MFS exceeded its targets for community education for 2009-10, delivering in excess of 600 educational visits to more than 110,000 members of the South Australian community.



## Operational Preparedness

- Volunteer support continued to be provided across the sector by SAFECOM, including the development of Service Level Agreements and the rewriting of the CFS Constitution.
- The volunteer cadet program was boosted and the Volunteer and Employer Recognition and Support Program (VERSP) was well received in a number of regional areas.
- The Learning and Development Committee produced an action plan detailing how it would pursue efficiency and effectiveness in delivering operational training to staff and volunteers. Implementation of this plan also began.
- The following CFS Fire Stations were replaced or significantly upgraded: Aldgate, Tea Tree Gully, Curramulka, Georgetown, Saddleworth and the Mount Gambier Group Coordination Centre.
- The MFS continued to have high participation rates in nationally recognised competency based training. Voluntary enrolments again exceeded targets.
- SAFECOM assisted the implementation of the remaining recommendations from the Government's response to the Wangary Coronial Inquest and the Ministerial Review of Bushfire Management with ongoing issues being monitored by the SA Bushfire Task Force.
- Approximately \$14.2 Million was expended on vehicles and appliances during 2009-10. This expenditure relates primarily to the delivery of over 40 CFS fire appliances (mainly 3000 Litre 4WD Rural and Pumper Appliances) and the delivery of a MFS General Purpose (GP) Pumper, MFS Aerial Appliance and the partial completion of a further 11 MFS GP Pumps.

## Response

- Media liaison services were provided during emergency incidents to ensure that community warnings were provided.
- SAFECOM delivered fire safety training and media accreditation passes to 120 journalists, photographers and television camera operators from metropolitan and regional South Australian media organisations ensuring the key priority of safety on the fire ground is continued.
- During major CFS incidents, SAFECOM assisted by providing staff for the CFS Bushfire Information Line, the Alert SA call centre, logistical functional services and to support and counsel volunteers and staff.
- SAFECOM successfully implemented Stage 1 of the telephone-based emergency warning system which was used successfully on nine occasions, resulting in approximately 4000 Emergency Alert

messages being sent during the Fire Danger Season to warn people about the threat of bushfire threat.

- As part of the emergency warning system, a public information campaign was conducted to increase public awareness of the likelihood of them receiving an Emergency Alert message, and the action required.
- SAFECOM information management services assisted in the set up and infrastructure planning for several new sites, including the Port Lincoln Emergency Services Hub, Seaford MFS station and the SES East Headquarters in Murray Bridge. Incident Control Kits were also maintained in readiness for deployment.

## **Recovery**

- SAFECOM provided support to operational personnel by way of rehabilitation, welfare, health and safety in order to recover the capacity of staff and volunteers to respond to emergencies.
- SAFECOM assisted with the coordination of the SA Natural Disaster Relief and Recovery Arrangements and their inclusion into the State Emergency Management Plan.

## **Business Excellence**

- During 2009-10 SAFECOM delivered over 100 capital works projects.
- SAFECOM conducted a review of the procurement, servicing and salvaging of appliances, vehicles and vessels to improve efficiency, effectiveness and consistency across the sector.
- Volunteer and Employer Recognition and Support Program (VERSP) events were held in Port Elliot, West Beach, Aldinga and Wallaroo. Over 400 volunteers attended these events and certificates were provided to 83 employers of volunteers and 55 self-employed volunteers.

Full details of activities undertaken by each of the ESOs during the 2009-10 year are contained in their respective annual reports which are available from the agencies and online on the following websites:

[www.cfs.sa.gov.au](http://www.cfs.sa.gov.au)

[www.mfs.sa.gov.au](http://www.mfs.sa.gov.au)

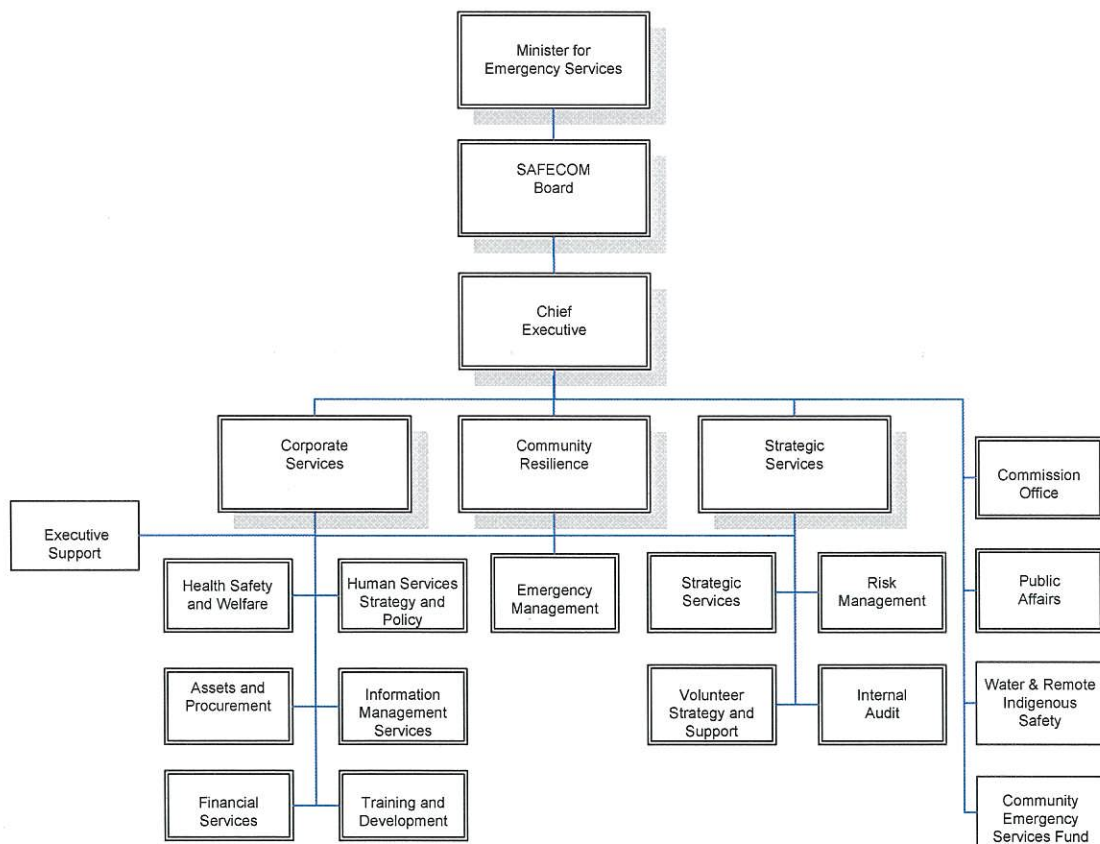
[www.ses.sa.gov.au](http://www.ses.sa.gov.au)

## SAFECOM Organisational Structure

During 2009-10, amendments to the *Fire and Emergency Services Act 2005* were implemented and the SAFECOM Advisory Board was disbanded. In its place the SAFECOM Board established a number of specialist committees to ensure ongoing sectorwide consultation.

Responsibility for public affairs was transferred to the Chief Executive and the reporting relationships for Water and Remote Indigenous Safety as well as the Community Emergency Services Fund are now included in the organisational chart.

The organisational structure is as follows:



## Executive Services

The Office of the Chief Executive provides executive services which include high level strategic policy advice, project support, governance, legislative compliance, ministerial liaison and correspondence coordination, and cross-sector collaboration.

The tasks and duties associated with work outputs for the office are of a varied nature and are consistently provided to our customers/stakeholders in a timely and accurate manner. These include; Minister's Office; sector agencies; SAFECOM business units; local government; private and not-for-profit organisations; other state government agencies and the Commonwealth Government.

The office represents the State Government at peak emergency management forums at a national level and provides a strong link between all three spheres of government and the emergency services sector in South Australia. The office takes an inclusive approach with people in the sector, particularly in regard to leadership and support of the SAFECOM Board and liaison with the volunteer associations and unions.

## Public Affairs

In early 2010, responsibility for the SAFECOM Public Affairs Unit was moved from the Strategic Services directorate to the Chief Executive.

### **Fire danger season media campaign**

SAFECOM managed and coordinated a multi-million dollar marketing campaign in the 2009-10 fire danger season that captured key elements of the new bushfire theme – PREPARE. ACT. SURVIVE. This was developed as a national concept in consultation with interstate firefighting agencies to present a consistent and collaborative approach to bushfire safety warnings and messages across Australia.

A suite of promotional materials for the 2009-10 fire danger season were developed, including a series of television commercials, newspaper advertisements and campaign brochures. These were predominantly based on the PREPARE. ACT. SURVIVE. messaging and the new graduated bushfire warning system which included the introduction of a rating of 'Catastrophic'. A new bushfire safety DVD was also developed and distributed to more than 200,000 South Australian households.

### **Bushfire Awareness Week**

A key achievement in 2009-10 was the publicity gained for the inaugural Bushfire Awareness Week. The Public Affairs Unit generated

considerable media exposure in both Adelaide metropolitan and regional media under the nationally agreed theme of PREPARE. ACT. SURVIVE. The coverage focussed initially on the new Fire Danger Rating system for the 2009-10 bushfire season then expanded to include other issues such as property preparation, bushfire bunkers, school closures and the threat to CFS volunteers in trying to protect under-prepared houses.

Highlights of the media coverage during the week included 115 radio news stories and 75 talkback radio segments on Adelaide and regional radio stations, 18 stories on the major Adelaide television stations along with numerous stories in *The Advertiser*, *Sunday Mail* and regional press. Bushfire Ready meetings were held throughout the State during the week, a Bushfire Information Hotline was held and ABC radio made an extended outside broadcast from the Belair CFS station.

### **SA Government Extreme Heat Communications Plan**

A key achievement for the SES was the development and implementation of the SA Government Extreme Heat Communications Plan. This was a whole-of- government project led by the SES. This project came about following the record breaking heatwave South Australia experienced in late January and early February of 2009. The campaign was successfully implemented with all government departments working collaboratively together.

Two extreme heat awareness products – a guide and a fridge magnet - were developed. The products were launched to coincide with the sudden onset of the 2009-10 summer. Between November 2009 and February 2010, 140,000 hard copies were distributed across South Australia. The guide was also distributed electronically and was available on the websites of numerous other stakeholders and community groups. The heatwave information section on the SES website was enhanced and updated and was accessed more than 4,000 times throughout the four month period. Additionally, the South Australian media strongly supported the SES in getting important safety information, advice and warnings to the community.

The SA Government Extreme Heat Communications Plan was enacted on a number of occasions during 2009-10. Consequently, this experience will enable the SES to further improve and enhance the plan in preparation for future summers.

### **SES Week**

SES Week was celebrated around Australia from Saturday 7-15 November. This is a national event which recognises the dedication and commitment of the thousands of men and women who volunteer their time, with SES units throughout the state by holding awareness-raising events and activities such as open days and community barbeques.

The week commenced with the annual SES Parade, which was attended by His Excellency Rear Admiral Kevin Scarce and Minister for Emergency



Services, the Hon Michael Wright MP. It was a successful event with South Australians turning out in force to celebrate the spirit of volunteering and acknowledge SES volunteers and their families.

### **Website management**

The CFS website has seen further improvements to its design and accessibility during 2009-10. Its content was further enhanced with new and updated material to reflect developments in bushfire warning messages, the PREPARE. ACT. SURVIVE. campaign material, community meetings and training opportunities. The website is reviewed regularly with priority given to current incidents, fire ban information, bushfire warnings and media releases.

### **Provision of media training**

Fire safety training and media accreditation passes were allocated to 120 journalists, photographers and television camera operators from metropolitan and regional South Australian media organisations. The training places personal safety on a fire ground as a key priority while simultaneously using the opportunity to develop relationships between the CFS and the media through a cooperative engagement and mutual understanding of the needs of both parties. Media training was also extended to include CFS personnel and volunteers through regional presentations and designated training events.

Media briefings were provided to approximately 600 metropolitan and regional MFS operational staff and recruits to encourage a workforce culture of public awareness through media engagement.

Media training was developed and delivered to senior firefighters and station officers. The pilot program was delivered to senior firefighters to equip them with media liaison skills and awareness.

### **Memorandum of Understanding**

The CFS coordinated and extended the number of media Memorandums of Understanding (MOU) beyond the CFS traditional partners ABC and FIVEaa, to involve 18 new participants from commercial radio and television stations, including SKY News. The MOU is a formal agreement that requires the signatory to interrupt its program schedule and broadcast a CFS-generated bushfire warning message as a live-to-air announcement.

## South Australian Water Safety Committee

The South Australian Water Safety Committee (SAWSC) was established in 2006 to guide the state's response to water safety and encourage communication across the industry. SAFECOM and the Office of Recreation and Sport undertook a memorandum of understanding and the administration of the SAWSC fell under the auspices of SAFECOM in February 2009.

Water safety is a national priority and South Australia is committed to supporting and building on the directions in the Australian Water Safety Strategy and drawing on national guidelines developed by key agencies and organisations, where relevant.

The vision for South Australia is to reduce the risk of drowning deaths, near drowning and injuries from water-related incidents through an ongoing commitment to:

- increase water safety skills and awareness in communities across South Australia
- minimise risks through good design and management of public and private environments, and
- coordinate and share the resources of relevant government and non-government stakeholders to deliver high quality water safety initiatives.

The SAWSC has played a key role in developing the State Water Safety Plan 2008-2010 to guide government and industry organisations and minimise the risk of water-related injury and drowning deaths through coordinated approaches, education, prevention initiatives and ongoing commitment.

As part of the State Water Safety Plan and hosted by SAFECOM, the Water Safety Website provides the public with a wide range of information with links to other related sites. Further information can be found online at the following address:

[http://www.safecom.sa.gov.au/site/water\\_safety/watersafety.jsp](http://www.safecom.sa.gov.au/site/water_safety/watersafety.jsp)

From the State Water Safety Plan a number of key priority issues were identified and the SAWSC formed subcommittees to address these issues. The key areas identified were:

- swimming pool fencing legislation
- standardised safety information signage in coastal environments
- wearing of personal flotation device (PFD) by mariners, and
- retaining qualified instructors and lifeguards in regional and remote areas.

## Remote Indigenous Safety

The Remote Indigenous Communities Implementation Committee (RICIC), consults across government and non-government forums to effectively address emergency management issues that exist in remote Aboriginal communities with particular reference to implementing the State-based strategy for the national initiative '*Keeping our Mob Safe*'.

The National Partnership Agreement on Remote Service Delivery (NPA RSD) was signed by the Commonwealth, New South Wales, Queensland, Western Australia, South Australia and the Northern Territory in January 2009.

Under this agreement the Australian Government and the relevant states and Northern Territory are investing \$291.2 million over six years from 1 July 2009 to change the way they work with Indigenous Australians in a number of priority communities. Both Amata and Mimili were identified as priority South Australian communities.

The "Safe Communities" building block is charged with providing a safer, healthy life for Indigenous communities. Local implementation plans have been developed for Amata and Mimili in relation to emergency services delivery. Discussion will take place shortly with RICIC in relation to planned community education pilot programs for Amata and Mimili with the intention to roll out similar programs to the broader Anangu Pitjantjatjara Yankunytjatjara (APY).

## Community Emergency Services Fund

The Community Emergency Services Fund (CESF) is established pursuant to the *Emergency Services Funding Act 1998*. The CESF is an Administered Item of SAFECOM and is an independently held fund.

Under the *Emergency Services Funding Act 1998*, funds collected through the Emergency Services Levy (fixed and mobile property), concessions to pensioners, remissions to property owners, levy payments on government property (fixed and mobile) and interest, are paid into the CESF. The collection of the Emergency Services Levy falls within the portfolio responsibilities of the Treasurer.

The CESF provides funding to the core emergency services and for the provision of emergency services.

## Strategic Services

The Strategic Services Division comprised the Volunteer Strategy and Support Branch, Risk Management and Insurance and Strategic Services sections. During the year, the Public Affairs Unit Manager changed from reporting to the Director Strategic Services to the Chief Executive.

### Volunteer Strategy and Support

The Volunteer Strategy and Support (VSS) Branch supports emergency service volunteers by providing practical assistance and advice on recruitment, retention and recognition of volunteers and delivering non-operational training. Additionally, the VSS Branch provides advice to the CFS and SES on volunteering issues, including data reporting, participation in research, employer and volunteer recognition, legislative advice and youth programs. The main achievements of the VSS Branch this year have been:

#### Anzac Eve Youth Vigil

Thirteen young people from the CFS and SES joined members of various other youth local volunteer organisations to brave the cold and wet conditions and recognise the legacy of ANZAC at the eleventh ANZAC Eve Youth Vigil, held at the South Australian State War Memorial on North Terrace. Another two ANZAC Eve Youth Vigils were held in South Australia at the Soldiers Memorial in Blackwood and in the City of Onkaparinga Memorial Gardens.

The young people were exceptional representatives, with tasks including laying tributes to the fallen, meeting State Governor His Excellency Rear Admiral Kevin Scarce, educating touring dignitaries on the symbolism of the monuments, standing guard, and delivering eloquent speeches to the assembled guests.

#### Constitutions

The VSS Branch, in consultation with the CFS and CFSVA, has developed standard CFS brigade and group constitutions in line with the *SA Fire and Emergency Services Act 2005*. These constitutions were distributed to brigades and groups in June 2010.

#### Promotional Materials

As part of the VSS recruitment strategy, a range of 'Volunteer Now' promotional materials were developed to encourage the recruitment of new CFS and SES volunteers. Materials such as key rings, stress balls,

pens and balloons will be used at shows and field days, community events and other recruitment activities. As part of the VSS communication strategy, brochures, posters and folders were developed to better promote the services that VSS provides to emergency services volunteers.

## **Royal Show**

In 2009, the VSS Branch coordinated the CFS and SES non-operational presence at the Royal Adelaide Show. The combined stand had a focus on recruitment and agency awareness-raising, as well as community education concerning bushfire safety and flood awareness. The stand was staffed by volunteers and staff from the CFS, SES and SAFECOM, with additional support provided by the CFS Promotions Unit. Feedback from those involved with the show presence was very positive, with the Royal Agricultural and Horticultural Society of SA Inc awarding the site Highly Commended for the Best Outdoor Site.

## **Youth Advisory Council**

Young CFS members are the leaders of tomorrow hence the CFS has established the Youth Advisory Committee (YAC) to provide a 'voice' for its younger members.

The YAC:

- provides a youth perspective on issues
- is actively involved and plays an important role in leadership and decisionmaking (including taking on the role of observer at all COAG Meetings), and
- raises issues that have been identified as important to young people in the CFS

The YAC consists of 10 members, including:

- six regional youth representatives aged between 16–30 years
- one CFS Volunteers Association Youth representative
- Youth Development Officer (VSS)
- one CFS staff youth representative, and
- one senior CFS staff member.

## **Other Achievements**

- A National Emergency Volunteer Support Fund grant secured to trial a Mentoring for Succession pilot program in the Riverland.
- Volunteer and Employer Recognition and Support Program (VERSP) events were held in Port Elliot, West Beach, Aldinga and Wallaroo. Over 400 volunteers attended these events and certificates were provided to 83 employers of volunteers and 55 self-employed volunteers.
- Provided support to the SES and CFS in recruiting volunteers through attendance at field days and career expos.
- Assisted in the SES Cultural Climate review and follow up forums.



