



**Government
of South Australia**

The South Australian Fire and Emergency Services Commission

Annual Report 2008-09



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Annual Report 2008-09

30 October 2009
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Letter of Transmittal

30 October 2009

Hon Michael Wright MP
Minister for Emergency Services
Parliament House
North Terrace
ADELAIDE SA 5000

Dear Minister

It is my pleasure on behalf of the South Australian Fire and Emergency Services Commission (SAFECOM) to submit for your information and presentation to Parliament, the 2008-09 South Australian Fire and Emergency Services Commission Annual Report, which has been prepared pursuant to section 22 of the Fire and Emergency Services Act 2005.

The Report summarises the activities and achievements of SAFECOM and the emergency services sector for the period 1 July 2008 to 30 June 2009.

Yours sincerely



DAVID PLACE
Chief Executive
SAFECOM

Foreword from the Minister

October 2009



The past year has been one of great challenges for the sector. The Black Saturday Fires in Victoria in February 2009 changed the paradigm for bushfire management and challenged the foundations of the way fire agencies operate in Australia.

In response to the tragedy, the SA Government established the Bushfire Taskforce to recommend improvements to the way we approach bushfires in this State, not only by the fire agencies, but other agencies including land management agencies.

In 2008-09, SAFECOM led the implementation of the review of the *Fire and Emergency Services Act 2005*, and actively consulted with stakeholders regarding the recommendations that arose from the review of the Act by Mr John Murray.

In the past 12 months, SAFECOM has facilitated a significant strategic sector review formalising the sector's strategic direction, defining values, priorities and how the individual agencies are united in their aim to achieve their common objective – *working together to build safer and more resilient communities*. One notable inclusion is the strengthened focus on community resilience, empowering the community to confidently take on appropriate levels of responsibility for their own safety and actively contributing to improved individual and community recovery outcomes.

I am indebted to the continuing dedicated service of over 16 500 SA volunteers. Without these volunteers the agencies would be unable to provide the vital services they do to the SA community. In turn, I am also proud of the valuable contribution that our staff made to the sector and I regularly saw examples of staff going above and beyond expectations due to their commitment to helping to make SA safer and more resilient.

I feel confident that the sector will continue to improve the level of collaboration and quality of services it provides to the community in the coming year and I am pleased to present the 2008-09 Annual Report of the South Australian Fire and Emergency Services Commission.

A handwritten signature in black ink, appearing to read 'M Wright'.

HON MICHAEL WRIGHT MP
MINISTER FOR EMERGENCY SERVICES

From the Chief Executive



The past year has seen significant changes and improvements across the emergency services sector. SAFECOM has facilitated a significant strategic sector review formalising the sector's strategic direction, and a strategic planning and reporting framework. We have identified 6 key priorities that herald a heightened focus on community engagement and community resilience building as well as heightened communication and partnerships within our business.

With community engagement, I take heart in the knowledge that the CFS reached more than 13 000 people through community safety meetings and the MFS reached 9700 students through the Road Accident and Awareness Prevention Program. This means 22 700 more community members with information they can use to understand their risks and prepare themselves. This year has also seen the very successful implementation of the SES Community FloodSafe project in collaboration with local government to encourage those in flood prone areas to prepare for and understand what to do if a flood does occur.

We saw a coordination of the sector's websites by adoption of common branding, structure and systems to enable a more consistent information portal to the community which can be more readily updated. The CFS website in particular includes real time links to incident information. Over the past year, consultation was conducted on the amendment of the *Fire and Emergency Services Act 2005* which saw changes reflecting the intent of the recommendations from the review of the Act. The proposed amendments also included the changes necessary to enable the further implementation of the recommendations arising from the Wangary Bushfires and Ministerial Review of Bushfire Management.

In June 2009 a milestone was achieved when SAFECOM finalised negotiations with the Department of Transport, Energy and Infrastructure (DTEI) to enable the CFS/SES partnership to receive Agency Accreditation to build facilities valued up to \$1 million. This represents a significant saving of potentially up to \$1 million per annum for the CFS and SES on their construction projects as well as ensuring greater control. This partnership is only the second in the SA Government to receive Agency Accreditation.

I have no doubt that our success in the emergency services sector could not have been achieved without the tremendous effort, skills, knowledge and enthusiasm of our volunteers and staff. Thank you to everyone who forms part of the emergency services sector, with your efforts we can continue to ensure the safety of our communities. I would also like to thank the Minister for Emergency Services for his work in supporting the emergency services sector over the past year and look forward to his continued commitment.

A handwritten signature in black ink, appearing to read 'D Place'.

DAVID PLACE
Chief Executive
SAFECOM

The Emergency Services Sector

The South Australian Fire and Emergency Services sector comprises:

- **SA Fire and Emergency Services Commission (SAFECOM)**, established in 2005 to work with the emergency services agencies to provide effective support by ensuring governance and accountability of the sector through common, strategically aligned goals, consolidated and integrated support services, balanced focus on prevention, preparedness, response and recovery services by the emergency service organisations, pursuing opportunities for efficiencies and reforms and reinvesting savings within the sector; and enhancing participation and support of volunteers from within local communities.

SAFECOM is managed by the SAFECOM Board which comprises the CE of SAFECOM, (presiding member), the Chief Officers of the three agencies, representatives of the SES and CFS Volunteer Associations and two independent members.

- **SA Country Fire Service (CFS)**, a community-based fire and emergency service, dedicated to protecting life, property and environmental assets in rural and semi-urban SA. CFS volunteers attend around 7000 incidents each year including bushfires, road crash rescue, hazardous materials spills, structure and motor vehicle fires, and support to the MFS and SES. In addition, the CFS performs an important role with local government, in fuel removal and bushfire prevention, and in community bushfire and fire safety education. The CFS currently has 15,700 volunteers at 422 brigades across the state. To find out more, visit their website.
- **SA Metropolitan Fire Service (MFS)**, committed to protecting life, property and the environment from the effects of fire and other dangers including fire fighting, road crash rescues, gas leaks, chemical spills, rescues, structural collapses, animal rescues and more. The MFS currently has 1092 personnel at 37 locations across the state. To find out more, visit their website.
- **SA State Emergency Service (SES)**, a national volunteer emergency service that provides assistance during emergencies and disasters, and helps the community be prepared for emergency incidents. SES volunteers respond to incidents such as vehicle accidents, searches, cliff rescues, flood and storm damage and any other incidents that might require rescue or search services. The SES currently has 1875 volunteers at 66 units across the state. To find out more, visit their website.

Our Strategic Direction

September 18 2008 heralded a significant milestone for the fire and emergency services sector with the release of the sector's Statement of Strategic Direction 2008-2014. The Strategic Direction is a shared vision of the SAFECOM Board, endorsed by the Minister and represents a consolidated set of priorities for the emergency services sector. The vision for the sector is:

Working together to build safer and more resilient communities

In giving this common goal a real focus, the Strategic Direction sets out six priorities:

Community engagement	We will empower and support communities to actively protect the things they value
Community resilience	We will empower and support communities to rapidly and effectively recover from the effects of emergencies
Building partnerships	We will actively work to form partnerships and alliances that will make our job easier and benefit all South Australian communities
Being accountable	All of our decision making will be based on evidence, and we will ensure our monitoring and reporting systems are consistent, effective and comparable
Seamless integration	We will minimise the harm caused by emergencies by providing a professional and integrated emergency service to all the people and communities of South Australia
Communication	We will be open and transparent in all areas of activity, and we will actively work to improve our communication systems both internally and externally

These six priorities will guide and shape the activities of each of the agencies that comprise the sector. The Board has also endorsed a Strategic Planning and Reporting Framework and this will be used during 2009-10 to develop additional Key Performance Indicators (KPIs) for the sector. The current KPIs are:

Target	Means of Verification	Time
SA's fire-related injuries per 100,000 people are below the national three-year average of 13.6	Australian Institute of Health and Welfare (AIHW) fire-related injury records	By 2015
SA's fire-related deaths per million people are below the national three-year average of 6.4	ABS fire-related mortality records	By 2015

Our Strategic Framework

South Australian Fire and Emergency Services Sector

Working together to build safer and more resilient communities



Our Key Focus Areas

Our Goals and Strategies

Key Focus Areas	Our Shared Goals	Our Strategies to meet them
Leadership	Develop and implement a common direction and shared goals based on community need	<ul style="list-style-type: none"> Establish organisational direction, priorities and strategies that reflect the needs of our community consistent with the SA Fire and Emergency Services Act 2005 Develop and maintain consistent and clear strategic policy Undertake research and consultation to identify priorities and required services Develop required plans Identify and acquire the resources needed to deliver the services required by our community on a sustainable basis Improve the integration of our services to ensure the most effective and efficient use of resources Develop the leadership and management skills of our managers and personnel Develop sustainable and environmentally friendly practices that are consistent with government initiatives and targets
Prevention and Community Preparedness	Minimise the likelihood and consequences of emergencies through regulation, support and education	<ul style="list-style-type: none"> Identify risks to the South Australian community associated with fires and other emergencies Work with government and the community to develop appropriate legislation and standards Foster behaviours that increase community preparedness and reduce the number of preventable incidents Help communities make South Australian environs safer
Operational Preparedness	Be prepared to provide excellent emergency services to the community	<ul style="list-style-type: none"> Establish and maintain effective education and development programs for our firefighters and emergency service personnel Ensure our infrastructure including our appliances and specialist equipment meets the needs of a modern emergency service to minimise emergency risk Ensure the development and delivery of effective incident and emergency management systems
Response	Provide a response service that minimises the effects of emergencies on the community	<ul style="list-style-type: none"> Work collaboratively as a sector to provide the most appropriate response Minimise the effects of fires and other emergencies by committing appropriate response to incidents Ensure we respond to emergencies within appropriate timeframes to minimise damage
Recovery	Provide a recovery service that reduces the social and economic impacts of emergencies	<ul style="list-style-type: none"> Provide a recovery service that helps communities restore their commercial, economic and social systems Provide effective post-incident support and development to emergency service personnel
Business Excellence	As a sector excel in service delivery effectiveness, innovation and efficiency	<ul style="list-style-type: none"> Ensure effective corporate governance Ensure we effectively manage our human resources in line with government policy, standards and guidelines Ensure we effectively manage our physical and financial resources Ensure we effectively manage risk and safety in all aspects of our business Ensure we effectively manage all required business support services Ensure we measure, evaluate and clearly report our performance Ensure we market, communicate and continuously improve our community services

Community Resilience

Building Partnerships

Community Engagement

Communication

Seamless Integration

Being Accountable

Our values – what guides our behaviour and underpin our relationships

We value	We demonstrate this by
Community Service	<ul style="list-style-type: none"> • Embracing community safety issues and needs • Fostering the community spirit of volunteerism • Ensuring service is community focussed • Ensuring equitable service delivery • Valuing life, property and the environment, and • Working with diverse communities to help them protect what they value
Continuous Improvement	<ul style="list-style-type: none"> • Applying business excellence principles • Striving to be the best at what we do • Promoting and rewarding innovation, safety and efficiency • Promoting a team-based performance culture, and • Being responsive to reform and change.
Integrity, Honesty and Ethical Behaviour	<ul style="list-style-type: none"> • Respecting and trusting each other • Promoting open and honest communication, and • Displaying ethical behaviour
Our People	<ul style="list-style-type: none"> • Recognising our volunteers and career staff as our greatest asset and valuing their diversity • Ensuring a safe place of work • Valuing the cultures and traditions of the emergency services • Meeting personal development and career aspirations, and • Treating our people as family
Governance and Accountability	<ul style="list-style-type: none"> • Identifying and articulating our responsibilities and relationships • Defining who is responsible for what, to whom, and by when • Planning, evaluating, auditing and reviewing our service delivery • Managing our corporate risks, and • Complying with government accountability and governance requirements

South Australian Fire and Emergency Services Sector Highlights 2008-09

The following are highlights of the activities of the sector for the financial year 2008-09, reported under each of the six key focus areas.

- Leadership
- Prevention and Community Preparedness
- Operational Preparedness
- Response
- Recovery
- Business Excellence

Leadership

- A common quarterly performance reporting framework was agreed and all sector agencies completed their agency output-based budgeting for the Portfolio Statement against the framework's six Key Focus Areas.
- A sector policy stock take was completed and a policy register was established. A policy management framework was submitted for Board approval.
- The Board established a Strategic Thinking Committee to ensure that strategic thinking and planning occur in a coordinated fashion across the sector.
- SAFECOM managed the Information and Communications Technology Forum to deliver strategies, policies and direction for Information and Communications Technologies that meet the requirements of all sector agencies.
- A three year capital plan for the sector to improve cross sector capital planning, monitoring, review and analysis was completed.
- The Emergency Management Office (EMO) provided leadership, advice and support to implement the Zone Emergency Management Committees including the development of a business case for ZEMC resources and preparation of reports to the State Emergency Management Committee. High level engagement with the Local Government Association encouraged local government participation in committees at state and zone levels and the development of local emergency risk management

plans. This will ensure a collaborative approach in planning and/or responding to emergencies.

- SAFECOM EMO facilitated the Hazard Leader Forum and provided support to Hazard Leaders in the development of risk based Hazard Plans, also engaging (three) Hazard Leaders in the review of the draft National Emergency Risk Assessment Framework.
- SAFECOM Volunteer Management facilitated a youth summit primarily for young people across the CFS, but including young people representing the SES and St Johns. A key recommendation from the summit was the development of the CFS Youth Advisory Committee.
- Volunteer Management conducted six events in 2008-09 across South Australia to recognise the invaluable support of employers of volunteers (including self employed volunteers).
- The Strategic Public Relations Plan for the SES was developed by SAFECOM PAU and approved by SES Executive. The plan aims for significant improvements in public relations outcomes for the SES, including greater community awareness, increased membership and improved morale and pride amongst existing members.
- The annual MFS Chief Officer's Regional Operations and Proficiency Audit was completed with Kadina awarded the Chief Officer's Shield, Peterborough awarded the Regional Operations Shield, Berri awarded the Regional Commander's Shield and Moonta awarded the most improved station recognised with a new "Family Friendly" award presented from the United Firefighters Union.
- The MFS directly facilitated or assisted a number of interagency programs and projects such as the AFAC Operations Working Group and the Tonga Fire Service Sustainable Development Program.
- The MFS actively engaged in industry research initiatives including those conducted by the Industry peak body the Australasian Fire Authorities Council (AFAC) and its strategy groups and sub-groups.
- The MFS aligned organisational plans including the Corporate Strategic Plan, Annual Operating Plan, Workforce plan and project plans aligned to the overarching corporate direction and strategic framework, as articulated in the MFS Strategic Plan 2007-12.

Prevention and Community Preparedness

- The State Risk Advisory Group (SRAG) established an Emergency Information Warnings Working Group to review systematic warning processes across government.
- The Emergency Management Office provided executive support to, and membership of, the State Mitigation Advisory Committee (SMAG) which undertook to review their terms of reference and work plan to facilitate a

more proactive role by hazard leaders. SMAG developed a comprehensive submission for review of the State Emergency Management Act.

- The Emergency Management Office promoted and administered a number of funding programs (totalling more than \$5.83 million). This included:
 - State administration of the Natural Disaster Mitigation Program, providing support to applicants, creating funding agreements and providing quarterly report to the National program office.
 - Promotion of the National Emergency Volunteer Support Fund, assisting prospective applicants to meet requirements, facilitating State Assessment Panel evaluation and prioritising applications for submission to the Commonwealth.
 - With the proposed changes to funding model for the new Disaster Resilience Program, SAFECOM met with Commonwealth AGD and State stakeholders to coordinate feedback and continues to be the SA point of contact for future discussion.
- The Emergency Management website for the State Emergency Management Committee was updated to provide a functional website for use by the community and emergency management practitioners regarding emergency management in South Australia.
- SAFECOM continued to promote the Australian Safer Communities Awards by seeking applications and coordinating the State Assessment Panel, Award ceremony and associated media promotion.
- SAFECOM Emergency Management chaired and provided executive support to the SA Remote Indigenous Communities Advisory Committee, engaging and partnering with remote Aboriginal communities in all-hazard emergency management to improve public safety and Emergency Management outcomes for remote Aboriginal communities.
- Inclusion of Real Time integration of CRIIMSON with the CFS web site enabled the public to view CFS incidents complete with location, severity, status and any associated warning/information messages, automatically updated every two minutes.
- A new Community Awareness web site designed in conjunction with CFS and the Native Vegetation Council and entitled “Cut down the impact of bushfires” was launched. Work on a second Community Awareness web site entitled “Water Safety” designed in conjunction with SES began.
- SAFECOM’s Public Affairs Unit developed a whole-of-government communications plan for inclusion into the SES Extreme Heat Event Plan to be endorsed by the Emergency Management Council.
- The Bushfire Ready media campaign, lead by SAFECOM’s Public Affairs Unit in partnership with CFS Community Prevention Services team effectively heightened awareness and ‘opened the door’ for CFS community educators to provide their education activities that empower residents and communities to be resilient against bushfires. The 2008-09

Bushfire Ready campaign featured new television, radio and print advertising as well as an educational DVD mailed to 40,000 at-risk homes.

- Seven “Fire Danger Season Outlook” fact sheets were published over the fire danger season, developed in partnership with the Bureau of Meteorology, Dept for Environment & Heritage and Forestry SA.
- Due to increasing demand for community education, a **VO**lunteers **I**n **C**ommunity **E**ducation (VOICE) pilot project was conducted by the CFS where twenty volunteers from Brigades underwent a two day training session in the preparation and delivery of Community Education initiatives.
- The CFS appointed five part-time Community Education Officers to develop and deliver bushfire awareness and education programs. During 2008-09 more than 13 000 people attended fire safety meetings or participated in the Community Fire Safe Program.
- SES successfully implemented the Community FloodSafe Project which included a raft of targeted community engagement activities promoting flood preparedness to people living in high flood risk areas.
- The MFS developed and jointly conducted with the CFS the Smoke Alarm Retirement Campaign in February 2009, recommending to householders that smoke alarms older than 10 years be replaced.
- MFS Fire investigators, in conjunction with the Officer of Business and Consumer Affairs (OCBA) and the Officer of the Technical Regulator (OTR) facilitated improvements to regulations to ensure that installers of loose fill house insulation are certified following a series of roof space fires.
- The MFS Road Awareness and Accident Prevention (RAAP) program provided 8882 young student drivers in metropolitan and regional areas of South Australia with a greater understanding of the consequences of unsafe driving behaviour. The program was also delivered to 70 Australian students studying in Hong Kong.
- MFS conducted 230 fire investigations (a 20% decrease on the total of 291 in 2007-08) and an additional 58 fire investigations for the CFS. These fires resulted in 7 fatalities (a reduction from 9 fire related fatalities in 2007-08).
- The MFS inspected fire measures in an estimated 1006 places of public entertainment, an increase of 106 over the target of 900. This was made possible by the use of operational crews to assist the inspection process.
- MFS also conducted 256 surveys and inspection including major health care facilities, commissioned 341 new fire alarm systems, conducted hydraulic and smoke tests and commented and reported on 213 development projects in order to South Australian build environs are safe places to live and work.
- The MFS promoted the Juvenile Fire Lighters Interventions Program (J-FLIP) and conducted a total of 116 programs in metropolitan and regional areas.

Operational Preparedness

- SAFECOM Finance completed the emergency services sector building replacement review with recommendations approved by the Board to:
 - Include a Building Replacement Decision Making Framework within the sector's updated Non-Current Asset Policy to improve the analysis of community risk and cost effectiveness prior to making building replacement decisions;
 - Develop a 10 Year Land and Building Replacement Plan to improve analysis of cross sector opportunities, undertaking condition audits to further enhance the ranking of agency replacement and maintenance priorities and to inform the development of asset management plans and asset management systems for 2010-11; and
 - Implement 'risk based' building resource standards and update risk ratings once an improved risk assessment framework is approved by the Board, and continue building relationships between ESOs and with Councils to ensure that all co-location, land and share facility options are considered.
- The SAFECOM Board established an Operational Preparedness, Response and Recovery Committee to develop policy, standards and guidelines for service improvement planning.
- SAFECOM Information Management designed and built a series of staged field based Incident Control Centre kits which can be incrementally deployed, providing essential technology to any field Incident Control Centre for up to 18 staff at up to two physically separate locations
- SES developed a Pandemic Plan as an annex to its Business Continuity Plan, incorporating a communication strategy and database to measure the impact any flu cases have on response Units.
- SES developed an Extreme Weather Hazard Plan outlining SA arrangements to prevent, prepare, respond and recover from the adverse affects of extreme weather incidents, ensuring consistency and alignment with SA emergency management arrangements.
- SES drafted a State Flood Response Plan that defines the SES role as the control agency for flood response for South Australia.
- CFS adopted a "Fighting Fit" program for all staff who in their normal work activities, may be expected to undertake fire line operations, incident management or incident management support duties. The program

included health and task based assessments to improve worker safety and wellbeing, develop positive attitudes, behaviour and self responsibility for fitness and health and reduce the risk of operational related injuries and illnesses.