- Transitioned to the new Crimtrac interface for processing National Criminal History Checks.
- Service level agreements between SAFECOM, the CFS and the SES were signed off.
- Management modules were audited and refined to provide five key modules able to be delivered to volunteers.

### 2009-10 Statistics

- 1675 National Criminal History Checks were performed.
- 1152 recruitment referrals from 1300 recruitment hotline and website enquiries were responded to.

### Volunteer numbers at 30 June 2010

CFS Members	Firefighters		Operational Support		Cadets		Total	
Region	2009-10	2008-09	2009-10	2008-09	2009-10	2008-09	2009-10	2008-09
0	357	329	154	146	0	0	511	475
1	2451	2540	917	1010	305	274	3673	3824
2	2154	2120	564	618	292	255	3010	2993
3	1175	1220	270	304	123	106	1568	1630
4	1435	1450	417	552	183	181	2035	2183
5	1881	1860	434	459	58	63	2373	2382
6	1441	1468	359	348	94	112	1894	1928
<b>Total</b>	<b>10,894</b>	<b>10,987</b>	<b>3115</b>	<b>3437</b>	<b>1055</b>	<b>991</b>	<b>15064</b>	<b>15415</b>

SES Members	General Operations		Support Operations		Cadets		Total	
Region	2009-10	2008-09	2009-10	2008-09	2009-10	2008-09	2009-10	2008-09
Central	271	324	194	153	10	10	475	487
East	190	196	153	160	4	6	347	362
North	233	258	156	191	26	22	415	471
West	144	158	74	87	18	14	236	259
Special Operations	0	0	46	44	0	0	46	44
<b>Total</b>	<b>838</b>	<b>936</b>	<b>623</b>	<b>635</b>	<b>58</b>	<b>52</b>	<b>1519</b>	<b>1623</b>

## Strategic Services

Strategic Services lead the sector's strategic planning process. The 2010 – 2015 Strategic Plan brings together ongoing strategies and new strategies under the six key focus areas of Leadership, Prevention and Community Preparedness, Operational Preparedness, Response, Recovery and Business Excellence. The strategies reflect state and national directions and help agencies work together to provide the most balanced and effective emergency services to the diverse communities of SA.

Strategic Services also provided significant support to the SAFECOM Board in policy development and governance and was the key driver for the Board's Strategic Thinking Committee. Achievements included:

- developing a decision matrix for the Board
- improving the process for recording Board decisions
- developing a template for Board papers
- developing a workforce plan template
- reviewing the Board Governance Policy and code of conduct
- developing a Board Nominations Committee charter, and
- developing a Board Members' Manual

The division also conducted training in the newly-developed Project Management Framework. In addition, SAFECOM led the sector's Emergency Services Delivery Standards Project to develop policies for the effective risk-based allocation of resources. Standards were developed for the major hazards the sector mitigates through prevention, preparedness, response and recovery.

Strategic Services represented South Australia during the Productivity Commission's Emergency Management national comparative performance reporting process.

Research to improve community safety included the relationship between socio-economic factors and fire-related deaths and injuries, and fire alarm incidences.

Assistance was also provided to other sector priorities including the development of the national emergency risk assessment guidelines, surveys on Board performance and cultural climates and the implementation of an interim call centre to support the AlertSA project.

### **Regional impact statements prepared by SAFECOM**

SAFECOM has not proposed or implemented significant changes to existing government services in rural and regional areas and accordingly has not been required to prepare any regional impact statements.

## **Insurance, Audit and Risk Management**

Sectorwide insurance management maintained compliance with the provisions of the South Australian Insurance Corporation (SAICORP) Claims Instructions and Commissioner of Public Employment Standards. SAFECOM continued to provide insurance claims management services to the agencies by administering small claims and involving SAICORP in the management of large claims.

SAFECOM began a review of contents insurance across the sector to improve the insurance coverage relative to the respective risk profile of stations, brigades and units.

Support was provided to the Audit and Risk Management Committee of the SAFECOM Board and risk identification and reporting was coordinated by the section. Justice Internal Audit provided services to SAFECOM and these services were scoped and managed by the Strategic Services Division. A new format Highlight report was used to report Audit and Risk Management Committee matters to the SAFECOM Board.

Risk Management templates and standardised process were made available to the agencies within the sector to adopt and audit services were provided to enhance compliance with the sector's Financial Management Compliance Program.

# Community Resilience

The Community Resilience Division provides a range of emergency management activities, at a state and national level, on behalf of, and as directed by, the State Emergency Management Committee (SEMC).

## Emergency Management Office

The Emergency Management Office (EMO) has an outward focus to service whole-of-Government emergency management stakeholders and contributes to intergovernmental forums and national policy and strategies. A number of key functions are undertaken to achieve this goal. They include:

### Engaging stakeholders

The EMO has a coordinating role in regard to South Australian participation in emergency management intergovernmental forums. This includes providing support to state representatives of the Ministerial Council, Australian Emergency Management Committee and managing membership of national emergency management committees and project teams. Significant facilitation and coordination of cross-government communication on emergency management issues also enables the creation and building of productive emergency management relationships between state agencies, local government, interstate organisations and Australian Government agencies. This central role also provides for coordination of state participation in a national response capability.

The review of the *Fire and Emergency Services Act 2005* was another opportunity to contribute to the review and further refinement of effective governance and legislative arrangements and supporting recommendations for operational improvements identified by the Bushfire Management Review and the Wangary Bushfire Coronial Inquest. In conjunction with SA Police, the State Emergency Management Plan was reviewed and updated for approval by the State Emergency Management Committee.

### Executive support to the State Mitigation Advisory Group (SMAG)

The EMO provided executive support to SMAG with key outcomes including:

- Development and approval of the SMAG Work Plan
- Recommendation to the Emergency Management Act review to significantly improve mitigation aspects of the act, and
- Inclusion of Emergency Management in the 30 Year Plan for Greater Adelaide.

## **Management of grant funding**

The Premier and Prime Minister signed a four year National Partnership Agreement (NPA) on Natural Disaster Resilience in December 2009. The intent of the NPA is to build resilience to withstand natural disasters and other emergencies.

The Natural Disaster Resilience Program (NDRP) is funded under the NPA and replaces the Natural Disaster Mitigation and the Bushfire Mitigation programs. The NDRP includes a number of grants programs funded by the Commonwealth with state matched funding. These programs are promoted and managed by the EMO and include:

- The Natural Disaster Resilience Grant Scheme (total value \$2.611M) for 20 projects
- The Bushfire Mitigation Grant Scheme (\$0.78M) for 12 projects, and
- Working Together To Manage Emergencies\* (\$0.35M) for 10 projects. \*Note: this program was fully funded by the Commonwealth Government.

These grant schemes targeted projects that reduced the impact of, or increased local communities' resilience to, natural disasters. Local government councils and Zone Emergency Management Committees (ZEMCs) were major recipients of grant funding underpinning their principal roles in emergency risk planning and risk reduction for local communities and across regions.

## **Recognition of innovation**

The Australian Safer Communities Awards Program is sponsored by the Commonwealth Attorney-General's Department. In South Australia, the program is coordinated by SAFECOM.

All state winner entries become finalists for the National Australian Safer Communities Awards, presented by the Attorney General at a ceremony in Canberra. It was encouraging for all participants to see the SES entry for its Community Floodsafe Program win a 2009 State Winner Award and go on to win a 2009 National Winner Award. The Community Floodsafe program is a project that has been led by SES in partnership with the cities of Mitcham, Unley, Marion, Adelaide, Holdfast Bay and West Torrens.

## **Zone Emergency Management**

Zone Emergency Management Committees have been established in each of the 11 emergency management zones across the state. These committees comprise representatives engaged in mitigation activities and emergency planning. They involve significant local government representation and participation.

Zone Emergency Management has been continuing to gain momentum since the appointment of the zone Emergency Management Project



Officer to the EMO in early 2010. The position was jointly funded by State Emergency Committee member organisations, and provides a resource to facilitate and support Zone Emergency Management Committees. Current activities include the development and implementation of a risk management approach to emergency planning at a zone level, as well as the links between local, zone and state level risk reduction.

Five of the zones successfully applied for funding from the 2009-10 National Disaster Resilience Program. This financial support is being used to develop Zone Emergency Management Plans. The other Zone Emergency Management Committees are expected to apply for the 2010-11 funding.

### **Alert SA Project**

Following the Victorian Black Saturday bushfires and the resulting Royal Commission, the community has developed a heightened awareness of bushfire and emergency incidents and the need for timely warnings and advice from emergency services.

On 30 April 2009, the Council of Australian Governments (COAG) agreed to take immediate steps to enhance Australia's emergency management arrangements through the development of Emergency Alert, a telephone-based emergency warning message system.

The Emergency Alert telephone warning system has been designed to deliver warning information where an emergency poses a threat to life. The all-hazards system delivers warning messages to a designated emergency area by text to mobiles with a billing address registered in that area as well as voice messages to landlines by their location within that area. There are subsequent system enhancements under development to deliver warnings based on the physical location of a mobile telephone. Emergency Alert has been developed not as a stand alone emergency warning system but as another option that builds on existing emergency warning options. Each state and territory has been tasked with the launch and implementation of the telephone-based warning system in its own area of responsibility.

Stage 1 of the Emergency Alert telephone warning system was introduced nationally in December 2009. In South Australia the all-hazards emergency warning system was used successfully on nine occasions resulting in approximately 4000 Emergency Alert messages being sent to members of the community in the period between 1 October 2009 and 31 March 2010.

An Emergency Alert multi-media and marketing campaign was run in July 2010 to promote public awareness of the system.

A further Interactive Voice Response (IVR) system is being developed to reduce emergency enquiry pressure on "000" and also direct people to [www.alert.sa.gov.au](http://www.alert.sa.gov.au), an online gateway to timely and authoritative all-

hazards that will provide emergency information from multiple emergency services simultaneously.

Future developments include the establishment of an effective governance model and protocols for the use of the Emergency Alert system in conjunction with supporting call centre capabilities. Other proposed developments also include broadening the scope of use to other agencies, increasing capacity and exploring the feasibility of additional features such as 'Opt-In' and 'Opt-Out' and Location Based Solutions (LBS) in messaging mobiles by their geographic location.

### **Future Direction**

The focus on community resilience is gaining momentum and it is anticipated that the ground work done by the EMO will continue to attract community resilience initiatives at all levels of government, fostering cooperation and coordination of effort within the sector and allied agencies. With the lessons learned from recent interstate and international incidents, it is now generally agreed that embracing this concept is the most effective means of minimising the physical and psychological risk of disaster and damage to the community as the result of emergency events.

The EMO will continue to encourage initiatives that encourage proactive community preparedness by contributing to both state and national forums.

## Corporate Services

The Corporate Services Directorate is committed to providing high quality responsive services to the emergency service organisations (ESO) by ongoing development of strong relationships, understanding their business needs and engaging resources where their contribution is of the greatest value.

The provision of sound business solutions and advice that enable ESOs to focus on the wellbeing and safety of the community is our goal, thereby supporting our community.

## Human Resources Management

### Workforce plans

Staffing levels have been under constant review throughout the year in order to meet the Mid Year Budget Review FTE Savings Targets and compliance with Department of Treasury and Finance FTE caps.

Targeted Voluntary Separation Packages (TVSPs) were offered to employees whose positions were declared surplus in the 2009-10 Workforce Plan and the filling of all vacant positions was reviewed to achieve required results. The Workforce Plan has been revised to reflect changes as they occur.

### Organisational structure

Finance staff transitioned to Shared Services requiring an assessment of business continuity and task requirements in order to reduce the loss of corporate knowledge and maintain service quality to sector agencies.

### Employment conditions

2009 -10 was a significant year with respect to the volume of Industrial and Enterprise Agreement renegotiations affecting the employment conditions of staff throughout the sector. Extensive consultation with staff and their representative unions and associations was a feature of this process.

The SA Government Wages Parity (Salaried) Enterprise Agreement expired on 20 Dec 2009 and sector agencies contributed to the public sectorwide consultation. As a result of the agreement, SAFECOM will lead a process to review working arrangements for CFS and SES operation staff positions. The Enterprise Agreement 2010 was accepted

by the majority of public sector employees in late December 2009 and approved in January 2010.

Consistent with a requirement of the agreement, SAFECOM will support the Chief Executive of the Attorney Generals Department to undertake a review of working arrangements for CFS and SES operational staff positions.

With the expiry of the Government Services Employees (GSE) Enterprise Agreement on 28 October 2009, affected sector staff translated to the Whole of Government GSE agreement.

As part of the National Award Modernisation program, publication of the draft Modern Awards for Stage 4 (including firefighting) was available for comment on 25 September 2009.

The new Public Sector Act 2009 replaced the Public Sector Management Act 1995 on 1 February 2010 and transitional arrangements were put in place while new determinations and guidelines were drafted to reflect the new act. Sector policies will be progressively updated in line with the objectives and principles of the new act and Commissioner's Standards and Determinations as they become available.

Complementary to the new act, the new public sector "Code of Conduct" was distributed to all staff. An online training program is being developed to ensure all employees understand their responsibilities and promote the underlying values that support ethical behaviour and practice in the work place.

All SAFECOM staff participated in a Corporate Climate Survey which provided feedback to the leadership team on staff views, attitudes and opinions, identified ideas for improving the work environment and constructively informed change management plans. Implementation of recommendations has helped to increase personal job satisfaction, increase the effectiveness of work teams and improve service delivery.

All sector agencies implemented comprehensive preventative strategies to reduce the risk of N1H1 (Swine Flu) to staff.

### **SES feedback forum**

SAFECOM led a state wide consultation process with SES volunteers and staff to gain valuable insight into the organisation's culture. The review developed recommendations aimed at strengthening relationships across the service and increasing engagement with volunteers. The SES is currently pursuing the implementation plan following their support of the recommendations.

## **Whistle Blowers Act reporting**

There were no occasions on which the public interest has been disclosed to a responsible officer of the agency under the *Whistleblowers Protection Act 1993*.

## **Managed performance**

The Performance Development Framework has been implemented within SAFECOM and the review process is included in the framework. Further work needs to be undertaken to ensure that these are reviewed for all staff annually.

## **Protection of merit and equity**

The number of recruitment processes required placed significant demand on the section in order to meet sector needs.

MFS identified a need for further recruitment to address staff turnover issues, mainly predicted and expected retirements. Accordingly, two recruit courses were conducted during the year.

A review of the CFS Management Structure (7 positions) was undertaken to ensure that the roles were appropriately classified and remunerated. This was followed by a review of the regional commanders roles. The recommendations from both reviews were implemented.

## **Business continuity**

Human Resources completed the first stage of a business continuity planning process, identifying six critical business processes. The next stage will be a business impact analysis for each of these processes.

## **Core services**

The HR team continues to provide the core HR services to the emergency service agencies, including recruitment, classification assessment and grievance processes, and general advice regarding conditions and entitlements.



## **Occupational Health, Safety, Welfare and Injury Management**

The Emergency Services Sector's Strategic Occupational Health Safety Welfare and Injury Management (OHSW&IM) System Framework acknowledges that the welfare and safety of team members is of the highest priority. Local processes and practices have been developed to ensure this is reflected in the way the sector operates.

### **Evaluation and performance**

SAFECOM's OHSW&IM Internal audit program provided a consistent approach for effective health, safety and injury management. The WorkCover Corporation conducted an evaluation of SAFECOM against the performance standards for self insurers in February 2010. WorkCover reported substantial improvements in system structure and the OHSW&IM sector-wide policy and procedure framework has occurred. This has assisted SAFECOM and the emergency service agencies address several issues identified in the 2007 evaluations, and recommended that SAFECOM expand OHSW &IM monitoring and leadership activities as detailed in the *Fire and Emergency Services Act 2005*.

### **Health Safety and Welfare (HSW) Branch Service Delivery Plan**

To improve services to the emergency service organisations the HSW Branch Service Delivery Plan was developed to facilitate consistent and efficient systems and service delivery. The plan provides a unified, cross-sector approach to the provision of equitable, accessible and efficient service delivery to the sector. It provides the direction for developing, implementing and measuring OHSW&IM system performance, and clarifies the roles for the SAFECOM HSW Branch to monitor and support OHSW&IM initiatives across the Sector.

The plan describes activities and responsibilities to ensure appropriate OHSW and injury management systems are established, maintained and implemented; systems for guiding and monitoring service delivery performance are established and maintained; effective and efficient communication and liaison occurs between the emergency services organisations and key stakeholders; and describes the service levels required of the Commission, and the minimum service standards that must be met by the Health Safety and Welfare Branch.

### **OHSW & Injury Management learning and development**

The 2009–10 OHSW and Injury Management training plan of eight key training initiatives was implemented. 63% of the training plan was completed with the remaining 37% reprogrammed for 2010–11. Completion of the outstanding training initiatives is a high priority for SAFECOM.

## **Safety, performance and workers compensation**

During the year, there were no notifiable injuries or occurrences, or notices served pursuant to the *Occupational Health Safety and Welfare Act 1986* and associated regulations.

Overall yearly claims cost expenditure increased by 30% compared with the 2007-08 results (refer Table 2) due to the reopening of a Fire and Equipment Services (FESSA) claim which had a significant impact on income maintenance and medical/hospital costs. There was a significant reduction in Section 43 lump sum payments due to the improved safety performance over the past two years.

SAFEFCOM recorded no lost time injuries for the financial year and as a result met all the safety and performance targets of the 'Safety in the Public Sector 2007-2010 strategy (see Table 3).

It should be noted that SAFEFCOM is a relatively small administrative unit and as a consequence minor variations in performance have a significant impact on target achievement relative to larger administrative units.

### **Current & Future Safety Initiatives**

SAFEFCOM has worked closely with SafeWork SA to develop guidelines for emergency services in relation to the Code of Practice on Work Hours and to address issues associated with revised regulations.

## Occupational Health & Safety Performance

**Table 1: OHS Legislative requirements**

Number of Notifiable occurrences pursuant to OHS&W Regulations	0
Number of Notifiable injuries pursuant to OHS&W Regulations division 6.6.	0
Number of notices served pursuant to OHS&W Act s35, s39 and s40 (default, improvement and prohibition notices)	0

**Table 2: Agency gross<sup>1</sup> workers compensation expenditure for 2009-10 compared with 2008-09<sup>2</sup>**

Expenditure	2009-10 (\$)	2008-09 (\$)	Variation (\$)+ (-)	% Change + (-)
Income Maintenance	34 280	1 028	33 252	3235%
Lump Sum Settlements Redemptions-Sect 42	0	0	Nil	Nil
Lump Sum Settlements Permanent Disability-Sect 43	1 210	27 232	-26 022	-96%
Medical/Hospital Costs combined	18 603	12 477	6 126	49%
Other	1 196	1 673	-477	-29%
Total Claims Expenditure	55 289	42 410	12 879	30%

<sup>1</sup> before 3<sup>rd</sup> party recovery

<sup>2</sup> information available from Self-Insurers Management System (IMS (for detailed advice on data extraction contact Public Sector Workforce Relations (PSWR)

**Table 3: Meeting Safety Performance Targets<sup>3</sup>**

	Base: 2005-06	Performance: 12 months to end of June 2010			Final Target
	Numbers or %	Actual	Notional Quarterly Target	Variation	Numbers or %
1 Workplace Fatalities	0	0	0	0	0
2 New Workplace Injury Claims	3	0	2	-2	2
3 New Workplace Injury Claims Frequency Rate	N/A	0.00	0.00		
4 Lost Time Injury Frequency Rate ***	N/A	0.00	0.00		
5 New Psychological Injury Claims	0	0	0	0	0

	Base: 2005-06	Performance: 12 months to end of June 2010			Final Target
	Numbers or %	Actual	Notional Quarterly Target	Variation	Numbers or %
6 Rehabilitation and Return to Work					
6a Early Assessment within 2 days	66.67%	0.00%	80.00%	-80.00%	80.00%
6b Early Intervention within 5 days	0.00%	0.00%	80.00%	-80.00%	80.00%
6c RTW within 5 days	100.00%	0.00%	75.00%	-75.00%	75.00%
7 Claim Determination					
7a Claims determined in 10 business days	66.67%	0.00%	75.00%	-75.00%	75.00%
7b. Claims still to be determined after 3 months	0.00%	0.00%	3.00%	-3.00%	3.00%
8 Income Maintenance Payments for Recent Injuries					
2008-09 Injuries (at 24 months development)	n/a	\$1 200	\$4 979	-\$3 779	n/a
2009-10 Injuries (at 12 months development)	n/a	\$0.00	\$3 883	-\$3 883	n/a

* Except for Target 8, which is YTD, for Targets 5, 6c, 7a and 7b, performance is measured up to the previous quarter to allow reporting lag.
** Based on cumulative reduction from base at a constant quarterly figure.
*** Lost Time Injury Frequency Rate Injury frequency rate for new lost-time injury/disease for each one million hours worked. This frequency rate is calculated for benchmarking and is used by the WorkCover Corporation.  Lost Time Injury frequency rate (new claims): Numbers of new cases of lost-time injury/disease for year x 1,000,000 Number of hours worked in the year.

- information available from SIMS (SIPS target report)

## **Information Management**

Information Management Services (IMS) has once again provided a consistently high level of service to the emergency services sector. The IMS Helpdesk and Records Management Helpdesk assisted the sector with professional and timely support and the IMS Technical team provided high levels of consultation services and expertise to all agencies. The IMS department has continued to liaise with the agencies to fully understand business requirements and to then provide the most appropriate solutions. IMS has kept abreast of new technologies to ensure the sector is achieving best practice business solutions.

IMS completed the Asset Replacement Program, which has seen a large number of desktop and server hardware replaced during the year. This has been achieved with minimal disruption to the agencies and has seen the team visit all major regions in this time. There have been upgrades made to Wide Area Network links where possible to improve the IT systems across the whole sector.

IMS installed and configured a new call logging system which has enabled the department to improve its level of support to agencies. The system allows for a far simpler method of allocating and tracking open support calls, and it also gives a vastly improved reporting system. Since implementation of the call logging system in November 2009, more than 4800 calls have been logged with varying levels of action being undertaken.

During 2009-10, IMS was involved in many significant projects including upgrades to hardware and software, system backup and redundancy improvements, beginning the rollout of the new electronic records management system, improving website infrastructure and assisting with the implementation of the South Australian Computer Aided Despatch (SACAD) project.

IMS implemented a range of new applications to support business requirements including a new version of Crimtrac and the Strategic Aerial Intelligence Trial.

### **Operational Support**

IMS was involved in the set up and infrastructure planning for new sites including the Port Lincoln Emergency Services Hub, Seaford MFS station and SES East Headquarters in Murray Bridge. Incident Control Kits were also maintained on behalf of agencies in readiness for deployment.

### **Web Presence**

The IMS team has assisted in the planning and implementation of enhancements to the CFS website as well as preparations for the creation of a micro and mobile website which will go live during 2010



Bushfire Action Week in October 2010. A dedicated CFS Members Only section on the website has been created and activated and is accessible to volunteers for information as well as entry to the Training Administration System (TAS) where training records are maintained for each volunteer.

### **Future Directions**

Future enhancements to the web server infrastructure will improve productivity by over 30 per cent. The rollout of Members Only sections on the SES and MFS websites will occur over the coming year to ensure that relevant information and resources will be available to volunteers and staff.

## **Asset and Facilities Management**

SAFECOM continues to commit to reducing our impact upon the environment by implementing appropriate strategies in line with the Greening of Government Framework (GoGO).

## **Water and Energy Efficiency**

In partnership with SA Water, SAFECOM continued to refine water efficiency plans for occupied premises with the intent of implementing appropriate efficiency measures. These plans take into account the obligations and liabilities of the ESOs for each property in relation to asset ownership. Marginal savings are anticipated to be achieved by introducing reform requirements during 2010-11.

The State Government has set a target of a 25 per cent reduction in energy consumption by 2015. As part of our lease renewal, Department for Transport, Energy and Infrastructure has negotiated for the lessor to undertake a number of energy improvement initiatives at 60 Waymouth Street, including implementation of a central energy monitoring strategy encompassing modifications and upgrades to:

- central airconditioning systems on the floors and in the Level 11 plant room
- central airconditioning control and monitoring systems, and
- lift foyer, stairwell, toilet and exit lighting and associated control systems such as movement sensors.

These initiatives will deliver demonstrable greenhouse gas emission reductions, energy efficiency and improved indoor environment quality. Verification of performance will commence from January 2011.

Following consolidation of occupied floor space within the central business district of Adelaide undertaken during 2009-10, awareness programs will be implemented to improve energy efficiency programs throughout the sector in 2010-11. These premises represent the greatest proportion of energy consumption across the sector. The following is a statistical analysis of the energy targets and energy usage across the sector.

<b>SAFECOM, CFS and SES</b>	<b>Electrical Energy Use (GJ)</b>	<b>Greenhouse Gas Emissions (tonnes CO2)</b>	<b>Square Metres</b>	<b>Intensity GJ/Sq. M</b>
Baseline 2000-01	5 496	1 552	63 485	0.0866
Target 2008-09	4 771	1 348	63 485	0.0752
Actual 2008-09	6 876	2 009	71 676	0.0959
Actual 2009-10	7 488	2 163	70 883	0.1056
Target 2011	4 560	975	63 485	0.0718
Target 2015	4 122	882	63 485	0.0649

<b>SAFECOM OFFICE</b>	<b>Electrical Energy Use (GJ)</b>	<b>Greenhouse Gas Emissions (tonnes CO2)</b>	<b>Square Metres</b>	<b>Intensity GJ/Sq. M</b>
Baseline 2000-01	322	84	1 743	0.1845
Target 2008-09	279	73	1 743	0.1602
Actual 2008-09	369	108	1 797	0.2055
Actual 2009-10	322	69	1 566	0.2056
Target 2011	266	57	1 743	0.1526
Target 2015	241	52	1 743	0.1384

<b>CFS</b>	<b>Electrical Energy Use (GJ)</b>	<b>Greenhouse Gas Emissions (tonnes CO2)</b>	<b>Square Metres</b>	<b>Intensity GJ/Sq. M</b>
Baseline 2000-01	4 326	1 264	51 648	0.0838
Target 2008-09	3 756	1 098	51 648	0.0727
Actual 2008-09	5 616	1 641	59 495	0.0945
Actual 2009-10	5 898	1723	59 231	0.0995
Target 2011	3 591	768	51 648	0.0695
Target 2015	3 245	694	51 648	0.0628

**Note** – Following the transfer of the SA Government contract from Origin to AGL during the 2009-10 financial year, actual data is not available for a large portion of sites. Missing data has been estimated.

SES	Electrical Energy Use (GJ)	Greenhouse Gas Emissions (tonnes CO2)	Square Metres	Intensity GJ/Sq. M
Baseline 2000-01	848	204	10 094	0.0840
Target 2008-09	736	177	10 094	0.0729
Actual 2008-09	891	260	10 429	0.0854
Actual 2009-10	1268	371	10 086	0.1257
Target 2011	703	206	10 094	0.0696
Target 2015	636	186	10 094	0.0630

MFS	Electrical Energy Use (GJ)	Greenhouse Gas Emissions (tonnes CO2)	Square Metres	Intensity GJ/Sq. M
Baseline 2000-01	13 315	3 431	*32 000	0.4160
Actual 2007-08	14 374	3 840	34 742	0.4137
Actual 2008-09	13 812	3 266	34 742	0.3975
Actual 2009-10	14 759	3 935	36 907	0.3998
Target 2011	11 051	2 364	36 000	0.3069
Target 2015	9 986	2 136	40 000	0.2496

\* Estimated figure based on available data

Actual consumption within each sector has exceeded the original targets during 2009-10 due to increased occupancy levels, and additional buildings now included as the sector increases its community response capacity. In addition, demand will vary based on seasonal conditions and the need to direct operations from emergency control centres on a 24/7 basis, responding to emergency events as required.

Increased activities within the sectors associated with operations and additional facilities coming onstream also resulted in increased use and demands, as did increased training programs and after hours activities affecting usage. Some additional costs and usage also occurred due to temporary accommodation taken up while Level 8 was being refurbished prior to the SES moving in.

## Annual Asbestos Management Report 2009-10

### State Emergency Services

No. of sites in Category

Category	At Start of Year = 45	At End of Year = 60	Category Description	Interpretation
1	0	0	Remove	should be removed promptly
2	0	0	Remove as soon as practicable	should be scheduled for removal at a practical time.
3	14	15	Use care during maintenance	may need removal during maintenance work
4	0	3	Monitor condition	is present, inspect according to legislation and policy
5	31	42	No asbestos identified/ identified asbestos has been removed	(All asbestos identified as per OHS & W 4.2.10(1) has been removed)
6	0	0	Further information required	(These sites not yet categorised)

Note – Additional numbers due to 15 sites shared with CFS not previously included.

### SA Metropolitan Fire Service

No. of sites in Category

Category	At Start of Year = 40	At End of Year =43	Category Description	Interpretation
1	0	0	Remove	should be removed promptly
2	0	0	Remove as soon as practicable	should be scheduled for removal at a practical time.
3	0	0	Use care during maintenance	may need removal during maintenance work
4	1	22	Monitor condition	is present, inspect according to legislation and policy
5	21	21	No asbestos identified/ identified asbestos has been removed	(All asbestos identified as per OHS & W 4.2.10(1) has been removed)
6	18	0	Further information required	(These sites not yet categorised)

## SA Country Fire Service

### No. of sites in Category

Category	At Start of Year = 416	At End of Year = 414	Category Description	Interpretation
1	1	1	Remove	should be removed promptly
2	0	0	Remove as soon as practicable	should be scheduled for removal at a practical time.
3	57	51	Use care during maintenance	may need removal during maintenance work
4	36	35	Monitor condition	is present, inspect according to legislation and policy
5	322	325	No asbestos identified/ identified asbestos has been removed	(All asbestos identified as per OHS & W 4.2.10(1) has been removed)
6	0	2	Further information required	(These sites not yet categorised)

Category 1 Relates to the Stirling CFS station. Proposal for the replacement of the appliance bays currently under review.

Category 6 Relates to the East Torrens Group Centre & Kyeema Group Centre. Registers to be obtained by 2010-11.



## **Financial Management**

The purpose of the Financial Management branch is to provide high quality advice and services that support and contribute to effective financial management within the emergency services sector.

This is achieved through:

- Effective budget planning
- High level strategic financial advice
- Financial reporting
- Liaison with Shared Services to manage accounting services
- Improved and effective financial management
- Management of major projects, and
- Asset management

### **Finance**

Achievements in 2009-10 include:

- Provided support and advice to emergency service organisations in the delivery of capital projects
- Conducted a comprehensive sectorwide review of purchase cards and introduced enhanced management procedures
- Provided business management support to emergency services organisations
- Implemented refined, robust and transparent financial management compliance program across emergency services organisations
- Reviewed financial and non-current asset policies and procedures as part of a process of continuous improvement in financial and asset management
- Continued alignment of functional plans with budgets by developing templates that link budgets to functional targets
- Reviewed components of the Financial Management Toolkit
- Coordinated 2009-10 portfolio statements, emergency services organisations budget submissions and undertook quarterly budget reviews
- Developed a financial management risk register, incorporating findings from internal/external audit and addressing other opportunities for improvement, and
- Managed operating and capital works outcomes for 2009-10.

### **Capital**

During 2009-10, SAFECOM project managers worked closely with agency personnel from CFS, MFS and SES to deliver over 100 capital projects valued at about \$32.2 million. The sectorwide capital program related primarily to the procurement of fire appliances (\$14.2 Million) and the construction and/or upgrade of stations/units (\$14.4 Million), including the highlights detailed below.

## **Land and Buildings**

Approximately \$14.4 million was expended on land and building projects during 2009-10. Some of the highlights include the completion of the MFS Seaford Station and Port Lincoln Emergency Services Precinct (CFS/SES/MFS).

In February 2010, the State Government announced a funding injection of approximately \$3.5 Million towards CFS and SES building projects. This funding has been prioritised towards facility upgrades and the replacement of small station and units.

## **Vehicles and Appliances**

Approximately \$14.2 Million has been expended on vehicles and appliances during 2009-10. This expenditure relates primarily to the delivery of over 40 CFS fire appliances (mainly 3000 Litre 4WD Rural and Pumper Appliances) and the delivery of a MFS General Purpose (GP) Pumper, MFS Aerial Appliance and the partial completion of a further 11 MFS GP Pumpers.

## **Plant, Equipment, Communications, ICT**

Approximately \$3.6 Million has been expended on plant, equipment, communications and ICT during 2009-10. Some of the highlights include the procurement of GRN Radios across the sector at a cost of \$2.0 Million and the procurement of GRN Pagers at a cost of \$300,000.

## **Procurement**

On the procurement front, SAFECOM continues to work closely with CFS and the Australian Fire Authorities Council (AFAC) Collaborative Purchasing Initiative to expand the fire appliance panel contract. Over the last year, the number of quality accredited suppliers has increased from 29 to 32.

## **2009-10 Highlights**

Assets and Procurement staff have worked closely with MFS and DTEI to conduct condition audits for all MFS stations. MFS building condition data has also been entered onto DTEI's State Asset Management Information System (SAMIS) and can now be used to help determine building maintenance and replacement priorities.

In addition, a business case prepared for the SAFECOM Board analysed CBD accommodation for the SES which recommended and resulted in the relocation of SES office accommodation to Level 8 of 60 Waymouth Street, enabling CFS, SAFECOM and SES to occupy five levels of the same building.

In consultation with the sector, SAFECOM also made a significant contribution towards the development of policies and targets detailed

within the 30 Year Plan for Greater Adelaide, helping to drive future improvements in strategic land use and planning for emergency services agencies.

## 2010-11 Targets

The Emergency Service Sector Strategic Plan for 2010-2015 includes a number of targets for assets and procurement including the following in 2010-11;

- Rolling 3 Year capital plans produced annually and implemented
- Building Maintenance System Facilities Asset Management Information System (FAMIS) piloted
- 10 Year Property Plans developed and implemented
- Develop Service Level Agreements

In addition, to achieve Strategic Asset Management Plans for Buildings by December 2011 requires the ongoing collection and analysis of building condition audit data for CFS and SES during 2010-11.

The successful implementation of E-Procurement is also a priority in 2010-11.

## Consultants

There were three consultancies in 2009-10 at a total cost of \$31,360.

Range	Number of consultants	Expenditure \$
Below \$10,000	2	\$12,660
\$10,000 – \$50,000	1	\$18,700
Above \$50,000	0	0
<b>Total</b>	<b>3</b>	<b>\$31,360</b>

There was one consultancies incurring expenditure above \$10,000.

Consultant	Consultancy	Expenditure \$
Liquid Pacific	Desktop valuation for financial reporting	\$18,700
<b>Total</b>		<b>\$18,700</b>

## Contractual arrangements

SAFECOM did not enter into any contractual arrangements during the financial year.

## Account payment performance

All agencies are required to report monthly on the number and value of creditors' accounts paid and the extent to which the accounts have been paid in accordance with Treasurer's Instruction 11.

The following table details SAFECOM's payment performance.

Particulars	Number of accounts paid	% of accounts paid (by number)	Value of accounts paid in \$A	% of accounts paid (by value)
Paid by the due date*	1,666	80.60	9,224,584.49	78.21
Paid late but paid within 30 days of due date	237	11.47	1,697,260.25	14.39
Paid more than 30 days from due date	164	7.93	873,385.01	7.4
<b>Total</b>	<b>2,067</b>	<b>100.00</b>	<b>11,795,229.75</b>	<b>100.00</b>

\*The due date is defined as per Treasurer's Instruction 11.2. Unless there is a discount or a written agreement between the public authority and the creditor, payment should be within 30 days of the date of the invoice or claim.

SAFECOM measures performance with reference to the date of invoice, and not the date the invoice is received. Performance is closely monitored to ensure that the accepted best practice benchmark of accounts being paid by their due date is met.

## Public sector fraud

SAFECOM has a fraud policy and is committed to maintaining a working environment free of fraud and corrupt behaviour. No incidents of fraud were reported within SAFECOM during the reporting period.

## OVERSEAS TRAVEL

In 2009-10, the total overseas travel expenses incurred by the emergency services sector were \$59 435.

<b>SA METROPOLITAN FIRE SERVICE (SAMFS)</b>			
<b>Employee/s</b>	<b>Destination/s</b>	<b>Reasons for travel</b>	<b>Total cost to agency</b>
1	UK, Canada	Accompany Minister for Emergency Services, coinciding with World Police and Fire Games in Canada	\$20 023
2	Germany, UK, USA, Hong Kong	Attendance at Interschutz 2010 Fire Expo in Leipzig, Germany. Met with representatives of Hong Kong Fire Service for comparisons of equipment and training. Met with original fire equipment manufacturers in UK, USA and Europe	\$17 171
1	Singapore	Presentation of paper at Asia-Oceania Resilience 2010 Conference	\$578

<b>SA COUNTRY FIRE SERVICE (SACFS)</b>			
<b>Employee/s</b>	<b>Destination/s</b>	<b>Reasons for travel</b>	<b>Total cost to agency</b>
2	Germany	Attendance at Interschutz 2010 Fire Expo in Leipzig	\$8 003
1	France, Greece, Croatia	Accompany Minister for Emergency Services on Bushfire Management Study Tour of Mediterranean European Fire Risk Countries	\$9 126

<b>SAFECOM</b>			
<b>Employee/s</b>	<b>Destination/s</b>	<b>Reasons for travel</b>	<b>Total cost to agency</b>
1	Germany	Attendance at Interschutz 2010 Fire Expo in Leipzig	\$4 534

No representatives from the SES travelled overseas during the 2009-10 financial year.

# Appendix 1 - Financial Statements



Government of South Australia  
Auditor-General's Department

Our Ref: A10/367

22 February 2011

Mr D Place  
Chief Executive  
South Australian Fire and Emergency Service Commission  
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Dear Mr Place

## **The audit of the South Australian Fire and Emergency Services Commission for the year ended 30 June 2010**

The audit of the accounts of the South Australian Fire and Emergency Services Commission (SAFECOM) for the year ended 30 June 2010 has been completed.