- In May 2008, the CFS Command Leadership & Incident Management Task Group (CLIM) was established for an initial 18 month period to drive the development and delivery of the Command and Leadership Framework in CFS and improve CFS incident management systems.
- The Victorian Bushfires provided the first opportunity to activate and utilise the four predetermined CFS Level 3 Incident Management Teams, established at the recommendation of the Wangary inquest. Teams were deployed to Victoria and quickly integrated into Victorian response teams, gaining valuable experience, without compromising South Australia's bushfire readiness.
- Implementation of New CFS Remote Area High Frequency Communications System was almost completed this year with all HF radios purchased, programmed and fitted by mid July 2009, enhancing the communications capability and safety of staff and volunteers in remote areas.
- Key SES operational staff trained in the CRIIMSON Incident Management System and final system modifications are currently being made with implementation anticipated to occur in the first quarter of 2009-10, enabling improved information sharing across the sector, both during incidents and for reporting purposes.
- Development of an SES Inland Marine Training Package was completed and implementation will commence early in 2009-10 to meet the needs of the organisation to fulfil its roles and further enhance operational safety.
- SES developed Training Resource Kits to complement its delivery of training to volunteers and staff consistent with the national framework. Additional kits are under development and the SES is also involved in the writing of national kits, aimed at providing consistent national material, particularly at entry level into the Emergency Services.
- A new rescue vessel was purpose-built for the Port Lincoln SES Unit and was launched and fully commissioned in January 2009. The existing vessel was relocated to the Kingston SE Unit to provide a rescue resource for the south-east waters.
- The MFS recruited and trained 72 new personnel to ensure appropriate staffing levels for current and future operational response requirements.
- The MFS opened a new \$3.9 million Fire Station at Paradise as the second stage in a plan to improve coverage of Adelaide's North Eastern

suburbs. The building phase commenced for the new Seaford Fire Station (due for completion January 2010) and construction started on the new Port Lincoln Fire Station.

- MFS received 12 new cab/chassis and placed two new pumper appliances at Adelaide Station for further evaluation. The planning phase for the purchase of 12 new MFS appliances to be placed at new stations including Seaford from 2010 was also completed.
- New SES Unit buildings were completed for Mount Gambier and Tea Tree Gully and work commenced on the new Port Lincoln Unit building with completion expected in 2010.
- SES staff participated in Australasian Inter-Service Incident Management System (AIIMS) training courses in preparation for full implementation of AIIMS during 2009-10.
- CFS implemented the first year of its new contractual arrangements for fire fighting aircraft. The National Aerial Fire fighting Centre provided an expanded fleet of aircraft basing an Erickson Air Crane at Brukunga and two helicopters at Parafield. Fleet improvements were made possible with greater financial support from the South Australian and Commonwealth Governments.
- SAFECOM established a Logistics Functional Service, selected and trained personnel, and implemented a Logistics Functional Service Plan and associated policies and procedures. A Logistics State Control Centre was also established.
- SAFECOM Information Management implemented backup systems for the sector's Brigade Operational Management System (Despatch System) technology which ensures that in the event of a major failure of the system, the backup system can be brought quickly online to ensure continued prompt and accurate despatch.
- In conjunction with PIRSA, Information Management designed and implemented a high security web portal for trained CFS brigade staff to access CRIIMSON and other operational services from the field via the internet.
- IMS worked with Telstra and MFS to implement state of the art technology to update the 000 service, ensuring a more reliable calling party ID system.
- SAFECOM Project Managers worked closely with CFS, MFS and SES personnel to manage the delivery of over 100 capital projects, including the procurement and construction of buildings and procurement of Appliances.

Response

- SES attended 5 876 incidents with a full time staff of 40.4 FTEs and 1 498 volunteers.
- CFS attended 7 627 incidents as the primary respondent as well as 5 376 support responses. Total hours at incidents was 63 972.
- MFS responded to approximately 18 000 metropolitan and 3 000 regional incidents including over 600 Hazmat incidents and 900 motor vehicle fires, as well as supporting other agencies at sea, combating oil spill incidents and assisting with the rescue of the disabled vessel.
- Sector personnel were deployed to the Victorian Bushfires, fulfilling roles as fire fighters, members of Incident Management Teams, Peer Support and Deputy Field Commanders.
- All operational agencies participated in joint major incident training scenarios to test operational response capacity and logistics support.
- The Public Affairs Unit provided incident media support during major bushfires, severe weather events, structure fires and incidents, major HAZMAT incidents and handled the enormous media interest in February's heatwave and South Australia's deployment efforts for the Victorian bushfires. More than 50 bushfire information and warning messages and media releases were issued in addition to handling media on scene, arranging media conferences and interviews and providing media updates and grabs.

Recovery

- The SAFECOM Board approved the creation of an Operational Preparedness, Response and Recovery Committee to address strategies and success indicators, setting accountabilities and a schedule to achieve targets set by COAG's National Principles for Disaster Recovery.
- Emergency Management continued to drive policy development for the State Recovery Committee in relation to the coordination of Natural Disaster Relief and Recovery arrangements.
- Emergency Management reported on national recovery issues from the Australian Emergency Management Committee, supported development of recovery policy and assisted in recommendations for the review of the State Emergency Management Act.

- SES is in the process of introducing Chaplaincy to the Service built on the essential ministerial qualities of availability, compassion, integrity and confidentiality.
- MFS assisted in 72 incidents through its Critical Incident Stress Management program which included post-incident recovery support to members of the community and to emergency service personnel and their families.

Business Excellence

- SAFECOM Strategic Services created a project management framework and conducted a pilot delivery of internal project management training including the provision of an Executive briefing for Board members.
- SAFECOM Finance worked with ESOs to prioritise and develop budget bids, including the development of business cases.
- SAFECOM Human Services reviewed and implemented the workforce plan to manage the government's identified Mid Year Budget Review cost savings to ensure business continuity.
- A Performance Development Framework was established for SAFECOM staff with approximately 70% of staff completing a Performance Development Plan. A review process will be implemented in 2009-10.
- SAFECOM conducted three pilot programs in the Electronic Document Records Management System (EDRMS) Project which have identified the best way to implement the EDRMS across the remainder of the sector.
- Designed in conjunction with agencies, Information Management implemented four new websites with similar look and feel across the whole Emergency Services Sector. These sites have much higher performance and redundancy and address all the security issues.
- The integrated CFS, MFS and SES corporate media/communications Unit achieved its full complement of staff in February 2009 enabling improved service levels to ESOs and sustainably provide for media requirements of after-hours and peak periods of activity.
- A Service Delivery Outcomes Agreement for the SAFECOM Public Affairs Unit was negotiated between the SES and SAFECOM identifying the key accountabilities and outcomes for both parties. Extensive discussions with the MFS and CFS have occurred with similar draft agreements near completion.

- Subsequent to the review of the Volunteer Strategy and Support (VSS) Branch, an action plan has been developed for implementation during 2009-10.
- Agreement was reached on the framework for a Volunteer Management Service Level Agreement between SAFECOM and the CFS and SES and the development of local area plans in each regional area to guide the work of the VSS Branch was commenced.
- SES undertook to write and renew policies and procedures with 200 documents drafted for consultation with relevant stakeholders.
- SES introduced a new 10 year Long Service Medal in late 2008 for volunteers and staff members to recognise continuous and diligent service to SES and the community. Additional bars will be presented for every following 10 years of service.
- All SES Regions established Unit Managers' Advisory Groups (UMAGs) comprising all volunteer Unit Managers that meet on a monthly basis, either face-to-face, or by teleconference. These groups form a critical consultative body for SES management and offer a tremendous network for information sharing.
- During the year, MFS continued a strategic review of policy and procedural documentation and developed draft framework for a consistent hierarchy of documentation.
- Four MFS senior officers were enrolled in graduate study programs with ensuring managers access high quality developmental opportunities.
- A new SAFECOM Compliance Program was implemented to comply with Treasurer's Instructions 2 and 28 to improve responsibility and management of internal controls and improve corporate governance.

Full details of activities undertaken by each of the ESOs during the 2008-09 year are contained in their respective annual reports which are available for viewing online at the following addresses:

<http://www.cfs.sa.gov.au>

<http://www.mfs.sa.gov.au>

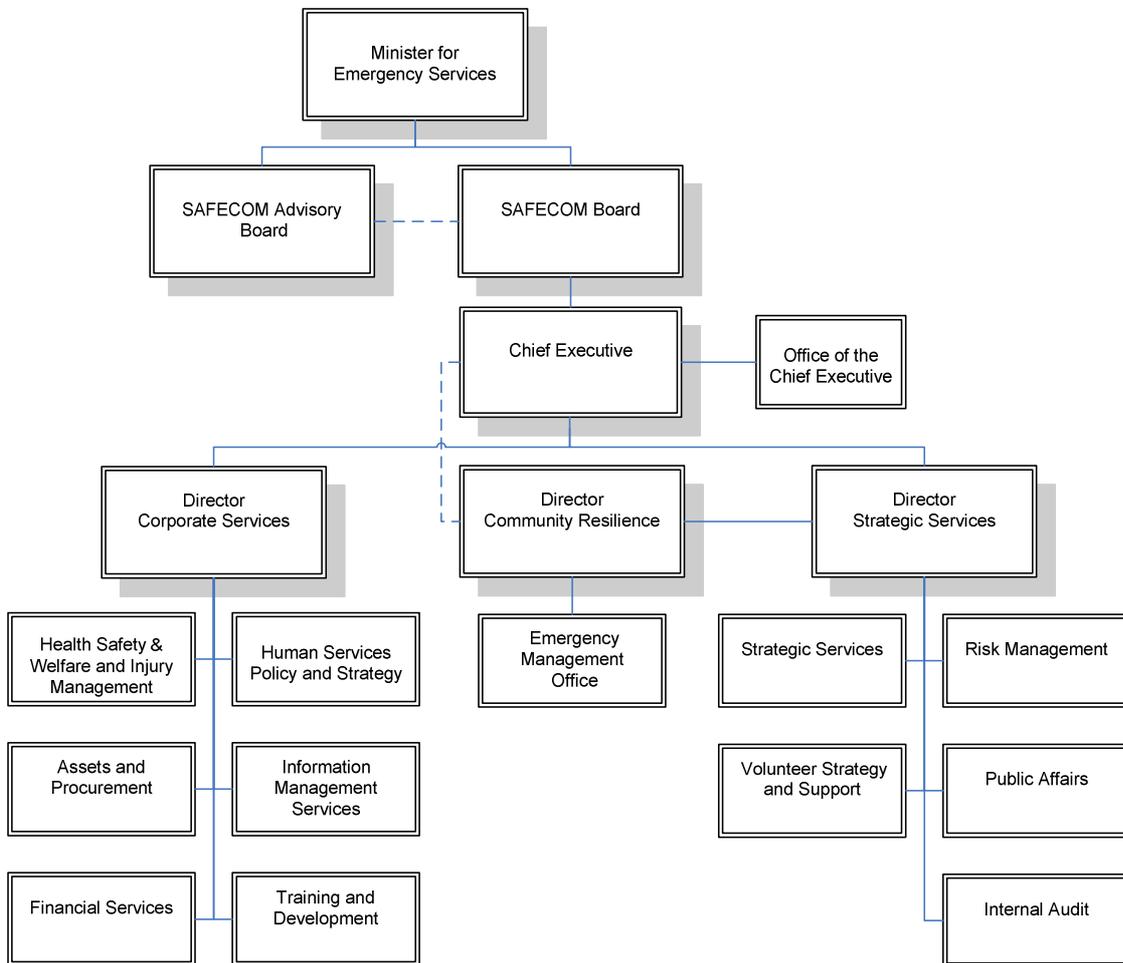
<http://www.ses.sa.gov.au>

SAFECOM Organisational Structure

During 2008-09, SAFECOM employed three directors and realigned the organisation with the following three key areas being established:

- Corporate Services
- Strategic Services, and
- Community Resilience (incorporating emergency management).

The organisation was subsequently restructured as follows:



Strategic Services

During 2008-09 the new division of Strategic Services was established. The division provides services across the sector in the following areas:

- Public Affairs
- Volunteer Strategy and Support
- Strategic Services
- Insurance, Audit and Risk Management

Public Affairs

A new shared service

In October 2007 it was agreed that a new integrated corporate media / communications unit would be established, bringing together the public affairs functions of the CFS, MFS and SES under the umbrella of SAFECOM.

Service Delivery Outcome Agreements have been developed with the agencies and during 2008-09 the service was fully operational with a full complement of personnel.

Communication Strategies

A Strategic Public Relations Plan was developed for the SES. The plan provides a more holistic and strategic approach to its public relations function and maps the way forward for the SES from July 2009 to December 2010. It aims for significant improvements in public relations outcomes for the agency, including greater community awareness, increased membership and improved morale and pride amongst existing members.

Extreme Heat Event

Following the extreme heat event that occurred from 27 January to 7 February 2009, the SES developed a whole-of-government Extreme Heat Event Plan (EHEP) on behalf of the Emergency Management Council to increase preparedness for future heatwaves.

As part of this process, the Public Affairs Unit established a cross-government communications working group and led the development of the communications plan for the EHEP. The communications plan aims to

coordinate the timely and accurate dissemination of information, advice and warnings from government and other key stakeholders and to develop key messages and a number of communication materials such as website content, community service announcements and a heatwave brochure.

Bushfire Ready

In partnership with CFS' Community Prevention Services team, the Public Affairs Unit developed and delivered the 2008/09 Bushfire Ready media campaign. The campaign supported the activities of the CFS community educators in the field and helped to reinforce the key messages they deliver as they try to empower residents and communities to be prepared for, and resilient to, bushfires.

The campaign aimed to increase public awareness of the risk of bushfire and encourage people to take responsibility for property and personal preparation by completing a Bushfire Action Plan. The campaign comprised new television, radio and print advertising, an educational DVD as well as media and public relations activities. The DVD was direct mailed to households and schools in high risk bushfire prone providing an in-home interactive tool simulating the role of the community educator.

Complementary to this, the Public Affairs Unit collaborated with DWLBC to deliver a joint, short-run CFS/Native Vegetation Council campaign to help increase the community's awareness of what can be done to manage native vegetation to reduce the impact of bushfire. Campaign elements included a radio and print advert, a fact sheet and poster, a website portal housed on the CFS website.

Smoke Alarm Retirement Campaign

SAFECOM Public Affairs provided media support to the CFS/MFS Smoke Alarm Retirement campaign and developed a media campaign to promote the value of CFS and SES volunteers during National Volunteers Week. During the week, print adverts were placed in over 30 metropolitan and regional newspapers, 20 community service announcements aired on the ABC, and a number of volunteers were profiled in local newspapers and participated in radio interviews.

Media Management

The SAFECOM Public Affairs Unit provided a 365-day media liaison service for CFS, MFS and SES incidents. While the hours of handling the media lines were rolled back from 24 hours per day to 6am-9pm, the on-call media officer was still available for activation 24 hours a day to handle media at the incident scene, arranging media conferences and interviews, providing media updates, issuing bushfire information and warning messages and media releases.

On behalf of the CFS, the Unit provided media support during major fires such as Proper Bay, Bridgewater, Englebrecht, Gawler River, Mylor, Wisanger (Kangaroo Island), Cobdogla, Tumbly Bay, Warooka and the Paskerville Hay Shed. The team staffed the State Coordination Centre during extreme weather and issued 57 Total Fire Bans and 50 Bushfire Information and Warning Messages. A number of press conferences were organised during the fire danger season including a number to warn the community of some of the most extreme fire weather conditions the State had seen.

For the MFS, the Unit provided on-site media support at HAZMAT incidents and numerous house fires. Significant media support was also provided for the SES during the extended heatwave during January/February and during severe weather. Another major activity was managing the significant media interest associated with the multiple deployments of CFS, MFS, SES and SAFECOM personnel to assist with the Victorian bushfires.

During 2008-09, 155 media releases were issued for the sector with major media coverage generated for the Urban Search and Rescue training exercises, the Road Awareness and Accident Prevention Program, FloodSafe, regional station assessments, the fire danger season, the Emergency Services Medal, the AFAC Conference in Adelaide, the Board visit to the South East, VERSP events and numerous MFS graduations, facility openings, appliance and vessel launches and brigade celebrations.

Memorandums of Understanding (MOU) were developed for the ABC and Fiveaa for the issuing of bushfire information and letters were sent to other media outlets across the State seeking to establish similar MOUs. Positive discussions were held with Messenger Press, The Sunday Mail and The Advertiser.

Media training and accreditation was delivered to approximately 130 journalists, photographers and TV camera operators from metropolitan and regional South Australia to provide access to a CFS major incident staging area and fire ground. A training program was also initiated to brief MFS crews and staff on media procedures, how to identify media opportunities and interact with the media, and the role of the Public Affairs Unit.

Events

A number of media events were organised to promote fire danger season activities including a media briefing on the fire season outlook, a joint launch of the fire danger season and SAPOL's Operation Nomad at Belair National Park featuring an impressive range of emergency service vehicles used to combat fires and an aerial display of the capabilities of the CFS fire fighting aircraft and the Air crane to be based in SA for the summer.

Assistance was provided to the CFS community education presence at the 2008 Royal Adelaide Show and the role and value of SES volunteers was showcased during November's SES Week through a range of community

events, including open days, a vertical rescue exercise in Rundle Mall and the SES Parade through the city's streets.

The sector participated in Public Sector Week during November offering tours of MFS Headquarters and six managers loaned themselves out as Living Books to share their stories and work experiences.

Website redevelopment and management

Members of the Unit provided significant direction and input into the major redevelopment of the sector's four websites including design layout, menu structure and content development. The Unit manages the News and Updates sections for all sites.

Publication management

Three editions of the CFS' *Volunteer* magazine were distributed, including a bumper edition featuring the Kangaroo Island fires. Ten editions of the sector-wide newsletter *COMMeT* were issued, with improvements including more comprehensive Board updates, summaries of the sector's Highlight Reports and articles aligned to the sector's key priority areas.

Connect, an internal newsletter for SAFECOM staff, was also introduced to provide information on corporate priorities and activities, project updates and staff news, whilst the *Influenza Communiqué* was developed and distributed to MFS personnel.

Volunteer Strategy and Support

The VSS Branch (previously known as the Volunteer Management Branch) was subject to a major review in 2008, which recommended a renewed focus on volunteer strategy. As part of this review, the activities of the VSS Branch were mapped against the national standards for involving volunteers in not-for-profit organisations. The Branch has two major roles which are to:

- To support emergency service volunteers at the local level through providing practical assistance and advice on the recruitment, retention and recognition of volunteers, and the delivery of non-operational (people management) training.
- To provide advice to the CFS and SES on volunteering issues, including data reporting, participation in research, employer and volunteer recognition, legislative advice and youth programs.

A new work program was developed which complemented the sector's strategic planning framework, and which clearly highlighted outcomes for the branch.

Service Level Agreements

A major project was commenced in the development of a Service Level Agreement (SLA) between SAFECOM, the SES and the CFS for the services provided by the VSS Branch to volunteers and the emergency service agencies. The SLA will be supported by Local Area Plans which will highlight the activities to be undertaken in regional areas and through the central policy and program team. These agreements will be finalised in 2009-10.

Volunteer Recruitment

The VSS Branch has continued its support to the SES and CFS in recruiting for new volunteers through staffing the 1300 Recruitment Hotline, website enquiries, and through promoting volunteering through field days, the Royal Adelaide show, and other public events.

In 2008-09, a total of 1178 referrals from potential new volunteers were processed by the VSS branch and referred to SES units. In addition, the VSS Branch has assisted local SES Units and CFS Brigades with recruitment of new volunteers including practical assistance, loaning of recruitment materials, and the provision of advice and support.

Volunteer and Employer Recognition and Support Program (VERSP)

The Volunteer and Employer Recognition and Support Program is designed to recognise the contribution made to the emergency services sector by both volunteers and their employers (including self employed volunteers).

The VERSP also provides a platform for the framework of the four 'R's, Recognition, Raising the Profile, Recruitment and Retention. It is an exciting approach to providing ongoing recognition and support for volunteer and employer involvement and engagement in the emergency services sector.

The VSS Branch continues to redevelop and refine resources for volunteers and employers to support emergency service volunteering, including the following:

- Employer Information Package, Legal Protection for Volunteers booklet, Volunteer Entitlements and Obligations leaflet, and details of external awards that complement the SES internal awards systems, have all been uploaded onto the SAFECOM website,
- Presentation of the Premier's Certificates of Appreciation,
- Presentation of Employer Recognition and Certificates of Recognition for self-employed volunteers and employers of volunteers at SAFECOM Board regional visits, and
- Involvement in National Volunteer Week, including a thank you message aired on ABC radio, thank you adverts and volunteer interviews by local radio stations and print media.

Youth Programs

The VSS Branch supports the development of young people within the emergency services through its Youth Programs Officer. Activities undertaken to engage with young people includes:

- The drafting of the SES Cadet Guidelines to support the new Cadet Program anticipated to be rolled out in 2009-10
- Attendance by SES and CFS cadets at the ANZAC Eve Youth Vigil at the State War Memorial
- Coordination of the CFS Youth Summit in August 2008 which brought together young volunteers from the CFS volunteers (as well as young representatives of SES and St John Ambulance Service)
- Development of the CFS Youth Advisory Council which will provide young members of the CFS with a strategic voice in decision-making processes of their organisation, and is hoped to improve the recruitment and retention of 16-30 year-old volunteers
- EMA grant funding was secured to create a Cadet Leaders Resources folder for the CFS, bringing a diverse range of information into one valuable resource. The Youth Programs Officer coordinated the creation of the folder.

Volunteer Numbers at 30 June 2009

Number of CFS Firefighters, Operational Support and Cadet Members

Region	Firefighters		Operational Support		Cadets		Total	
	2008-09	2007-08	2008-09	2007-08	2008-09	2007-08	2008-09	2007-08
0	329	346	146	151	0	0	475	497
1	2540	2418	1010	1057	274	299	3824	3774
2	2120	2108	618	662	255	263	2993	3033
3	1220	1259	304	312	106	104	1630	1675
4	1450	1474	552	617	181	173	2183	2264
5	1860	1926	459	530	63	50	2382	2506
6	1468	1495	348	348	112	119	1928	1962
Total	10 987	11026	3437	3677	991	1008	15415	15711

Number of SES Members*

Region	2008-09	2007-08
Central	487	569
East	362	363
North	471	566
West	259	330
Special Operations	44	-
Total	1623	1828

*During the 2008-09 reporting year, the SES established the Special Operations and Training Section as a separate Region. These staff were previously included in Central Region for reporting purposes.

Strategic Services

The Strategic Services component of the Division coordinated the development, approval and use of the sector's new Strategic Planning and Reporting Framework. A reporting system, consisting of monthly highlight reports and quarterly reports was also instituted to assist the Board in discharging its duties. The division also assisted in recommending and establishing new committees in line with the planning and reporting framework to assist the Board to drive cross-sector initiatives. The Division has subsequently been the engine room of one of the Board's key committees - the Strategic Thinking Committee.

The division also developed a Project Management Framework and associated templates and conducted training in the framework.

During 2008, the Emergency Services Delivery Standards Project was initiated to assist the SAFECOM Board to develop policies to provide for the effective risk-based allocation of resources within the emergency services sector. Work on this project will continue in the 2009-10 year. A related project involves examining fire death and injury data and researching whether socio-economic indexes are a predictor of structure fire. This work will assist in developing risk treatment plans and engaging communities in order to reduce the death and injury from structure fires.

Strategic Services also contributed to the enhancement and refinement of the comparative performance indicator framework used by the Productivity Commission across the prevention, preparedness, response and recovery domains. This work evaluated emergency service delivery against agreed criteria for appropriate, equitable, effective and efficient emergency services, assuring Government that our sector is meeting our governance and accountability obligations.

Insurance, Audit and Risk Management

Sector-wide Insurance Management was maintained, compliant with the provisions of the SAICORP Claims Instructions and Commissioner of Public Employment Standards. SAFECOM collaborated with SAICORP and the Crown Solicitor's Officer on significant claims whilst managing smaller claims internally.

The Strategic Services Division provided executive support to the Audit and Risk Management Committee of the SAFECOM Board. The division managed audits of the sector conducted on contract by Justice Internal Audit as well as following up on matters raised by the Auditor-General.

Risk Management services for SAFECOM were also provided with a new, easy to use, risk management template and process being developed for SAFECOM and available to the agencies within the sector to adopt. The division developed a new highlight report for the SAFECOM Board and ensured this was provided following each Audit and Risk Management Meeting.

Community Resilience

In the six years since the Council of Australian Governments (COAG) agreed to fundamental reform commitments in emergency management, sector agencies have undertaken a wide range of initiatives that embrace the new focus beyond disaster response and reaction towards anticipation and mitigation.

In recognition of this focus on inclusive consideration of individual and community preparedness, resilience and recovery, the position of Director, Community Resilience and the SAFECOM Emergency Management Office (EMO) was established in October 2008.

Emergency Management Office

The Emergency Management Office has an outward focus to service whole-of-Government emergency management stakeholders and contributes to intergovernmental forums and national policy and strategies. A number of key functions are undertaken to achieve this goal. Key functions include:

Engaging stakeholders

The EMO has a coordinating role in regard to South Australian participation in emergency management intergovernmental forums. This includes providing support to State representatives of the Ministerial Council, Australian Emergency Management Committee and managing membership of national emergency management committees and project teams. Significant facilitation and coordination of cross government communication on emergency management issues also enables the creation and building of productive emergency management relationships between State Agencies, Local Government, interstate organisations and Australian Government agencies. This central role also provides for coordination of State participation in a national response capability.

The review of the Fire and Emergency Services Act was another opportunity to contribute to the review and further refinement of effective governance and legislative arrangements, supporting recommendations for operational improvements identified by the Bushfire Management Review and the Wangary Bushfire Coronial Inquest. In conjunction with SA Police, the State Emergency Management Plan was reviewed and updated for approval by the State Emergency Management Committee.

Management of Grant Funding

A number of national grants programs are promoted and managed by the Office and include:

- Natural Disaster Mitigation Program (total value \$5.03M)
- Working Together To Manage Emergencies (\$0.3M)
- State Support Package (\$0.5M)
- Supporting CFS to manage the Bushfire Mitigation Program

Funding programs targeted community risk planning and reduction (e.g. flood, bushfire, sea rise and all hazards planning) as well as community awareness and the safety of bushfire fire fighters and community protection. Local Government Councils were a major recipient of grants funding underpinning their principle role in emergency risk planning and risk reduction for their communities.

Recognition of Innovation

Sponsored by the Commonwealth Attorney General's Department, the Australian Safer Communities Awards Program for South Australia is managed by the Office including, promoting and processing applications and providing administrative support to the assessment process. The award ceremony and associated promotion is also arranged to ensure recognition of meritorious projects and the Office forwards projects deemed to be State Winners to the Commonwealth Attorney-General's Department for National Award consideration.

It was encouraging for all participants to see one of the 2008 State Winners (the *Virginia Safety Emergency Project* conducted by the City of Playford and the Dept for Families & Communities) go on to win a 2008 National Award.

Future Direction

The focus on community resilience is gaining momentum and it is anticipated that the ground work done by the EMO will continue to attract a raft of community resilience initiatives at all levels of Government, fostering cooperation and coordination of effort within the sector and allied agencies. With the lessons learned from recent interstate and international incidents, it is now generally agreed that embracing this concept is the most effective means of minimising the physical and psychological risk of disaster and damage to the community as the result of emergency events.

The EMO will continue to encourage initiatives that encourage proactive community preparedness by contributing to both State and National forums. A significant project in the coming year is the implementation of a National Emergency Information Warning System by all States and Territories. The project represents a tremendous challenge to achieve within the required timeframes and the EMO will be heavily involved in establishing, guiding and supporting the South Australian implementation team in achieving this goal.

Corporate Services

The new Corporate Services within the newly created Corporate Services Directorate was initialised in September 2008 following appointment of the Director, Mr David Norton.

The Directorate is committed to providing high quality responsive services to the Emergency Service Organisations enabling their focus on the safety of our community. Significant emphasis has been placed on developing strong relationships and understanding the business needs of the sector, enabling resources to be engaged where their contribution is of the greatest value.

While Corporate Services is structurally positioned with SAFECOM, it is the Division's objective that it be recognised by each agency as their preferred service provider, seamlessly integrated with their services and highly regarded for its ability to provide business solutions. Good progress has been achieved in meeting this objective this year and the Division will continue to ensure that relationships grow and resources are directed towards the needs of the Emergency Service Agencies, thereby supporting our community.

Human Resources Management

Workforce Plans

Under the *Fire and Emergency Services Act 2005*, emergency services organisations must prepare yearly workforce plans for approval of the SAFECOM Board.

Contributions by SAFECOM's Human Resources Unit to SAFECOM, CFS, SES and MFS 2008-09 Workforce Plans involved the provision of legislative and policy background information and workforce data such as gender and age data (enabling more accurate succession planning, retirement projections, etc), advice on appropriate classifications, rate of sick leave and diversity information.

SAFECOM also reviewed its organisational structure to ensure the most effective and efficient use of its most valuable asset, its employees. This review ensures pro-active management of projected workforce challenges, including:

- the aging population,
- increasing community expectations,
- the recognition of the importance of work/life balance, and
- further transition of functions to Shared Services.

In line with the Treasurer's Mid Year Budget Review process, the SAFECOM Workforce Plan was reviewed, enhanced, consulted on and implemented to align with the Strategic Directions and meet the required workforce reductions and cost savings to ensure business continuity. Human Resource Instruments of Delegation were also reviewed to reflect these changes.

Responsive and safe employment conditions

Human Services Policy and Strategy consulted on a wide range of issues, providing advice and support in the management of staff and volunteer issues, including misconduct, work performance and disciplinary matters across the sector.

Human Resources policy development continued to feature strongly in the 2008-09 financial year, which saw all current HR policies reviewed and updated to ensure compliance with whole of public sector standards, current government objectives, legislation, awards and enterprise arrangements so that we are providing consistent service oriented advice.

Managed performance

A Performance Development Framework was implemented across SAFECOM which has resulted in all staff being trained in, or participating in, a performance development process and the establishment of a Performance Development Plan incorporating defined training needs and a review process to ensure ongoing process improvement.

Planned human resource development

All sector employees continue to be provided with access to the full range of contemporary professional development opportunities through access to programs under the Justice Organisational Learning Framework.

An online induction program has been developed within SAFECOM, and a trial version has been presented to managers for consultation, refinement and implementation. In addition, an online training program for Microsoft applications has been implemented and made available to all sector staff.

Protection of merit and equity

Recruitment and selection procedures and processes were evaluated and reviewed as part of a continuous improvement process in order to implement a streamlined and efficient approach to all recruitment and selection. SAFECOM undertook a major role in the MFS Full Time Fire fighter recruitment and selection process.

A sector wide review of classification and remuneration issues was undertaken including overtime and allowances to ensure consistent decision making and application of delegations. Expanding opportunity within the sector for people with disabilities, women and Aboriginal employees has been

incorporated into the SA Fire and Emergency Services Sector priorities as part of the SA Strategic Plan.

Continuous improvement

Under the *Fire and Emergency Services Act 2005*, SAFECOM is required to develop common human resources policies for application across the emergency services sector organisations comprising the CFS, the MFS (non operational fire-fighters and operational fire-fighters where relevant and so stated), SES and the Commission itself.

Occupational Health, Safety, Welfare and Injury Management

The SAFECOM Strategic Plan 2006-2015, supported by a series of plans and programs to promote a safety culture, was developed to meet the objectives of the *South Australian Strategic Plan Target 2.11 – Greater Safety at Work*, and the *Safety in the Public Sector 2007-2010 strategy*.

SAFECOM's commitment to safety is reflected in the *South Australian Fire and Emergency Services Sector's Strategic Direction 2008 – 2014*, specifically, Priority 2, Seamless Integration – acknowledging the welfare and safety of team members is of the highest priority so we all come home safely. A key expectation in achieving this goal is that all Emergency Services Organisations incorporate the Emergency Services Sector's Strategic OHSW&IM System Framework into local processes and practices.

OHS Enhancement Project

To consolidate systems to achieve a consistent safety culture, SAFECOM allocated a Project Manager to manage the OHS Enhancement Project. The key functions of this project is to develop and maintain the policy and strategic framework that supports the obligations under the Fire and Emergency Services Act, Health Safety and Welfare legislation and WorkCover Performance Standards for Self Insurers and assist the Sector with achieving Level 3 conformance with the Natural Consequences Model.

OHSW&IM Implementation Plans

Progress of the *OHSW&IM Implementation Plan* (the Plan) is monitored at each OHS&W committee meeting. The plan –

- is reflective of the Premier's Zero Harm Vision and 100% Return to Work Vision,

- addresses the wellbeing and safety requirements of SAFECOM, as outlined in the *South Australian Strategic Plan*, the *Safety in the Public Sector 2007 – 2009 Strategy*, and the *SAFECOM Strategic Plan 2006 – 2015*, and
- manages the risks associated with the actual mechanisms of injury; musculo-skeletal disorders, fatigue management and psychological wellbeing.

Along with the determination of priorities, the Plan allocates specific responsibilities and guides the rational application of resources to injury prevention and management programs.

Evaluation and Performance

SAFECOM's OHSW&IM Internal Audit program will provide a consistent approach for effective health, safety and injury management and will promote continual improvement in health, safety and injury management performance through the review of policies, procedures and work instructions and their delivery using a Web enabled system.

The WorkCover Corporation Partnership Plan mid-term review was completed in February 2009 and identified that SAFECOM has progressed with the actions from December 2007 Performance Standards for Self Insurers evaluation.

Consultation and Communication

SAFECOM's consultative structure includes an OHS&W Committee with equal management and employee representatives. This provides a forum for employees and management to work cooperatively to develop the strategic system, resolve health & safety issues, and to assist in the provision of a safe and health work culture.

The Performance Standards for Self Insurers (PSSI) Steering Committee was approved by the Board in 2008 and comprises a management representative from each Emergency Services Organisation and their assigned OHS Advisor. The key role of the Steering Committee is to provide consultation during the development of corporate OHSW&IM policies and procedures arising from the Emergency Services Sector's Strategic OHSW&IM system framework and monitor the implementation of sector-wide corrective actions plan to satisfactorily address the common sector-wide shortfalls from the WorkCover Evaluation.

OHSW&IM Learning and Development

An OHSW&IM training needs was conducted as part of the SAFECOM performance review and development program and the information is being analysed for development of the SAFECOM training plan.

Workers Compensation and Safety Performance

During the year, there were no notifiable injuries or occurrences served pursuant to Division 6 of Occupational Health, Safety and Welfare, or notices served pursuant to Sections 35, 39 and 40 of the Occupational Health Safety and Welfare Act – refer Table 1.

SAFECOM has recorded one lost time injury for the financial year, with early intervention, workplace evaluations and work practice modifications combining to minimise days lost and achieving a 100% return to ongoing safe work.

Overall yearly claims cost expenditure has been reduced by 62% compared with the 2007-08 results – refer Table 2.

While SAFECOM met some of the Safety in the Public Sector 2007-2010 strategy targets it should be noted that SAFECOM is a relatively small administrative unit with a low threshold number of claims in any specific year – refer Table 3. As a consequence, minor variations in performance have a significant impact on target achievement relative to larger administrative units. Target achievement is impacted by the small sample size.

Occupational Health & Safety Performance

Table 1: OHS Legislative requirements

Number of Notifiable occurrences pursuant to OHS&W Regulations	0
Number of Notifiable injuries pursuant to OHS&W Regulations division 6.6.	0
Number of notices served pursuant to OHS&W Act s35, s39 and s40 (default, improvement and prohibition notices)	0

Table 2: Agency gross¹ workers compensation expenditure for 2008-09 compared with 2007-08²

Expenditure	2008-09 (\$m)	2007-08 (\$m)	Variation (\$m)+ (-)	% Change + (-)
Income Maintenance	1 028	6 738	-5 709	-84.74
Lump Sum Settlements Redemptions-Sect 42	0	0	0	0
Lump Sum Settlements Permanent Disability-Sect 43	27 232	76 744	-49 513	-64.52
Medical/Hospital Costs combined	12 477	13 884	-1 407	-10.13
Other	1 672	13 374	-11 702	-87.49
Total Claims Expenditure	42 410	110 740	-68 330	-61.70

¹ before 3rd party recovery

² information available from IDEAS RS/SIMS (for detailed advice on data extraction contact PSWD)

Table 3: Meeting Safety Performance Targets³

	Base: 2005-06	Performance: 12 months to end of June 2009			Final Target
	Numbers or %	Actual	Notional Quarterly Target	Variation	Numbers or %
1 Workplace Fatalities	0	0	0	0	0
2 New Workplace Injury Claims	3	1	3	-2	2
3 New Workplace Injury Claims Frequency Rate	n/a	n/a	n/a	n/a	n/a
4 Lost Time Injury Frequency Rate ***	n/a	n/a	n/a	n/a	n/a
5 New Psychological Injury Claims	0	0	0	0	0
6 Rehabilitation and Return to Work					
6a Early Assessment within 2 days	66.67%	0.00%	80.00%	-80.00%	80% or more
6b Early Intervention within 5 days	0.00%	0.00%	80.00%	-80.00%	80% or more
6c RTW within 5 days	100.00%	50.00%	75.00%	-25.00%	75.00% or more
7 Claim Determination					
7a Claims determined in 10 business days	66.67%	100.00%	75.00%	25.00%	75.00% or more
7b. Claims still to be determined after 3 months	0.00%	0.00%	3.00%	-3.00%	3% or less
8 Income Maintenance Payments for Recent Injuries:					

	Base: 2005-06	Performance: 12 months to end of June 2009			Final Target
	Numbers or %	Actual	Notional Quarterly Target	Variation	Numbers or %
2006-07 Injuries (at 24 months development)		6738	1967	4771	Above previous 2 years average
2007-08 Injuries (at 12 months development)		1028	4979	-3951	Below previous 2 year average

* Except for Target 8, which is YTD, for Targets 5, 6c, 7a and 7b, performance is measured up to the previous quarter to allow reporting lag.

** Based on cumulative reduction from base at a constant quarterly figure.

*** Lost Time Injury Frequency Rate Injury frequency rate for new lost-time injury/disease for each one million hours worked. This frequency rate is calculated for benchmarking and is used by the WorkCover Corporation. Lost Time Injury frequency rate (new claims): Numbers of new cases of lost-time injury/disease for year x 1,000,000 Number of hours worked in the year

- information available from IDEAS RS/SIMS (SIPS target report)

Information Management

Information Management Services (IMS) provided a responsive, comprehensive and cohesive quality service to personnel within the emergency services sector. In addition to being able to understand and quantify sector needs and knowledge of available technologies, the coordination with Government agencies and other organisations has been an essential part of achieving best practice business solutions for the sector.

Ongoing developments include completion of the major annual cyclic rollout of replacement hardware to local and regional offices, improved performance of many networked services and sites; higher availability enhancements made to most central computer systems across the sector; as well as improved corporate systems backup technology, procedures and redundancy.

A number of database systems to support both operational and administrative business activities have been implemented and supported, and ease of access to key operational computer systems by both staff and authorised volunteers (both from offices and in the field) has been improved.

Business Excellence

The SAFECOM Information and Communications Technology Forum provide the opportunity to all agencies to specify their information and communication business requirements to enable the Forum to determine appropriate strategies, policies and direction. This has continued to support sharing of systems and facilities across the sector, enabling reduced costs of operation and improved opportunities for inter-operability between agencies.

SAFECOM also sponsored the Electronic Documents Records Management Steering Committee that oversaw the completion of three Electronic Document Records Management pilot programs and subsequent review to determine the best way to implement this system across the remainder of the sector. Following some refinement, this rollout will continue across the sector in 2009-10.

In accordance with State Government requirements, key staff completed the first two Information Technology Security Management Framework courses and an Information Technology Security Administrator (ITSA) was appointed. This is in line with an increased focus on security.

In conjunction with PIRSA, IMS implemented a high security access web portal for trained CFS staff to access operational services from the field via the internet, supported by the first preliminary stage in implementing Identity Management whilst maintaining State Government security requirements.

SAFECOM was also pleased to be a recipient of a State Government Information Technology Innovation grant for network management software in partnership with a commercial developer.

Internet enhancements

The website presence of SAFECOM, MFS, CFS and SES was enhanced with the development and integration of four totally new websites. Designed in conjunction with each agency, these sites are better presented, offer higher performance, address all security issues and have a higher level of redundancy. New website content management technology also allows staff to update website content directly, ensuring all websites are more up to date.

A significant enhancement of the CFS site is inclusion of real time public information linkages from internal systems. This enables the public to view CFS incident information such as location, severity, status and associated warning/information messages which are automatically updated every two minutes.

In conjunction with CFS and the Native Vegetation Council, IMS developed and implemented a new Community Awareness web site entitled "Cut down the impact of bushfires". Implementation of a new SES Community Awareness website entitled "Water Safety" is also well underway. Information from the disabled State Emergency Management Office website was updated, standardised and incorporated in the new SAFECOM website.

Operational Support

Operational preparedness was significantly enhanced with the design and construction of field-based Incident Control Centre kits that can be incrementally deployed to provide essential technology to any field Incident Control Centre for up to 18 staff and two physically separate locations.

IMS worked with Telstra and MFS to implement state-of-the-art technology that ensures a more reliable calling party id system for the sector Communications Centre.

A backup system for the Brigade Operational Management (Despatch) System was implemented to ensure that in the event of a major system failure, backup systems can be brought online quickly to ensure continued prompt and accurate despatch of resources. With an eye to the future, extensive work was undertaken in the preliminary design stages of the South Australian Computer Aided Despatch System (SACAD).