The scope of the audit covered the principal areas of the financial operations of SAFECOM and included the test review of systems and processes and internal controls and financial transactions.

The notable areas of audit coverage included:

- cash and receivables
- non-current assets, including revaluations
- payroll and employee entitlements
- expenditure, including purchase cards
- revenue, including Commonwealth grants
- financial accounting
- risk management
- financial management compliance programs
- follow up of 2008-09 findings.

Internal audit activities were reviewed to assess the risks of material misstatement of the financial statements and to design and perform audit procedures.

The audit also covered the Community Emergency Services Fund.

The audit coverage and its conduct is directed to meeting statutory audit responsibilities under the *Public Finance and Audit Act 1987* and also the requirements of Australian Auditing Standards.

In essence, two important outcomes result from the annual audit process, notably:

- The issue of the Independent Auditor's Report (IAR) on the integrity of SAFECOM financial statements
- The issue during the year or at the time of financial statement preparation and audit or close thereto, of audit management letters advising of system, process and control matters and recommendations for improvement.



In this regard, returned herewith are the financial statements of SAFECOM together with the IAR, which is modified.

My Supplementary Report to Parliament indicates that an unqualified IAR with a matter of emphasis was issued on the SAFECOM's financial statements. The matter of emphasis relates to the reissue of financial statements resulting from certain capital building projects and related issues. Significant additional audit work was required to finalise the accounts for the period ending 30 June 2010. This is likely to increase the actual fee charged compared to that previously estimated and communicated to SAFECOM.

In addition, during the year audit management letters were forwarded to SAFECOM and emergency service agencies detailing findings and recommendations from the audits of the areas reviewed. The findings and recommendations relate to weaknesses noted in financial systems and processes and associated internal controls, and/or improvements needed in these areas. Responses to the letters and matters raised were received and will be followed up in the 2010-11 annual audit.

My Annual and Supplementary Reports to Parliament include summary commentary for SAFECOM and emergency service agencies on the matters raised and responses received, and specifically indicate those matters that were assessed as not meeting a sufficient standard of financial management, accounting and control.

Finally, I would like to express my appreciation to the management and staff of SAFECOM and the emergency service agencies, including Shared Services SA in providing assistance during the year to my officers in the conduct of the annual audit.

Yours sincerely



**S O'Neill**  
**AUDITOR-GENERAL**

enc



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**To the Presiding Member  
South Australian Fire and Emergency Services Commission**

As required by section 31 of the *Public Finance and Audit Act 1987* and subsection 21(2) of the *Fire and Emergency Services Act 2005*, I have audited the accompanying financial statements of the South Australian Fire and Emergency Services Commission and its controlled entities (the consolidated entity) for the financial year ended 30 June 2010. The financial statements comprise:

- A Statement of Comprehensive Income
- A Statement of Financial Position
- A Statement of Changes in Equity
- A Statement of Cash Flows
- Notes to and forming part of the Financial Statements
- A Statement of Administered Comprehensive Income
- A Statement of Administered Financial Position
- A Statement of Changes in Administered Equity
- A Statement of Administered Cash Flows
- Notes to and forming part of the Administered Financial Statements
- A Certificate from the Chief Executive and the Manager Financial Services.

The financial statements comprise the South Australian Fire and Emergency Services Commission and the entities it controlled at the year's end or from time to time during the financial year.

**The responsibility of the Members of the South Australian Fire and Emergency Services Commission board for the financial statements**

The members of the South Australian Fire and Emergency Services Commission Board are responsible for the preparation and the fair presentation of the financial statements in accordance with the Treasurer's Instructions promulgated under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

**Auditor's responsibility**

My responsibility is to express an opinion on the financial statements based on the audit. The audit was conducted in accordance with the requirements of the *Public Finance and Audit Act 1987* and Australian Auditing Standards. The Auditing Standards require that the auditor complies with relevant ethical requirements relating to audit engagements and plans and performs the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by the members of the South Australian Fire and Emergency Services Commission Board, as well as the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my auditor's opinion.

#### **Auditor's opinion**

In my opinion, the financial statements present fairly, in all material respects, the financial position of the South Australian Fire and Emergency Services Commission and its controlled entities (the consolidated entity) as at 30 June 2010, their financial performance and their cash flows for the year then ended in accordance with the Treasurer's Instructions promulgated under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards.

#### **Emphasis of Matter**

I draw attention to note 18 receivables, note 29 contingent assets and liabilities and note 31 events subsequent to reporting date. These notes explain the effects of events occurring in September 2010 and October 2010 the led to amendment and reissuing of the 2009-10 financial statements for the South Australian Fire and Emergency Services Commission and its controlled entities.

This Independent Auditor's Report replaces the report included in Part B of the Auditor-General's Annual Report for the year ended 30 June 2010 tabled in Parliament on 30 September 2010.

My opinion is not qualified in respect of these matters.

The audit identified deficiencies in internal controls, management reporting and the records and information maintained in relation to certain capital works projects. The values attributed to adjustments contained in the revised financial statements that were required to account for these identified events are at management's valuation and are based on best estimates of the relevant amounts from the available records. The records, systems and evidence used to estimate these adjustment amounts, however, are not of a standard that enables Audit substantiation of management's valuation to a sufficient level of confidence.

As a result, Audit was unable to obtain sufficient assurance over the accuracy of adjustments made and disclosed in the reissued financial statements. The amounts, however, are not of material value to warrant a qualification of my opinion.

The net effect of these events and transactions that resulted in adjustments in the revised consolidated financial statements are:

- an increase in receivables of \$356,000
- a decrease in property, plant and equipment of \$687,000
- an increase in payables of \$602,000
- an increase in supplies and services expense of \$933,000.

I draw attention to these matters to assist users in their understanding of the audit of the financial statements.



**S O'Neill**  
**AUDITOR-GENERAL**  
22 February 2011

## South Australian Fire and Emergency Services Commission

### Certification of the Financial Statements

We certify that the attached general purpose financial statements for the South Australian Fire and Emergency Services Commission (SAFECOM):

- complies with relevant Treasurer's instructions issued under section 41 of the Public Finance and Audit Act 1987, and relevant Australian accounting standards;
- are in accordance with the accounts and records of the South Australian Fire and Emergency Services Commission; and
- presents a true and fair view of the financial position of the South Australian Fire and Emergency Services Commission as at 30 June 2010 and the results of its operation and cash flows for the financial year.

We certify that the internal controls employed by the South Australian Fire and Emergency Services Commission for the financial year over its financial statements and its preparation of the general purpose financial statements have been effective throughout the reporting period.



David Place  
Chief Executive

South Australian Fire and  
Emergency Services Commission

1<sup>st</sup> February 2011



Trevor Pearce  
Manager Financial Services

South Australian Fire and  
Emergency Services Commission

1<sup>st</sup> February 2011



**South Australian Fire and Emergency Services Commission**

**Statement of Comprehensive Income**

**For the Year Ended 30 June 2010**

	Note	Consolidated		SAFECOM Entity	
		2010	2009	2010	2009
		\$'000	\$'000	\$'000	\$'000
<b>Expenses:</b>					
Employee benefits	5	119,014	105,139	10,348	9,779
Supplies and services	6	54,962	50,471	7,367	4,047
Government radio network	7	14,890	12,928	-	-
Depreciation and amortisation expense	8	21,188	18,794	250	156
Grant expense	9	2,018	2,115	1,692	1,784
Net loss from disposal of non-current assets	10	48	255	-	-
Devaluation of land held for resale		560	-	-	-
<b>Total expenses</b>		<b>212,680</b>	<b>189,702</b>	<b>19,657</b>	<b>15,766</b>
<b>Income:</b>					
Fees and charges	11	3,707	5,420	553	470
Commonwealth revenues	12	6,030	7,309	1,752	3,003
Interest revenue	13	1,528	2,326	185	180
Resources received free of charge	14	190	1,716	-	-
Other income	15	1,513	1,476	634	90
<b>Total income</b>		<b>12,968</b>	<b>18,247</b>	<b>3,124</b>	<b>3,743</b>
<b>Net cost of providing services</b>		<b>199,712</b>	<b>171,455</b>	<b>16,533</b>	<b>12,023</b>
<b>Revenues from SA Government:</b>					
Revenues from SA Government	16	195,531	186,122	20,089	12,662
<b>Net result</b>		<b>(4,181)</b>	<b>14,667</b>	<b>3,556</b>	<b>639</b>
<b>Other comprehensive income:</b>					
Gain on revaluation of land reclassified for sale		470	-	-	-
Gain on revaluation of property, plant and equipment	26	8,158	21,359	-	24
<b>Total other comprehensive income</b>		<b>8,628</b>	<b>21,359</b>	<b>-</b>	<b>24</b>
<b>Total comprehensive result</b>		<b>4,447</b>	<b>36,026</b>	<b>3,556</b>	<b>663</b>
The net result and comprehensive result are attributable to the SA Government as owner					

*The above statement should be read in conjunction with the accompanying notes*

**South Australian Fire and Emergency Services Commission**

**Statement of Financial Position**

**As at 30 June 2010**

		<b>Consolidated</b>		<b>SAFECOM Entity</b>	
	<b>Note</b>	<b>2010</b>	<b>2009</b>	<b>2010</b>	<b>2009</b>
		<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<b>Current assets:</b>					
Cash and cash equivalents	17	43,519	46,306	8,413	4,750
Receivables	18	4,383	4,954	1,215	1,281
Other financial assets	19	2,256	1,759	-	-
Property held for sale	20	2,090	1,500	-	-
<b>Total current assets</b>		<b>52,248</b>	<b>54,519</b>	<b>9,628</b>	<b>6,031</b>
<b>Non-current assets:</b>					
Property, plant and equipment	21	327,510	310,257	1,274	928
Intangibles	22	1,166	1,229	765	513
<b>Total non-current assets</b>		<b>328,676</b>	<b>311,486</b>	<b>2,039</b>	<b>1,441</b>
<b>Total assets</b>		<b>380,924</b>	<b>366,005</b>	<b>11,667</b>	<b>7,472</b>
<b>Current liabilities</b>					
Payables	23	10,725	6,184	1,570	966
Employee benefits	24	13,077	12,504	1,290	1,315
Provisions	25	2,546	2,419	100	104
<b>Total current liabilities</b>		<b>26,348</b>	<b>21,107</b>	<b>2,960</b>	<b>2,385</b>
<b>Non-current liabilities</b>					
Payables	23	1,953	1,901	239	252
Employee benefits	24	19,168	18,067	2,409	2,459
Provisions	25	11,566	7,488	454	327
<b>Total non-current liabilities</b>		<b>32,687</b>	<b>27,456</b>	<b>3,102</b>	<b>3,038</b>
<b>Total liabilities</b>		<b>59,035</b>	<b>48,563</b>	<b>6,062</b>	<b>5,423</b>
<b>Net assets</b>		<b>321,889</b>	<b>317,442</b>	<b>5,605</b>	<b>2,049</b>
<b>Equity</b>					
Asset revaluation surplus	26	74,082	65,454	24	24
Retained earnings	26	247,807	251,988	5,581	2,025
<b>Total equity</b>		<b>321,889</b>	<b>317,442</b>	<b>5,605</b>	<b>2,049</b>
The total equity is attributable to the SA Government as owner					
Unrecognised contractual commitments	28				
Contingent assets and liabilities	29				

*The above statement should be read in conjunction with the accompanying notes*

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**South Australian Fire and Emergency Services Commission**

**Statement of Changes in Equity**

**For the Year Ended 30 June 2010**

	Note	Consolidated			SAFECOM Entity		
		Asset	Retained	Total	Asset	Retained	Total
		Revaluation Surplus	Earnings		Revaluation Surplus	Earnings	
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Balance at 1 July 2008</b>	26	<b>44,095</b>	<b>237,321</b>	<b>281,416</b>	<b>-</b>	<b>1,386</b>	<b>1,386</b>
Net result for 2008/2009	26	-	14,664	14,664	-	639	639
Correction to 2008/2009 net result			3	3	-	-	-
Adjusted net result for 2008/2009		-	14,667	14,667	-	639	639
Gain on revaluation of property, plant and equipment	26	21,373	-	21,373	24	-	24
Correction to gain/(loss) on revaluation		(14)		(14)			-
Adjusted gain/(loss) on revaluation		21,359	-	21,359	24	-	24
<b>Total comprehensive result for 2008/09</b>		<b>21,359</b>	<b>14,667</b>	<b>36,026</b>	<b>24</b>	<b>639</b>	<b>663</b>
<b>Balance at 30 June 2009</b>	26	<b>65,454</b>	<b>251,988</b>	<b>317,442</b>	<b>24</b>	<b>2,025</b>	<b>2,049</b>
Net result for 2009/2010	26	-	(4,181)	(4,181)	-	3,556	3,556
Gain on revaluation of land reclassified for sale		470	-	470	-	-	-
Gain on revaluation of property, plant and equipment	26	8,158	-	8,158	-	-	-
<b>Total comprehensive result for 2009/2010</b>		<b>8,628</b>	<b>(4,181)</b>	<b>4,447</b>	<b>-</b>	<b>3,556</b>	<b>3,556</b>
<b>Balance at 30 June 2010</b>	26	<b>74,082</b>	<b>247,807</b>	<b>321,889</b>	<b>24</b>	<b>5,581</b>	<b>5,605</b>

All changes in equity are attributable to the SA Government as owner

*The above statement should be read in conjunction with the accompanying notes*

**South Australian Fire and Emergency Services Commission**

**Statement of Cash Flows**

**For the Year Ended 30 June 2010**

	Note	Consolidated		SAFECOM Entity	
		2010	2009	2010	2009
		\$'000	\$'000	\$'000	\$'000
<b>Cash flows from operating activities</b>					
<b>Cash outflows:</b>					
Employee benefit payments		(112,592)	(99,342)	(10,284)	(9,433)
Supplies and services payments		(64,061)	(64,516)	(9,065)	(6,034)
Government radio network payments		(14,066)	(13,094)	-	-
Grants and subsidies payments		(2,018)	(2,115)	(1,692)	(1,784)
<b>Cash used in operations</b>		<b>(192,737)</b>	<b>(179,067)</b>	<b>(21,041)</b>	<b>(17,251)</b>
<b>Cash Inflows:</b>					
Fees and charges		4,585	5,096	595	240
Commonwealth revenues		6,713	6,457	1,693	3,062
Interest received		1,611	2,461	195	195
GST recovered from the Australian Taxation Office		10,907	10,465	2,346	2,061
Other receipts		1,256	1,442	634	90
<b>Cash generated from operations</b>		<b>25,072</b>	<b>25,921</b>	<b>5,463</b>	<b>5,648</b>
<b>Cash flows from SA Government</b>					
Contributions from Community Emergency Services Fund		194,342	186,122	19,217	12,662
Other revenues from SA Government		1,189	-	872	-
<b>Cash generated from SA Government</b>		<b>195,531</b>	<b>186,122</b>	<b>20,089</b>	<b>12,662</b>
<b>Net cash provided by operating activities</b>	<b>27</b>	<b>27,866</b>	<b>32,976</b>	<b>4,511</b>	<b>1,059</b>
<b>Cash flows from investing activities</b>					
<b>Cash outflows:</b>					
Purchase of property, plant and equipment		(30,776)	(31,083)	(1,008)	(346)
Purchase of investments		(497)	(75)	-	-
<b>Cash used in investing activities</b>		<b>(31,273)</b>	<b>(31,158)</b>	<b>(1,008)</b>	<b>(346)</b>
<b>Cash Inflows:</b>					
Proceeds from sale of property, plant and equipment		620	160	160	-
<b>Cash generated from investing activities</b>		<b>620</b>	<b>160</b>	<b>160</b>	<b>-</b>
<b>Net cash used in investing activities</b>		<b>(30,653)</b>	<b>(30,998)</b>	<b>(848)</b>	<b>(346)</b>
<b>Net increase in cash and cash equivalents</b>		<b>(2,787)</b>	<b>1,978</b>	<b>3,663</b>	<b>713</b>
<b>Cash and cash equivalents at the beginning of the financial year</b>		<b>46,306</b>	<b>44,328</b>	<b>4,750</b>	<b>4,037</b>
<b>Cash and cash equivalents at the end of the financial year</b>	<b>17</b>	<b>43,519</b>	<b>46,306</b>	<b>8,413</b>	<b>4,750</b>

*The above statement should be read in conjunction with the accompanying notes*

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# South Australian Fire and Emergency Services Commission

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For the Year Ended 30 June 2010

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**South Australian Fire and Emergency Services Commission**  
**Notes to and forming part of the Financial Statements**  
**For the Year Ended 30 June 2010**

**1 Establishment, objectives and funding arrangements**

***Establishment***

The Fire and Emergency Services Act, 2005 (the Act) was assented to on 14 July 2005. The Act establishes the South Australian Fire and Emergency Services Commission (SAFECOM) which came into operation on 1 October 2005 replacing the Emergency Services Administrative Unit (ESAU), which was dissolved from 31 December 2005. Note, the Act was reviewed in accordance with the review provisions contained in the Act and an amended version of the Act was proclaimed on 1 November, 2009.

The Act provides for the continuation of the South Australian Metropolitan Fire Services (SAMFS), the South Australian Country Fire Service (SACFS) and the South Australian State Emergency Services (SASES). The SAMFS and the SACFS were previously in existence as separate entities, whereas the SASES was a division of ESAU. The SASES is now a separate body corporate. The Country Fires Act 1989, the South Australian Metropolitan Fire Service Act 1936 and the State Emergency Services Act 1987 were repealed upon the proclamation of the new Act.

The act also defines the Emergency Services sector as consisting of the:

- South Australian Fire and Emergency Services Commission
- South Australian State Emergency Services
- South Australian Country Fire Service
- South Australian Metropolitan Fire Service.

The Act requires that consolidated statements of accounts be prepared for the emergency services sector.

***Objectives***

SAFECOM has the following objectives:

- to develop and maintain a strategic and policy framework as well as sound corporate governance across the emergency services sector;
- to provide adequate support services to the emergency services organisations and to ensure the effective allocation of resources within the emergency services sector;
- to ensure relevant statutory compliance by the emergency services organisations;
- to build a safer community through integrated emergency service delivery;
- to undertake a leadership role in the emergency management; and
- to report regularly to the Minister about relevant issues.

***Funding arrangements***

The funding of SAFECOM is derived from the Community Emergency Services Fund (the Fund) which was established by the Emergency Services Funding Act 1998.

**2 Summary of significant accounting policies**

**(a) Statement of compliance**

The financial statements are general purpose financial statements. The accounts have been prepared in accordance with relevant Australian Accounting Standards and Treasurer's Instructions and accounting policy statements (APSS) promulgated under the provision of the Public Finance and Audit Act 1987 (PFAA).

Except for AASB 2009-12, which SAFECOM has early adopted, Australian Accounting Standards and interpretations that have recently been issued or amended but are not yet effective have not been adopted by SAFECOM for the reporting period ending 30 June 2010. These are outlined in Note 4.