Extensive work was undertaken with MFS in determining the Fire Alarm System solution and technology to meet the changes required due to the replacement of the currently utilised telecommunications systems. A sector wide telecommunications audit was also conducted to determine current requirements and correct levels of support to ensure the best value for service is achieved from the current tender for Telecommunications Services.

Future Directions

Over the 2009 -10 financial year Information Management Systems will be integrally involved in a wide variety of reviews and initiatives that will enhance the ability of sector staff and volunteers to carry out their responsibilities.

For example, design, implementation and support of the South Australian Emergency Warning Information System will be a priority to meet nationally determined timeframes. Key infrastructure will also be provided to support MFS and CFS Fire Alarm Services and the South Australian Computer Aided Despatch (SACAD) system.

Major new functionality will be introduced to all sector web sites and the design and implementation of high availability network services between Waymouth St and other key sector locations will be established.

A range of new applications will be implemented to support business requirements i.e. Crimtrac, Asset Management and On-Line education. Access to corporate information via a secure password authenticated web portal will also be made to volunteers and remote access for staff and relevant volunteers will be further enhanced. A new IT Helpdesk Management System will provide improved customer service and asset management.

The strategy development and architecture design for the migration of the Waymouth Street data centre to a new location will ensure compliance with Government directives and the expansion of virtual servers will reduce operating costs and increase key application availability.

Asset and Facilities Management

A number of important programs and initiatives were implemented during the 2008/09 financial year. A comprehensive functional specification for an integrated, computerised asset management system was further refined as part of a feasibility study that will be presented to the SAFECOM Board for consideration.

A facilities management benchmarking exercise to compare existing facilities management arrangements in the Agencies with the services and costs included on the new whole-of-government facilities management contract was completed. Contract cleaning services to sites within the sector will be improved through the development and letting of an across Justice Portfolio cleaning service contract, to be delivered during 2009-10.

A revised model for the provision of SAFECOM stores and inventory management services was introduced and is progressively being reviewed to achieve best practice standards. Development continued on a "Logistics

Support Model” to provide integrated logistical support services for all three ESOs utilising the MFS facility at Angle Park as a State Logistics Centre.

The branch was responsible for managing changes in building accommodation. As a result the Volunteer Management Branch was relocated from CPS house to CFS House with SES taking up the use of the space now available with CPS House, and the Executive Branch was moved to effectively reduce the floor space occupied by SAFECOM. These changes result in a nett reduction in occupation and accommodation costs to SAFECOM.

Environmental statement

SAFECOM is committed to reducing our impact on the environment by implementing appropriate strategies as established within the Greening of Government Framework (GoGO).

These strategies include:

- Implementing water efficiency objectives with the aim of reducing consumption levels without increasing risk to employees/volunteers
- Minimising energy use as mandated by the Energy Action Plan by implementing energy efficiency measures identified within our organisation
- Minimising greenhouse gas emissions, waste and pollution through strategies for our vehicle fleet, building accommodation and management, design and maintenance, procurement practices and our own administration
- Striving to reduce our waste to landfill by reviewing our waste collection to increase our rate and efficiency of reuse and recycling
- Integrating the principles of sustainable management in the briefing, design and commissioning of major projects
- Performing environmental monitoring and reporting on key environmental impact areas
- Actively increasing awareness and training of environmental management to our staff
- Actively promoting and complying with all relevant environmental legislation and government policy standards, and
- Communicating policy and key environmental strategies to the public and interested parties by making the policy readily available.

Water Efficiency Plans

SAFECOM in partnership with SA Water continued with the development of Water Efficiency Plans for all occupied premises with the intent of implementing appropriate efficiency measures. These Plans require careful assessment of the obligations and liabilities of the Agency for each property occupied and take into account any disparities in ownership of the assets.

While marginal savings are anticipated to be achieved, operational issues and the obligations placed upon the Agency (when a tenant of property) will ultimately affect the outcome achieved. Further refinement of the proposed Plans will be undertaken during 2009-10 with the objective of introducing all reform requirements during 2010-11. These plans will form part of the formal planning structures required to be established for all properties managed, owned or occupied within the Sector.

Energy Efficiency Action Plan

The State Government has set a target of a 25% reduction in energy consumption by 2015. The major energy consuming building within the sector consists of the CFS Centre at 60 Waymouth Street, Adelaide. The occupied areas were audited by Energy SA in October 2003 and appropriate strategies that could reduce energy consumption were identified. These strategies were successfully implemented and included:

- Replacing lighting and diffusers with more efficient lamps and diffusers, de-lamping by 20%, and
- Reprogramming boiling water systems so they turn off after business hours.

In concert with the further refinement of occupied floor space within the Central Business District of Adelaide proposed to be undertaken during 2009-10, awareness programs will be implemented to improve energy efficiency programs throughout the Sector.

All new regional CFS and SES buildings are being fitted with low energy lighting systems with consideration being given to appropriate siting in order to minimise heat loads.

Annual reviews of all energy savings initiatives programmed from year to year are proposed to be introduced during 2009-10 financial year with the objective of ensuring that all potential savings are addressed and reviewed with further actioning as required.

Energy Consumption

Leased premises within the Central Business District are located at 44 Waymouth Street (Level 10, occupied by the SES), and at 60 Waymouth Street (Levels 5, 6 and 7 and parts of 4 and 9, occupied by SAFECOM and CFS Headquarters). These premises represent the greatest proportion of energy consumption across the sector. The following is a statistical analysis of the energy targets and energy usage across the Sector.

SAFECOM, CFS and SES	Electrical Energy Use (GJ)	Greenhouse Gas Emissions (tonnes CO2)	Square Metres	Intensity GJ/Sq. M
Baseline 2000-01	5 496	1 552	63 485	0.0866
Target 2008-09	4 771	1 348	63 485	0.0752
Actual 2008-09	6 876	2 009	71 676	0.0959
Target 2010	4 671	1 351	63 485	0.0736
Target 2015	4 122	1 192	63 485	0.0649

SAFECOM OFFICE	Electrical Energy Use (GJ)	Greenhouse Gas Emissions (tonnes CO2)	Square Metres	Intensity GJ/Sq. M
Baseline 2000-01	322	84	1 743	0.1845
Target 2008-09	279	73	1 743	0.1602
Actual 2008-09	369	108	1 797	0.2055
Target 2010	273	66	1 743	0.1568
Target 2015	241	58	1 743	0.1384

CFS	Electrical Energy Use (GJ)	Greenhouse Gas Emissions (tonnes CO2)	Square Metres	Intensity GJ/Sq. M
Baseline 2000-01	4 326	1 264	51 648	0.0838
Target 2008-09	3 756	1 098	51 648	0.0727
Actual 2008-09	5 616	1 641	59 4495	0.0945
Target 2010	3 677	1 075	51 648	0.0712
Target 2015	3 245	948	51 648	0.0628

SES	Electrical Energy Use (GJ)	Greenhouse Gas Emissions (tonnes CO2)	Square Metres	Intensity GJ/Sq. M
Baseline 2000-01	848	204	10 094	0.0840
Target 2008-09	736	177	10 094	0.0729
Actual 2008-09	891	260	10 429	0.0854
Target 2010	720	211	10 094	0.0714
Target 2015	636	186	10 094	0.0630

MFS	Electrical Energy Use (GJ)	Greenhouse Gas Emissions (tonnes CO2)	Square Metres	Intensity GJ/Sq. M
Baseline 2000-01	13 315	3 431	*32 000	0.4160
Actual 2007-08	14 374	3 840	34 742	0.4137
Actual 2008-09	13 812	3 266	34 742	0.3975
Target 2010	11 317	2 794	36 000	0.3143
Target 2015	9 986	2 793	40 000	0.2496

*Estimated figure based on available data

Actual consumption within each sector has exceeded the original targets during 2008-09 due to increased occupancy levels, and additional buildings now included as the sector increases its community response capacity. In addition, demand will vary based on seasonal conditions and the need to direct operations from emergency control centres on a 24/7 basis, responding to emergency events as required.

Increased activities within the sectors associated with operations, and additional facilities coming on stream also resulted in increased use and demands, as did increased training programs and after hours activities.

Annual Asbestos Management Report 2008-09

State Emergency Services

No. of sites in Category

Category	At Start of Year = 45	At End of Year = 45	Category Description	Interpretation
1	0	0	Remove	should be removed promptly
2	0	0	Remove as soon as practicable	should be scheduled for removal at a practical time.
3	19	14	Use care during maintenance	may need removal during maintenance work
4	0	0	Monitor Condition	is present, inspect according to legislation and policy
5	26	31	No asbestos identified/ identified asbestos has been removed	(All asbestos identified as per OHS & W 4.2.10(1) has been removed)
6	0	0	Further information required	(These sites not yet categorised)

SA Metropolitan Fire Service

No. of sites in Category

Category	At Start of Year = 36	At End of Year = 40	Category Description	Interpretation
1	0	0	Remove	should be removed promptly
2	0	0	Remove as soon as practicable	should be scheduled for removal at a practical time.
3	0	0	Use care during maintenance	may need removal during maintenance work
4	0	1	Monitor Condition	is present, inspect according to legislation and policy
5	33	21	No asbestos identified/ identified asbestos has been removed	(All asbestos identified as per OHS & W 4.2.10(1) has been removed)
6	3	18	Further information required	(These sites not yet categorised)

SA Country Fire Service

No. of sites in Category

Category	At Start of Year = 416	At End of Year = 418	Category Description	Interpretation
1	2	1	Remove	should be removed promptly
2	4	0	Remove as soon as practicable	should be scheduled for removal at a practical time.
3	61	57	Use care during maintenance	may need removal during maintenance work
4	36	36	Monitor Condition	is present, inspect according to legislation and policy
5	313	322	No asbestos identified/ identified asbestos has been removed	(All asbestos identified as per OHS & W 4.2.10(1) has been removed)
6	0	0	Further information required	(These sites not yet categorised)

Category 1 Relates to the Stirling CFS stations.
The Stirling Station is being purchased from the Adelaide Hills Council and investigations on major station alterations are being progressed.

Financial Management

The purpose of the branch is to provide high quality advice and services that support and contribute to the effective financial management within the emergency services sector.

This was achieved through the following outcomes:

- Effective budget planning
- High level financial advice
- Financial reporting
- Accounting services
- Improved and effective financial management
- Major projects
- Asset management

Finance

Strategies achieved in 2008-09 include:

- Provided support and advice to emergency service organisations in the delivery of capital projects
- Provided business management support to emergency service organisations
- Completed the review of financial and non-current asset policies and procedures as part of a process of continuous improvement in financial and asset management
- Aligned functional plans with budgets by developing templates that link budgets to functional targets
- Implemented required components of the Financial Management Toolkit
- Co-ordinated 2008-09 portfolio statements, budget submissions, and undertook quarterly budget reviews
- Developed a financial management risk register, incorporating findings from internal/external audit and addressing other opportunities for improvement
- Balanced operating and capital works outcomes for 2008-09

Capital

During 2008-09, SAFECOM Project Managers worked closely with agency personnel from CFS, MFS and SES to deliver over 100 capital projects. The sector wide capital program related primarily to the procurement of Fire Appliances (\$13.9 million) and the construction/upgrade of Stations (\$14.4 million), including the following highlights;

Land and Buildings

Approximately \$14.4 million was spent on Land and Building projects during 2008-09. Some of the highlights include the commencement of the MFS Seaford Station and MFS/CFS/SES Pt Lincoln projects as well as completion of;

- MFS Paradise Station,
- CFS/SES/FSA Mt Gambier Emergency Services Centre, and
- SES Tea Tree Gully Unit.

DTEI has granted CFS and SES agency accreditation under DTEI's construction procurement policy. This accreditation has been formalised for only the second time within the SA Public Sector.

Other projects of note include the procurement of land and/or property at Stirling (CFS), Aldinga (MFS), Murray Bridge (MFS) and Largs North (MFS). Land has been transferred at no cost to agencies at Port Lincoln (CFS/SES) and Cherry Gardens (CFS). In addition, various long-term leases have been negotiated at no cost, including 21 Year leases at Tea Tree Gully (SES), Morphett Vale (CFS) and Hamley Bridge (CFS).

Vehicles and Appliances

Approximately \$13.9 million was spent on Vehicles and Appliances during 2008-09. This expenditure related primarily to the delivery of over 50 CFS Fire Appliances (mainly 3000 Litre 4WD Rural, Urban and Pumper Appliances) and two MFS GP Pumpers and the commencement/partial completion of more than 40 CFS Appliances and 12 MFS Appliances.

Plant, Equipment, Communications, ICT

Approximately \$2.9 million was spent on Plant, Equipment, Communications and ICT during 2008-09. Some of the highlights included the procurement of GRN Radios across the sector at a cost of \$1.4 million and the procurement of MFS USAR Equipment at a cost of \$0.4 million.

Procurement

On the procurement front, the Fire Appliance panel contract was expanded to enable the sourcing of tenders from quality accredited suppliers. SAFECOM also worked closely with CFS on the AFAC Sub-Committee 'Collaborative Purchasing Initiative' and made significant progress towards nation-wide specifications for commonly used vehicles and equipment.

Consultants

There were seven consultancies in 2008-09 at a total cost of \$120 000.

Range	Number of consultants	Expenditure \$
Below \$10,000	2	\$7 000
\$10,000 – \$50,000	5	\$113 000
Above \$50,000	0	0
Total	7	\$120 000

There were five consultancies incurring expenditure above \$10,000.

Consultant	Consultancy	Expenditure \$
Volunteering SA Inc	Volunteer management Branch Review	\$15 000
VLEE	Review of volunteer administrative workloads	\$33 000
GHD	Building Replacement Review	\$19 000
Primary Industries and Resources SA – SARDI	Investigation of management options using “Phoenix”	\$31 000
Deloitte	Fringe Benefits Tax Review	\$15 000
Total		\$113 000

Contractual arrangements

SAFECOM did not enter into any contractual arrangements during the financial year.

Account payment performance

All agencies are required to report monthly on the number and value of creditors' accounts paid and the extent to which the accounts have been paid in accordance with Treasurer's Instruction 11.

The following table details SAFECOM's payment performance.

Particulars	Number of accounts paid	% of accounts paid (by number)	Value of accounts paid in \$A	% of accounts paid (by value)
Paid by the due date*	1986	83.76	\$9 242 035.26	83.71
Paid late but paid within 30 days of due date	252	10.63	\$684 905.93	6.20
Paid more than 30 days from due date	133	5.61	\$1 113 630.76	10.09
Total	2371	100.00	\$11 040 571.95	100.00

- The due date is defined as per Treasurer's Instruction 11.2. Unless there is a discount or a written agreement between the public authority and the creditor, payment should be within 30 days of the date of the invoice or claim.

SAFECOM measures performance with reference to the date of invoice, and not the date the invoice is first received. Performance continues to be closely monitored to ensure that the accepted best practice benchmark of accounts being paid by their due date is met.

Public Sector Fraud

SAFECOM has a fraud policy and is committed to maintaining a working environment free of fraud and corrupt behaviour. No incidents of fraud were reported within SAFECOM during the reporting period.

Overseas Travel

SA Fire and Emergency Services Commission

Employee(s)	Destination/s	Reasons for Travel	Total \$ Cost to Agency
1	USA	US Fire Administration Executive Fire Officer Program	\$4 523
1	Hong Kong	Accompany the Minister to investigate the Hong Kong first responder program and explore opportunities for providing assistance and support for Vietnamese fire services and exchange of solutions and measures to minimise the damage caused by natural disasters	\$13 764
Total			\$18 287

SA Metropolitan Fire Service

Employee(s)	Destination/s	Reasons for Travel	Total \$ Cost to Agency
1	USA/UK	Attend Metropolitan Fire Chiefs Conference in Denver and a Chief Fire Officers conference in the UK	\$14 495
1	Hong Kong	Accompany the Minister to investigate the Hong Kong first responder program and explore opportunities for providing assistance and support for Vietnamese fire services and exchange of solutions and measures to minimise the damage caused by natural disasters	\$12 318
1	USA	Attend fire station design conference	\$3 060
Total			\$29 873

SA Country Fire Service			
Employee(s)	Destination/s	Reasons for Travel	Total \$ Cost to Agency
2	USA	10 th Wildland Fire Safety Summit and investigation of USA fire service incident management and infrastructure arrangements	\$10 000
2	USA	Wildland Urban Interface Conference and investigation of systems on place for rural/urban interface fires in USA	\$8 000
1	USA	Presentation to National Wildland/Urban Interface Education Conference	\$5 000
1	Greece	International Aerial Firefighting Conference	\$3 000
1	United Kingdom	Chief Fire Officer's Conference. Fully reimbursed, no cost to CFS	nil
Total			\$26 000

SA State Emergency Service			
Employee(s)	Destination/s	Reasons for Travel	Total \$ Cost to Agency
1	Scotland	Flood Fighter's Conference	\$8 289
1	Canada	World Conference on Disaster Management	\$15 589
Total			\$23 878

Appendix 1 - Financial Statements



Government of South Australia
Auditor-General's Department

Our Ref: A09/367

30 September 2009

Mr D Place
Chief Executive
South Australian Fire and Emergency Service Commission
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Dear Mr Place

2008-09 Audit

The 2008-09 audit of the South Australian Fire and Emergency Services Commission (SAFECOM) for the year ending 30 June 2009 has been completed. The audit also included the following emergency service organisations (ESO's):

- South Australian Country Fire Service (SACFS)
- South Australian Metropolitan Fire Service (SAMFC)
- South Australian State Emergency Service (SASES).

The audit program covered the major financial systems and management controls of SAFECOM. The audit was directed primarily to obtaining sufficient evidence to form an opinion with respect to the consolidated SAFECOM financial statements and internal controls operating across the emergency services sector.

Matters arising during the course of the audit were detailed in management letters to you during the year. Responses to issues raised by Audit were satisfactory.

SAFECOM's consolidated financial statements are returned herewith together with my Independent Auditor's Report.

The assistance and professional approach by SAFECOM staff to the preparation and finalisation of the 2008-09 statutory accounts is once again, acknowledged and appreciated.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S O'Neill'.

S O'Neill
AUDITOR-GENERAL

Enc.



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**To the Presiding Member
South Australian Fire and Emergency Services Commission Board**

As required by section 31 of the *Public Finance and Audit Act 1987* and subsection 21(2) of the *Fire and Emergency Services Act 2005*, I have audited the accompanying financial statements of the South Australian Fire and Emergency Services Commission and controlled entities for the financial year ended 30 June 2009. The financial statements comprise:

- A Statement of Comprehensive Income
- A Statement of Financial Position
- A Statement of Changes in Equity
- A Statement of Cash Flows
- Notes to and forming part of the Financial Statements
- A Statement of Administered Comprehensive Income
- A Statement of Administered Financial Position
- A Statement of Administered Changes in Equity
- A Statement of Administered Cash Flows
- Notes to and forming part of the Administered Financial Statements
- A Certificate from the Chief Executive and Manager, Financial Services.

The financial statements include the consolidated financial statements of the consolidated entity, comprising the South Australian Fire and Emergency Services Commission and the entities it controlled at the year's end or from time to time during the financial year.

The Responsibility of the Members of the South Australian Fire and Emergency Services Commission Board for the Financial Statements

The Members of the South Australian Fire and Emergency Services Commission Board are responsible for the preparation and the fair presentation of the financial statements in accordance with the Treasurer's Instructions promulgated under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

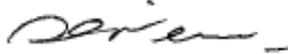
My responsibility is to express an opinion on the financial statements based on the audit. The audit was conducted in accordance with the requirements of the *Public Finance and Audit Act 1987* and Australian Auditing Standards. The Auditing Standards require that the auditor complies with relevant ethical requirements relating to audit engagements and plans and performs the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by the Members of the South Australian Fire and Emergency Services Commission Board, as well as the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my auditor's opinion.

Auditor's Opinion

In my opinion, the financial statements present fairly, in all material respects, the financial position of the South Australian Fire and Emergency Services Commission and the consolidated entity as at 30 June 2009, and their financial performance and their cash flows for the year then ended in accordance with the Treasurer's Instructions promulgated under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards.



S O'Neill
AUDITOR-GENERAL
30 September 2009

Certification of the Financial Statement

We certify that the attached general purpose financial statements for the South Australian Fire and Emergency Services Commission:

- complies with relevant Treasurer's instructions issued under section 41 of the *Public Finance and Audit Act 1987*, and relevant Australian accounting standards;
- are in accordance with the accounts and records of the South Australian Fire and Emergency Services Commission; and
- presents a true and fair view of the financial position of the South Australian Fire and Emergency Services Commission as at 30 June 2009 and the results of its operation and cash flows for the financial year.

We certify that the internal controls employed by the South Australian Fire and Emergency Services Commission for the financial year over its financial statements and its preparation of the general purpose financial statements have been effective throughout the reporting period.



David Place
CHIEF EXECUTIVE
SOUTH AUSTRALIAN FIRE AND EMERGENCY
SERVICES COMMISSION

28 September 2009



Trevor Pearce
MANAGER, FINANCIAL SERVICES
SOUTH AUSTRALIAN FIRE AND EMERGENCY
SERVICES COMMISSION

28th September 2009

South Australian Fire and Emergency Services Commission

**Statement of Comprehensive Income
For the year ended 30 June 2009**

	Note 3(d)	Consolidated		SAFECOM	
		2009 \$'000	2008 \$'000	2009 \$'000	2008 \$'000
EXPENSES:					
Employee benefits expenses	6	102,124	94,379	9,689	9,396
Supplies and services	7	53,488	54,251	4,137	5,599
Government Radio Network expenses	9	12,928	12,914	-	-
Depreciation	10	18,794	16,075	156	46
Grants and contributions		2,115	1,420	1,784	1,123
Net loss from disposal of assets	13	255	-	-	-
Total Expenses		189,704	179,039	16,766	16,164
INCOME:					
Commonwealth Revenues	11	7,309	6,143	3,003	1,989
Revenues from fees and charges	12	5,420	3,862	470	466
Net gain from disposal of assets	13	-	91	-	-
Interest revenues	14	2,326	2,729	180	306
Other income	15	3,192	2,258	90	150
Total Income		18,247	15,083	3,743	2,911
NET COST OF PROVIDING SERVICES		171,457	163,956	12,023	13,253
REVENUES FROM SA GOVERNMENT:					
Contributions from Community Emergency Services Fund		186,122	178,177	12,662	13,866
Payments to SA Government		-	(505)	-	-
NET RESULT		14,665	13,716	639	613
OTHER COMPREHENSIVE INCOME					
Changes in property, plant and equipment asset revaluation reserve		21,370	23,165	24	-
TOTAL COMPREHENSIVE RESULT		36,035	36,881	663	613

The net result and comprehensive result are attributable to the SA Government as owner

The above statement should be read in conjunction with the accompanying notes.

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South Australian Fire and Emergency Services Commission

Statement of Financial Position
as at 30 June 2009

	Note 3(d)	Consolidated		SAFECOM	
		2009 \$'000	2008 \$'000	2009 \$'000	2008 \$'000
CURRENT ASSETS:					
Cash and cash equivalents	16	46,305	44,327	4,750	4,037
Receivables	17	4,954	4,417	1,281	1,078
Other financial assets		1,759	1,684	-	-
		<u>53,018</u>	<u>50,428</u>	<u>6,031</u>	<u>5,115</u>
Non-current assets classified as held for sale	18	1,500	-	-	-
Total Current Assets		<u>54,518</u>	<u>50,428</u>	<u>6,031</u>	<u>5,115</u>
NON-CURRENT ASSETS:					
Property, plant and equipment	19	311,496	278,036	1,441	1,227
Total Non-Current Assets		<u>311,496</u>	<u>278,036</u>	<u>1,441</u>	<u>1,227</u>
Total Assets		<u>366,014</u>	<u>328,464</u>	<u>7,472</u>	<u>6,342</u>
CURRENT LIABILITIES:					
Payables	20	6,184	8,079	966	776
Short-term and long-term employee benefits	21	12,504	10,967	1,315	1,178
Short-term provisions	22	2,419	2,267	104	103
Total Current Liabilities		<u>21,107</u>	<u>21,313</u>	<u>2,385</u>	<u>2,057</u>
NON-CURRENT LIABILITIES:					
Payables	20	1,901	1,575	252	217
Long-term employee benefits	21	18,067	16,822	2,459	2,340
Long-term provisions	22	7,488	7,338	327	342
Total Non-Current Liabilities		<u>27,456</u>	<u>25,735</u>	<u>3,038</u>	<u>2,899</u>
Total Liabilities		<u>48,563</u>	<u>47,048</u>	<u>5,423</u>	<u>4,956</u>
NET ASSETS		<u>317,451</u>	<u>281,416</u>	<u>2,049</u>	<u>1,386</u>
EQUITY:					
Asset revaluation reserve		65,465	44,095	24	-
Retained earnings		251,986	237,321	2,025	1,386
TOTAL EQUITY		<u>317,451</u>	<u>281,416</u>	<u>2,049</u>	<u>1,386</u>

The total equity is attributable to the SA Government as owner

Unrecognised contractual commitments	23
Contingent assets and liabilities	24

The above statement should be read in conjunction with the accompanying notes.

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South Australian Fire and Emergency Services Commission

Statement of Changes in Equity
for the year ended 30 June 2009

	Note	Consolidated			SAFECOM		
		Asset revaluation reserve \$'000	Retained earnings \$'000	Total \$'000	Asset revaluation reserve \$'000	Retained earnings \$'000	Total \$'000
Balance at 30 June 2007		20,930	223,605	244,535	-	773	773
Net result for 2007-08		-	13,716	13,716	-	613	613
Gain on revaluation of property during 2007-08	19b	12,377	-	12,377	-	-	-
Gain on revaluation of vehicles during 2007-08	19b	10,589	-	10,589	-	-	-
Gain on revaluation of communications equipment during 2007-08	19b	199	-	199	-	-	-
Total comprehensive result for 2007-08		23,165	13,716	36,881	-	613	613
Balance at 30 June 2008		44,095	237,321	281,416	-	1,386	1,386
Net result for 2008-09		-	14,665	14,665	-	639	639
Gain on revaluation of property during 2008-09	19b	10,709	-	10,709	21	-	21
Gain on revaluation of vehicles during 2008-09	19b	10,580	-	10,580	-	-	-
Gain on revaluation of communications equipment during 2008-09	19b	16	-	16	-	-	-
Gain on revaluation of computer equipment during 2008-09	19b	14	-	14	3	-	3
Gain on revaluation of plant and equipment during 2008-09	19b	51	-	51	-	-	-
Total comprehensive result for 2008-09		21,370	14,665	36,035	24	639	663
Balance at 30 June 2009		65,465	251,986	317,451	24	2,025	2,049

All changes in equity are attributable to the SA Government as owner

The above statement should be read in conjunction with the accompanying notes.

2009

South Australian Fire and Emergency Services Commission

Statement of Cash Flows
for the year ended 30 June 2009

	Consolidated		SAFECOM	
	2009	2008	2009	2008
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Note 3(d)	\$'000	\$'000	\$'000	\$'000
CASH FLOWS FROM OPERATING ACTIVITIES:				
CASH OUTFLOWS:				
Employee benefit payments	(99,342)	(92,346)	(9,433)	(8,708)
Payments for supplies and services	(64,516)	(58,850)	(6,034)	(7,359)
Government Radio Network payments	(13,094)	(13,080)	-	-
Grants and contributions	(2,115)	(1,420)	(1,784)	(1,123)
Cash used in Operations	(179,067)	(165,496)	(17,251)	(17,190)
CASH INFLOWS:				
Fees and charges	5,096	3,861	240	466
Receipts from Commonwealth	6,457	6,443	3,062	2,443
Interest received	2,461	2,616	195	290
GST recovered from the ATO	10,465	7,387	2,061	1,888
Other receipts	1,442	2,278	90	150
Cash generated from Operations	25,921	22,585	5,648	5,037
CASH FLOWS FROM SA GOVERNMENT:				
Contributions from Community Emergency Services Fund	186,122	178,177	12,662	13,866
Payments to SA Government	-	(505)	-	-
Cash generated from SA Government	186,122	177,672	12,662	13,866
Net Cash provided by Operating Activities	32,976	34,761	1,059	1,713
CASH FLOWS FROM INVESTING ACTIVITIES:				
CASH OUTFLOWS:				
Purchase of property, plant and equipment	(31,083)	(25,011)	(346)	(871)
Purchase of investments	(75)	(168)	-	-
Cash used in Investing Activities	(31,158)	(25,179)	(346)	(871)
CASH INFLOWS:				
Proceeds from sale of property, plant and equipment	160	588	-	-
Proceeds from maturities of investments	-	78	-	-
Cash generated from Investing Activities	160	666	-	-
Net Cash used in Investing Activities	(30,998)	(24,513)	(346)	(871)
NET INCREASE IN CASH AND CASH EQUIVALENTS	1,978	10,248	713	842
CASH AND CASH EQUIVALENTS AT 1 JULY	44,327	34,079	4,037	3,195
CASH AND CASH EQUIVALENTS AT 30 JUNE	46,305	44,327	4,750	4,037

The above statement should be read in conjunction with the accompanying notes.

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NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

1. Establishment of SAFECOM and the Emergency Services Sector

The *Fire and Emergency Services Act 2005* (the Act) was assented to on 14 July 2005. The Act establishes the South Australian Fire and Emergency Services Commission (SAFECOM) which came into operation on 1 October 2005.

The Act provides for the continuation of the South Australian Metropolitan Fire Service (MFS), the South Australian Country Fire Service (CFS) and the South Australian State Emergency Service (SES). MFS and CFS were previously in existence as separate entities whereas the SES was a division of ESAU. The SES is now a separate body corporate. The *Country Fires Act 1989*, the *South Australian Metropolitan Fire Service Act 1936* and the *State Emergency Service Act 1987* were repealed upon the proclamation of the new Act.

The Act also defines the Emergency Services sector as consisting of the:

- South Australian Fire and Emergency Services Commission
- South Australian State Emergency Service
- South Australian Country Fire Service
- South Australian Metropolitan Fire Service.

The Act requires that consolidated statements of account be prepared for the Emergency Services sector.

2. Objectives and Funding

Objectives

SAFECOM has the following objectives:

- to develop and maintain a strategic and policy framework as well as sound corporate governance across the emergency services sector;
- to provide adequate support services to the emergency services organisations and to ensure the effective allocation of resources within the emergency service sector;
- to ensure relevant statutory compliance by the emergency services organisations;
- to build a safer community through integrated emergency service delivery;
- to report regularly to the Minister about relevant issues.

Funding

The funding of SAFECOM is derived from the Community Emergency Services Fund (the Fund) which was established by the *Emergency Services Funding Act 1998*.

3. Significant Accounting Policies

a) Statement of Compliance

The financial statements are general purpose financial statements. The accounts have been prepared in accordance with relevant Australian accounting standards and Treasurer's instructions and accounting policy statements (APSSs) promulgated under the provision of the Public Finance and Audit Act 1987 (PFAA).

Except for the amendments to AASB 101 Presentation of Financial Statements (September 2007 version) including AASB 2007-8 and AASB 2007-10 (these standards make consequential amendments to other standards as a result of the revised AASB 101), which SAFECOM has early adopted, Australian accounting standards and interpretations that have recently been issued or amended but are not yet effective have not been adopted by SAFECOM for the reporting period ending 30 June 2009. These are outlined in Note 5.

b) Basis of Preparation

The presentation of the financial statements requires:

- the use of certain accounting estimates and requires management to exercise its judgment in the process of applying SAFECOM's accounting policies. The areas involving a higher degree of judgment or where assumptions and estimates are significant to the financial statements, these are outlined in the applicable notes;
- accounting policies are selected and applied in a manner which ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events are reported; and

b) Basis of Preparation (continued)

- compliance with APSs issued pursuant to section 41 of the PFAA. In the interest of public accountability and transparency the APSs require the following note disclosures, that have been included in this financial report:
 - a) revenues, expenses, financial assets and liabilities where the counterparty/transaction is with an entity within the SA Government as at reporting date, classified according to their nature;
 - b) expenses incurred as a result of engaging consultants;
 - c) employees whose normal remuneration is \$100 000 or more (within \$10 000 bandwidths) and the aggregate of the remuneration paid or payable or otherwise made available, directly or indirectly by the entity to those employees;
 - d) board/committee member and remuneration information, where a board/committee member is entitled to receive income from membership other than a direct out-of-pocket reimbursement.

SAFECOM's Statement of Comprehensive Income, Statement of Financial Position and Statement of Changes in Equity have been prepared on an accrual basis and are in accordance with historical cost convention, except for certain assets that were valued in accordance with the valuation policy applicable.

The Statement of Cash Flows has been prepared on a cash basis.

The financial statement has been prepared based on a 12 month operating cycle and presented in Australian currency.

The accounting policies set out below have been applied in preparing the financial statements for the year ended 30 June 2009 and the comparative information presented for the year ended 30 June 2008.

c) Principles of Consolidation

The financial statements incorporate the assets and liabilities of all entities controlled by SAFECOM and forming the Emergency Services sector as at 30 June 2009 and the results of all controlled entities for the year then ended. The effects of all transactions between entities in the consolidated entity are eliminated in full.

d) Reporting Entity

SAFECOM produces both organisational and administered financial statements. The organisational financial statements include the use of income, expenses, assets and liabilities, controlled or incurred by the organisation in its own right.

The administered financial statement includes the income, expenses, assets and liabilities which the organisation administers on behalf of the SA Government but does not control. The administered items for SAFECOM consist solely of Community Emergency Services Fund (the Fund) created pursuant to the *Emergency Services Funding Act 1998*.

Significant accounting policies outlined in Note 3 apply to both the organisational and administered financial statements.

e) Transferred Functions

Pursuant to proclamations under the Public Sector Management Shared Services SA Proclamation 2008, employees were transferred from SAFECOM to the Department of Treasury and Finance for Shared Services SA (refer Note 28).

f) Comparative Information

The presentation and classification of items in the financial statements are consistent with prior periods except were adjusted to reflect the early adoption of AASB 101 Presentation of Financial Statements and specific revised accounting standards and accounting policy statements.

Comparative figures have been adjusted to conform to changes in presentation in these financial statements where required eg preparation of a single Statement of Comprehensive Income.

The restated comparative amounts do not replace the original financial statements for the preceding period.



South Australian Fire and Emergency Services Commission

g) Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

h) Taxation

SAFECOM is not subject to income tax. SAFECOM is liable for payroll tax, fringe benefits tax (FBT) and goods and services tax (GST).

Income, expenses and assets are recognised net of the amount of GST except:

- when the GST incurred on a purchase of goods or services is not recoverable from the Australian Taxation Office (ATO), in which case the GST is recognised as part of the cost of acquisition of the asset or as part of the expense item applicable; and
- receivables and payables, which are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to, the Australian Taxation Office (ATO) is included as part of receivables or payables in the Statement of Financial Position.

Cash flows are included in the Statement of Cash Flows on a gross basis and the GST component of cash flows arising from investing and financing activities, which is recoverable from, or payable to, the ATO is classified as part of operating cash flows.

Unrecognised contractual commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to the ATO. If GST is not payable to, or recoverable from the ATO, the commitments and contingencies are disclosed on a gross basis.

GST receivables/payables associated with Administered Items transactions are included in SAFECOM Statements.

i) Events after the end of the reporting period

Where an event occurs after 30 June but provides information about conditions that existed at 30 June, adjustments are made to amounts recognised in the financial statements.

Note disclosure is made about events between 30 June and the date the financial statements are authorised for issue where the events relate to a condition which arose after 30 June and which may have a material impact on the results of subsequent years.

j) Income

Income is recognised to the extent that it is probable that the flow of economic benefits to SAFECOM will occur and can be reliably measured.

Income has been aggregated according to its nature and has not been offset unless required or permitted by a specific accounting standard, or where offsetting reflects the substance of the transaction or other event.

The notes accompanying the financial statements disclose income where the counterparty/transaction is with an entity within the SA Government as at the reporting date, classified according to their nature.

The following are specific recognition criteria:

Revenues from SA Government

Contributions from the Fund are recognised as income when SAFECOM obtains control over the funding. Control over funding is normally obtained upon receipt.

Commonwealth Revenues

Commonwealth Revenues are recognised as income when SAFECOM obtains control of revenues or the right to receive the revenues and income recognition criteria are met (ie the amount can be reliably measured and the flow of resources is probable).

Resources Received Free of Charge

Resources received free of charge are recorded as revenue in the Statement of Comprehensive Income at their fair value. Contributions of services are recognised only when a fair value can be determined reliably and the services would be purchased if they had not been donated.



South Australian Fire and Emergency Services Commission

j) Income (continued)

Disposal of Non-Current Assets

Income from the disposal of non-current assets is recognised when the control of the asset has passed to the buyer and determined by comparing proceeds with carrying amount. When revalued assets are sold, the revaluation increments are transferred to retained earnings.

Other Income

Other income consists of assets received free of charge, donations received, Groups and Brigade Fundraising revenue and other minor revenues.

k) Expenses

Expenses are recognised to the extent that it is probable that the flow of economic benefits from SAFECOM will occur and can be reliably measured.

Expenses have been aggregated according to their nature and have not been offset unless required or permitted by a specific accounting standard, or where offsetting reflects the substance of the transaction or other event.

The notes accompanying the financial statements disclose expenses where the counterparty/transaction is with an entity within the SA Government as at the reporting date, classified according to their nature.

The following are specific recognition criteria:

Employee benefits expenses

Employee benefit expense includes all costs related to employment including wages and salaries and leave entitlements. These are recognised when incurred.

Superannuation

The amount charged to the Statement of Comprehensive Income represents the contributions made by SAFECOM to the superannuation plan in respect of current services of current departmental staff. The Department of Treasury and Finance centrally recognises the superannuation liability in the whole-of-government general purpose financial statements.

Payments to SA Government

In 2008, Payments to the SA Government relate to the payment of proceeds from the sale of property pursuant to Department of the Premier and Cabinet Circular 114 (PC114). As required by PC114, proceeds have been paid to the Treasurer for application to the Consolidated Account.

Depreciation of Non-Current Assets

All non-current assets, having a limited useful life, are systematically depreciated over their useful lives in a manner that reflects the consumption of their service potential.

Assets' residual values, useful lives and amortisation methods are reviewed and adjusted if appropriate, on an annual basis.

Changes in the expected useful life or the expected pattern of consumption of future economic benefits embodied in the asset are accounted for prospectively by changing the time period or method, as appropriate, which is a change in accounting estimate.

Land and non-current assets held for sale are not depreciated.

Depreciation is calculated on a straight-line basis over the estimated useful life of the following classes of assets as follows:

Asset Class:	Useful Lives (Years)
Communications equipment	5-10
Vehicles	5-25
Plant and equipment	5-10
Computer equipment	5-10
Buildings	30-50

South Australian Fire and Emergency Services Commission

k) Expenses (continued)

Grants and contributions

For contributions payable, the contribution will be recognised as a liability and expense when the entity has a present obligation to pay the contribution and the expense recognition criteria are met.

All contributions paid by the department have been contributions with unconditional stipulations attached.

l) Current and Non-Current Classification

Assets and liabilities are characterised as either current or non-current in nature. SAFECOM has a clearly identifiable operating cycle of 12 months. Assets and liabilities that are sold, consumed or realised as part of the normal operating cycle even when they are not expected to be realised within 12 months after the reporting date have been classified as current assets or current liabilities. All other assets and liabilities are classified as non-current.

Where asset and liability line items combine amounts expected to be realised within 12 months and more than 12 months, SAFECOM has separately disclosed the amounts expected to be recovered or settled after more than 12 months.

m) Assets

Assets have been classified according to their nature and have not been offset unless required or permitted by a specific accounting standard, or where offsetting reflects the substance of the transaction or other event.

Where an asset line item combines amounts expected to be settled within twelve months and more than twelve months, SAFECOM has separately disclosed the amounts expected to be recovered after more than twelve months.

The notes accompanying the financial statements disclose financial assets where the counterparty / transaction is with an entity within the SA Government as at the reporting date, classified according to their nature.

Cash and cash equivalents

Cash and cash equivalents in the Statement of Financial Position includes cash at bank and on hand and short-term highly liquid investments with maturities of three months or less that are readily converted to cash and which are subject to insignificant risk of changes in value.

For the purposes of the Statement of Cash Flows, cash and cash equivalents consist of cash and cash equivalents as defined above.

Cash is measured at nominal value.

Receivables

Receivables include amounts receivable from goods and services, GST input tax credits recoverable, prepayments and other accruals.

Receivables arise in the normal course of selling goods and services to other agencies and to the public. Receivables are generally receivable within 30 days after the issue of an invoice or the goods/services have been provided under a contractual arrangement.

Collectability of receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that SAFECOM will not be able to collect the debt. Bad debts are written off when identified.

Other Financial Assets

SAFECOM measures financial assets and debt at historic cost. Other financial assets recorded in the Statement of Financial Position are medium-term liquid maturities of between three and 12 months that are readily converted to cash and which are subject to insignificant risk of changes in value. Medium-term maturities are lodged with various financial institutions at their respective medium-term deposit rates.

Non-Current Assets Held for Sale

Non-current assets are classified as held for sale and stated at the lower of their carrying amount and fair value less costs to sell if their carrying amount will be recovered principally through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale is expected to be completed one year from the date of classification.

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m) Assets (continued)

Non-Current Assets Held for Sale (continued)

Non-current assets classified as held for sale are presented separately from the other assets in the Statement of Financial Position.

Non-Current Assets - Acquisition and Recognition

Non-current assets are initially recorded at cost or at the value of any liabilities assumed, plus any incidental cost involved with the acquisition. Non-current assets are subsequently measured at fair value less accumulated depreciation. Where assets are acquired at no value, or minimal value, they are recorded at their fair value in the Statement of Financial Position.

In accordance with APF III APS 2.15 all non-current tangible assets with a value of \$10 000 or greater are capitalised.