**(b) Basis of preparation**

The preparation of the financial statements requires:

- the use of certain accounting estimates and requires management to exercise its judgment in the process of applying SAFECOM's accounting policies. The areas involving a higher degree of judgment or where assumptions and estimates are significant to the financial statements, these are outlined in the applicable Notes;
- accounting policies are selected and applied in a manner which ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events are reported;
- compliance with Accounting Policy Statements issued pursuant to section 41 of the PFAA in the interest of public accountability and transparency the APSS require the following Note disclosures, that have been included in this financial report:
  - (a) revenues, expenses, financial assets and liabilities where the counterparty/transaction is with an entity within the SA Government as at reporting date, classified according to their nature. A threshold of \$100,000 for separate identification of these items may be utilised. SAFECOM has elected to utilise this threshold in relation to transactions applicable to revenue and expense items. The threshold has not been applied to financial assets and financial liabilities, ie all financial assets and financial liabilities relating to SA Government have been separately disclosed;
  - (b) expenses incurred as a result of engaging consultants, as reported in the Statement of Comprehensive Income;
  - (c) employee targeted voluntary separation package information;

(d) employees whose normal remuneration is \$100,000 or more (within \$10,000 bandwidths) and the aggregate of the remuneration paid or payable or otherwise made available, directly or indirectly by the entity to those employees; and

(e) board/committee member and remuneration information, where a board/committee member is entitled to receive income from membership other than a direct out-of-pocket reimbursement.

SAFECOM's Statement of Comprehensive Income, Statement of Financial Position and Statement of Changes in Equity have been prepared on an accrual basis and are in accordance with historical cost convention, except for certain assets that were valued in accordance with the valuation policy applicable.

The Statement of Cash Flows has been prepared on a cash basis.

The financial statements have been prepared based on a 12 month operating cycle and presented in Australian currency.

The accounting policies set out below have been applied in preparing the financial statements for the year ended 30 June 2010 and the comparative information presented for the year ended 30 June 2009.

**(c) Principles of consolidation**

The financial statements incorporate the assets and liabilities of all entities controlled by SAFECOM and forming the emergency services sector as at 30 June 2010 and the results of all controlled entities for the year then ended. The effects of all transactions between entities in the consolidated entity are eliminated in full.

**(d) Reporting entity**

SAFECOM is an administrative unit of the Crown, established under the Fire and Emergency Services Act, 2005.

The financial statements and accompanying notes include all the controlled activities of SAFECOM. Transactions and balances relating to administered resources are not recognised as departmental income, expense, assets and liabilities. As administered items are significant in relation to SAFECOM's overall financial performance and position, they are disclosed in the administered financial statements at the back of the controlled general purpose financial statements. Except as otherwise disclosed, administered items are accounted for on the same basis and using the same accounting policies as for SAFECOM items.

**(e) Transferred functions**

The Public Sector Management (Abolition of Administrative Unit and Public Service Restructure) Proclamation 2009 (dated 1 September 2009) declared that:

- the taxation and financial services from Corporate Services transition to Shared Services SA during 2009-10. This transition was approved by Cabinet on 15 October 2009, refer Note 33.

**(f) Comparative information**

The presentation and classification of items in the financial statements are consistent with prior periods except where specific accounting standards and/or accounting policy statements has required a change.

Where presentation or classification of items in the financial statements have been amended, comparative figures have been adjusted to conform to changes in presentation or classification in these financial statements unless impracticable.

The restated comparative amounts do not replace the original financial statements for the preceding period.

**(g) Rounding**

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

**(h) Taxation**

SAFECOM is not subject to income tax. SAFECOM is liable for payroll tax, fringe benefits tax (FBT) and goods and services tax (GST).

Income, expenses and assets are recognised net of the amount of GST except:

- where the GST incurred on a purchase of goods or services is not recoverable from the Australian Taxation Office, in which case GST is recognised as part of the cost of acquisition of the asset or as part of the expense item applicable; and
- receivables and payables, which are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to, the Australian Taxation Office is included as part of receivables or payables in the Statement of Financial Position.

Cash flows are included in the Statement of Cash Flows on a gross basis and the GST component of cash flows arising from investing and financing activities, which is recoverable from, or payable to, the Australian Taxation Office is classified as part of operating cash flows.

Unrecognised contractual commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to the Australian Taxation Office. If GST is not payable to, or recoverable from the Australian Taxation Office, the commitments and contingencies are disclosed on a gross basis.

GST receivables/payables associated with administered items transactions are included in SAFECOM statements.

**(i) Events after the reporting period**

Where an event occurs after 30 June and before the date the financial statements are authorised for issue, but provides information about conditions that existed at 30 June, adjustments are made to amounts recognised in the financial statements.

Note disclosure is made about events between 30 June and the date the financial statements are authorised for issue where the events relate to a condition which arose after 30 June and which may have a material impact on the results of subsequent years.

**(j) Income**

Income is recognised to the extent that it is probable that the flow of economic benefits to the SAFECOM will occur and can be reliably measured.

Income has been aggregated according to its nature and has not been offset unless required or permitted by a specific accounting standard, or where offsetting reflects the substance of the transaction or other event.

The notes accompanying the financial statements disclose income where the counterparty/transaction is with an entity within the SA Government as at the reporting date, classified according to their nature.

The following are specific recognition criteria:

**Revenues from SA Government**

Contributions from the Fund are recognised as income when SAFECOM obtains control over the funding. Control over funding is normally obtained upon receipt.

**Commonwealth revenues**

Commonwealth Revenues are recognised as income when SAFECOM obtains control of revenues or the right to receive the revenues and income recognition criteria are met (i.e. the amount can be reliably measured and the flow of resources is probable).

**Fees and charges**

Revenues from fees and charges are derived from the provision of goods and services to other SA Government agencies and to the public. This revenue is recognised upon delivery of the service to the clients or by reference to the stage of completion.

**Net gain on non-current assets**

Income from the disposal of non-current assets is recognised when the control of the asset has passed to the buyer and determined by comparing proceeds with carrying amount. When revalued assets are sold, the revaluation surplus is transferred to retained earnings.

Gains on disposal of non-current assets. Any gain on disposal is recognised at the date control of the asset is passed to the buyer and is determined after deduction from proceeds of the asset at that time.

**Other income**

Other income consists of assets received free of charge, donations received, Group and Brigade fundraising revenue and other minor revenues.

**(k) Expenses**

Expenses are recognised to the extent that it is probable that the flow of economic benefits from the SAFECOM will occur and can be reliably measured.

Expenses have been aggregated according to their nature and have not been offset unless required or permitted by a specific accounting standard, or where offsetting reflects the substance of the transaction or other event.

The notes accompanying the financial statements disclose expenses where the counterparty/transaction is with an entity within the SA Government as at the reporting date, classified according to their nature.

The following are specific recognition criteria:

**Employee benefits expenses**

Employee benefit expense includes all costs related to employment including wages, non monetary benefits and salaries and leave entitlements. These are recognised when incurred.

**Superannuation**

The amount charged to the Statement of Comprehensive Income represents the contributions made by the SAFECOM to the superannuation plan in respect of current services of current SAFECOM staff. The Department of Treasury and Finance centrally recognises the superannuation liability in the whole-of-government financial statements.

**Depreciation and amortisation of non-current assets**

All non-current assets, having a limited useful life, are systematically depreciated/amortised over their useful lives in a manner that reflects the consumption of their service potential. Amortisation is used in relation to intangible assets such as software, while depreciation is applied to tangible assets such as property, plant and equipment.

Assets' residual values, useful lives and amortisation methods are reviewed and adjusted if appropriate, on an annual basis.

Changes in the expected useful life or the expected pattern of consumption of future economic benefits embodied in the asset are accounted for prospectively by changing the time period or method, as appropriate, which is a change in accounting estimate.

Land and non-current assets held for sale are not depreciated.

Depreciation/amortisation is calculated on a straight-line basis over the estimated useful life of the following classes of assets as follows:

<u>Class of Asset</u>	<u>Useful Life</u>
Communications equipment	5-10 years
Vehicles	5-25 years
Plant and equipment	5-10 years
Computer equipment	5-10 years
Buildings	30-50 years
Intangibles	5 years

**(l) Current and non-current classification**

Assets and liabilities are characterised as either current or non-current in nature. SAFECOM has a clearly identifiable operating cycle of 12 months. Assets and liabilities that are sold, consumed or realised as part of the normal operating cycle even when they are not expected to be realised within 12 months after the reporting date have been classified as current assets or current liabilities. All other assets and liabilities are classified as non-current.

Where asset and liability line items combine amounts expected to be realised within 12 months and more than 12 months, SAFECOM has separately disclosed the amounts expected to be recovered or settled after more than 12 months.

**(m) Assets**

Assets have been classified according to their nature and have not been offset unless required or permitted by a specific accounting standard, or where offsetting reflects the substance of the transaction or other event.

Where an asset line item combines amounts expected to be settled within twelve months and more than twelve months, SAFECOM has separately disclosed the amounts expected to be recovered after more than twelve months.

The notes accompanying the financial statements disclose financial assets where the counterparty/transaction is with an entity within the SA Government as at the reporting date, classified according to their nature.

**Cash and cash equivalents**

Cash and cash equivalents in the Statement of Financial Position includes cash at bank and on hand and short-term highly liquid investments with maturities of three months or less that are readily converted to cash and which are subject to insignificant risk of changes in value.

For the purposes of the Statement of Cash Flows, cash and cash equivalents consist of cash and cash equivalents as defined above.

Cash is measured at nominal value.

**Receivables**

Receivables include amounts receivable from goods and services, GST input tax credits recoverable, prepayments and other accruals.

Receivables arise in the normal course of selling goods and services to other government agencies and to the public. Receivables are generally settled within 30 days after the issue of an invoice or the goods/services have been provided under a contractual arrangement.

Collectability of receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that SAFECOM will not be able to collect the debt. Bad debts are written off when identified.

**Other financial assets**

SAFECOM measures other financial assets at cost. All assets in this category are either short or medium term cash deposits.

**Non-Current Assets**

**Acquisition and Recognition:**

Non-current assets are initially recorded at cost or at the value of any liabilities assumed, plus any incidental cost involved with the acquisition. Non-current assets are subsequently measured at fair value less accumulated depreciation. Where assets are acquired at no value, or minimal value, they are recorded at their fair value in the Statement of Financial Position.

In accordance with APF III APS 2.15 all non-current tangible assets with a value of \$10 000 or greater are capitalised.

**Revaluation of Non-Current Assets:**

All non-current tangible assets are valued at written down current cost (a proxy for fair value); and revaluation of non-current assets or group of assets is only performed when its fair value at the time of acquisition is greater than \$1 million and estimated useful life is greater than three years.

Revaluations are made in accordance with related policies whereby independent valuations are obtained and carrying amounts are adjusted accordingly. However if at any time, management considers that the carrying amount of an asset materially differs from its fair value, then the asset will be revalued regardless of when the last valuation took place. Non-current tangible assets that are acquired between revaluations are held at cost until the next valuation, where they are revalued to fair value.

Any revaluation increment is credited to the asset revaluation surplus except to the extent that it reverses a revaluation decrease of the same asset class previously recognised as an expense, in which case the increase is recognised as income. Any revaluation decrease is recognised as an expense, except to the extent that it offsets a previous revaluation increase for the same asset class, in which case the decrease is debited directly to the asset revaluation surplus to the extent of the credit balance existing in revaluations surplus for that asset class.

Any accumulated depreciation as at the revaluation date is eliminated against the gross carrying amounts of the assets and the net amounts are restated to the revalued amounts of the asset.

Upon disposal or derecognition, any revaluation reserve relating to that asset is transferred to retained earnings.

**Impairment:**

All non-current tangible and intangible assets are tested for indication of impairment at each reporting date. Where there is an indication of impairment, the recoverable amount is estimated. An amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

For revalued assets an impairment loss is offset against the respective asset revaluation surplus.

**Intangible assets:**

An intangible asset is an identifiable non-monetary asset without physical substance. Intangible assets are measured at cost. Following initial recognition, intangible assets are carried at cost less any accumulated amortisation and any accumulated impairment losses.

The useful lives of intangible assets are assessed to be either finite or indefinite. SAFECOM only has intangible assets with finite lives. The amortisation period and the amortisation method for intangible assets is reviewed on an annual basis.



**(n) Liabilities**

Liabilities have been classified according to their nature and have not been offset unless required or permitted by a specific accounting standard, or where offsetting reflects the substance of the transaction or other event.

Where a liability line item combine amounts expected to be settled within twelve months and more than twelve months, SAFECOM has separately disclosed the amounts expected to be settled after more than twelve months.

The notes accompanying the financial statements disclose financial liabilities where the counterparty/transaction is with an entity within the SA Government as at the reporting date, classified according to their nature.

**Payables**

Payables include creditors, accrued expenses and employment on-costs.

Creditors represent the amounts owing for goods and services received prior to the end of the reporting period that are unpaid at the end of the reporting period. Creditors include all unpaid invoices received relating to the normal operations of the SAFECOM.

Accrued expenses represent goods and services provided by other parties during the period that are unpaid at the end of the reporting period and where an invoice has not been received.

All payables are measured at their nominal amount, are unsecured and are normally settled within 30 days from the date of the invoice or date the invoice is first received.

Employment on-costs include superannuation contributions, worker's compensation and payroll tax with respect to outstanding liabilities for salaries and wages, long service leave and annual leave.

SAFECOM makes contributions to several State Government and externally managed superannuation schemes. These contributions are treated as an expense when they occur. There is no liability for payments to beneficiaries as they have been assumed by the respective superannuation schemes. The only liability outstanding at reporting date relates to any contributions due but not yet paid to the South Australian Superannuation Board.

**Employee Benefits**

These benefits accrue for employees as a result of services provided up to the reporting date that remain unpaid. Long-term employee benefits are measured at present value and short-term employee benefits are measured at nominal amounts.

Wages, salaries, annual leave and sick Leave:

Liability for salary and wages are measured as the amount unpaid at the reporting date at remuneration rates current at reporting date.

The annual leave liability is expected to be payable within 12 months and is measured at the undiscounted amount expected to be paid. In the unusual event where salary and wages and annual leave are payable later than 12 months, the liability will be measured at present value.

No provision has been made for sick leave as all sick leave is non-vesting and the average sick leave taken in future years by employees is estimated to be less than the annual entitlement of sick leave.

Long service leave:

The liability for long service leave is recognised after an employee has completed 8.5 (9) years of service. An actuarial assessment of long service leave undertaken by the Department of Treasury and Finance based on a significant sample of employees throughout the South Australian public sector determined that the liability measured using the short-hand method was not materially different from the liability measured using the present value of expected future payments. This calculation is consistent with the SAFECOM's experience of employee retention and leave taken.

**Provisions**

Provisions are recognised when SAFECOM has a present obligation as a result of a past event, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

When SAFECOM expects some or all of a provision to be reimbursed, the reimbursement is recognised as a separate asset but only when the reimbursement is virtually certain. The expense relating to any provision is presented in the Statement of Comprehensive Income net of any reimbursement.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date. If the effect of the time value of money is material, provisions are discounted for the time value of money and the risks specific to the liability.

**Operating Leases**

In respect of operating leases, the lessor effectively retains substantially the entire risks and benefits incidental to ownership of the leased items. Operating lease payments are recognised as an expense in the Statement of Comprehensive Income on a basis, which is representative of the pattern of benefits derived from the leased assets.

**(o) Unrecognised Contractual Commitments and Contingent Assets and Liabilities**

Commitments include those operating, capital and outsourcing commitments arising from contractual or statutory sources and are disclosed at their nominal value.

Contingent assets and contingent liabilities are not recognised in the Statement of Financial Position, but are disclosed by way of a Note and, if quantifiable, are measured at nominal value.

Unrecognised contractual commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to the ATO. If GST is not payable to, or recoverable from the Australian Taxation Office, the commitments and contingencies are disclosed on a gross basis.

**3 New and revised accounting standards and policies**

SAFECOM did not voluntarily change any of its accounting policies during 2009-10.

Except for AASB 2009-12, which SAFECOM has early-adopted, the Australian accounting standards and Interpretations that have recently been issued or amended but are not yet effective, have not been adopted by SAFECOM for the period ending 30 June 2010. SAFECOM has assessed the impact of the new and amended standards and Interpretations and considers there will be no impact on the accounting policies or the financial statements of SAFECOM.

**4 Activities of SAFECOM**

In achieving its objectives, SAFECOM provides strategic and corporate support services to the SACFS, SAMFS and SASES. These services are classified under one activity titled "Fire and emergency services strategic and corporate support".

South Australian Fire and Emergency Services Commission

Notes to and forming part of the Financial Statements

For the Year Ended 30 June 2010

5 Employee benefits

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Salaries and wages	80,549	74,139	7,085	7,057
Annual leave	9,966	9,011	649	701
Long service leave	4,128	4,360	441	490
Employment on-costs - superannuation	9,886	9,300	838	896
Payroll tax	5,105	4,761	429	434
Targeted voluntary separation packages ("TVSP"s") - refer below	820	-	659	-
Workers compensation costs	7,927	3,015	178	90
Other employment related expenses	633	553	69	111
<b>Total: Employee benefits</b>	<b>119,014</b>	<b>105,139</b>	<b>10,348</b>	<b>9,779</b>

	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
<b>Targeted voluntary separation packages</b>				
Amounts paid to these employees:				
Targeted voluntary separation package	820	-	659	-
Annual leave and long service leave paid during the reporting period	325	-	290	-
	1,145	-	949	-
Less: Recovery from the Department of Treasury and Finance	(820)	-	(659)	-
<b>Net cost to agency</b>	<b>325</b>	<b>-</b>	<b>290</b>	<b>-</b>

Number of employees who received a TVSP during the reporting period	5	-	4	-
---------------------------------------------------------------------	---	---	---	---

Employee remuneration

The table below includes all employees who received remuneration of \$100,000 or more during the year. Remuneration of employees reflects all costs of employment including salaries and wages, superannuation contributions, fringe benefits tax and any other salary sacrifice benefits. The total remuneration received by these employees for the year was SAFECOM Consolidated \$35.253m. (2009: \$23.287m) and SAFECOM Entity \$3.943m (2009: \$3.050m).