Revaluation of Non-Current Assets

All non-current tangible assets are valued at written down current cost (a proxy for fair value). On an ongoing basis, revaluations are made in accordance with related policies whereby independent valuations are obtained every five years and carrying amounts are adjusted accordingly.

If at any time management considers that the carrying amount of an asset materially differs from its fair value, the asset is revalued regardless of when the last valuation took place. Non-current tangible assets that are acquired between revaluations are held at cost until the next valuation, where they are revalued to fair value.

Any revaluation increment is credited to the asset revaluation reserve, except to the extent that it reverses a revaluation decrease of the same asset class previously recognised as an expense, in which case the increase is recognised as income. Any revaluation decrease is recognised as an expense, except to the extent that it offsets a previous revaluation increase for the same asset class, in which case the decrease is debited directly to the asset revaluation reserve to the extent of the credit balance existing in revaluations reserve for that asset class.

Any accumulated depreciation as at the revaluation date is eliminated against the gross carrying amounts of the assets and the net amounts are restated to the revalued amounts of the asset.

Upon disposal or derecognition, any revaluation reserve relating to that asset is transferred to retained earnings.

Impairment

All non-current tangible assets are tested for indication of impairment at each reporting date. Where there is an indication of impairment, the recoverable amount is estimated. An amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

For revalued assets an impairment loss is offset against the asset's revaluation reserve.

n) Liabilities

Liabilities have been classified according to their nature and have not been offset unless required or permitted by a specific accounting standard, or where offsetting reflects the substance of the transaction or other event.

Where a liability line item combine amounts expected to be settled within twelve months and more than twelve months, the department has separately disclosed the amounts expected to be settled after more than twelve months.

The notes accompanying the financial statements disclose financial liabilities where the counterparty/transaction is with an entity within the SA Government as at the reporting date, classified according to their nature.

South Australian Fire and Emergency Services Commission

n) Liabilities (continued)

Payables

Payables include creditors, accrued expenses and employment on-costs.

Creditors represent the amounts owing for goods and services received prior to the end of the reporting period that are unpaid at the end of the reporting period. Creditors include all unpaid invoices received relating to the normal operations of SAFECOM.

Accrued expenses represent goods and services provided by other parties during the period that are unpaid at the end of the reporting period and where an invoice has not been received.

All payables are measured at their nominal amount, are unsecured and are normally settled within 30 days from the date of the invoice or date the invoice is first received.

Employee benefit on-costs include superannuation contributions, workcover and payroll tax with respect to outstanding liabilities for salaries and wages, long service leave and annual leave.

SAFECOM makes contributions to several State Government and externally managed superannuation schemes. These contributions are treated as an expense when they occur. There is no liability for payments to beneficiaries as they have been assumed by the respective superannuation schemes. The only liability outstanding at balance date relates to any contributions due but not yet paid to the South Australian Superannuation Board.

Employee Benefits

These benefits accrue for employees as a result of services provided up to the reporting date that remain unpaid. Long-term employee benefits are measured at present value and short-term employee benefits are measured at nominal amounts.

Wages, Salaries, Annual Leave and Sick Leave

Liability for salary and wages are measured as the amount unpaid at the reporting date at remuneration rates current at reporting date.

The annual leave liability is expected to be payable within 12 months and is measured at the undiscounted amount expected to be paid. In the unusual event where salary and wages and annual leave are payable later than 12 months, the liability will be measured at present value.

No provision has been made for sick leave as all sick leave is non-vesting and the average sick leave taken in future years by employees is estimated to be less than the annual entitlement of sick leave.

Long Service Leave

The liability for long service leave is recognised after an employee has completed 8.5 (9) years of service. An actuarial assessment of long service leave undertaken by the Department of Treasury and Finance based on a significant sample of employees throughout the South Australian public sector determined that the liability measured using the short-hand method was not materially different from the liability measured using the present value of expected future payments. This calculation is consistent with SAFECOM's experience of employee retention and leave taken.

Provisions

Provisions are recognised when SAFECOM has a present obligation as a result of a past event, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

When SAFECOM expects some or all of a provision to be reimbursed, the reimbursement is recognised as a separate asset but only when the reimbursement is virtually certain. The expense relating to any provision is presented in the Statement of Comprehensive Income net of any reimbursement.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the Statement of Financial Position date. If the effect of the time value of money is material, provisions are discounted for the time value of money and the risks specific to the liability.

Financial liabilities

SAFECOM measures financial liabilities at historical cost.

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n) Liabilities (continued)

Operating Leases

In respect of operating leases, the lessor effectively retains substantially the entire risks and benefits incidental to ownership of the leased items. Operating lease payments are recognised as an expense in the Statement of Comprehensive Income on a basis, which is representative of the pattern of benefits derived from the leased assets.

o) Disaggregated Disclosures - SAFECOM

In achieving its objectives, SAFECOM provides strategic and corporate support services to the MFS, CFS and SES. These activities are classified under one program titled Fire and Emergency Services Strategic and Corporate Support.

p) Disaggregated Disclosures - SAFECOM Administered Items

The administered program relates to the collection of the Emergency Services Levy and the application of these funds. The levies are collected, in accordance with the Emergency Services Funding Act 1998, by RevenueSA and the Department for Transport, Energy and Infrastructure (DTEI) and are credited to the Fund. Payments from the Fund are made to emergency services agencies and other organisations that provide an 'emergency service' as defined under the Act and to meet costs of collecting the levies and operations of the Fund.

q) Unrecognised Contractual Commitments and Contingent Assets and Liabilities

Commitments include those operating, capital and outsourcing commitments arising from contractual or statutory sources and are disclosed at their nominal value.

Contingent assets and contingent liabilities are not recognised in the Statement of Financial Position, but are disclosed by way of a Note and, if quantifiable, are measured at nominal value.

Unrecognised contractual commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to the ATO. If GST is not payable to, or recoverable from the Australian Taxation Office, the commitments and contingencies are disclosed on a gross basis.

4. Financial Risk Management

SAFECOM has non-interest bearing assets (cash on hand and receivables) and liabilities (payables) and interest bearing assets (cash at bank and investments). SAFECOM's exposure to market risk and cash flow interest risk is minimal.

SAFECOM has no significant concentration of credit risk. SAFECOM has policies and procedures in place to ensure that transactions occur with customers with appropriate credit history.

In relation to liquidity/funding risk, the continued existence of SAFECOM in its present form, and with its present activities is dependent on Government policy and on continuing payments from the Fund for SAFECOM's administration and activities.

5. Changes in Accounting Policies

Details of the impact, where significant on SAFECOM's financial statements from new and amended Australian accounting standards that are applicable for the first time in 2008-09 are detailed below.

Restructure of Administrative Arrangements

In accordance with the revised AASB 1004 Contributions, SAFECOM records restructures of administrative arrangements as transactions with owners in their capacity as owners rather than recording these events as a revenue/expense item.

Other

SAFECOM has early adopted the September 2007 version of AASB 101 Presentation of Financial Statements including AASB 2007-8 and AASB 2007-10 (these standards make consequential amendments to other standards as a result of the revised AASB 101) - this includes the preparation of a single Statement of Comprehensive Income. In addition, Note 28 provides the identity of the recipient of transfer payments classified as administered expenses consistent with the requirement of AASB 1050 Administered Items.

Issued or amended but not yet effective

Except for the amendments to AASB 101 Presentation of Financial Statements, which SAFECOM has early-adopted, the Australian accounting standards and interpretations that have recently been issued or amended but are not yet effective, have not been adopted by SAFECOM for the period ending 30 June 2009. SAFECOM has

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assessed the impact of the new and amended Standards and Interpretations and considers there will be no impact on the accounting policies or the financial statements.

6. Employee Benefit Expenses

	Consolidated		SAFECOM	
	2009	2008	2009	2008
Employee benefits costs for the reporting period comprised:	\$'000	\$'000	\$'000	\$'000
Salaries and wages	74,139	68,422	7,057	6,637
Payroll tax	4,762	4,527	434	442
Superannuation	9,300	8,065	896	849
Long service leave	4,361	3,535	490	677
Annual leave	9,011	8,481	701	689
Other employee related expenses	551	1,349	111	102
Total Employee Benefit Expenses	102,124	94,379	9,689	9,396

Remuneration of Employees

The number of employees whose remuneration received or receivable was \$100 000 or more during the year, fell within the following bands:

	Consolidated		SAFECOM	
	2009	2008	2009	2008
	Number of Employees	Number of Employees	Number of Employees	Number of Employees
\$100 000 - \$109 999	112	51	13	9
\$110 000 - \$119 999	39	50	6	5
\$120 000 - \$129 999	30	10	1	1
\$130 000 - \$139 999	7	3	2	-
\$140 000 - \$149 999	3	1	-	1
\$150 000 - \$159 999	1	2	-	1
\$160 000 - \$169 999	3	1	2	-
\$170 000 - \$179 999	-	2	-	1
\$180 000 - \$189 999	1	-	-	-
\$200 000 - \$209 999	2	2	-	-
\$210 000 - \$219 999	-	-	-	-
\$240 000 - \$249 999	1	1	-	1
\$260 000 - \$269 999	-	-	-	-
\$270 000 - \$279 999	2	1	1	-
Total Number of Employees	201	124	25	19

The table includes all employees who received remuneration of \$100 000 or more during the year. Remuneration of employees reflects all costs of employment including salaries and wages, superannuation contributions, FBT and any other salary sacrifice benefits. The aggregate remuneration for all employees referred to above was \$23 287 000 (\$14 600 000) for the consolidated entity and \$3 050 000 (\$2 344 000) for SAFECOM.

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South Australian Fire and Emergency Services Commission

7. Supplies and Services

	Consolidated		SAFECOM	
	2009	2008	2009	2008
Supplies and services provided by Entities within the SA Government:	\$'000	\$'000	\$'000	\$'000
Accommodation	184	185	-	-
Aerial support costs	69	144	-	-
Communication expenses	209	176	88	89
Computing costs	266	602	60	185
Consultancy, contractor and legal fees	614	755	247	328
Consumables	471	527	4	13
Energy	38	38	21	19
Minor plant and equipment	1	15	-	-
Operating lease costs	3,798	3,529	681	626
Operational costs	27	12	-	-
Other expenses	894	1,100	84	82
Repairs and maintenance	951	762	183	179
Shared Services SA	841	-	841	-
Travel and training	525	196	12	36
Total Supplies and Services – SA Government Entities	8,888	8,041	2,221	1,557
Supplies and services provided by Entities external to the SA Government:				
Accommodation	61	84	-	-
Aerial support costs	8,350	6,136	-	-
Communication expenses	2,041	2,667	90	396
Computing costs	1,981	1,611	475	383
Consultancy, contractor and legal fees	2,997	4,575	422	1,589
Consumables	2,893	3,373	136	246
Energy	1,049	959	-	-
Minor plant and equipment	3,684	3,701	18	31
Operating lease costs	935	881	22	45
Operational costs	1,098	1,982	39	23
Other expenses	6,153	6,204	281	408
Repairs and maintenance	7,290	6,702	97	74
Travel and training	3,245	4,382	326	831
Uniforms and protective clothing	2,823	2,953	10	16
Total Supplies and Services – Non-SA Government Entities	44,600	46,210	1,916	4,042
Total Supplies and Services	53,488	54,251	4,137	5,599

The total supplies and services amount disclosed includes GST amounts not recoverable from the ATO due to the consolidated entity/SAFECOM not holding a valid tax invoice or payment relating to third party arrangements.

Consultancies

The number and dollar amount of consultancies paid/payable (included in supplies and services expense) that fell within the following bands were:

	Consolidated		SAFECOM	
	2009	2008	2009	2008
	Number of Consultants	Number of Consultants	Number of Consultants	Number of Consultants
	\$'000	\$'000	\$'000	\$'000
Less than \$10 000	11	24	2	10
\$10 000 - \$50 000	6	6	5	4
Above \$50 000	-	1	-	1
Total Number of Consultants	17	31	7	15
	2009	2008	2009	2008
	\$'000	\$'000	\$'000	\$'000
Less than \$10 000	27	75	7	36
\$10 000 - \$50 000	127	167	113	118
Above \$50 000	-	78	-	78
Total Amount Paid/Payable to Consultants Engaged	154	320	120	232

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South Australian Fire and Emergency Services Commission

8. Remuneration of Auditors

	Consolidated		SAFECOM	
	2009	2008	2009	2008
	\$'000	\$'000	\$'000	\$'000
Audit fees paid/payable to:				
Auditor-General's Department	149	142	88	77
Total Auditors' Remuneration	149	142	88	77

The auditors provided no other services.

9. Government Radio Network (GRN) Expenses

SAFECOM has been charged by Government ICT Services for costs associated with the provision of emergency communication services, including paging and voice transmission using the GRN.

	Consolidated		SAFECOM	
	2009	2008	2009	2008
	\$'000	\$'000	\$'000	\$'000
Contribution towards GRN - Voice	10,644	10,380	-	-
Contribution towards GRN - Paging	2,284	2,534	-	-
Total GRN Expenses	12,928	12,914	-	-

10. Depreciation

	Consolidated		SAFECOM	
	2009	2008	2009	2008
	\$'000	\$'000	\$'000	\$'000
Communications equipment	3,224	2,948	-	-
Vehicles	9,043	7,300	-	-
Plant and equipment	860	795	-	-
Buildings	4,990	4,444	8	8
Computer equipment	677	588	148	38
Total Depreciation	18,794	16,075	156	46

11. Commonwealth Revenues

	Consolidated		SAFECOM	
	2009	2008	2009	2008
	\$'000	\$'000	\$'000	\$'000
Grants	7,309	6,143	3,003	1,989
Commonwealth Revenues	7,309	6,143	3,003	1,989

Commonwealth grant funding for SAFECOM relates mainly to the Natural Disaster Mitigation Program, Bushfire Mitigation Program and other emergency management grants. The programs are aimed at identifying and addressing natural disaster and bushfire mitigation risk priorities across the state.

Consolidated commonwealth grant funding includes contributions towards aerial firefighting costs, provision of fire and emergency services to Commonwealth properties and other emergency programs and projects.

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South Australian Fire and Emergency Services Commission

12. Revenues from Fees and Charges

	Consolidated		SAFECOM	
	2009	2008	2009	2008
	\$'000	\$'000	\$'000	\$'000
Fees and Charges received/receivable from Entities within the SA Government comprised:				
Training recoveries	386	18	-	-
Fire alarm monitoring fees	139	141	-	-
Fire attendance fees	276	235	-	-
Fire safety fees	32	27	-	-
Other recoveries	470	374	470	420
Total Fees and Charges – SA Government Entities	1,303	795	470	420
Fees and Charges received/receivable from Entities external to the SA Government:				
Training and other recoveries	55	151	-	-
Incident cost recoveries	1,106	68	-	-
Fire alarm monitoring fees	1,333	1,274	-	-
Fire attendance fees	1,133	1,126	-	-
Fire safety fees	369	352	-	-
Other recoveries	121	96	-	46
Total Fees and Charges – Non-SA Government Entities	4,117	3,067	-	46
Total Fees and Charges	5,420	3,862	470	466

13. Net Gain from Disposal of Non-Current Assets

	Consolidated		SAFECOM	
	2009	2008	2009	2008
	\$'000	\$'000	\$'000	\$'000
Proceeds from disposal of non-current assets	160	588	-	-
Written down value of non-current assets	(415)	(497)	-	-
Net Gain from Disposals of Non-Current Assets	(255)	91	-	-

14. Interest

	Consolidated		SAFECOM	
	2009	2008	2009	2008
	\$'000	\$'000	\$'000	\$'000
Interest received/receivable for the reporting period from:				
Entities within the SA Government	2,316	2,714	180	306
Other	10	15	-	-
Total Interest	2,326	2,729	180	306

15. Other Income

	Consolidated		SAFECOM	
	2009	2008	2009	2008
	\$'000	\$'000	\$'000	\$'000
Other income comprised:				
Assets received free of charge	1,715	294	-	-
Transfer of capital funding for GRN	-	354	-	-
Donations	43	74	-	-
Groups/brigades fundraising revenue	217	292	-	-
Other	1,057	1,038	90	142
Rent received	160	206	-	8
Total Other Income	3,192	2,258	90	150

16. Cash and Cash Equivalents

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	Consolidated		SAFECOM	
	2009	2008	2009	2008
	\$'000	\$'000	\$'000	\$'000
Cash on hand	16	12	2	-
Cash at bank - Groups and brigades/units	3,389	3,425	-	-
Cash at bank	42,401	40,350	4,748	4,037
Short-term deposits - Groups and brigades/units	499	540	-	-
Total Cash and Cash Equivalents	46,305	44,327	4,750	4,037

Short-term deposits

Short-term deposits are made for varying periods of between one day and three months and are lodged with various financial institutions at their respective short-term deposit rates.

Interest Rate Risk

Cash on hand is non-interest bearing. Cash at bank earns a floating interest rate based on daily bank deposit rates, whilst short-term deposits are lodged with various financial institutions at their respective short-term deposit rates. The carrying amount of cash approximates fair value.

17. Receivables

	Consolidated		SAFECOM	
	2009	2008	2009	2008
	\$'000	\$'000	\$'000	\$'000
Current				
Receivables	2,250	1,171	487	331
Less: Allowance for doubtful debts	(6)	(3)	-	-
GST receivables	2,710	3,249	794	747
Total Current Receivables	4,954	4,417	1,281	1,078

Government / Non-Government Receivables

Receivables from SA Government Entities:

Receivables	244	606	9	258
Total Receivables - SA Government Entities	244	606	9	258

Receivables from Non-SA Government Entities:

Receivables	2,000	562	478	73
GST receivables	2,711	3,249	794	747
Total Receivables - Non-SA Government Entities	4,710	3,811	1,272	820
Total Receivables	4,954	4,417	1,281	1,078

Allowance for Doubtful Debts

The allowance for doubtful debts (allowance for impairment loss) is recognised when there is objective evidence that a receivable is impaired.

	Consolidated		SAFECOM	
	2009	2008	2009	2008
	\$'000	\$'000	\$'000	\$'000
Movement in the allowance for doubtful debts (impairment loss):				
Carrying amount at 1 July	(3)	(2)	-	-
(Increase) Decrease in the allowance	(7)	(37)	-	-
Amounts written off	4	36	-	-
Carrying Amount at 30 June	(6)	(3)	-	-

Interest Rate and Credit Risk

Receivables are raised for all goods and services provided for which payment has not been received. Receivables are normally settled within 30 days. Receivables, prepayments and accrued revenues are non-interest bearing. Other than recognised in the allowance for doubtful debts, it is not anticipated that counterparties will fail to discharge their obligations. The carrying amount of receivables approximates net fair value due to being receivable on demand. In addition, there is no concentration of credit risk.

South Australian Fire and Emergency Services Commission

17. Receivables (continued)

Bad and Doubtful Debts

SAFECOM has recognised a bad and doubtful debt expense of \$nil (\$nil) and the consolidated entity \$4 000 (\$36 000) in the Statement of Comprehensive Income.

18. Assets classified as held for sale

	Consolidated		SAFECOM	
	2009	2008	2009	2008
	\$'000	\$'000	\$'000	\$'000
Land	1,500	-	-	-
Total non-current assets classified as held for sale	1,500	-	-	-

Construction has commenced on a new co-sited emergency services facility in Port Lincoln. As a result of this new facility, a site previously obtained for development of CFS facilities is surplus to requirements and is in the process of being offered for sale.

19. Non Current Assets

(a) Property, Plant and Equipment

	Consolidated		SAFECOM	
	2009	2008	2009	2008
	\$'000	\$'000	\$'000	\$'000
Property, Plant and Equipment				
Land at fair value	45,013	41,784	-	-
Land at cost	1,014	919	-	-
Total Land	46,027	42,703	-	-
Buildings at fair value	120,176	103,519	305	-
Less: Accumulated depreciation	-	427	-	-
Total Buildings at Valuation	120,176	103,092	305	-
Buildings at cost	-	2,887	-	366
Less: Accumulated depreciation	-	523	-	74
Total Buildings at Cost	-	2,164	-	292
Total Buildings	120,176	105,256	305	292
Total Property	166,203	147,959	305	292
Vehicles at fair value	108,626	90,973	-	-
Total Vehicles at Valuation	108,626	90,973	-	-
Vehicles at cost	-	212	-	-
Less: Accumulated depreciation	-	209	-	-
Total Vehicles at Cost	-	3	-	-
Total Vehicles	108,626	90,976	-	-
Communications equipment at fair value	13,027	12,450	-	-
Total Communications Equipment at Valuation	13,027	12,450	-	-
Communications equipment at cost	-	658	-	-
Less: Accumulated depreciation	-	223	-	-
Total Communications Equipment at Cost	-	435	-	-
Total Communications Equipment	13,027	12,885	-	-
Computer equipment at fair value	2,060	4,423	1,060	767
Less: Accumulated depreciation	-	2,385	-	130
Total Computer Equipment	2,060	2,038	1,060	637
Plant and equipment at fair value	4,600	11,011	-	-
Less: Accumulated depreciation	-	6,275	-	-
Total Plant and Equipment	4,600	4,736	-	-
Total Work in Progress	16,980	19,442	76	296
Total Property, Plant and Equipment	311,496	278,036	1,441	1,227

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South Australian Fire and Emergency Services Commission

19. Non Current Assets (continued)
(a) Property, Plant and Equipment

Valuation of Assets

Independent valuations for land, buildings, vehicles and communication assets were obtained from Liquid Pacific as at 30 June 2008. The valuer arrived at fair value on the basis of open market values for existing use or at written down current cost which is considered to be equivalent to fair value.

As at 30 June 2009, valuations for all assets have been undertaken by a suitably qualified officer of SAFECOM. Assets have been valued on the basis of open market values for existing use or at written down current cost which is considered to be equivalent to fair value.

Impairment

There were no indications of impairment for property, plant and equipment as at 30 June 2009.

Resources Received Free of Charge (Consolidated Entity)

Since 1990 negotiations have been undertaken to identify and transition land, buildings, minor plant and equipment and motor vehicles from Local Government, community organisations and other sources into the ownership or the care and control of the Minister for Emergency Services (the Minister).

During 2008-09, 20 additional properties and two vehicles have been transitioned into the control of the Minister (valued at fair value of \$1,715,000).

Change in Accounting Estimate

As from 1 July 2008, the consolidated entity increased its useful life policy for new MFS buildings from 40 years to 50 years. This change in accounting estimate has impacted on depreciation expense for buildings completed and upgraded during 2008-09 and resulted in building depreciation expense decreasing by \$3 000 for the consolidated entity (\$nil for SAFECOM) compared to the former 30 year useful life policy.

The lower depreciation expense will also be reflected in future years.

(b) Reconciliation of Non-Current Assets

The following table shows the movement of non-current assets during 2008-09.

Consolidated

	Land & Buildings \$'000	Vehicle \$'000	Comms Equip \$'000	Computer Equip \$'000	Plant & Equip \$'000	WIP \$'000	TOTAL \$'000
Carrying amount at 1 July	147,959	90,976	12,885	2,038	4,736	19,442	278,036
Additions	11	16	18	-	253	30,862	31,160
Transferred from WIP	12,563	16,243	3,332	684	426	(33,324)	(76)
Disposals	(222)	(189)	0	1	(6)	-	(416)
Revaluation increment	10,709	10,580	16	14	51	-	21,370
Non-current assets classified as held for sale - transferred to Current Assets	(1,500)	-	-	-	-	-	(1,500)
Depreciation	(4,990)	(9,043)	(3,224)	(676)	(860)	-	(18,794)
Transfer from various parties	1,673	43	-	-	-	-	1,716
Carrying Amount at 30 June	166,203	108,626	13,027	2,060	4,600	16,980	311,496

South Australian Fire and Emergency Services Commission

19. Non Current Assets

(b) Reconciliation of Non-Current Assets (continued)

SAFECOM

	Land & Buildings	Vehicle	Comms Equip	Computer Equip	Plant & Equip	WIP	TOTAL
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Carrying amount at 1 July	292	-	-	637	-	298	1,227
Additions	-	-	-	-	-	346	346
Revaluation increment	21	-	-	3	-	-	24
Transferred from WIP	-	-	-	568	-	(568)	-
Depreciation	(8)	-	-	(148)	-	-	(156)
Carrying Amount at 30 June	305	-	-	1,060	-	76	1,441

The following table shows the movement of non-current assets during 2007-08.

Consolidated

	Land & Buildings	Vehicle	Comms Equip	Computer Equip	Plant & Equip	WIP	TOTAL
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Carrying amount at 1 July	128,444	86,188	14,760	1,738	4,814	10,215	246,159
Additions	256	35	233	-	60	24,427	25,011
Transferred from WIP	11,209	1,745	663	903	680	(15,200)	-
Disposals	(177)	(281)	-	(15)	(24)	-	(497)
Revaluation increment	12,377	10,589	199	-	-	-	23,165
Revaluation decrement - recognised in expenses	-	-	(21)	-	-	-	(21)
Depreciation	(4,444)	(7,300)	(2,949)	(588)	(794)	-	(16,075)
Transfer from various parties	294	-	-	-	-	-	294
Carrying Amount at 30 June	147,959	90,976	12,885	2,038	4,736	19,442	278,036

SAFECOM

	Land & Buildings	Vehicle	Comms Equip	Computer Equip	Plant & Equip	WIP	TOTAL
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Carrying amount at 1 July	301	-	-	101	-	-	402
Additions	-	-	-	-	-	871	871
Transfer from work in progress	-	-	-	573	-	(573)	-
Depreciation	(8)	-	-	(38)	-	-	(46)
Carrying Amount at 30 June	293	-	-	636	-	298	1,227

South Australian Fire and Emergency Services Commission

20. Payables

	Consolidated		SAFECOM	
	2009 \$'000	2008 \$'000	2009 \$'000	2008 \$'000
Current liabilities:				
Creditors	2,326	4,478	468	467
Accrued expenses	1,789	1,330	298	126
FBT Payable	93	523	-	-
Employment on-costs	1,976	1,748	200	183
Total Current Payables	6,184	8,079	966	776
Non-Current liabilities:				
Employment on-costs	1,901	1,575	252	217
Total Non-Current Payables	1,901	1,575	252	217
Total Payables	8,085	9,654	1,218	993
Government / Non-Government Payables				
Payables to SA Government Entities:				
Creditors	1,277	2,306	307	55
Accrued expenses	1,409	823	238	74
Employment on-costs	1,738	1,569	207	192
Total Payables - SA Government Entities	4,424	4,698	752	321
Payables to Non-SA Government Entities:				
Creditors	1,049	2,172	161	412
Accrued expenses	381	507	60	52
FBT payable	93	523	-	-
Employment on-costs	2,138	1,754	245	208
Total Payables - Non-SA Government Entities	3,661	4,956	466	672
Total Payables	8,085	9,654	1,218	993

As a result of an actuarial assessment performed by the Department of Treasury and Finance, the percentage of the proportion of long service leave taken as leave has changed from the 2008 rate 35% to 45% and the average factor for the calculation of employer superannuation cost on-cost has changed from the 2008 rate 11% to 10.5%. These rates are used in the employment on-cost calculation.

The net financial effect of the changes in the current financial year for SAFECOM is an increase in the employment on-cost of \$27 000 and an increase in employee benefit expense of \$27 000 and for the consolidated entity an increase in the employment on-cost of \$268 000 and an increase in employee benefit expense of \$268 000.

Interest Rate and Credit Risk

Creditors and accruals are raised for all amounts billed but unpaid. Creditors are normally settled within 30 days. Employment on-costs are settled when the respective employee benefit that they relate to is discharged. All payables are non-interest bearing. The carrying amount of payables approximates net fair value due to the amounts being payable on demand.

(a) Maturity analysis of payables – Refer to Note 27.

(b) Categorisation of financial instruments and risk exposure information - Please refer to Note 27.

Change in an accounting estimate

A reduction of \$149,000 to the carrying amount of the FBT payable has been required following new information relating to FBT obligations. This change in an accounting estimate has been reflected by adjusting the carrying amount in the current period and recognising the adjustment in the Comprehensive Statement of Income.

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South Australian Fire and Emergency Services Commission

21. Employee Benefits

	Consolidated		SAFECOM	
	2009 \$'000	2008 \$'000	2009 \$'000	2008 \$'000
Current:				
Annual leave	8,605	7,976	821	754
Long service leave	2,007	1,725	273	240
	10,612	9,701	1,094	994
Accrued salaries and wages	1,892	1,266	221	184
Total Current Employee Benefits	12,504	10,967	1,315	1,178
Non-Current:				
Long service leave	18,067	16,822	2,459	2,340
Total Non-Current Employee Benefits	18,067	16,822	2,459	2,340
Total Employee Benefits	30,571	27,789	3,774	3,518

The total current and non-current employee expense (ie aggregate employee benefit plus related on-costs) for 2009 is \$14 650 000 and \$19 967 000 respectively (\$12 715 000 and \$18 397 000 respectively for 2008) for the consolidated entity and \$1 543 000 and \$2 711 000 (\$1 363 000 and \$1 658 000 respectively for 2008) respectively for SAFECOM.

Based on an actuarial assessment performed by the Department of Treasury and Finance, the benchmark for the measurement of the long service leave liability has been revised from 9 years to 8.5 years.

The net financial effect of the changes in the current financial year for SAFECOM is an increase in the long service leave liability of \$40 000 and an increase in employee benefit expense of \$40 000 and for the consolidated entity is an increase in the long service leave liability of \$148 000 and an increase in employee benefit expense of \$148 000. The impact on future periods is impracticable to estimate as the benchmark is calculated using a number of assumptions – a key consumption is the long-term discount rate. With current conditions, the long-term discount rate is experiencing significant movement.

In addition, the actuarial assessment performed by the Department of Treasury and Finance also revised the salary inflation rate down by 0.5% from the 2008 rate 4.5%. The net financial effect of the changes in the current financial year for SAFECOM is a decrease in the annual leave liability of \$4 000 and a decrease in employee benefit expense of \$4 000 and for the consolidated entity is a decrease in the annual leave liability of \$42 000 and a decrease in employee benefit expense of \$42 000.

22. Provisions

	Consolidated		SAFECOM	
	2009 \$'000	2008 \$'000	2009 \$'000	2008 \$'000
Current:				
Provisions for workers compensation	2,419	2,267	104	103
Total Current Provisions	2,419	2,267	104	103
Non-Current:				
Provision for workers compensation	7,488	7,338	327	342
Total Non-Current Provisions	7,488	7,338	327	342
Total Provisions	9,907	9,605	430	445
Carrying amount at 1 July	9,605	9,199	445	434
Additional provisions recognised (released)	2,984	3,647	38	88
Payments	(2,682)	(3,241)	(53)	(77)
Carrying Amount at 30 June	9,907	9,605	430	445

SAFECOM and the consolidated entity has reported a liability to reflect unsettled workers compensation claims. The workers compensation provision is based on an actuarial assessment performed by the Public Sector Workforce Wellbeing branch of the Department of the Premier and Cabinet. These claims are expected to be settled within the next financial year.

South Australian Fire and Emergency Services Commission

23. Unrecognised Contractual Commitments

Capital Commitments

Capital expenditure contracted for at the reporting date but not recognised as liabilities in the financial statements, are payable as follows:

	Consolidated		SAFECOM	
	2009	2008	2009	2008
	\$'000	\$'000	\$'000	\$'000
Within one year	4,203	10,801	-	-
Total Capital Commitments	4,203	10,801	-	-

These capital commitments are for vehicles, fire stations and other equipment.

Remuneration Commitments

Commitments for the payment of salaries and other remuneration under fixed-term employment contracts in existence at the reporting date but not recognised as liabilities are payable as follows:

	Consolidated		SAFECOM	
	2009	2008	2009	2008
	\$'000	\$'000	\$'000	\$'000
Within one year	2,309	1,806	890	599
Later than one year but not later than five years	3,735	2,189	1,997	825
Total Remuneration Commitments	6,044	3,795	2,887	1,424

Amounts disclosed include commitments arising from executive contracts. SAFECOM does not offer fixed-term remuneration contracts greater than five years.

Salary increases of 4.0 percent per annum have been assumed in the calculation of remuneration commitments.

Operating Lease Commitments

Commitments in relation to operating leases contracted for at the reporting date but not recognised as liabilities are payable as follows:

	Consolidated		SAFECOM	
	2009	2008	2009	2008
	\$'000	\$'000	\$'000	\$'000
Within one year	3,378	3,594	239	597
Later than one year but not later than five years	5,011	4,893	148	272
Later than five years	5	77	-	-
Total Operating Lease Commitments	8,394	8,564	387	869

These operating leases are not recognised in the Statement of Financial Position as liabilities.

The non-cancellable leases are property leases, with rental payable monthly in arrears. Contingent rental provisions within the lease agreements require the minimum lease payments to be increased annually based on CPI movement. Options exist to renew the leases at the end of the term of the leases.

Other Contractual Commitments

	Consolidated		SAFECOM	
	2009	2008	2009	2008
	\$'000	\$'000	\$'000	\$'000
Within one year	6,599	941	80	64
Later than one year but not later than five years	5,209	193	154	162
Later than five years	30	-	30	-
Total Other Contractual Commitments	11,838	1,134	264	226

Contractual commitments relate to a range of services and supplies including building repairs and maintenance, aerial bombing, cleaning and occupational welfare services.

South Australian Fire and Emergency Services Commission

24. Contingent Assets and Liabilities

SAFECOM has no known contingent liabilities however the consolidated entity has a number of contingent liabilities in the form of unresolved litigation. The majority of these liabilities are likely to be finalised early in the 2009-10 financial year, however the outcome cannot be reliably determined. In each case the financial exposure to the consolidated entity is limited to \$10,000 excess under insurance arrangements.

SAFECOM is not aware of any contingent assets.

25. Board Members Remuneration

Board membership during the 2008-09 financial year comprised of:

South Australian Fire and Emergency Services Commission Board (refer section 10 of the *Fire and Emergency Services Act 2005*)

Mr David Place*	Mr Andrew Lawson *
Mr Grant Lupton *	Mr Michael Smith *
Mr Euan Ferguson*	Mr Ray Sedunary *
Mr Stuart Macleod *	Ms Anne Alford *
Mr Wayne Thorley	Mr Vincent Monterola
Mr David Ward	Ms Lena Grant *
Ms Debra Contala *	Ms Kathy Gramp
Ms Virginia Hickey	

The number of members whose income from the South Australian Fire and Emergency Services Commission Board falls within the following bands was:	2009 Number of Members	2008 Number of Members
\$0 - \$9 999	-	3
\$10 000 - \$19 999	-	3
\$20 000 - \$29 999	3	-
Total Number of Board Members	3	6

Remuneration of members reflects all costs of performing board/committee member duties including sitting fees, superannuation contributions, FBT and any other salary sacrifice arrangements. The total remuneration received or receivable by members was \$81 000 (\$61 000).

South Australian Fire and Emergency Services Commission Advisory Board (refer section 18 of the *Fire and Emergency Services Act 2005*)

Ms Linda Eldredge	Mr Brett Raymond
Mr Trevor Bond	Ms Sue Regnier
Mr Roger Dowling *	Ms Louise Reynolds
Mr James Darling	Mr David Scarce *
Ms Doreen Erwin	Ms Wendy Shirley
Mr John Forster	Mr Cameron Stott *
Mr Rex Hall	Mr Wayne Thorley
Ms Lyn Little	Mr David Ward
Ms Julie Lovett	Ms Stefanie Zakrzewski
Mr Andrew MacMichael	

The number of members whose income from the South Australian Fire and Emergency Services Commission Advisory Board falls within the following bands was:	2009 Number of Members	2008 Number of Members
\$0 - \$9 999	8	12
Total Number of Board Members	8	12

Remuneration of members reflects all costs of performing board/committee member duties including sitting fees, superannuation contributions, FBT and any other salary sacrifice arrangements. The total remuneration received or receivable by members was \$9 000 (\$10 000).

South Australian Fire and Emergency Services Commission

25. Board Members Remuneration (continued)

South Australian Fire and Emergency Services Commission Audit and Risk Management Committee (refer section 18 of the *Fire and Emergency Services Act 2005*)

Ms Debra Contala *	Ms Cathie Brown *
Mr Andrew Lawson *	Mr Ray Sedunary *
Mr Michael Smith *	Mr Roy Thompson *
Mr Matthew Maywald *	Mr Richard Hassam *
Ms Heather Haselgrove *	Mr Mark Blute *
Mr Rick Janssan *	Ms Kathy Gramp
Mr David Ward	

The number of members whose income from the South Australian Fire and Emergency Services Commission Audit and Risk Management Committee falls within the following bands was:	2009	2008
	Number	Number of
	of	Members
	Members	
\$0 - \$9 999	<u>1</u>	<u>2</u>
Total Number of Board Members	1	2

Remuneration of members reflects all costs of performing board/committee member duties including sitting fees, superannuation contributions, FBT and any other salary sacrifice arrangements. The total remuneration received or receivable by members was \$4 000 (\$2 000).

South Australian Bushfire Prevention Advisory Committee (refer section 71 of the *Fire and Emergency Services Act 2005*)

Mr Trevor Roocke	Mr John Lyon
Mr Euan Ferguson *	Mr William McIntosh
Mr Glenn Benham *	Ms Sue Mickan
Ms Nancy Bombardieri *	Mr Leigh Miller *
Mr Ivan Brooks	Ms Julie Mould
Mr Geoff Boerth	Mr Islay Robertson *
Ms Sandra Brown	Ms Jasmine Rose
Mr Peter Davis	Mr Greg Saunder
Mr Chris Dearman *	Mr Ken Schutz
Mr Paul Dellaverde *	Mr Chris Smith *
Mr Paul Fletcher *	Mr Richard Twisk
Ms Meredith Jenner *	Mr Andrew Watson
Mr Andrew Lawson *	Mr Michael Williams *
Ms Suellen Lefebvre	Mr Shane Wiseman *

South Australian Bushfire Prevention Advisory Committee

The number of members whose income from the South Australian Bushfire Prevention Advisory Committee falls within the following bands was:	2009	2008
	Number	Number
	of	of
	Members	Members
\$0 - \$9 999	<u>4</u>	<u>6</u>
Total Number of Board Members	4	6

Remuneration of members reflects all costs of performing board/committee member duties including sitting fees, superannuation contributions, FBT and any other salary sacrifice arrangements. The total remuneration received or receivable by members was \$2 000 (\$2 000).

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South Australian Fire and Emergency Services Commission

25. Board Members Remuneration (continued)

South Australian Metropolitan Fire Service Disciplinary Committee (refer section 71 of the *Fire and Emergency Services Act 2005*)

Mr Graham Dart
Mr Haydon Castle *
Mr Bill Morris

Mr Gregory Howard *
Mr Michael Vander-Jeugd *

The number of members whose income from the South Australian Metropolitan Fire Service Disciplinary Committee falls within the following bands was:

	2009	2008
	Number of Members	Number of Members
\$0 - \$9 999	<u>1</u>	<u>1</u>
Total Number of Board Members	1	1

Remuneration of members reflects all costs of performing board/committee member duties including sitting fees, superannuation contributions, FBT and any other salary sacrifice arrangements. The total remuneration received or receivable by members was \$5 000 (\$4 000).

*In accordance with the Department of the Premier and Cabinet Circular 16, government employees did not receive any remuneration for board/committee duties during the financial year.

Unless otherwise disclosed, transactions between members are on conditions no more favourable than those that it is reasonable to expect the entity would have adopted if dealing with the related party at arm's length in the same circumstances.

26. Cash Flow Reconciliation

	Consolidated		SAFECOM	
	2009	2008	2009	2008
	\$'000	\$'000	\$'000	\$'000
Reconciliation of Cash				
Cash at 30 June as per:				
Statement of Cash Flows	46,305	44,327	4,750	4,037
Statement of Financial Position	46,305	44,327	4,750	4,037

Reconciliation of Net Cash provided by Operating Activities to Net Cost of Providing Services:

Net cash provided by operating activities	32,976	34,761	1,059	1,713
Contributions from Community Emergency Services Fund	(186,122)	(178,177)	(12,662)	(13,886)
Payments to SA Government	-	505	-	-
Add/(Less): Non Cash items:				
Depreciation of property, plant and equipment	(18,794)	(16,075)	(156)	(46)
Net (loss) gain from disposal of non-current assets	(255)	91	-	-
Revaluations recognised within the net result of Statement of Comprehensive Income	-	(21)	-	-
Assets received from local government and other sources	1,716	294	-	-
Changes in Assets and Liabilities:				
Increase/(Decrease) in receivables	537	1,013	203	(31)
Decrease/(Increase) in payables	1,569	(3,908)	(225)	(324)
Increase in provision for employee benefits	(2,782)	(2,033)	(256)	(688)
(Increase)/Decrease in other provisions	(302)	(406)	14	(11)
Net Cost of Providing Services	(171,457)	(183,956)	(12,023)	(13,253)

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South Australian Fire and Emergency Services Commission

27. Financial Instruments/Financial Risk Management

Table 27.1: Categorisation of Financial Instruments

Details of the significant accounting policies and methods adopted including the criteria for recognition, the basis of measurement, and the basis on which income and expenses are recognised with respect to each class of financial asset, financial liability and equity instrument are disclosed in Note 2.