The number of employees whose remuneration received or receivable falls within the following bands:

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	No. of employees	No. of employees	No. of employees	No. of employees
\$100,000 - 109,999	182	112	13	13
\$110,000 - 119,999	58	39	8	6
\$120,000 - 129,999	27	30	4	1
\$130,000 - 139,999	17	7	-	2
\$140,000 - 149,999	6	3	-	-
\$150,000 - 159,999	1	1	-	-
\$160,000 - 169,999	3	3	1	2
\$170,000 - 179,999	1	-	-	-
\$180,000 - 189,999	1	1	1	-
\$200,000 - 209,999	1	2	-	-
\$210,000 - 219,999	2	-	1	-
\$240,000 - 249,999	-	1	-	-
\$260,000 - 269,999	1	-	-	-
\$270,000 - 279,999	-	2	-	1
\$280,000 - 289,999	2	-	1	-
\$330,000 - 339,999	1	-	-	-
\$340,000 - 349,999	1	-	-	-
<b>Total number of employees</b>	<b>304</b>	<b>201</b>	<b>30</b>	<b>25</b>

South Australian Fire and Emergency Services Commission

Notes to and forming part of the Financial Statements

For the Year Ended 30 June 2010

6 Supplies and services

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Accommodation	258	245	-	-
Aerial support costs	7,623	8,419	-	-
Communications	2,617	2,250	355	178
Computing costs	2,955	2,247	929	535
Consultancy, contractor and legal fees	3,317	3,462	911	581
Consumables	3,354	3,364	137	140
Energy	1,121	1,087	20	21
External auditor's remuneration	148	149	85	88
Minor plant and equipment	3,450	3,685	35	18
Operating lease costs	5,197	4,733	741	703
Operational costs	1,341	1,125	28	39
Repairs and maintenance	8,113	8,241	134	280
Shared Services SA payments	1,341	841	1,341	841
Travel and training	2,849	3,770	303	338
Uniforms and protective clothing	3,083	2,823	15	10
Other expenses	8,195	4,030	2,333	275
<b>Total: Supplies and services</b>	<b>54,962</b>	<b>50,471</b>	<b>7,367</b>	<b>4,047</b>

Consultants

The number and dollar amount of consultancies paid/payable (included in Consultants expense shown above) fell within the following bands:

	Consolidated		SAFECOM Entity		Consolidated		SAFECOM Entity	
	2010	2009	2010	2009	2010	2009	2010	2009
	No. of consultancies	No. of consultancies	No. of consultancies	No. of consultancies	\$'000	\$'000	\$'000	\$'000
Below \$10,000	11	11	2	2	39	27	12	7
Between \$10,000 and \$50,000	3	6	1	5	61	127	19	113
<b>Total paid/payable</b>	<b>14</b>	<b>17</b>	<b>3</b>	<b>7</b>	<b>100</b>	<b>154</b>	<b>31</b>	<b>120</b>

External auditor's remuneration

External auditor's remuneration (included in the External's auditors remuneration expense amount shown above) represents amounts paid/payable to the Auditor-General's Department for audit services. No other services were provided by the Auditor-General's Department.

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Audit fees paid/payable to the Auditor-General's Department	148	149	85	88
<b>Total: External auditor's remuneration</b>	<b>148</b>	<b>149</b>	<b>85</b>	<b>88</b>

Supplies and services provided by entities within the SA Government

The following supplies and services (included in the supplies and services expense amounts shown above) were provided by entities within the SA Government:

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Accommodation	213	184	-	-
Aerial support costs	107	69	-	-
Communications	148	209	76	88
Computing costs	428	266	66	60
Consultancy, contractor & legal Fees	381	465	204	159
Consumables	444	471	4	4
Energy	41	38	20	21
External auditor's remuneration	148	149	85	88
Minor plant & equipment	91	1	-	-
Operating lease costs	4,033	3,798	730	681
Operational costs	2	27	-	-
Repairs and maintenance	670	951	76	183
Shared Services SA payments	1,341	841	1,341	841
Travel and training	186	525	4	12
Uniforms and protective clothing	7	-	-	-
Other expenses	1,387	894	79	84
<b>Total: Supplies and services provided by entities within the SA Government</b>	<b>9,627</b>	<b>8,888</b>	<b>2,665</b>	<b>2,221</b>

7 Government radio network

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Voice costs	12,291	10,644	-	-
Paging costs	2,599	2,284	-	-
<b>Total: Government radio network - provided by entities within the SA Government</b>	<b>14,890</b>	<b>12,928</b>	<b>-</b>	<b>-</b>

Costs associated with the provision of emergency communication services through the Government radio network, including voice and paging transmission, was formerly charged by Department for Transport, Energy and Infrastructure, ICT Branch. During 2009/10 the Attorney General's Department took over the management of this function and all charges are now paid to this Department.

South Australian Fire and Emergency Services Commission

Notes to and forming part of the Financial Statements

For the Year Ended 30 June 2010

8 Depreciation and amortisation expense

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Depreciation				
Buildings	5,310	4,989	9	8
Vehicles	10,883	9,044	-	-
Computers	319	340	132	119
Plant	900	860	-	-
Communications	3,353	3,223	-	-
Total: Depreciation	20,765	18,456	141	127
Amortisation				
Software	423	338	109	29
Total: Amortisation	423	338	109	29
Total Depreciation and amortisation	21,188	18,794	250	156

*Changes in useful lives of assets*

SAFECOM conducted an assessment of remaining useful lives of property, plant and equipment assets during the year. In accordance with AASB108 resulting adjustments, if any, are applied prospectively in the current year. SAFECOM found no evidence of any requirement to change the remaining useful life of any asset.

*Changes in depreciation due to revaluation*

SAFECOM revalued selected items of property, plant and equipment at 30 June 2010. As a result of the revaluation being undertaken at the end of the reporting period, all depreciation amounts shown above are based upon pre-valuation values. Therefore there has been no impact on depreciation expense during the current reporting period.

9 Grant expense

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Grant expense	2,018	2,115	1,692	1,784
Total: Grant expense	2,018	2,115	1,692	1,784

All grant expenses are provided to Non SA Government recipients.

10 Net gain/(loss) from disposal of non-current assets

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Land				
Proceeds from disposal	-	-	-	-
Less: Net book value of assets disposed	-	(27)	-	-
Net gain/(loss) from disposal	-	(27)	-	-
Buildings				
Proceeds from disposal	-	-	-	-
Less: Net book value of assets disposed	-	(195)	-	-
Net gain/(loss) from disposal	-	(195)	-	-
Vehicles				
Proceeds from disposal	587	156	-	-
Less: Net book value of assets disposed	(647)	(188)	-	-
Net gain/(loss) from disposal	(60)	(32)	-	-
Plant and equipment				
Proceeds from disposal	33	4	-	-
Less: Net book value of assets disposed	(21)	(5)	-	-
Net gain/(loss) from disposal	12	(1)	-	-
Other equipment				
Proceeds from disposal	-	-	-	-
Less: Net book value of assets disposed	-	-	-	-
Net gain/(loss) from disposal	-	-	-	-
Total				
Proceeds from disposal	620	160	-	-
Less: Net book value of assets disposed	(668)	(415)	-	-
Total: Net gain/(loss) from disposal of non-current assets	(48)	(255)	-	-

South Australian Fire and Emergency Services Commission

Notes to and forming part of the Financial Statements

For the Year Ended 30 June 2010

11 Fees and charges

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Fire alarm attendance fees	1,500	1,409	-	-
Fire safety fees	372	401	-	-
Fire alarm monitoring fees	1,583	1,472	-	-
Incident cost recoveries	-	1,106	-	-
Training and other recoveries	138	441	-	-
Salary recoveries	89	591	553	470
Other recoveries	25	-	-	-
<b>Total: Fees and charges</b>	<b>3,707</b>	<b>5,420</b>	<b>553</b>	<b>470</b>

Fees and charges received/receivable from entities within the SA Government

The following fees and charges (included in the fees and charges revenues shown above) were received/receivable from entities within the SA Government:

	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Fire alarm attendance fees	297	276	-	-
Fire safety fees	22	32	-	-
Fire alarm monitoring fees	145	139	-	-
Incident cost recoveries	-	-	-	-
Training and other recoveries	125	386	-	-
Salary recoveries	550	470	549	470
<b>Total: Fees and charges received/receivable from entities within the SA Government</b>	<b>1,139</b>	<b>1,303</b>	<b>549</b>	<b>470</b>

12 Commonwealth revenues

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Grants and contributions	6,030	7,309	1,752	3,003
<b>Total: Commonwealth revenues</b>	<b>6,030</b>	<b>7,309</b>	<b>1,752</b>	<b>3,003</b>

Commonwealth grant funding for SAFECOM relates mainly to the Natural Disaster Resilience Program, and other emergency management grants and include contributions towards aerial fire fighting costs, provision of fire and emergency services to Commonwealth properties and other emergency programs and projects.

Contributions which have conditions of expenditure still to be met as at reporting date were \$6.238m (2009: \$5.788m). These contributions relate to Natural Disaster Resilience Program, Natural Disaster Mitigation Program and Bushfire Mitigation Program.

Conditions attached to these contributions include completion of quarterly funding reports and final program acquittal.

13 Interest revenue

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Interest on deposit accounts - from entities within the SA Government	1,520	2,316	185	180
Interest on deposit accounts - from entities external to the SA Government	8	10	-	-
<b>Total: Interest revenue</b>	<b>1,528</b>	<b>2,326</b>	<b>185</b>	<b>180</b>

14 Resources received free of charge

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Assets received free of charge	190	1,716	-	-
<b>Total: Resources received free of charge</b>	<b>190</b>	<b>1,716</b>	<b>-</b>	<b>-</b>

Since 1999 negotiations have been undertaken to identify and transition land, buildings, minor plant and equipment and motor vehicles from local government, community organisations and other sources into the ownership or the care and control of the Minister for Emergency Services (the Minister). During 2009-10, two additional properties has been transitioned into the control of the Minister (valued at fair value of \$0.190m).

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**South Australian Fire and Emergency Services Commission**

**Notes to and forming part of the Financial Statements**

**For the Year Ended 30 June 2010**

**15 Other income**

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Donations	10	43	-	-
Groups/brigades fundraising revenue	273	217	-	-
Rent received	197	160	-	-
Transfer of capital funding - Government radio network	1	-	1	-
Transfer of capital funding - IMS projects	-	-	565	-
Other	1,032	1,056	68	90
<b>Total: Other income</b>	<b>1,513</b>	<b>1,476</b>	<b>634</b>	<b>90</b>

Other income received/receivable from entities within the SA Government

The following other income (included in the other income revenues shown above) was received/receivable from entities within the SA Government:

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Rent received	80	-	-	-
Transfer of capital funding - IMS projects	-	-	565	-
Other	232	-	10	-
<b>Total: Other income received/receivable from entities within the SA Government</b>	<b>312</b>	<b>-</b>	<b>575</b>	<b>-</b>

**16 Revenues from SA Government:**

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Revenues from SA Government:				
Department of Treasury and Finance - Community Emergency Service Fund	194,342	186,122	19,217	12,662
Other revenues from SA Government	1,189	-	872	-
<b>Total: Revenues from SA Government:</b>	<b>195,531</b>	<b>186,122</b>	<b>20,089</b>	<b>12,662</b>

Total revenues from Government consists of \$172.617m (2009: \$156.485m) for operational funding and \$22.914m (2009: \$29.637m) for capital projects.

**17 Cash and cash equivalents**

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Cash on hand	19	16	2	2
Deposits with the Treasurer	39,084	41,565	8,411	4,748
Cash at bank (Non SA Government)	735	837	-	-
Cash at bank (Non SA Government) - Groups/Brigades	3,434	3,389	-	-
Short-term deposits (Non SA Government) - Groups/Brigades	247	499	-	-
<b>Total: Cash and cash equivalents</b>	<b>43,519</b>	<b>46,306</b>	<b>8,413</b>	<b>4,750</b>

**Short Term Deposits**

Short-term deposits are made for varying periods of between one day and three months and are lodged with various financial institutions at their respective short-term deposit rates.

**Interest Rate Risk**

Cash on hand is non-interest bearing. Cash at bank earns a floating interest rate based on daily bank deposit rates, whilst short-term deposits are lodged with various financial institutions at their respective short-term deposit rates. The carrying amount of cash and cash equivalents approximates fair value.

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South Australian Fire and Emergency Services Commission

Notes to and forming part of the Financial Statements

For the Year Ended 30 June 2010

18 Receivables Current

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Receivables	2,076	1,301	8	12
Less: Allowance for doubtful debts	(939)	(6)	-	-
	1,137	1,295	8	12
Accrued revenues	954	949	499	475
GST input tax recoverable	2,292	2,710	708	794
Total: Receivables Current	4,383	4,954	1,215	1,281

All receivable amounts disclosed above are expected to be recovered within 12 months after reporting date.

Receivables' and associated Allowance for doubtful debts, includes amounts advanced by SAFECOM entities to its Agent for construction of assets. Construction, to an equivalent milestone completion stage, has not occurred at 30 June 2010. Therefore, these amounts are liable to be repaid by the Agent to SAFECOM entities. However, recoverability of these amounts is not certain, therefore an appropriate allowance for doubtful debts has been provided.

Receivables from entities within the SA Government

The following receivables (included in the receivables shown above) were receivable from entities within the SA Government:

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Receivables	101	244	4	9
Less: Allowance for doubtful debts	-	-	-	-
	101	244	4	9
Accrued revenues	691	-	499	-
Total: Receivables from entities within the SA Government	792	244	503	9

Movements in the allowance for doubtful debts (impairment loss):

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Carrying amount at the beginning of the period	(6)	(3)	-	-
Amounts written off	6	4	-	-
(Increase)/decrease in the allowance	(6)	(7)	-	-
Carrying amount at the end of the period	(6)	(6)	-	-

The allowance for doubtful debts (allowance for impairment loss) is recognised when there is objective evidence (ie calculated on past experience and current and expected changes in client credit rating) that a receivable is impaired. An allowance for impairment loss has been recognised in 'other expenses' in the Statement of Comprehensive Income for specific debtors and debtors assessed on a collective basis for which such evidence exists.

Interest rate and credit risk:

Receivables are raised for all goods and services provided for which payment has not been received. Receivables are normally settled within 30 days. Receivables, prepayments and accrued revenues are non-interest bearing. Other than recognised in the provision for doubtful debts, it is not anticipated that counterparties will fail to discharge their obligations. The carrying amount of receivables approximates net fair value due to being receivable on demand. There is no concentration of credit risk.

Maturity analysis of receivables and categorisation of financial instruments and risk exposure information

Refer to Note 32

19 Other financial assets

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Short term deposits	228	170	-	-
Medium Term Deposits - Groups/Brigades	2,028	1,589	-	-
Total: Other financial assets current	2,256	1,759	-	-

Maturity analysis of receivables and categorisation of financial instruments and risk exposure information

Refer to Note 32

20 Property held for sale

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Property held for sale	2,090	1,500	-	-
	2,090	1,500	-	-

In June 2010, construction of a new co-sited emergency services facility in Port Lincoln is now completed. As a result, a site previously obtained for development of CFS facilities is surplus to requirements and is in the process of being offered for sale.

In April 2009, construction of a new fire station at Paradise was completed to replace the service previously provided by Glynde fire station. As a result of the new facility, the Glynde site is surplus to requirements and, at balance date, is in the process of being sold. Sale proceeds are due to be received in July 2010.

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South Australian Fire and Emergency Services Commission

Notes to and forming part of the Financial Statements

For the Year Ended 30 June 2010

21 Property, plant and equipment

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
<b>Land</b>				
At valuation <sup>(i)</sup>	53,848	45,014	-	-
At cost <sup>(ii)</sup>	-	1,014	-	-
Total: Land	53,848	46,028	-	-
<b>Buildings</b>				
At valuation <sup>(i)</sup>	120,176	125,165	305	305
At cost <sup>(ii)</sup>	16,642	-	-	-
Less: Accumulated depreciation	(5,310)	(4,989)	(9)	-
Total: Buildings	131,508	120,176	296	305
<b>Vehicles</b>				
At valuation <sup>(i)</sup>	108,041	117,671	-	-
At cost (deemed fair value) <sup>(ii)</sup>	13,457	-	-	-
Less: Accumulated depreciation	(10,826)	(9,044)	-	-
Total: Vehicles	110,672	108,627	-	-
<b>Communication equipment</b>				
At valuation <sup>(i)</sup>	13,027	16,249	-	-
At cost (deemed fair value) <sup>(ii)</sup>	2,341	-	-	-
Less: Accumulated depreciation	(3,353)	(3,223)	-	-
Total: Communication equipment	12,015	13,026	-	-
<b>Computer equipment</b>				
At valuation <sup>(i)</sup>	820	1,159	547	547
At cost (deemed fair value) <sup>(ii)</sup>	-	-	-	-
Less: Accumulated depreciation	(319)	(340)	(132)	-
Total: Computer equipment	501	819	415	547
<b>Plant and equipment</b>				
At valuation <sup>(i)</sup>	4,576	5,461	-	-
At cost (deemed fair value) <sup>(ii)</sup>	554	-	-	-
Less: Accumulated depreciation	(897)	(860)	-	-
Total: Plant and equipment	4,233	4,601	-	-
<b>Capital work in progress</b>				
At cost (deemed fair value) <sup>(ii)</sup>	14,733	16,980	563	76
Less: Accumulated depreciation	-	-	-	-
Total: Capital work in progress	14,733	16,980	563	76
<b>Total: Property, plant and equipment</b>	<b>327,510</b>	<b>310,257</b>	<b>1,274</b>	<b>928</b>

**Valuation of Assets**

(i) At 30 June 2009, valuations were undertaken by a suitably qualified officer of SAFECOM. At 30 June 2010, management exercised its discretion and revalued land - values used were based upon desktop values obtained from Liquid Pacific Ltd. All assets have been valued on the basis of open market values for existing use or at written down current cost which is considered to be equivalent to fair value.

**Impairment**

There were no indications of impairment for property, plant and equipment as at 30 June 2010.

**Movement reconciliation of property, plant and equipment:**

	Land	Buildings	Vehicles	Comma. Equipment	Computer Equipment	Plant & equipment	Capital work in progress	2010 Sub-total	2009 Sub-total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>2010: Consolidated</b>									
Carrying amount at the start of period	46,028	120,176	108,627	13,026	819	4,601	16,980	310,257	
Additions	2	-	-	302	1	81	30,991	31,377	
Transfers to/(from) capital work in prog	150	16,642	13,574	2,040	-	472	(33,238)	(360)	
Depreciation	-	(5,310)	(10,882)	(3,353)	(319)	(900)	-	(20,764)	
Gain on reval. land reclassified for sale	470	-	-	-	-	-	-	470	
Net revaluation increment/(decrement)	8,158	-	-	-	-	-	-	8,158	
Assets received for nil consideration	190	-	-	-	-	-	-	190	
Disposals	-	-	(647)	-	-	(21)	-	(668)	
Non current assets held for sale	(1,150)	-	-	-	-	-	-	(1,150)	
Carrying amount at the end of period	53,848	131,508	110,672	12,015	501	4,233	14,733	327,510	

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**South Australian Fire and Emergency Services Commission**

**Notes to and forming part of the Financial Statements**

**For the Year Ended 30 June 2010**

**2009: Consolidated**

Carrying amount at the start of period	42,702	105,257	90,977	12,884	470	4,736	19,442	276,468
Additions	-	11	17	18	-	253	30,862	31,161
Transfers to/(from) capital work in prog	3,585	8,979	16,242	3,332	684	426	(33,324)	(76)
Depreciation	-	(4,889)	(9,044)	(3,223)	(340)	(860)	-	(18,456)
Net revaluation increment/(decrement)	968	9,740	10,580	15	5	51	-	21,359
Assets received for nil consideration	300	1,373	43	-	-	-	-	1,716
Disposals	(27)	(195)	(188)	-	-	(5)	-	(415)
Non Current Asset held for resale	(1,500)	-	-	-	-	-	-	(1,500)
Carrying amount at the end of period	<u>46,028</u>	<u>120,176</u>	<u>108,627</u>	<u>13,026</u>	<u>819</u>	<u>4,601</u>	<u>16,980</u>	<u>310,257</u>

**2010: SAFECOM Entity**

Carrying amount at the start of period	-	305	-	-	547	-	76	928
Additions	-	-	-	-	-	-	848	848
Transfers to/(from) capital work in prog	-	-	-	-	-	-	(361)	(361)
Depreciation	-	(9)	-	-	(132)	-	-	(141)
Carrying amount at the end of period	<u>-</u>	<u>286</u>	<u>-</u>	<u>-</u>	<u>415</u>	<u>-</u>	<u>563</u>	<u>1,274</u>

**2009: SAFECOM Entity**

Carrying amount at the start of period	-	292	-	-	95	-	298	685
Additions	-	-	-	-	-	-	346	346
Depreciation	-	(8)	-	-	(119)	-	-	(127)
Net revaluation increment/(decrement)	-	21	-	-	3	-	-	24
Carrying amount at the end of period	<u>-</u>	<u>305</u>	<u>-</u>	<u>-</u>	<u>547</u>	<u>-</u>	<u>76</u>	<u>928</u>

**22 Intangibles**

	Consolidated		SAFECOM Entity	
	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000
Computer software - externally generated				
At cost (deemed fair value)	2,524	1,567	903	542
Less: Accumulated amortisation	(1,358)	(338)	(138)	(29)
Total: Computer software	<u>1,166</u>	<u>1,229</u>	<u>765</u>	<u>513</u>
Total: Intangible assets	<u>1,166</u>	<u>1,229</u>	<u>765</u>	<u>513</u>

**Asset details and amortisation**

Intangible assets detailed above relate to computer software externally acquired. All computer software is amortised over a straight line basis with a total useful life of five years.

**Impairment**

There were no indications of impairment of intangible assets at reporting date.

**Prior year classification**

In prior years, the category of 'Computer software' was incorporated within the 'Property, plant and equipment' category of the Financial Statements. Computer software has now been separately disclosed in its own category, as shown above. All comparative figures have been restated. The restatement of comparative figures also involved a minor immaterial correction of holding values.

**Movement reconciliation of Intangible assets**

	Consolidated		SAFECOM Entity	
	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000
Carrying amount at the start of period	1,229	1,567	513	542
Amortisation expense	(423)	(338)	(109)	(29)
Transfers from capital work in progress	360	-	361	-
Carrying amount at the end of period	<u>1,166</u>	<u>1,229</u>	<u>765</u>	<u>513</u>

South Australian Fire and Emergency Services Commission

Notes to and forming part of the Financial Statements

For the Year Ended 30 June 2010

23 Current payables

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Accruals	3,597	1,789	645	277
Creditors	4,496	2,326	675	468
Fringe benefits tax payable	165	93	21	21
Employee benefit on-costs	2,467	1,976	229	200
<b>Total: Current payables</b>	<b>10,725</b>	<b>6,184</b>	<b>1,570</b>	<b>966</b>

All payable amounts disclosed above are expected to be paid within 12 months after reporting date.

Current payables to entities within the SA Government

The following payables (included in the payables shown above) were payable to entities within the SA Government:

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Accruals	1,880	1,409	211	236
Creditors	1,788	1,277	181	307
Fringe benefits tax payable	-	-	21	-
Employee benefit on-costs	2,467	1,738	229	200
<b>Total: Current payables to entities within the SA Government</b>	<b>6,135</b>	<b>4,424</b>	<b>643</b>	<b>745</b>

Non-current payables

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Creditors	-	-	-	-
Employee benefit on-costs	1,953	1,901	239	252
<b>Total: Payables Non-Current</b>	<b>1,953</b>	<b>1,901</b>	<b>239</b>	<b>252</b>

Non-current payables to entities within the SA Government

The following payables (included in the payables shown above) were payable to entities within the SA Government:

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Creditors	-	-	-	-
Employee benefit on-costs	1,953	1,901	239	252
<b>Total: Non-current payables to entities within the SA Government</b>	<b>1,953</b>	<b>1,901</b>	<b>239</b>	<b>252</b>

Employment on-costs

As a result of an actuarial assessment performed by the Department of Treasury and Finance, the percentage of the proportion of long service leave taken as leave has remained unchanged at 45% for 2009/10 and the average factor for the calculation of employer superannuation cost on-cost has remained unchanged for 2009/10 at 10.5%. These rates are used in the employment on-cost calculation. There is therefore no effect on the calculation of employment on-costs.

Interest rate and credit risk

Creditors and accruals are raised for all amounts due but unpaid. Sundry creditors are normally settled within 30 days. Employment on-costs are settled when the respective employee benefit that they relate to is discharged. All payables are non-interest bearing. The carrying amount of payables represents fair value due to the amounts being payable on demand.

Maturity analysis of payables and categorisation of financial instruments and risk exposure information

Refer to Note 32.

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South Australian Fire and Emergency Services Commission

Notes to and forming part of the Financial Statements

For the Year Ended 30 June 2010

24 Employee benefits current

	Consolidated		SAFEKOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Accrued salaries and wages	2,056	1,892	256	221
Annual leave	8,844	8,605	760	821
Long service leave	2,177	2,007	274	273
<b>Total: Employee benefits current</b>	<b>13,077</b>	<b>12,504</b>	<b>1,290</b>	<b>1,315</b>

All employee benefit amounts, including long service leave, are expected to be paid within 12 months after reporting date.

Employee benefits non current

	Consolidated		SAFEKOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Long service leave	19,168	18,067	2,409	2,459
<b>Total: Employee benefits non current</b>	<b>19,168</b>	<b>18,067</b>	<b>2,409</b>	<b>2,459</b>

Based on an actuarial assessment performed by the Department of Treasury and Finance, the benchmark for the measurement of the long service leave liability has been revised to 8.0 years (2009: 8.5 years). The net financial effect of the changes in the current financial year is an increase in the long service leave liability of \$0.079m and an increase in employee benefit expense of \$0.079m. The impact on future periods is impracticable to estimate as the benchmark is calculated using a number of assumptions – a key assumption is the long-term discount rate. With current conditions, the long-term discount rate is experiencing significant movement. However, the impact on future periods is not expected to be materially different to the effect on the current period as shown above.

In addition, the actuarial assessment performed by the Department of Treasury and Finance also advised a salary inflation rate of 4.0% (2009: 4.0%). This rate is used in the calculation of the relevant employee benefits provisions.

25 Provisions current

	Consolidated		SAFEKOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Provision for workers compensation	2,546	2,419	100	104
<b>Total: Provisions Current</b>	<b>2,546</b>	<b>2,419</b>	<b>100</b>	<b>104</b>

Provisions non current

	Consolidated		SAFEKOM Entity	
	2010	2009	2010	2009
	\$'000	\$'000	\$'000	\$'000
Provision for workers compensation	11,566	7,488	454	327
<b>Total: Provisions Non-Current</b>	<b>11,566</b>	<b>7,488</b>	<b>454</b>	<b>327</b>

Provision movement:

Carrying amount at the beginning of the period	9,907	9,605	430	445
Additional provisions recognised / (released)	7,937	2,984	177	38
Reductions arising from payments	(3,732)	(2,682)	(53)	(53)
<b>Carrying amount at the end of the period</b>	<b>14,112</b>	<b>9,907</b>	<b>554</b>	<b>430</b>

SAFEKOM has reported a liability to reflect unsettled workers compensation claims. The workers compensation provision is based on an actuarial assessment performed by the Public Sector Workforce Relations Division of the Department of the Premier and Cabinet. These claims are expected to be settled within the next financial year.

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**South Australian Fire and Emergency Services Commission**

**Notes to and forming part of the Financial Statements**

**For the Year Ended 30 June 2010**

**26 Equity**

Equity represents the residual interest in the net assets of SAFECOM. The State Government holds the equity interest in SAFECOM on behalf of the community. The asset revaluation surplus represents that portion of equity resulting from the revaluation of non-current assets. The asset revaluation surplus is used to record increments and decrements in the fair value of land, buildings and plant and equipment to the extent that they offset one another. Relevant amounts are transferred to retained earnings when an asset is derecognised.

	Consolidated			SAFECOM Entity		
	Asset Revaluation Surplus	Retained Earnings	Total	Asset Revaluation Surplus	Retained Earnings	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Balance at 1 July 2009</b>	<b>65,454</b>	<b>251,988</b>	<b>317,442</b>	<b>24</b>	<b>2,025</b>	<b>2,049</b>
<b>Net result for the financial year</b>	<b>-</b>	<b>(4,181)</b>	<b>(4,181)</b>	<b>-</b>	<b>3,556</b>	<b>3,556</b>
<b>Gain on revaluation of land reclassified for sale</b>	<b>470</b>		<b>470</b>			
<b>Gain on revaluation of property, plant and equipment</b>						
Land	8,158		8,158	-	-	-
Buildings	-		-	-	-	-
Vehicles	-		-	-	-	-
Communication equipment	-		-	-	-	-
Computer equipment	-		-	-	-	-
Plant and equipment	-		-	-	-	-
<b>Sub-total: Gain on revaluation of property, plant and equipr</b>	<b>8,158</b>	<b>-</b>	<b>8,158</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Balance at 30 June 2010</b>	<b>74,082</b>	<b>247,807</b>	<b>321,889</b>	<b>24</b>	<b>5,581</b>	<b>5,605</b>

	Consolidated			SAFECOM Entity		
	Asset Revaluation Surplus	Retained Earnings	Total	Asset Revaluation Surplus	Retained Earnings	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Balance at 1 July 2008</b>	<b>44,095</b>	<b>237,321</b>	<b>281,416</b>	<b>-</b>	<b>1,386</b>	<b>1,386</b>
<b>Net result for the financial year:</b>	<b>-</b>	<b>14,667</b>	<b>14,667</b>	<b>-</b>	<b>639</b>	<b>639</b>
<b>Gain on revaluation of property, plant and equipment</b>						
Land	968		968	-	-	-
Buildings	9,740		9,740	21	-	21
Vehicles	10,580		10,580	-	-	-
Communications equipment	15		15	-	-	-
Computing equipment	5		5	3	-	3
Plant and equipment	51		51	-	-	-
Other	-		-	-	-	-
<b>Sub-total: Gain on revaluation of property, plant and equipr</b>	<b>21,359</b>	<b>-</b>	<b>21,359</b>	<b>24</b>	<b>-</b>	<b>24</b>
<b>Balance at 30 June 2009</b>	<b>65,454</b>	<b>251,988</b>	<b>317,442</b>	<b>24</b>	<b>2,025</b>	<b>2,049</b>

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**South Australian Fire and Emergency Services Commission**

**Notes to and forming part of the Financial Statements**

**For the Year Ended 30 June 2010**

**27 Cash flow reconciliation**

	<b>Consolidated</b>		<b>SAFECOM Entity</b>	
	<b>2010</b>	<b>2009</b>	<b>2010</b>	<b>2009</b>
	<small>\$'000</small>	<small>\$'000</small>	<small>\$'000</small>	<small>\$'000</small>
<b>Reconciliation of cash and cash equivalents</b>				
Cash at year end as per:				
Cash and cash equivalents disclosed in the Statement of Financial Position	43,519	46,306	8,413	4,750
Cash and cash equivalents disclosed in the Statement of Cash Flows	43,519	46,306	8,413	4,750
 <b>Reconciliation of net cash provided by operating activities to net cost of providing services</b>				
Net cash provided by operating activities	27,866	32,976	4,511	1,059
Add/(less):				
Cash flows from government	(195,531)	(186,122)	(20,089)	(12,662)
Cash flows to government	-	-	-	-
Add/(less) non-cash items:				
Depreciation and amortisation	(21,188)	(18,794)	(250)	(156)
Assets received free of charge	190	1,716	-	-
Devaluation of land held for resale	(560)	-	-	-
Net loss from disposal of non-current assets	(48)	(255)	-	-
Movement in assets and liabilities				
Increase/(decrease) in receivables	(571)	539	(66)	203
(Increase)/decrease in payables	(3,991)	1,569	(591)	(225)
(Increase)/decrease in employee benefits	(1,674)	(2,782)	75	(256)
(Increase)/decrease in provisions	(4,205)	(302)	(123)	14
 <b>Net cost of providing services</b>	<b>(199,712)</b>	<b>(171,455)</b>	<b>(16,533)</b>	<b>(12,023)</b>

**28 Unrecognised contractual commitments**

	<b>Consolidated</b>		<b>SAFECOM Entity</b>	
	<b>2010</b>	<b>2009</b>	<b>2010</b>	<b>2009</b>
	<small>\$'000</small>	<small>\$'000</small>	<small>\$'000</small>	<small>\$'000</small>
<b>Operating lease commitments:</b>				
The total value of future non-cancellable operating lease commitments not provided for and payable as at the end of the reporting period are detailed below. These amounts have not been brought to account in the financial statements.				
Within one year	4,215	3,378	675	239
Later than one year but not later than five years	6,932	5,011	1,872	148
Later than five years	-	5	-	-
<b>Total: Operating lease commitments</b>	<b>11,147</b>	<b>8,394</b>	<b>2,547</b>	<b>387</b>
<i>The above-mentioned operating lease payments are not recognised in the financial statements as liabilities. These non-cancellable leases relate to vehicle and property leases, with rental payable monthly in arrears. Contingent rental provisions within the lease agreements require the minimum lease payments to be increased annually based on consumer price index movement.</i>				
<b>Capital commitments:</b>				
Capital expenditure contracted for at the reporting date but are not recognised as liabilities in the financial report, are payable as follows:				
Within one year	3,628	4,203	98	-
Later than one year but not later than five years	-	-	-	-
Later than five years	-	-	-	-
<b>Total: Capital commitments</b>	<b>3,628</b>	<b>4,203</b>	<b>98</b>	<b>-</b>
<i>These capital commitments are for property and vehicles.</i>				
<b>Remuneration commitments:</b>				
Commitments for the payment of salaries and other remuneration under fixed-term employment contracts in existence at the reporting date but not recognised as liabilities are payable as follows:				
Within one year	1,730	2,309	650	890
Later than one year but not later than five years	1,969	3,735	1,320	1,997
Later than five years	-	-	-	-
<b>Total: Remuneration commitments</b>	<b>3,699</b>	<b>6,044</b>	<b>1,970</b>	<b>2,887</b>
<i>Amounts disclosed include commitments arising from executive contracts. SAFECOM does not offer fixed-term remuneration contracts greater than five years. Salary increases of 4.0 percent per annum have been assumed in the calculation of remuneration commitments.</i>				
<b>Other commitments:</b>				
The total value of other commitments not provided for and payable as at the end of the reporting period are detailed below. These amounts have not been brought to account in the financial statements.				
Within one year	6,072	6,599	87	80
Later than one year but not later than five years	833	5,209	6	154
Later than five years	-	30	-	30
<b>Total: Other commitments</b>	<b>6,905</b>	<b>11,838</b>	<b>93</b>	<b>264</b>
<i>Other commitments relate to a range of general goods and services used in operational areas. These goods and services are contracted for at reporting date but not included as liabilities in the financial report.</i>				

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## 29 Contingent assets and liabilities

### Contingent assets:

SAFECOM is not aware of any contingent assets

SAFECOM Consolidated has a contingent asset for MFS of \$15,000 and SES of \$240,000.

### Contingent liabilities:

SAFECOM Consolidated has several contingent liabilities in the form of unresolved litigation, however the outcome cannot be reliably determined at this stage. In each case the financial exposure to SAFECOM is limited to a \$10,000 excess under insurance arrangements.

At 30 June 2010, two of SAFECOM's entities have incurred certain expenditure in relation to capital works construction projects. This expenditure has been incurred either directly or through a contracted construction management company. Some of this expenditure is either the subject of dispute between SAFECOM's entities and its contracted agent, or is still to be verified. SAFECOM believes that it has recognised, in the Statement of Financial Position and Statement of Income, all material amounts of such expenditure.

However, and further to the above, CFS are seeking legal advice in relation to its obligations for payments to sub-contractors, as a result of non-payment by the contracted construction management company. The legal exposure to liability and the exact amount of this exposure, is unable to be determined at this point in time although the amount does not exceed \$0.460m. In accordance with Australian Accounting Standards, this amount has therefore not been recognised as a liability in the Statement of Financial Position, but rather disclosed as a Contingent Liability.

SAFECOM is not aware of any other contingent liabilities.

## 30 Remuneration of Board/Committee members

Members that were entitled to receive remuneration for membership during the 2009/2010 financial year were:

### South Australian Fire and Emergency Services Commission Board

David Place\*  
Grant Lupton\*  
Euan Ferguson\*  
Stuart Macleod\*  
Wayne Thorley  
David Ward  
Debra Contala\*  
Virginia Hickey  
Susan Caracousis\*  
Joe Szakacs\*  
David Norton\*  
Michael Smith\*  
Andrew Lawson\*  
Matthew Maywald\*  
Anne Alford\*  
Maira Deslandes  
Kenneth Schutz  
Barry Luke

### South Australian Fire and Emergency Services Commission Advisory Board

Doreen Erwin  
Roger Dowling  
Rex Hall  
Julie Lovett  
James Darling  
Trevor Bond  
David Scarce  
Shiralee Reardon  
Margaret Turner  
Glen Wilson  
Stefanie Zakrzewski  
Lynette Little  
Sue Regnier

### South Australian Bushfire Prevention Advisory Committee

Trevor Rooke  
Doreen Erwin  
Euan Ferguson\*  
Glenn Benham\*  
Nancy Bombardieri\*  
Ivan Brooks  
Geoff Boerth  
Sandra Brown  
Peter Davis  
Chris Dearman\*  
Paul Dellaverde\*  
Paul Fletcher\*  
Heather l'Anson  
Meredith Jenner\*  
Andrew Lawson\*  
Suellen Lefebvre  
John Lyon  
William McIntosh  
Sue Micken  
Leigh Miller\*  
John Naim  
Julie Mould  
Islay Robertson\*  
Jasemin Rose  
Greg Saunder  
Ken Schutz  
Chris Smith\*  
Richard Twisk  
Andrew Watson  
Michael Williams\*  
Shane Wiseman\*

### State Bushfire Coordination Committee

David Kemp  
Glenn Benham  
Jane Charles  
Franco Crisci  
Anne De Piaz  
Jennifer Dickins  
Fiona Dunstan  
Kylie Egan  
Bryan Fahy  
Susan Filby  
Paul Fletcher  
Andrew Gear  
Ali Kahn  
Jeffrey Klitscher  
Meredith Jenner  
Suellen Lefebvre  
Jennifer Lillecrapp  
Vicki Linton  
Lislen Loan  
Suzanne Micken  
Timothy Milne  
William McIntosh  
David Murray  
John Naim  
Stephen Pascale  
Penelope Paton  
Sylvia Rapo  
Chris Reed  
David Robertson  
Vicky Russell  
Kenneth Schutz  
Katie Taylor  
Carol Vincent  
Andrew Watson  
Michael Williams  
Peter White

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# South Australian Fire and Emergency Services Commission

## Notes to and forming part of the Financial Statements

For the Year Ended 30 June 2010

### South Australian Metropolitan Fire Service Disciplinary Committee

Graham Dart  
Brendan West \*  
Michael Vander-Jeugd \*  
Roy David Thompson\*

### South Australian Fire and Emergency Services Commission Audit and Risk Management Committee

Debra Contala \*  
Tony Boys \*  
Andrew Lawson \*  
Michael Smith \*  
Matthew Maywald \*  
Heather Haselgrove \*  
David Ward  
Cathie Brown \*  
Ray Sedunary \*  
Roy Thompson \*

\* Denotes \$nil remuneration

The number of members whose remuneration received or receivable falls within the following bands:

	Consolidated		SAFECOM Entity	
	2010	2009	2010	2009
	No. of members	No. of members	No. of members	No. of members
\$nil	79	40	30	59
\$1 - \$9,999	11	36	7	14
\$10,000 - \$19,999	4	-	4	-
\$20,000 - \$29,999	2	5	2	3
Total	96	81	43	76

Remuneration of members reflects all costs of performing board/committee member duties including sitting fees, super contributions, fringe benefits tax and salary sacrifice arrangements. The total remuneration received or receivable by members was \$0.100m (2009: \$0.100m).