Consolidated

	Note	2009		2008	
		Carrying amount \$'000	Fair Value \$'000	Carrying Amount \$'000	Fair Value \$'000
Financial Assets					
Cash and cash equivalents	16	46,305	46,305	44,327	44,327
Receivables ⁽¹⁾	17	1,777	1,777	1,167	1,167
Held to maturity investments:					
Other financial assets	2(i)	1,759	1,759	1,684	1,684
Financial Liabilities					
Financial Liabilities - At Cost:					
Payables ⁽¹⁾	20	5,546	5,546	8,060	8,060
Total Financial Liabilities at Cost		5,546	5,546	8,060	8,060

SAFECOM

	Note	2009		2008	
		Carrying Amount \$'000	Fair Value \$'000	Carrying Amount \$'000	Fair Value \$'000
Financial Assets					
Cash and cash equivalents	16	4,750	4,750	4,037	4,037
Receivables ⁽¹⁾	17	20	20	331	331
Financial Liabilities					
Financial Liabilities - At Cost:					
Payables ⁽¹⁾	20	783	783	829	829
Total Financial Liabilities at Cost		783	783	829	829

(1) Receivable and payment amounts disclosed here exclude amounts relating to statutory receivables and payables. In government, certain rights to receive or pay cash may not be contractual and therefore in these situations, the requirements will not apply. Where rights or obligations have their source in legislation such as levy receivables/payables, tax equivalents, commonwealth tax, audit receivables/payables etc they would be excluded from the disclosure. The standard defines contract as enforceable by law. All amounts recorded are carried at cost (not materially different from amortised cost) except for employee on-costs which are determined via reference to the employee benefit liability to which they relate.

Credit Risk

Credit risk arises when there is the possibility of the consolidated entity's/SAFECOM's debtors defaulting on their contractual obligations resulting in financial loss to the consolidated entity/SAFECOM. The consolidated entity/SAFECOM measures credit risk on a fair value basis and monitors risk on a regular basis.

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South Australian Fire and Emergency Services Commission

27. Financial Instruments/Financial Risk Management (continued)

SAFECOM has minimal concentration of credit risk. SAFECOM has policies and procedures in place to ensure that transactions occur with customers with appropriate credit history. SAFECOM does not engage in high risk hedging for its financial assets.

Table 27.2: Ageing Analysis of Financial Assets

The following table discloses the ageing of financial assets, past due, including impaired assets past due.

Consolidated

	Past Due by			Total
	Overdue for less than 30 Days \$'000	Overdue for 30 – 60 Days \$'000	Overdue for more than 60 Days \$'000	
2009				\$'000
Not Impaired:				
Receivables	1,639	172	52	1,863
Impaired:				
Receivables			4	4
2008				
Not Impaired:				
Receivables	972	79	116	1,167
Impaired:				
Receivables			3	3

SAFECOM

	Past Due by			Total
	Overdue for less than 30 Days \$'000	Overdue for 30 – 60 Days \$'000	Overdue for more than 60 Days \$'000	
2009				\$'000
Not Impaired:				
Receivables	18	86	2	106
2008				
Not Impaired:				
Receivables	312	18	1	331

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South Australian Fire and Emergency Services Commission

27. Financial Instruments/Financial Risk Management (continued)

Table 27.3: Maturity Analysis of Financial Assets and Liabilities

The following table discloses the maturity analysis of financial assets and financial liabilities.

Consolidated

	Contractual Maturity			
	Carrying Amount (\$'000)	Less than 1 Year (\$'000)	1-5 Years (\$'000)	More than 5 Years (\$'000)
2009				
Financial Assets:				
Cash & cash equivalent	46,305	46,305		
Receivables	1,777	1,777		
Other financial assets	1,759	1,759		
Total Financial Assets	49,841	49,841		
Financial Liabilities:				
Payables	5,546	5,546		
Total Financial Liabilities	5,546	5,546		
2008				
Financial Assets:				
Cash & cash equivalent	44,327	44,327		
Receivables	1,167	1,167		
Other financial assets	1,684	1,684		
Total Financial Assets	47,178	47,178		
Financial Liabilities:				
Payables	8,060	8,060		
Total Financial Liabilities	8,060	8,060		

SAFECOM

	Contractual Maturity			
	Carrying Amount (\$'000)	Less than 1 Year (\$'000)	1-5 Years (\$'000)	More than 5 Years (\$'000)
2009				
Financial Assets:				
Cash & cash equivalent	4,750	4,750		
Receivables	20	20		
Total Financial Assets	4,770	4,770		
Financial Liabilities:				
Payables	783	783		
Total Financial Liabilities	783	783		
2008				
Financial Assets:				
Cash & cash equivalent	4,037	4,037		
Receivables	331	331		
Total Financial Assets	4,368	4,368		
Financial Liabilities:				
Payables	829	829		
Total Financial Liabilities	829	829		

27. Financial Instruments/Financial Risk Management (continued)

The financial assets and liabilities of the consolidated entity/SAFECOM are all current with maturity within the next 12 months, except employee on-costs (within payables) which are not practical to split the maturity by band of years.

Liquidity Risk

The consolidated entity/SAFECOM are funded principally from contributions from the Fund. The consolidated entity/SAFECOM works with the Fund Manager of the Fund to determine cash flows associated with its Government approved program of work and with the Department of Treasury and Finance to ensure funding is provided through SA Government budgetary processes to meet the expected cash flows.

The consolidated entity's/SAFECOM's exposure to liquidity risk is insignificant based on past experience and current assessment of risk.

The carrying amount of financial liabilities recorded under Table 27.1 'Categorisation of Financial Investments' represent the consolidated entity's/SAFECOM's maximum exposure to financial liabilities.

Market Risk

The consolidated entity/SAFECOM have non-interest bearing assets (cash on hand and receivables) and liabilities (payables) and interest bearing assets (cash at bank and investments). The consolidated entity's/SAFECOM's exposure to market risk and cash flow interest risk is minimal. There is no exposure to foreign currency or other price risks.

Sensitivity Disclosure Analysis

A sensitivity analysis has not been undertaken for the interest rate risk of the consolidated entity/SAFECOM as it has been determined that the possible impact on profit and loss on total equity from fluctuations in interest rates is immaterial.

28. Transferred Functions

Transferred functions for the 2008-09 year comprise net assets transferred from SAFECOM and the consolidated entity in relation to the functions of Shared Services SA in the Department of Treasury and Finance;

In September 2006 the South Australian Government announced a shared services initiative to streamline and simplify internal corporate and business support services to deliver savings. In late 2007 State Cabinet approved the shared services model developed by the Shared Services Reform Office for the creation of Shared Services SA in the Department of Treasury and Finance. The business services of South Australian Government Agencies are transferring to Shared Services SA in a series of transition programs known as Tranches. In most cases, these services transition in their current state with the current employees, who have been providing these services within the Agencies. Cabinet approved Tranche 1 services on 15 October 2007, which comprised Accounts Payable, Accounts Receivable and Payroll services.

As part of this reform:

- From August 2008, the Accounts Payable, Accounts Receivable and Payroll services from the Corporate Services Division transitioned to Shared Services SA. The effective date of the transfer for Payroll services was 4 August 2008. The effective date of the transfer of Accounts Payable and Accounts Receivable services was 13 October 2008.

Nine employees of the Corporate Services Division, budget funding of \$580 000 and the following assets and liabilities were transferred to Shared Services SA.

	Consolidated	SAFECOM
	\$'000	\$'000
The total assets and liabilities transferred were:		
Current assets - cash	86	86
Liabilities	(86)	(86)
Total Net Result from Administrative Restructure for 2008-09	-	-

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South Australian Fire and Emergency Services Commission

**Statement of Administered Comprehensive Income
for the year ended 30 June 2009**

	Note 3(d)	2009 \$'000	2008 \$'000
ADMINISTERED EXPENSES:			
Community Emergency Services Fund payments	29	210,624	199,666
Grants	30	2,111	1,580
Other expenses	31	6,581	6,921
Total Administered Expenses		219,316	208,167
ADMINISTERED INCOME:			
Community Emergency Services Fund Revenue	32	217,411	204,789
Revenues from fees and charges		367	369
Interest revenues		2,228	2,956
Total Administered Income		220,006	208,114
NET RESULT		690	(53)
OTHER COMPREHENSIVE INCOME			
Nil		-	-
TOTAL COMPREHENSIVE RESULT		690	(53)

Net result and comprehensive result are attributable to the SA Government as owner

The above statement should be read in conjunction with the accompanying notes

**Statement of Administered Financial Position
as at 30 June 2009**

	Note 3(d)	Consolidated	
		2009 \$'000	2008 \$'000
CURRENT ASSETS:			
Cash and cash equivalents	33	7,456	2,800
Receivables	34	3,113	3,618
Total Current Assets		10,569	6,418
CURRENT LIABILITIES:			
Payables	35	3,516	55
Total Current Liabilities		3,516	55
NET ASSETS		7,053	6,363
EQUITY:			
Retained earnings		7,053	6,363
TOTAL EQUITY		7,053	6,363

Total equity is attributable to the SA Government as owner

The above statement should be read in conjunction with the accompanying notes

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South Australian Fire and Emergency Services Commission

Statement of Changes in Administered Equity
for the year ended 30 June 2009

	Asset revaluation reserve	Retained earnings	Total
	\$'000	\$'000	\$'000
Balance at 30 June 2007	-	6,416	6,416
Net result for 2007-08	-	(53)	(53)
Total Comprehensive Result for 2007-08	-	(53)	(53)
Balance at 30 June 2008	-	6,363	6,363
Net result for 2008-09	-	690	690
Total Comprehensive Result for 2008-09	-	690	690
Balance at 30 June 2009	-	7,053	7,053

All changes in equity are attributable to the SA Government as owner

The above statement should be read in conjunction with the accompanying notes

Statement of Administered Cash Flows
for the year ended 30 June 2009

	2009 Inflows (Outflows)	2008 Inflows (Outflows)
Note 3(d)	\$'000	\$'000
CASH FLOWS FROM OPERATING ACTIVITIES:		
CASH INFLOWS:		
Community Emergency Services Fund receipts	217,813	204,145
Fees and charges	367	352
Interest received	2,331	3,007
Cash generated from Operations	220,511	207,504
CASH OUTFLOWS:		
Community Emergency Services Fund payments	(208,124)	(199,666)
Grants	(2,111)	(1,580)
Other payments	(5,620)	(6,963)
Cash used in Operations	(215,855)	(208,209)
Net Cash used in Operating Activities	36 4,656	(705)
NET DECREASE IN CASH AND CASH EQUIVALENTS	4,656	(705)
CASH AND CASH EQUIVALENTS AT 1 JULY	2,800	3,505
CASH AND CASH EQUIVALENTS AT 30 JUNE	33 7,456	2,800

The above statement should be read in conjunction with the accompanying notes

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South Australian Fire and Emergency Services Commission

NOTES TO AND FORMING PART OF THE ADMINISTERED STATEMENTS

29. Community Emergency Services Fund payments – Administered Items

	2009	2008
	\$'000	\$'000
SAFECOM	12,662	13,866
State Emergency Service	12,035	12,070
Country Fire Service	61,515	59,199
Metropolitan Fire Service	99,910	93,042
SA Police	17,299	16,877
SA Police -GRN	687	687
Attorney-General's State Helicopter Rescue	550	537
Attorney-General's - SACAD	2,500	-
SA Ambulance Service	929	907
SA Ambulance Service - GRN	209	209
Department for Environment and Heritage	2,328	2,272
Total Community Emergency Services Fund Payments	210,624	199,666

30. Grants – Administered Items

	2009	2008
	\$'000	\$'000
Surf Life Saving	532	539
Volunteer Marine Rescue	1,219	725
Shark Beach Patrol	360	316
Total Grants	2,111	1,580

31. Other Expenses – Administered Items

	2009	2008
	\$'000	\$'000
RevenueSA collection costs	5,348	5,837
DTEI collection costs	723	692
Administration costs	510	392
Total Other Expenses	6,581	6,921

32. Community Emergency Services Fund revenue – Administered Items

	2009	2008
	\$'000	\$'000
Fixed property collections	86,702	77,066
Fixed property remissions	84,047	82,918
Mobile collections	30,081	28,794
Mobile remissions	10,526	9,930
Pensioner concessions	6,054	6,080
Total Community Emergency Services Fund Revenue	217,411	204,789

33. Cash and Cash Equivalents – Administered Items

	2009	2008
	\$'000	\$'000
Cash at bank	7,456	2,800
Total Cash and Cash Equivalents	7,456	2,800

Interest Rate Risk

Cash on hand is non-interest bearing. Cash at bank earns a floating interest rate based on daily bank deposit rates, whilst short-term deposits are lodged with various financial institutions at their respective short-term deposit rates. The carrying amount of cash approximates fair value.

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South Australian Fire and Emergency Services Commission

34. Receivables – Administered Items

	2009 \$'000	2008 \$'000
Current:		
Receivables	3,113	3,618
Total Current Receivables	<u>3,113</u>	<u>3,618</u>
Government / Non-Government Receivables		
Receivables from SA Government Entities:		
Receivables	3,113	3,618
Total Receivables - SA Government Entities	<u>3,113</u>	<u>3,618</u>

35. Payables – Administered Items

	2009 \$'000	2008 \$'000
Payables comprise the following:		
Current Liabilities	2,500	-
Accrued expenses	1,016	55
Total Current Payables	<u>3,516</u>	<u>55</u>
Government / Non-Government Payables		
Payables to SA Government Entities:		
Accrued expenses	2,500	-
Total Payables - SA Government Entities	<u>1,016</u>	<u>55</u>

36. Cash Flow Reconciliation – Administered Items

	2009 \$'000	2008 \$'000
Reconciliation of Cash and Cash Equivalents		
Cash at 30 June as per:		
Statement of Administered Cash Flows	7,456	2,800
Statement of Administered Financial Position	<u>7,456</u>	<u>2,800</u>
Reconciliation of Net Cash (used in) provided by Operating Activities to Net Result:		
Net cash used in operating activities	4,656	(705)
Changes in Assets/Liabilities:		
(Decrease) in receivables	(505)	610
(Increase) in payables	<u>(3,461)</u>	<u>42</u>
Net Result for 2008-09	<u>690</u>	<u>(53)</u>

Appendix 2 - SAFECOM Workforce Statistics

Agency	SA Fire and Emergency Services Commission
Persons	107
FTE's	104.6

Gender	% Persons	% FTE
Male	52.34	53.54
Female	47.66	46.46

Number of Persons Separated from the agency during the last 12 months	24
Number of Persons Recruited to the agency during the 07-08 financial year	21

SAFECOM actively promotes flexible working arrangements and endeavours to provide opportunities that support work-life balance. This has resulted in an increasing number of job sharing and part-time appointments, which largely explains the success of new persons recruited over those separating.

Number of Persons Recruited to the agency during the 07/08 financial year AND who were active/paid at June 2008	21
Number of Persons on Leave without Pay at 30 June 2008	4

Number of employees by salary bracket			
Salary Bracket	Male	Female	Total
\$0 - \$47,999	5	8	13
\$48,000 - \$60,999	12	21	33
\$61,000 - \$78,199	12	11	23
\$78,200 - \$98,499	24	9	33
\$98,500+	3	2	5
Total	56	51	107

Status of employees in current position (FTEs)					
Gender	Ongoing	Short-term contract	Long-term contract	Casual	Total
Male	48.0	5.0	3	0	56
Female	32.1	12.5	4	0	48.6
Total	80.1	17.5	7	0	104.6

Status of employees in current position (Persons)					
Gender	Ongoing	Short-term contract	Long-term contract	Casual	Total
Male	48	5	3	0	56
Female	34	13	4	0	51
Total	82	18	7	0	107

Number of executives by status in current position, gender and classification							
	Ongoing	Contract Tenured	Contract Untenured		Other (Casual)	Total	
Classification			Male	Female		Male	Female
EXEC0A	0	0	1	1	0	1	1
EXEC0B	0	0	1	1	0	1	1
EXEC0D	0	0	1	0	0	1	0
Total	0	0	3	2	0	3	2

Total days leave taken	
Leave Type	2008-2009
1) Sick Leave Taken	778.36
2) Family Carer's Leave Taken	60.57
3) Miscellaneous Special Leave	28.70

Number of employees by age bracket by gender				
Age Bracket	Male	Female	Total	% of Total
15 – 19	0	0	0	0.00
20 – 24	0	2	2	1.87
25 – 29	0	4	4	3.74
30 – 34	6	6	12	11.21
35 – 39	3	8	11	10.28
40 – 44	2	7	9	8.41
45 – 49	13	6	19	17.76
50 – 54	11	5	16	14.95
55 – 59	16	7	23	21.50
60 – 64	4	5	9	8.41
65+	1	1	2	1.87
Total	56	51	107	100.00

Number of Aboriginal and/or Torres Strait Islander employees				
	Male	Female	Total	% of Agency
Aboriginal /Torres Strait Islander	0	0	0	0

Cultural and linguistic diversity				
Name	Male	Female	Total	% of Agency
Number of Employees born overseas	9	5	14	13.08
Number of Employees who speak language(s) other than English at home	3	1	4	3.74

Number of employees with ongoing disabilities requiring workplace adaptation			
	Male	Female	Total
Total	1	2	3

Number of employees using voluntary flexible working arrangements by gender			
Leave Type	Male	Female	Total
Purchased Leave	0	0	0
Flexitime	52	51	103
Compressed Weeks	0	0	0
Part-time Job Share	0	2	2
Working from Home	0	0	0

Document review of individual performance	
Documented Review of Individual Performance Management	Total
% Reviewed within the last 12 months	75
% review older than 12 months*	0
% Not reviewed	0

*The Performance Development Policy and Process was developed and implemented to formally record and report on performance management during 2008-09. All documentation is due for review in 2009-10.

Leadership and Management training expenditure		
Training and Development	Total Cost \$	% of Total Salary Expenditure
Total training and development expenditure	\$6147	0.00%
Total leadership and management development	\$2737	0.00%

Appendix 3 - Freedom of Information

Information Statement

The *Freedom of Information Act 1991* gives members of the public a legally enforceable right to access information held by the South Australian Government, subject to certain restrictions. It also enables each member of the public to apply for the amendment of records concerning their personal affairs if the records are incomplete, incorrect, out of date or misleading.

The following information is provided pursuant to the provisions of Section 9 of the *Freedom of Information Act 1991* (the Act).

Requests for access to documents in the possession of SAFECOM are dealt with by the Freedom of Information Officer, SAFECOM.

The FOI Act allows you to:

1. request access to documents of the agency, which must contain sufficient information to identify the documents sought,
2. request amendment of your personal records, which must identify the record involved sufficiently and specify the amendment sought, and
3. seek a review of a decision made by a State Government Agency, Local Council or University.

As one of the administrative and support services provided to the ESOs, the SAFECOM Accredited FOI Officer administers the provisions of the FOI Act, and in addition to applications made directly to SAFECOM, processes applications on behalf of the MFS and SES. During this reporting year, SAFECOM processed eight applications.

To lodge an application for access or amendment, please complete the appropriate form (available on the State Records website at: <http://www.archives.sa.gov.au/foi/index.html>) and forward it to the address shown below, along with the application fee, if payable.

Address for Applications

Freedom of Information Officer
South Australian Fire and Emergency Services Commission
GPO Box 2706
ADELAIDE SA 5001

Telephone (08) 8463 4056
Facsimile (08) 8463 4168

Appendix 4 - Abbreviations

ABC	Australian Broadcasting Corporation
AFAC	Australasian Fire Authorities Council
AIIMS	Australasian Inter-service Incident Management System
APY	Anangu Pitjantjatjara Yankunytjatjara
AS	Australian Standard
CE	Chief Executive
CFS	Country Fire Service
CO2	Carbon Dioxide
COAG	Council of Australian Government
CRIIMSON	Critical Resource & Incident Information Management System Online Network
CRT	Community Response Team
DTEI	Department of Transport, Energy and Infrastructure
DWLBC	Department of Wildlife, Land and Biodiversity Conservation
EHEP	Extreme Heat Event Plan
EMA	Emergency Management Australia
EMO	Emergency Management Office
ESO	Emergency Services Organisation
FOI	Freedom of Information
FTE	Full-time Equivalent
GJ	Gigajoule
GPS	Global Positioning System
GRN	Government Radio Network
HAZMAT	Hazardous Materials
HR	Human Resources
IRG	Internal Reference Group
J-FLIP	Juvenile Firelighter Intervention Program
KPI	Key Performance Indicator
MFS	South Australian Metropolitan Fire Service
MOU	Memorandum of Understanding
OCBA	Office of Consumer and Business Affairs
OCIO	Office of the Chief Information Officer
OHS&W	Occupational Health, Safety & Welfare
OHSW&IM	Occupational Health, Safety and Injury Management
PIRSA	Primary Industries and Resources SA
PPRR	Prevention, Preparedness, Response and Recovery
PSSI	Performance Standards for Self Insurers
RAAP	Road Awareness and Accident Prevention
SACAD	South Australian Computer Aided Dispatch
SAFECOM	South Australian Fire and Emergency Services Commission
SAPOL	South Australian Police
SES	State Emergency Services
SLA	Service Level Agreement
TRKs	Training Resource Kits
UMAG	Unit Managers' Advisory Group
USAR	Urban Search and Rescue
VERSP	Volunteer Employer Recognition Support Program
VSS	Volunteer Strategy and Support
ZEMC	Zone Emergency Management Committees

Regional Impact Statements prepared by SAFECOM

SAFECOM has not proposed or implemented significant changes to existing government services in rural and regional areas and accordingly has not been required to prepare any regional impact statements.