In accordance with the Department of the Premier and Cabinet's Circular Number 16, government employees did not receive any remuneration for board/committee duties during the financial year.

Unless otherwise disclosed, transactions between members and SAFECOM are on conditions no more favourable than those that it is reasonable to expect SAFECOM would have adopted if dealing with the related party at arm's length in the same circumstances.

For the purposes of this table, travel allowances and other reimbursable expenses paid to members have not been included as remuneration as it is considered to be reimbursement of direct out-of-pocket expenses incurred by relevant members.

### 31 Events subsequent to reporting date

On 24 September 2010, advice was received that a number of 2009/10 invoices relating to the CFS/SES Port Lincoln Building Project had not been paid due to an unresolved dispute. CFS/SES have conducted an initial investigation into the matter and believes that a reliable estimate of the outstanding liability at 30 June 2010 is \$0.602m. This amount has been included in the revised financial statements. A forensic contract administrator and quantity surveyor has been engaged to conduct an independent analysis of the outstanding amounts and related works prior to negotiating final settlement.

In October 2010, it was discovered that incorrect payments had been processed during the 2009/10 financial year for various building projects. It is estimated that \$1.289m had been over-paid as at 30 June 2010, although \$0.356m can now be regarded as a prepayment due to that portion of works having since been completed. The overpayments are the focus of an independent review by the Government Investigation Unit and Justice Internal Audit. CFS/SES are seeking recovery of the residual overpayment of \$0.933m, however this amount has been recognised, in full, in the revised consolidated financial statements as an allowance for doubtful debts.

However, and further to the above, CFS are seeking legal advice in relation to its obligations for payments to sub-contractors, as a result of non-payment by the contracted construction management company. The legal exposure to liability and the exact amount of this exposure, is unable to be determined at this point in time although the amount does not exceed \$0.460m. In accordance with Australian Accounting Standards, this amount has therefore not been recognised as a liability in the Statement of Financial Position, but rather disclosed as a Contingent Liability.

South Australian Fire and Emergency Services Commission

Notes to and forming part of the Financial Statements

For the Year Ended 30 June 2010

32 Financial instruments/Financial risk management

Categorisation of financial instruments

Details of the significant accounting policies and methods adopted including the criteria for recognition, the basis of measurement, and the basis on which income and expenses are recognised with respect to each class of financial asset, financial liability and equity instrument are disclosed in Note 2 "Summary of Significant Accounting Policies".

Statement of Financial Position		Consolidated				SAFECOM Entity			
		2010		2009		2010		2009	
		Carrying amount	Fair value	Carrying amount	Fair value	Carrying amount	Fair value	Carrying amount	Fair value
Line Item	Note	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Financial assets</b>									
Cash and cash equivalents	17	43,519	43,519	46,306	46,306	8,413	8,413	4,750	4,750
Receivables	18	1,299	1,299	1,777	1,777	4	4	20	20
Financial assets	19	2,256	2,256	1,759	1,759	-	-	-	-
<b>Financial liabilities</b>									
Payables	23	6,378	6,378	5,546	5,546	1,108	1,108	783	783

Receivable and payable amounts disclosed here exclude amounts relating to statutory receivables and payables. In government, certain rights to receive or pay cash may not be contractual and therefore in these situations, the requirements will not apply. Where rights or obligations have their source in legislation such as levy receivables/payables, tax equivalents, commonwealth tax, audit receivables/payables etc they would be excluded from the disclosure. The standard defines contract as enforceable by law. All amounts recorded are carried at cost (not materially different from amortised cost) except for employee on cost which are determined via reference to the employee benefit liability to which they relate.

Fair Value

SAFECOM does not recognise any financial assets or financial liabilities at fair value (refer to Note 2 "Summary of Significant Accounting Policies" and Notes relevant to financial assets and financial liabilities.)

Credit risk

Credit risk arises when there is the possibility of SAFECOM's debtors defaulting on their contractual obligations resulting in financial loss to SAFECOM. SAFECOM measures credit risk on a fair value basis and monitors risk on a regular basis.

SAFECOM has minimal concentration of credit risk. SAFECOM has policies and procedures in place to ensure that transactions occur with customers with appropriate credit history. SAFECOM does not engage in high risk hedging for its financial assets.

Allowances for impairment of financial assets are calculated on past experience and current and expected changes in credit rating. Currently SAFECOM does not hold any collateral as security for any of its financial assets. Other than receivables, there is no evidence to indicate that financial assets are impaired. Refer to note 18 for information on the allowance for impairment in relation to receivables.

Ageing analysis of Financial Assets

The following table discloses the ageing of financial assets, past due, including impaired assets past due:

Financial assets Item	Consolidated					SAFECOM Entity				
	Current Not overdue \$'000	Overdue for < 30 days \$'000	Overdue for 30-60 days \$'000	Overdue for > 60 days \$'000	Total \$'000	Current Not overdue \$'000	Overdue for < 30 days \$'000	Overdue for 30-60 days \$'000	Overdue for > 60 days \$'000	Total \$'000
<b>2010</b>										
Not Impaired										
Receivables	1,102	92	24	81	1,299	4	-	-	-	4
Financial assets	2,256	-	-	-	2,256	-	-	-	-	-
Impaired										
Receivables	(939)	-	-	-	(939)	-	-	-	-	-
Financial assets	-	-	-	-	-	-	-	-	-	-
<b>2009</b>										
Not Impaired										
Receivables	610	972	79	116	1,777	-	18	86	2	106
Financial assets	1,759	-	-	-	1,759	-	-	-	-	-
Impaired										
Receivables	3	-	-	-	3	-	-	-	-	-
Financial assets	-	-	-	-	-	-	-	-	-	-

**South Australian Fire and Emergency Services Commission**

**Notes to and forming part of the Financial Statements**

**For the Year Ended 30 June 2010**

**Maturity analysis of financial assets and liabilities**

The following table discloses the maturity analysis of financial assets and financial liabilities.

Financial statements item	Contractual maturities Consolidated				Contractual maturities SAFECOM Entity		
	< 1 year	1-5 years	Carrying amount		< 1 year	1-5 years	Carrying amount
<b>2010</b>							
<b>Financial assets</b>							
Cash and cash equivalents	43,519	-	43,519		8,413	-	8,413
Receivables	1,299	-	1,299		4	-	4
Financial assets	2,256	-	2,256		-	-	-
<b>Total financial assets</b>	<b>47,074</b>	<b>-</b>	<b>47,074</b>		<b>8,417</b>	<b>-</b>	<b>8,417</b>
<b>Financial liabilities</b>							
Payables	6,378	-	6,378		1,108	-	1,108
<b>Total financial liabilities</b>	<b>6,378</b>	<b>-</b>	<b>6,378</b>		<b>1,108</b>	<b>-</b>	<b>1,108</b>
<b>2009</b>							
<b>Financial assets</b>							
Cash and cash equivalents	46,306	-	46,306		4,750	-	4,750
Receivables	1,777	-	1,777		20	-	20
Financial assets	1,759	-	1,759		-	-	-
<b>Total financial assets</b>	<b>49,842</b>	<b>-</b>	<b>49,842</b>		<b>4,770</b>	<b>-</b>	<b>4,770</b>
<b>Financial liabilities</b>							
Payables	5,546	-	5,546		783	-	783
<b>Total financial liabilities</b>	<b>5,546</b>	<b>-</b>	<b>5,546</b>		<b>783</b>	<b>-</b>	<b>783</b>

The financial assets and liabilities of SAFECOM are all current with maturity within the next 12 months.

**Liquidity risk**

Liquidity risk arises where SAFECOM is unable to meet its financial obligations as they are due to be settled. SAFECOM is funded principally from contributions from the Community Emergency Services Fund. The SAFECOM Group and SAFECOM Entity works with the Fund Manager of the Community Emergency Services Fund to determine cash flows associated with its Government approved program of work and with the Department of Treasury and Finance to ensure funding is provided through SA Government budgetary processes to meet the expected cash flows. SAFECOM settles undisputed accounts within 30 days from the date of the invoice or date the invoice is first received. In the event of a dispute, payment is made 30 days from resolution.

SAFECOM's exposure to liquidity risk is insignificant based on past experience and current assessment of risk.

The carrying amount of financial liabilities recorded in Table 'Categorisation of Financial Instruments' represent SAFECOM's maximum exposure to financial liabilities.

**Market risk**

SAFECOM has non-interest bearing assets (cash on hand and receivables) and liabilities (payables), and interest bearing assets (cash at bank and financial assets). SAFECOM's exposure to market risk and cash flow interest risk is minimal. There is no exposure to foreign currency or other price risks.

A sensitivity analysis has not been undertaken for the interest rate risk of SAFECOM as it has been determined that the possible impact on profit and loss or total equity from fluctuations in interest rates is immaterial.

**Sensitivity disclosure analysis**

A sensitivity analysis has not been undertaken for the interest rate risk of SAFECOM as it has been determined that the possible impact on profit and loss or total equity from fluctuations in interest rates is immaterial.

South Australian Fire and Emergency Services Commission

Notes to and forming part of the Financial Statements

For the Year Ended 30 June 2010

33 Transferred functions

Transferred Out

In September 2006 the South Australian Government announced a shared services initiative to streamline and simplify internal corporate and business support services to deliver savings. In late 2007, State Cabinet approved the shared services model developed by the Shared Services Reform Office for the creation of Shared Services SA in the Department of Treasury and Finance.

The business services of South Australian Government Agencies are transferring to Shared Services SA in a series of transition programs known as Tranches. In most cases, these services transition in their current state with the current employees, who have been providing these services within the Agencies. Cabinet approved Tranche 2 (group 2) services on 15 October 2009, which comprised of certain financial and taxation services. The effective date of the transfer is 19 October 2009.

As part of Tranche 2, two employees of the Corporate Services Division, budget funding of \$0.129m and the following assets and liabilities were transferred to Shared Services SA.

	2009
Assets:	
Cash	102
Receivables	
Property, plant and equipment	
Other assets	
Total assets	102
Liabilities:	
Payables	10
Employee benefits expense	92
Provisions	
Other liabilities	
Total liabilities	102
Total net assets transferred	-

Net assets transferred by SAFECOM as a result of the administrative restructure were at the carrying amount. The net assets transferred were treated as a distribution to the Government as owner.

2010

## Appendix 2 - SAFECOM Workforce Statistics

Agency	SA Fire and Emergency Services Commission
Persons	101
FTE's	97.59

Gender	% Persons	% FTE
Male	48.51	49.8
Female	51.49	50.2

Number of Persons Separated from the agency during the last 12 months	18
Number of Persons Recruited to the agency during the 09-10 financial year	20

SAFECOM actively promotes flexible working arrangements and endeavours to provide opportunities that support work-life balance. This has resulted in an increasing number of job sharing and part-time appointments, which largely explains the success of new persons recruited over those separating.

Number of Persons Recruited to the agency during the 09-10 financial year AND who were active/paid at June 2010	18
Number of Persons on Leave without Pay at 30 June 2010	5

Number of employees by salary bracket			
Salary Bracket	Male	Female	Total
\$0 - \$49,199	3	6	9
\$49,200 - \$62,499	13	24	37
\$62,500 - \$80,099	11	14	25
\$80,100 - \$100,999	20	6	26
\$101,000+	2	2	4
<b>Total</b>	<b>49</b>	<b>52</b>	<b>101</b>

Status of employees in current position (FTEs)					
Gender	Ongoing	Short-term contract	Long-term contract	Casual	Total
Male	37.60	8	3	0	48.60
Female	30.99	15	3	0	48.99
<b>Total</b>	<b>68.59</b>	<b>23</b>	<b>6</b>	<b>0</b>	<b>97.59</b>

Status of employees in current position (Persons)					
Gender	Ongoing	Short-term contract	Long-term contract	Casual	Total
Male	38	8	3	0	49
Female	34	15	3	0	52
<b>Total</b>	<b>72</b>	<b>23</b>	<b>6</b>	<b>0</b>	<b>101</b>

Number of executives by status in current position, gender and classification							
	Ongoing	Term Tenured	Term Untenured		Other (Casual)	Total	
Classification			Male	Female		Male	Female
EXEC0A	0	0	0	1	0	0	1
EXEC0B	0	0	1	1	0	1	1
EXEC0D	0	0	1	0	0	1	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>2</b>

Total days leave taken	
Leave Type	2009-10
1) Sick Leave Taken	542.30
2) Family Carer's Leave Taken	55.33
3) Miscellaneous Special Leave	23.57

Number of employees by age bracket by gender				
Age Bracket	Male	Female	Total	% of Total
15 – 19	0	0	0	0.00
20 – 24	1	2	3	2.97
25 – 29	0	7	7	6.93
30 – 34	3	6	9	8.91
35 – 39	5	10	15	14.85
40 – 44	2	4	6	5.94
45 – 49	8	7	15	14.85
50 – 54	8	6	14	13.86
55 – 59	17	7	24	23.76
60 – 64	4	2	6	5.94
65+	1	1	2	1.98
<b>Total</b>	<b>49</b>	<b>52</b>	<b>101</b>	<b>100.00</b>

Number of Aboriginal and/or Torres Strait Islander employees			
	Aboriginal Employees	Total Employees	% of Agency
\$0 - \$49,199	0	9	0
\$49,200 - \$62,499	0	37	0
\$62,500 - \$80,099	0	25	0
\$80,100 - \$100,999	0	26	0
\$101,000+	0	4	0
<b>Total</b>	<b>0</b>	<b>101</b>	<b>0</b>

Cultural and linguistic diversity				
Name	Male	Female	Total	% of Agency
Number of Employees born overseas	8	5	13	12.87
Number of Employees who speak language(s) other than English at home	4	1	5	4.95

Number of employees with disabilities
---------------------------------------

<b>(according to Commonwealth DDA definition)</b>			
	<b>Male</b>	<b>Female</b>	<b>Total</b>
<b>Total</b>	0	0	0

<b>Types of Disability (where specified)</b>				
	<b>Male</b>	<b>Female</b>	<b>Total</b>	<b>% of Agency</b>
Disability requiring workplace adaptation	0	0	0	0
Physical	0	0	0	0
Intellectual	0	0	0	0
Sensory	0	0	0	0
Psychological/Psychiatric	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Number of employees using voluntary flexible working arrangements by gender</b>			
<b>Leave Type</b>	<b>Male</b>	<b>Female</b>	<b>Total</b>
Purchased Leave	0	0	0
Flexitime	46	51	97
Compressed Weeks	0	0	0
Part-time	0	2	2
Job Share	0	2	2
Working from Home	0	0	0

<b>Document review of individual performance</b>	
<b>Documented Review of Individual Performance Management</b>	<b>% of Total</b>
Reviewed within the last 12 months	12.87
Review older than 12 months*	23.76
Not reviewed	63.37

<b>Leadership and Management training expenditure</b>
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<b>Training and Development</b>	<b>Total Cost \$</b>	<b>% of Total Salary Expenditure</b>
Total training and development expenditure	\$110 000	0.0132%
Total leadership and management development	\$35 000	0.0042%

## Appendix 3 - Freedom of Information

### Information Statement

The *Freedom of Information Act 1991* gives members of the public a legally enforceable right to access information held by the South Australian Government, subject to certain restrictions. It also enables each member of the public to apply for the amendment of records concerning their personal affairs if the records are incomplete, incorrect, out of date or misleading.

The following information is provided pursuant to the provisions of Section 9 of the *Freedom of Information Act 1991* (the Act).

Requests for access to documents in the possession of SAFECOM are dealt with by the Freedom of Information Officer, SAFECOM.

The FOI Act allows you to:

1. request access to documents of the agency, which must contain sufficient information to identify the documents sought,
2. request amendment of your personal records, which must identify the record involved sufficiently and specify the amendment sought, and
3. seek a review of a decision made by a State Government Agency, Local Council or University.

As one of the administrative and support services provided to the ESOs, the SAFECOM Accredited FOI Officer administers the provisions of the FOI Act, and in addition to applications made directly to SAFECOM, processes applications on behalf of the MFS and SES. During this reporting year, SAFECOM processed nine applications.

To lodge an application for access or amendment, please complete the appropriate form (available on the State Records website at: <http://www.archives.sa.gov.au/foi/index.html>) and forward it to the address shown below, along with the application fee, if payable.

### Address for Applications

Freedom of Information Officer  
South Australian Fire and Emergency Services Commission  
GPO Box 2706  
ADELAIDE SA 5001

Telephone (08) 8463 4056  
Facsimile (08) 8463 4168

## Appendix 4 - Abbreviations

ABC	Australian Broadcasting Corporation
AIHW	Australian Institute of Health and Welfare
APY	Anangu Pitjantjatjara Yankunytjatjara
CESF	Community Emergency Services Fund
CFS	Country Fire Service
CO2	Carbon Dioxide
COAG	Council of Australian Government
DTEI	Department of Transport, Energy and Infrastructure
EMO	Emergency Management Office
ESO	Emergency Services Organisation
FAMIS	Facilities Asset Management Information System
FESSA	Fire and Equipment Services SA
FOI	Freedom of Information
FTE	Full-time Equivalent
GJ	Gigajoule
GoGO	Greening of Government
GP	General Purpose
GRN	Government Radio Network
GSE	Government Services Employees
HR	Human Resources
HSW	Health Safety Welfare
IMS	Information Management Services
IVR	Interactive Voice Response
LBS	Location Based Solution
MFS	South Australian Metropolitan Fire Service
MOU	Memorandum of Understanding
NDRP	Natural Disaster Resilience Program
NPA	National Partnership Agreement
OHS&W	Occupational Health, Safety & Welfare
OHSW&IM	Occupational Health, Safety and Injury Management
PFD	Personal Floatation Device
RICIC	Remote Indigenous Communities Implementation Committee
RSD	Remote Service Delivery
SACAD	South Australian Computer Aided Dispatch
SAFECOM	South Australian Fire and Emergency Services Commission
SAMIS	State Asset Management Information System
SAWSC	South Australian Water Safety Committee
SES	State Emergency Services
SMAG	State Mitigation Advisory Group
TAS	Training Administration System
TVSP	Targeted Voluntary Separation Packages
VERSP	Volunteer Employer Recognition Support Program
VSS	Volunteer Strategy and Support
YAC	Youth Advisory Committee
ZEMC	Zone Emergency Management Committees